



CITY OF MILES CITY AGENDA

*Regular Council Meeting
City Council Chambers
and online at zoom.us*

*July 11, 2023
6:00 p.m.*

CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL

1. APPROVAL OF COUNCIL MINUTES/COMMITTEE MINUTES
 - A. Regular City Council Meeting 06/13/2023
 - B. Regular City Council Meeting 06/27/2023
2. SCHEDULE MEETINGS
3. REQUEST OF CITIZENS & PUBLIC COMMENT
4. COUNCIL INTERVIEWS
5. APPOINTMENTS
 - Ward IV City Council Member
 - Zoning Board Member
 - Planning Board Member
6. PROCLAMATIONS
7. STAFF REPORTS
8. CITY COUNCIL COMMENTS
9. MAYOR COMMENTS
10. COMMITTEE RECOMMENDATIONS
11. BID OPENINGS
12. BID AWARDS
13. PUBLIC HEARINGS
 - A. **ORDINANCE NO. 1368 - (Second Reading) AN ORDINANCE AMENDING SECTION 2-86 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY REGARDING ELECTIVE AND APPOINTIVE OFFICERS.**
14. UNFINISHED BUSINESS
 - A. **ORDINANCE NO. 1368 - (Second Reading) AN ORDINANCE AMENDING SECTION 2-86 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY REGARDING ELECTIVE AND APPOINTIVE OFFICERS.**
15. NEW BUSINESS
 - A. **REVIEW & APPROVE HOME OCCUPATION PERMIT.**
 - B. **DISCUSSION ON BUSINESS LICENSES.**

16. ADJOURNMENT

Public comment on any public matter that is not on the agenda of this meeting can be presented under Request of Citizens, provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The City Council cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for public comment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings

Minutes

REGULAR COUNCIL MEETING June 13, 2023
6:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, June 13, 2023, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana. Mayor John Hollowell called the meeting to order. Council Members present were Pamela Bovee (zoom), Rick Huber, Chris Grenz, Mathew Regan, Kathy Wilcox, Dwayne Andrews, and Roxanna Brush. Council Member Ken Gardner was not present.

Also present were City Attorney Dan Rice, Police Chief Doug Colombik, Fire Chief Branden Stevens, Dispatch Supervisor Lyne Anderson, Contract Planner Joel Nelson, and City Clerk/Minute Recorder Mary Rowe.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPROVAL OF COUNCIL & COMMITTEE MINUTES

City Council Minutes: 5/23/2023

** *Councilperson Grenz moved to approve the minutes of the Regular Council Meeting of May 23, 2023, subject to any changes, and seconded by Councilperson Brush. The motion **passed** by unanimous consent, 7-0.*

Human Resources Committee Minutes: 05/03/2023

** *Councilperson Andrews moved to approve the minutes of the Human Resource Committee Meeting of May 03, 2023, subject to any changes, and seconded by Councilperson Regan. The motion **passed** by unanimous consent, 7-0.*

SCHEDULE MEETINGS

The following meetings will be held in the City Hall Conference Room:

Finance Committee Meeting	June 20, 2023	5:00 pm
Public Service Commission	June 15, 2023	5:30pm

Other meetings:

911 Meeting @ Sheriff's Office	June 21, 2023	1:30pm
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REQUEST OF CITIZENS & PUBLIC COMMENT

Angela Mendoza, Kiwanis President, presented Council with a handout displaying musical instrument play equipment. She explained that they are ADA compliant and that MCI² is in collaboration with them. They are raising the money to

order and install the equipment in Wibaux Park, but they need approval from Council to move forward.

Attorney Rice stated there is a seven-step policy for donating equipment: concept, preliminary design, recommendation from Parks Director to Council, construction plan, budget, plan and budget approved by Council, then overall project approved by Council.

A brief discussion about noise level and equipment anchoring took place.

****** *Council unanimously voted to approve proceeding with the process, 7-0.*

Mary Catherine Dunphy announced that Montana Dakota Utilities had lowered their proposed rate increases from 19.2% down to 9%. She encourages people to attend the Public Service Commission meeting to decrease the proposed amount further.

APPOINTMENTS

None

PROCLAMATIONS

None

STAFF REPORTS

Chief Colombik presented an award to Council that he had received on the 24th in Helena. Six Montana cities recognized their emergency medical personnel. The award was for most lives saved in all of Montana. He explained that there are currently four police officers that are also EMT's; Matt Robb, Joey Kurkowski, Eric Slotsve, and Jared Devault. He is proud of all officers that regularly respond.

