

PROCEEDING OF CITY COUNCIL
MILES CITY, MONTANA

REGULAR COUNCIL MEETING August 24, 2021

6:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, August 24, 2021, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana. Mayor John Hollowell called the meeting to order. Council Members present were Brant Kassner, Dwayne Andrews, Ken Gardner, Elizabeth Patten, and Kathy Wilcox. Stacy Broell and Rick Huber were not present.

Also present were Dispatch Supervisor Lynn Anderson, City Attorney Dan Rice, Police Chief Doug Colombik, Fire Chief Branden Stevens, Flood Plain Administrator/Auto Cad/Assistant PWPV Samantha Malenovsky, Public Utilities Director Tom Speelmon and Deputy City Clerk/Minute Recorder Jody Kinsey.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPROVAL OF COUNCIL & COMMITTEE MINUTES

City Council Minutes: 8/10/2021

** *Councilperson Gardner moved to approve the minutes of the Regular Council Meeting of August 10th, 2021, subject to any changes, and seconded by Councilperson Patten. The motion passed by unanimous consent, 5-0.*

Human Resources Minutes: 7/7/2021

**Human Resources Committee
July 7, 2021**

The **Human Resources Committee** met Wednesday, July 7, 2021 at 4:15 p.m. in the City Hall Conference Room. Present were Committee Members Kathy Wilcox, Rick Huber, and Dwayne Andrews. Excused was Stacy Broell. Also present were: Councilperson Steve Palmeri, MCFR Captain Jake Richards, Fire Chief Branden Stevens, City Planner-in-Training Ally Capps, and Human Resources Officer/Recorder Linda Wilkins.

Chairperson Wilcox called the meeting to order.

1. Request of Citizens
None
2. Committee Member Comments
None
3. Review, Revise, Recommend Position Description:
 - a. Building Inspector/Fire Marshal

****Committee Member Andrews moved to approve the Building Inspector/Marshal position description as revised City Council, seconded by Committee Member Huber. On roll call, the motion passed unanimously 3-0.**

4. Discuss City Planner Career Ladder
Chairperson Wilcox discussed developing the position descriptions around developing opportunities to progress from Planner-in-Training to a Planner III, and would at any point on this ladder would the position be able to operate independently from a professional planning service. Planner Capps commented that there will probably always be a need for outside resources when help is needed. The needs of the City should be determined as to what level of independence is required internally, and the educational requirements to progress to each level, and how to measure the educational requirements. This will be discussed at future Human Resources Committee meetings.

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5. Next Meeting: Not Determined

6. Adjournment

***Committee Member Andrews moved to adjourn, seconded by Committee Member Huber. The motion passed unanimously 3-0.*

The meeting was adjourned at 5:37 p.m.

****** *Councilperson Wilcox moved to approve the minutes of the Human Resources Meeting of July 7th, 2021, subject to any changes, and seconded by Councilperson Andrews. The motion passed by unanimous consent, 5-0.*

SCHEDULE MEETINGS

The following meetings will be held in the City Hall Conference Room:

Public Safety Meeting September 8th, 6:00pm

Human Resources Meeting August 31st, 4:15pm

REQUEST OF CITIZENS & PUBLIC COMMENT

None

APPOINTMENTS

None

PROCLAMATIONS

August 24th will now be known as George Kurkowski day.

STAFF REPORTS

Chief Stevens let everyone know that the refurbish of the ladder truck is going to cost a lot less than previously thought. The fire department started a new Deputy EMS position on July 1st. Justin Tretheway applied and accepted the position. He will oversee supplies and inventory for EMS. Chief Stevens said that Tretheway was the EMS provider of the year so he is the perfect fit for the position.

Chief Colombik says the police department is now fully staffed with seventeen officers. SRO Fenner is back at the schools now.

Supervisor Anderson said that July was dispatches highest call volume month to date.

CITY COUNCIL COMMENTS

Councilperson Patten asked that the city website be updated with the current Council Members listed. She gave an update on the Woolhouse walkthrough. She said all the interior framework is done. Electrical and plumbing are happening right now. Vegetation is being cleared from in front of the building. November is the official ownership transfer. Anyone working for the city can go tour the building as long as you let someone working on site know who you are, they will give you a tour. There are some things in the building that the city could sell at auction. Items mentioned were a couple freezers, a walk-in tub, and a garage door.

