

Human Resources Committee
October 4, 2022

The **Human Resources Committee** met Tuesday, October 4, 2022 at 5:00 p.m. at City Hall Conference Room. Present were Committee Members Kathy Wilcox, Stacy Broell, Rick Huber and Dwayne Andrews. Also present were: Dispatch Supervisor Lyne Anderson, Dispatch Amber Davidson, Fire Chief Branden Stevens, Police Chief Doug Colombik, and Human Resources Officer/Recorder Linda Wilkins.

Chairperson Wilcox called the meeting to order.

1. Request of Citizens
None
2. Staff Comments
None
3. Committee Member Comments
None
4. Approve PT – Grant Writer position, 0.5 FTE or 1040 hrs annually, for hire of employed or contract Grant Writer

Discussed contracting or employing a part-time grant writer

***Councilperson Broell moved to contract the Grant Writer position and draft a proposed contract, seconded by Councilperson Andrews. Motion passed 4-0.*

5. Approve – advertise and PT Grant Writer

***Councilperson Broell moved to postpone, seconded by Councilperson Andrews. Motion passed 4-0.*

6. Approve – discontinue advertisement of Planner-in-Training

Officer Wilkins explained this a function of the Mayor's office.

***No committee action.*

7. Schedule next meeting

Next Meeting: Thursday, September 18, 2022: 5:00 p.m.

8. Adjournment

***Committee Member Andrews moved to adjourn, seconded by Committee Member Broell. The motion passed unanimously 4-0.*

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,


Chairperson Kathy Wilcox


Recorder Linda Wilkins