CITY COUNCIL COMMENTS

Councilperson Grenz asked that an Ordinance be drawn up stating that Council not enter into agreements until the budget is passed.

Councilperson Andrews asked for an update on the Transco railroad crossing, stated that the weeds need mowed at the Spotted Eagle trails and Milwaukee Park, and said that he would be gone for ten days starting Saturday. Mayor Hollowell explained that Transco is looking at abandoning the track line all together through that area as they do not use it. He will send an email after the meeting.

Councilperson Brush thanked everyone for her time on Council and resigned effective immediately due to medical reasons.

Councilperson Huber requested an update on the pigeons, Chief Colombik responded that there is a person working on it.

MAYOR COMMENTS

Asked Council if everyone was okay moving item “I” on the agenda to just after item “C” on the agenda as they go together. Council had no objections, item “I” was moved.

COMMITTEE RECOMMENDATIONS

None

BID OPENINGS

None

BID AWARDS

None

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. ORDINANCE NO. 1370 (*First Reading*) – AN ORDINANCE ESTABLISHING NEW RATES FOR THE USE OF THE MILES CITY AMBULANCE.**

****** *Councilperson Andrews moved to approve the Ordinance, read by title only and seconded by Councilperson Brush.*

Chief Stevens explained that this only adding blood draws to the Ordinance. They will be doing the blood draws for the Police Department, Sheriff Department, and Highway Patrol.

****** *On roll call vote, the motion passed by unanimous consent, 7-0.*

- B. ORDINANCE NO. 1371 (*First Reading*) - AN ORDINANCE REPEALING SECTIONS 3-26 THROUGH 3-36 AND AMENDING SECTION 6-26 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY REGARDING CITY LICENSE REQUIREMENTS FOR STATE ORIGINATED LICENSES.**

****** *Councilperson Wilcox moved to approve the Ordinance, seconded by Councilperson Brush and passed unanimously, 7-0.*

- C. APPROVE PROVIDING 90-DAY TERMINATION NOTICE TO MONTANA EMERGENCY HEALTH CARE CONSULTANTS, INC., A MONTANA CORPORATION DOING BUSINESS AS SOLESTONE REIMBURSEMENT SERVICES.**

** *Councilperson Andrews moved to approve the termination notice, seconded by Councilperson Regan and passed unanimously, 7-0.*

I. RESOLUTION NO. 4514 – A RESOLUTION AUTHORIZING AMBULANCE BILLING SERVICE AGREEMENT BETWEEN THE CITY OF MILES CITY AND PINTLER BILLING SERVICES, LLC.

** *Councilperson Wilcox moved to approve the Resolution, seconded by Councilperson Brush and passed unanimously, 7-0.*

D. RESOLUTION NO. 4509 - A RESOLUTION APPROVING A REAL PROPERTY LEASE AGREEMENT BETWEEN THE CITY OF MILES CITY, AND TODD NEIFFER AND ELIZABETH NEIFFER, FOR CERTAIN REAL PROPERTY OWNED BY MILES CITY, MONTANA.

** *Councilperson Wilcox moved to approve the Resolution, seconded by Councilperson Brush.*

Attorney Rice explained that maintenance terms and taxes are included in the current leases.

Planner Nelson explained that he had added that the annual payment will update annually with updated lease rates passed by Council.

Councilperson Huber asked if there was a animal to square footage ratio, to which Planner Nelson was unsure but stated there is a good husbandry clause. Huber also stated that they are the only lessees who have animals and thinks we should keep it an industrial site instead of agricultural land. He also noted that it should be changed to a one-year lease.

Todd and Elizabeth Neiffer stated that if they were only guaranteed a one-year lease then they would no longer maintain the property and make improvements just to lose it in a year. They also noted that weeds would be uncontrollable if they were not currently maintaining them.

** *Councilperson Huber moved to amend the lease term to one year, seconded by Councilperson Andrews, and failed 3-4, with Councilpersons Wilcox, Brush, Grenz, and Bovee voting no.*

** *Councilperson Grenz moved to amend the lease term to three years and remove the option to auto-renew, seconded by Councilperson Regan and passed 6-1, with Councilperson Huber voting no.*

****** *On roll call vote the amended main motion **passed, 6-1, with Councilperson Huber voting no.***

E. RESOLUTION NO. 4510 – A RESOLUTION TO CORRECT LEGAL DESCRIPTIONS IN RESOLUTION NO. 4118 AND RESOLUTION NO. 4119, TO AGREE TO RENEW A LEASE AGREEMENT WITH THE ASSIGNED TENANT IN THE ASSIGNED TENANT’S NAME, AND TO APPROVE A NEW LEASE AGREEMENT BETWEEN THE CITY OF MILES CITY AND CENTER AG SUPPLY, LLC, FOR CERTAIN REAL PROPERTY OWNED BY MILES CITY, MONTANA.

