

Human Resources Committee
November 2, 2021

The **Human Resources Committee** met Thursday, September 2, 2021 at 4:15 p.m. in the City Hall Conference Room. Present were Committee Members Kathy Wilcox, Stacy Broell, Rick Huber and Dwayne Andrews. Also present was: Fire Chief Branden Stevens, Fire Captain Jake Richards, Fire Lieutenant Casey Miller, and Human Resources Officer/Recorder Linda Wilkins.

Chairperson Wilcox called the meeting to order.

1. Request of Citizens

None

2. Committee Member Comments

None

3. Review, Approve Position Description – Deputy Fire Inspector

Chief Stevens explained that this position description outlines the duties of the Deputy Fire Inspector, which are additional duties that can be added to a firefighter's duties. There is a stipend paid for accepting these additional duties as part of the Local 600 Collective Bargaining Agreement.

***Committee Member Andrews moved to approve the Deputy Fire Inspector position description, seconded by Committee Member Huber. On roll call, the motion passed unanimously 4-0.*

4. Next Meeting – to be determined

5. Adjournment

***Committee Member Andrews moved to adjourn, seconded by Committee Member Huber. The motion passed unanimously 4-0.*

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,



Chairperson Kathy Wilcox



Recorder Linda Wilkins