HUMAN RESOURCE COMMITTEE MEETING

AGENDA

DATE: March 15, 2022 City Hall and Zoom

TIME: 4:15 pm

PLACE: City Hall

1. Requests of Citizens
2. Committee Member Comments
3. Position Descriptions: Review, revise, approve
   1. Utility Billing Clerk, additional duties, no wage increase request
   2. Grant Writer Position
4. Review MT State COLA recommendation; recommend and transmit City COLA for FY 22-23 to Finance Committee. (reference: Non-Union Staff Cost of Living Increases policy; resolution # 4387 and tracking form).
5. Review, revise to clarify process as needed with recommendation of any revisions to Council: Non-Union Wage Scale Matrix Policy (references: Resolution # 4399 and City Council Minutes of June 8, 2021, Committee Recommendations.)

1. Next Meeting: Tues, April 12, 2022; 4:15 PM
2. Adjournment

Public comment on any public matter that is not on the agenda of this meeting can be presented under “Request of Citizens” provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The City Council cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for publiccomment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings**.**