****** *Councilperson Wilcox moved to approve the Resolution, seconded by Councilperson Brush.*

Planner Nelson explained that this agreement only corrects the legal description and rates. There is still one more five-year option to renew in the existing lease agreement.

Jeremy Keifler of Center Ag Supply stated that there is a change in the purpose of sublet in the new agreement and he does not want to be limited as to what he can do with the property if BNSF is no longer subletting it. He requested that be changed to sublet to BNSF or personal business use.

Attorney Rice explained that protections of the original lease are fully enforceable by law. If both parties agree to the changes then he gives the go ahead.

****** *Councilperson Wilcox moved to amend the agreement to add personal business use to the purpose portion of the agreement, seconded by Councilperson Brush, and **passed unanimously, 7-0.***

****** *On roll call vote, the amended main motion **passed unanimously, 7-0.***

F. RESOLUTION NO. 4511 - A RESOLUTION APPROVING A REAL PROPERTY LEASE AGREEMENT BETWEEN THE CITY OF MILES CITY, AND DAVID P. JERREL, FOR CERTAIN REAL PROPERTY OWNED BY MILES CITY, MONTANA.

****** *Councilperson Brush moved to approve the Resolution, seconded by Councilperson Regan.*

Attorney Rice stated that in Article 9, paragraph D it states that there is a

binding effect, which binds and benefits tenant. It gives the estate authority to transfer the estate to a new name. He also noted that they have preferential right to the new lease based on improvements.

*** On roll call vote the motion passed unanimously, 7-0.*

G. RESOLUTION NO. 4512 - A RESOLUTION APPROVING A REAL PROPERTY LEASE AGREEMENT BETWEEN THE CITY OF MILES CITY, AND HUGO MUGGLI INC., FOR CERTAIN REAL PROPERTY OWNED BY MILES CITY, MONTANA.

*** Councilperson Huber moved to approve the Resolution, seconded by Councilperson Grenz.*

A conversation about denying versus defaulting a lease took place. Attorney Rice informed Council that they cannot deny continuation of the lease at this time, but rather would need to default the lease at a later date if needed, in which Hugo Muggli, Inc. would need to remove the building or forfeit it. Planner Nelson gave an update to the cleanliness of the property and stated that he would work with Attorney Rice, Mayor Hollowell, and Director Gray if defaulting became the only option. Councilperson Huber requested this lease change to a one-year term too. He stated that the property is a mess and he has had ample time to clean it up.

*** Councilperson Wilcox moved to amend section 5, letter A, to strike "personal farm equipment repair and personal auto storage and repair", and also change section two "initial term" to a one-year term, seconded by Councilperson Brush, and passed unanimously, 7-0.*

*** On roll call vote, the amended main motion passed unanimously, 7-0.*

H. RESOLUTION NO. 4513 - A RESOLUTION OF THE CITY COUNCIL OF MILES CITY, MONTANA SUBMITTING TO THE QUALIFIED ELECTORS OF MILES CITY THE QUESTION OF ISSUING GENERAL OBLIGATION BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO THREE MILLION NINE HUNDRED FORTY-FIVE THOUSAND AND NO/100 DOLLARS (\$3,945,000) FOR THE PURPOSE OF PAYING A PORTION OF THE COSTS OF DESIGNING, CONSTRUCTING, EQUIPPING, AND FURNISHING A NEW CITY FIRE AND RESCUE STATION ON CITY-OWNED PROPERTY LOCATED AT 2800 MAIN MILES CITY, MONTANA; AND

PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS

****** *Councilperson Huber moved to approve the Resolution, seconded by Councilperson Regan.*

Chief Stevens explained that this Resolution is the same as the one that was passed months ago, except the dates have been updated to the general election instead of having a special election, which will lower our overall costs.

****** *On roll call vote, the motion passed unanimously, 7-0.*

J. RESOLUTION NO. 4515 - A RESOLUTION AUTHORIZING THE CITY OF MILES CITY TO ENTER INTO AN INTERLOCAL AGREEMENT WITH CUSTER COUNTY FOR FISCAL YEAR 2022-2023.

****** *Councilperson Brush moved to approve the Resolution, seconded by Councilperson Grenz.*

Mayor Hollowell explained that part of this agreement was negotiated by a Council Member and a Commissioner with additional changes added by himself, including the suggestion of addressing both fiscal years 21-22, and 22-23 at the same time. The cost for services and term of contract were discussed.

****** *Councilperson Wilcox moved to amend letter E to replicate letter C language, seconded by Councilperson Brush and passed unanimously, 7-0.*

****** *Councilperson Brush moved to amend the amendment to add language that extends the 21-22 agreement to 22-23, moving forward to 23-24 the terms in this agreement shall be followed, seconded by Councilperson Bovee, and passed unanimously, 7-0.*

****** *On roll call vote the amended main motion passed unanimously, 7-0.*

K. APPROVAL OF MAY CLAIMS

****** *Councilperson Huber moved to approve May claims, seconded by Councilperson Brush and passed unanimously, 7-0.*

ADJOURNMENT

** *Councilperson Huber moved to adjourn the meeting, seconded by Councilperson Brush and passed unanimously.*

The meeting was adjourned at 8:20 p.m.

John Hollowell, Mayor

Mary Rowe, City Clerk

REGULAR COUNCIL MEETING June 27, 2023
6:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, June 27th, 2023, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana and online at zoom.us. Mayor Hollowell called the meeting to order. Council Members present were Rick Huber, Chris Grenz, Ken Gardner, Pamela Bovee, Kathy Wilcox, and Matthew Regan. Council Member Dwayne Andrews was absent.

Also present were City Attorney Dan Rice, Public Utilities Director Tom Speelmon, Fire Chief Branden Stevens, Police Chief Doug Colombik, Public Works Director Scott Gray, Dispatch Supervisor Lyne Anderson, and Deputy City Clerk/Minute Recorder Jody Kinsey.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPOINT CITY COUNCIL PRESIDENT

** *Councilperson Bovee moved to nominate Kathy Wilcox, and seconded by Councilperson Regan. The motion passed by unanimous consent, 6-0.*

APPROVAL OF COUNCIL & COMMITTEE MINUTES

Finance Committee Minutes: 6/20/23

** *Councilperson Grenz moved to approve the minutes of the Finance Meeting of June 20th, 2023, subject to any changes, and seconded by Councilperson Gardner. The motion passed by unanimous consent, 6-0.*

SCHEDULE MEETINGS

Human Resources Committee Meeting

July 6th 5:00pm

REQUEST OF CITIZENS & PUBLIC COMMENT

John Goff 249 Sunset spoke on the business licenses. He felt businesses were blindsided when they received notices in the mail. He added that it had passed in May of 2022 with Councilperson Huber making the motion and Councilperson Andrews as second. It passed unanimously on roll call vote. He is in favor of all businesses who do business in the city having a license. He was told that the list came from the Chamber. He was upset that the Chamber was giving his information to the city. The Chamber told him that they did not share the information. The city had a year to

implement this. He also questioned where is the money from business license fee is going. Will it go to the general fund or will it go to business development? He asked who will enforce it. The police department is understaffed and don't have a lot of funding. Maybe an incentive would be for some of the money to go to the police department for another staff member. He asked about the guy selling cherries at Ace Hardware and all the contractors doing work for the gas company. What about Mary Kay salesmen selling online or the vendor people, or the non-profits. He would like to see a list online of who is licensed with the city. He added that there was not enough information given before this was implemented. He feels that all the bills need to be retracted and we need to rethink the plan. He thinks it could be a good thing if the Council forms a committee to figure out how to implement this and how to get the word out.

John Laney 511 Pleasant spoke on behalf of the Chamber of Commerce. He said that the list of businesses did not come from the Chamber. He thinks this plan needs more foresight and definition. He is in favor of business licenses for the protection of the city. He stated there are huge holes in this plan and it needs to be worked on so it can be done right the first time.

APPOINTMENTS

None

PROCLAMATIONS

None

STAFF REPORTS

Councilperson Grenz had several questions on Chief Stevens' staff report. Chief Stevens clarified ISO rating and how the roof prop is used for training. He also reiterated how transfers and cancelled transfers happen.

Councilperson Huber commented on the newspaper articles he had seen about the Fire Departments save rates. He gave an atta boy to the department.

CITY COUNCIL COMMENTS

Councilperson Grenz asked if the Mayor wanted him to continue to work with the county on an interlocal agreement. Mayor Hollowell reminded him he cannot do any negotiating on behalf of the city. He added that Attorney Rice is revising it to be sent to the county. Councilperson Grenz said someone had asked him how the health board was coming along. Mayor Hollowell stated that the health board has nothing to do with the interlocal agreement.

Councilperson Wilcox wanted to respond to John Goff and John Laney about the business license concerns. She wants to propose that we recall or cancel business licenses until we can get this to a committee. Mayor Hollowell added that all the questions John Goff had could be answered immediately following the meeting. She asked if it could be added to the next council meeting for discussion.

Councilperson Bovee had a question regarding the end of Knight street. The city used to mow down to the Slough and then the mosquito truck could drive down there and spray.

Councilperson Huber wanted to thank Director Speelmon for doing his part to save the city money by recommending not to accept either bid for a wastewater generator bid. He then asked where the business list came from. Mayor Hollowell said he got a list many years ago from Lee Zuelke. He stated that he asked the clerk to get the list from the county and the list that was from the chamber was not what was directed to be used. Councilperson Huber asked again where the list came from. Mayor Hollowell stated that the list came from the chamber even though that is not what the clerk was directed to do. Councilperson Huber wanted to remind council that there was an upcoming training in Colstrip that is free and he would be willing to help anyone that would like to attend the training. He asked who pays for the paint for the locates. Director Speelmon told him the city pays for the paint. He wanted to know if the city was reimbursed for that by MDU. Director Speelmon stated that is part of owning utilities that are underground.

Councilperson Gardner agrees with John Laney and Councilperson Wilcox that we need some kind of definition of rules for business licenses. He also wanted to thank the fire department for helping his wife. They called 911 while they were out to dinner and they were very prompt and were very proficient. Chief Stevens asked what day it was so that he could pass it along to those that were working.

MAYOR COMMENTS

Met with Transco about the abandonment of the tracks on the northside. It would be nice to not have to repair and maintain the tracks. They are unsure if they will be able to do it. They may have to do it in phases. They are looking into repairing the crossing on Montana street.

COMMITTEE RECOMMENDATIONS

None

BID OPENINGS

None

BID AWARDS

** *Councilperson Wilcox moved to approve the bid seconded by Councilperson Grenz. The motion **Failed** by unanimous consent, 6-0.*

PUBLIC HEARINGS

- A. ORDINANCE NO. 1370 (*Second Reading*) – AN ORDINANCE ESTABLISHING NEW RATES FOR THE USE OF THE MILES CITY AMBULANCE.**

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

- B. ORDINANCE NO. 1371 (*Second Reading*) - AN ORDINANCE REPEALING SECTIONS 3-26 THROUGH 3-36 AND**

AMENDING SECTION 6-26 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY REGARDING CITY LICENSE REQUIREMENTS FOR STATE ORIGINATED LICENSES.

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

UNFINISHED BUSINESS

A. ORDINANCE NO. 1370 (Second Reading) – AN ORDINANCE ESTABLISHING NEW RATES FOR THE USE OF THE MILES CITY AMBULANCE.

*** Councilperson Grenz moved to approve the Ordinance read by title only seconded by Councilperson Huber. On roll call vote the motion **Passed** unanimously, 6-0.*

B. ORDINANCE NO. 1371 (Second Reading) - AN ORDINANCE REPEALING SECTIONS 3-26 THROUGH 3-36 AND AMENDING SECTION 6-26 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY REGARDING CITY LICENSE REQUIREMENTS FOR STATE ORIGINATED LICENSES.

*** Councilperson Grenz moved to approve the Ordinance read by title only seconded by Councilperson Regan. On roll call vote the motion **Passed** unanimously, 6-0.*

NEW BUSINESS

A. ORDINANCE NO. 1368 - (First Reading) AN ORDINANCE AMENDING SECTION 2-86 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY REGARDING ELECTIVE AND APPOINTIVE OFFICERS.

Councilperson Grenz stated that he has a problem with the dispatch director only answering to the Mayor. He stated the position should have to answer to the Chief of Police. Councilperson Wilcox disagrees saying that the position has equal to or greater responsibility than the other directors. Dispatch would still provide a monthly report and it would come from the Dispatch Director rather than the Police Chief. Wage increase was brought up and Mayor Hollowell reiterated that wage is a separate topic and this is only regarding the position title.

** *Councilperson Grenz moved to call the question seconded by Councilperson Huber. On roll call vote the motion **Passed**, 5-1 with Councilperson Grenz voting against.*

** *Councilperson Grenz moved to approve the Ordinance read by title only seconded by Councilperson Wilcox. On roll call vote the motion **Passed**, 5-1 with Councilperson Grenz voting against.*

B. APPROVE SENDING PAST DUE AMBULANCE ACCOUNTS TO COLLECTIONS.

** *Councilperson Grenz moved to approve sending past due accounts to collections seconded by Councilperson Bovee. The motion **Passed** by unanimous consent, 6-0.*

C. APPROVE SENDING PAST DUE WATER/SEWER ACCOUNTS TO COLLECTIONS.

** *Councilperson Huber moved to approve sending past due accounts to collections seconded by Councilperson Gardner. The motion **Passed** by unanimous consent, 6-0.*

ADJOURNMENT

** *Councilperson Wilcox moved to adjourn the meeting, seconded by Councilperson Gardner and passed unanimously.*

The meeting was adjourned at 7:47p.m.

John Hollowell, Mayor

Jody Kinsey, Deputy City Clerk

Staff Reports

Clerk Staff Report

June 10 – July 7, 2023

- Public Requests: 8
- Fraud Alerts: 9
- Obtaining Signatures/Filing Contracts for Agreements
- A/R Billing & Reconciliation
- Typing Minutes from Previous Meetings
- Budgeting for Outdated Equipment
- Maintain Conference Room Scheduling
- City Website updates
- Public Information, Press Releases, and posts on Social Media (Highest Viewed Post to date in June. 6,670 people to date saw post, and shared 71 times about Splash Pad and Oasis)
- Quarterly reports
- Notice all upcoming meetings
- Updating City Policy Book
- Preparing & Processing Claims
- Budget Process

Meetings

Human Resources Committee Meeting – 07/06/23 @ 5pm – City Hall Conference Room
MTDOR - Property Assessment Town Hall – 07/17/23 @ 9am-12pm – Event Center

Staff Report for Public Works & Parks Departments

1. Primary focus of current work underway throughout the city and challenges related to it. Pot hole patching, street sweeping, weed mowing, tree trimming. Mechanics are repairing equipment and servicing trucks, police and fire equipment.

Road Improvements, curbing, valley gutter, and new sidewalk work is being completed on Tompy St. & Doedan, S. Stacy & Pleasant, and 609 N. Cottage.

2. Status of all contracted work underway throughout the city and challenges related to it. 59 North Project in 2024. Tongue River Slough project anticipation date is likely 2024-2025 with preliminary design anticipated being complete late summer or fall of 2023.

3. Status of projects in the planning phase. Highway 59 North is in the engineering and design phase with Interstate Engineering and MDOT. The Tongue River Slough project is with KJ and in the design and engineering stage. A Capital Improvement Plan is being considered by Great West Engineering and a scope of work will be coming to the council soon.

4. Information about State, County and utilities projects throughout the city. MDU has started year #2 of its gas line repairs and are focusing on the downtown area.

5. Budget variations exceeding current budgeted ceilings, including overtime expenditures. No budget variations at this time for the Streets and Parks.

6. Major equipment purchases anticipated in the next 6 months. None

7. Performance improvement measures primarily selected by the officer but including the # of overtime hours paid the last calendar month preceding the date of the report. Our departments goal is to be safe and efficient operators and perform the task that arise. The # of hours for overtime the month of June is 22.5 hours for Public Works and the Parks Department has started weekend garbage runs and the Splash Pad and Frog Pool operations, so overtime is anticipated for the Parks Department and was budgeted for. Total hours for Parks overtime for June was 83 Hours.

Public Hearing
&
Unfinished Business

ORDINANCE NO. 1368

AN ORDINANCE AMENDING SECTION 2-86 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY REGARDING ELECTIVE AND APPOINTIVE OFFICERS.

BE IT ORDAINED, by the City Council of the City of Miles City, Montana, as follows:

Section 1. Section 2-86 is amended to read as follows:

Sec. 2-86. - Designation of elective and appointive officers.

The officers of the city shall consist of elective officers and appointive officers. The elective officers shall be one mayor, one treasurer, one city judge and two aldermen from each ward as provided by law. The appointive officers shall be one city attorney, one city clerk, one chief of police, one chief of the fire department, ~~a city engineer~~, a one city building inspector, one dispatch director, one public works director, one public utilities director, one police commission consisting of three members, and such other officers and boards as the council may from time to time create or authorize by ordinance or resolution and in accordance with state law.

Section 2. This Ordinance shall become effective thirty (30) days after its final passage.

Said Ordinance read and put on its passage this 27th day of June, 2023.

John Hollowell, Mayor

ATTEST:

Mary Rowe, City Clerk

FINALLY PASSED AND ADOPTED this 11th day of July, 2023.






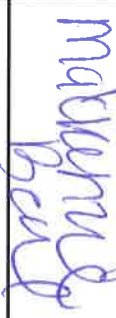
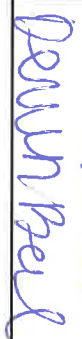



John Hollowell, Mayor

ATTEST:












Mary Rowe, City Clerk

New Business

BUSINESS OWNER: Seanna Niedge, 803 S. Jordan Ave, Has requested a Home Occupation Permit for the purpose of Professional color & image consultant.
 Providing color & style consultations.
 By you (and/or your spouse) signing the petition, you are **IN FAVOR** of allowing the above business owner to operate a business in a residential zone.

#	OWNER	PROPERTY ADDRESS	LEGAL DESCRIPTION	MAILING ADDRESS IF DIFFERENT FROM PROPERTY	SIGNATURE OF OWNER
1	Eric Christopherson	803 S. Jordan Ave.	Highland Park Addition, Block 18, Lots 19-20		
2	Katie Christopherson				
3	Landon Thomas Dunlap	703 S. Custer Ave.	Leighton & Garlocks Addition, Block 16, Lot 17-20		
4	Barbara Keller	711 S. Custer Ave.	Leighton & Garlocks Addition, Block 16, Lot 14-16		
5	Miles Gaub	717 S. Custer Ave.	Leighton & Garlocks Addition, Block 16, Lot 11-13		
6	Isabel Gaub				
7	Brandon Kelm	805 S. Custer Ave.	Highland Park Addition, Block 17, Lots 18-20		
8	Angela Bundy-Kelm				
9	Mackenzie Beal	807 S. Custer	Highland Park Addition, Block 17, N 11' Lt 15, Lot 16-17		
10	Devin Beal				
11	Richard Wilcox	815 S. Custer Ave.	Highland Park Addition, Block 17, N 19' lot 13, all of 14, S14' lot 15		
12	Evon Wilcox				
13	Norman Alcaraz	817 S. Custer Ave.	Highland Park Addition, Block 17, Lots 11-12, S6' of 13		

BUSINESS OWNER: Seanna Niedge, 803 S. Jordan Ave, Has requested a Home Occupation Permit for the purpose of Professional color & image consultant.
 Providing color & style consultations.
 By you (and/or your spouse) signing the petition, you are **IN FAVOR** of allowing the above business owner to operate a business in a residential zone.

#	OWNER	PROPERTY ADDRESS	LEGAL DESCRIPTION	MAILING ADDRESS IF DIFFERENT FROM PROPERTY	SIGNATURE OF OWNER
14	Brian Ballance	817 S. Custer Ave.	Highland Park Addition, Block 17, Lots 11-12, S6' of 13		
15	Taran Harbaugh	818 S. Custer Ave.	Highland Park Addition, Block 18, S2 of 7, Lot 8-10		
16	Kimberle Harbaugh				
17	Lori Rohlfing	816 S. Cuter Ave.	Highland Park Addition, Block 18, Lots 4-6, N2 of 7		
18	Daniel Chapweske	802 S. Custer Ave.	Highland Park Addition, Block 18, Lots 1-3		
19	Tonya Chapweske				
20	Kurt Reinhart	718 S. Custer Ave.	Highland Park Addition, Block 15, Lots 8-10		
21	Julie Reinhart				
22	Ryan White	710 S. Custer Ave.	Highland Park Addition, Block 15, Lots 5-7		
23	Lisa White				
24	Catherine Tooke	704 S. Custer Ave.	Leighton & Garlocks Addition, Block 15, Lots 1-3, N2 of 4		
25	Thad Erickson	709 S. Jordan Ave.	Leighton & Garlocks Addition, Block 15, Lots 16-17, S2 of 18		

BUSINESS OWNER: Seanna Niedge, 803 S. Jordan Ave, Has requested a Home Occupation Permit for the purpose of Professional color & image consultant.
 Providing color & style consultations.
 By you (and/or your spouse) signing the petition, you are **IN FAVOR** of allowing the above business owner to operate a business in a residential zone.

#	OWNER	PROPERTY ADDRESS	LEGAL DESCRIPTION	MAILING ADDRESS IF DIFFERENT FROM PROPERTY	SIGNATURE OF OWNER
26	Naomi Erickson	709 S. Jordan Ave.	Leighton & Garlocks Addition, Block 15, Lots 16-17, S2 of 18		
27	Duane Patch	711 S. Jordan Ave.	Leighton & Garlocks Addition, Block 15, N2 of 13, Lots 14-15		<i>Duane Patch</i>
28	Debbie Patch				<i>Debbie Patch</i>
29	Grant Philip Beagles	719 S. Jordan Ave.	Leighton & Garlocks Addition, Block 15, Lots 1-12, S2 of 13		<i>Grant Philip Beagles</i>
30	Ellen Moseley Beagles				<i>Ellen Moseley Beagles</i>
31	Quentin Meidinger	807 S. Jordan Ave.	Highland Park Addition, Block 18, N2 of 16, Lots 17-18		<i>Quentin Meidinger</i>
32	Michelle Meidinger				<i>Michelle Meidinger</i>
33	Derek Randall	817 S. Jordan Ave.	Highland Park Addition, Block 18, E2 of S2 of 14, N2 of 14, all of 15, S2 of 16		
34	Robyn Schultes	819 S. Jordan Ave.	Highland Park Addition, Block 18, lots 11-13, W2 of S 12.5' of 14		<i>Robyn Schultes</i>
35	Benson Hill	820 S. Jordan Ave.	Highland Park Addition, Block 19, Lot 9-10		<i>Benson Hill</i>
36	Kylie Hill				<i>Kylie Hill</i>
37	Marilynn Forman	816 S Jordan Ave.	Highland Park Addition, Block 19, Lots 7-8	58 Pony Lane, Miles City	

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#	OWNER	PROPERTY ADDRESS	LEGAL DESCRIPTION	MAILING ADDRESS IF DIFFERENT FROM PROPERTY	SIGNATURE OF OWNER
38	James Forman	816 S Jordan Ave.	Highland Park Addition, Block 19, Lots 7-8	58 Pony Lane, Miles City	
39	Joyce Freeman	812 S. Jordan Ave.	Highland Park Addition, Block 19, Lots 5-6		<i>Joyce Freeman</i>
40	Thomas Ketchum	808 S. Jordan Ave.	Highland Park Addition, Block 19, Lots 3-4		
41	Robyn Ketchum				
42	Megan Van Emon	802 S. Jordan Ave.	Highland Park Addition, Block 19, Lots 1-2		
43	Terry Baldry	720 S. Jordan Ave.	Highland Park Addition, Block 14, Lots 9-10		
44	Theresa Baldry				
45	Tyler Jay Schell	716 S. Jordan Ave.	Highland Park Addition, Block 14, Lots 7-8		
46	Ann Haughian	712 S. Jordan Ave.	Highland Park Addition, Block 14, Lots 5-6		
47	Randy Lee Parker	708 S. Jordan Ave.	Highland Park Addition, Block 14, Lots 3-4		<i>Randy Parker</i>
48	Lester Zimmermann	707 S. Merriam Ave.	Highland Park Addition, Block 14, Lots 17-18		
49	Laura Zimmermann				
50	Tyler Apple	711 S. Merriam Ave.	Highland Park Addition, Block 14, Lots 15-16		
51	Ali Apple				

Mike Freeman 812 S Jordan Ave

Mike Freeman

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#	OWNER	PROPERTY ADDRESS	LEGAL DESCRIPTION	MAILING ADDRESS IF DIFFERENT FROM PROPERTY	SIGNATURE OF OWNER
52	Thomas Blair	715 S. Merriam Ave.	Leighton & Garlocks Addition, Block 14, Lots 13-14		<i>Thomas Blair</i>
53	Margaret Blair		Leighton & Garlocks Addition, Block 14, Lots 11-12		<i>Margaret Blair</i>
54	Natalie Stein	719 S. Merriam Ave.	Highland Park Addition, Block 19, Lots 18-20		
55	Rosanne Rieger	801 S. Merriam Ave.	Highland Park Addition, Block 19, Lots 15-17		
56	Edward Smith	809 S. Merriam Ave.	Highland Park Addition, Block 19, Lots 13-14		
57	Diana Paulson	815 S. Merriam Ave.	Highland Park Addition, Block 19, Lots 11-12		
58	Vicki Fitzgerald Hess	819 S. Merriam Ave.			
59	Kenneth Hess				