MAYOR COMMENTS

None

COMMITTEE RECOMMENDATIONS

None

BID OPENINGS

None

BID AWARDS

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None

PUBLIC HEARINGS

- A. **ORDINANCE NO. 1350 – (SECOND READING) AN ORDINANCE AMENDING SECTIONS 13-26 THROUGH 13-29 AND 13-46 THROUGH 13-49 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY PERTAINING TO LOCAL BOARD OF HEALTH AND COMMUNICABLE DISEASES.**

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

- B. **PUBLIC HEARING ON FY 2021/2022 PRELIMINARY BUDGET**

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

- C. **PUBLIC HEARING ON FY 2021/2022 FINAL BUDGET**

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

UNFINISHED BUSINESS

- A. **ORNINANCE NO. 1350- (SECOND READING) AN ORDINANCE AMENDING SECTIONS 13-26 THROUGH 13-29 AND 13-46 THROUGH 13-49 OF THE CODE OF ORDINANCES OF THE CITY OF MILES CITY PERTAINING TO LOCAL BOARD OF HEALTH AND COMMUNICABLE DISEASES.**

** *Councilperson Patten moved to approve the Resolution, read by title only and seconded by Councilperson Gardner. On roll call vote, the motion passed by unanimous consent, 5-0. Resolution No. 1350 passed.*

CONSENT AGENDA

- A. **RESOLUTION NO. 4427 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL PROPERTY IN SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 165 TO DEFRAY THE COST OF LEASING, MAINTENANCE AND ELECTRICAL CURRENT IN SAID SPECIAL IMPROVEMENT LIGHTING DISTRICT AND AUTHORIZING AND DIRECTING PAYMENT THEREFORE, FOR THE FISCAL YEAR 2021-2022**
- B. **RESOLUTION NO. 4428 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL PROPERTY IN SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 167 TO DEFRAY THE COST OF LEASING, MAINTENANCE AND ELECTRICAL CURRENT IN SAID SPECIAL IMPROVEMENT LIGHTING DISTRICT AND AUTHORIZING AND DIRECTING PAYMENT THEREFORE, FOR THE FISCAL YEAR 2021-2022**
- C. **RESOLUTION NO. 4429 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL PROPERTY IN SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 171 TO**

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DEFRAY THE COST OF LEASING, MAINTENANCE AND ELECTRICAL CURRENT IN SAID SPECIAL IMPROVEMENT LIGHTING DISTRICT AND AUTHORIZING AND DIRECTING PAYMENT THEREFORE, FOR THE FISCAL YEAR 2021-2022

- D. RESOLUTION NO. 4430 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL PROPERTY IN SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 172 TO DEFRAY THE COST OF LEASING, MAINTENANCE AND ELECTRICAL CURRENT IN SAID SPECIAL IMPROVEMENT LIGHTING DISTRICT AND AUTHORIZING AND DIRECTING PAYMENT THEREFORE, FOR THE FISCAL YEAR 2021-2022
- E. RESOLUTION NO. 4431 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL PROPERTY IN SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 195 TO DEFRAY THE COST OF LEASING, MAINTENANCE AND ELECTRICAL CURRENT IN SAID SPECIAL IMPROVEMENT LIGHTING DISTRICT AND AUTHORIZING AND DIRECTING PAYMENT THEREFORE, FOR THE FISCAL YEAR 2021-2022
- F. RESOLUTION NO. 4432 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL PROPERTY IN SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 202 TO DEFRAY THE COST OF LEASING, MAINTENANCE AND ELECTRICAL CURRENT IN SAID SPECIAL IMPROVEMENT LIGHTING DISTRICT AND AUTHORIZING AND DIRECTING PAYMENT THEREFORE, FOR THE FISCAL YEAR 2021-2022
- G. RESOLUTION NO. 4433 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL PROPERTY IN SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 173 TO DEFRAY THE COST OF LEASING, MAINTENANCE AND ELECTRICAL CURRENT IN SAID SPECIAL IMPROVEMENT LIGHTING DISTRICT AND AUTHORIZING AND DIRECTING PAYMENT THEREFORE, FOR THE FISCAL YEAR 2021-2022
- H. RESOLUTION NO. 4434 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL OF THE PROPERTY WITHIN MAINTENANCE DISTRICT NO. 204 TO DEFRAY THE COST OF MAINTAINING THE IMPROVEMENTS IN THE SAID MAINTENANCE DISTRICT NO. 204 FOR THE FISCAL YEAR 2021-2022
- I. RESOLUTION NO. 4435 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL OF THE PROPERTY WITHIN MAINTENANCE DISTRICT NO. 205 TO DEFRAY THE COST OF MAINTAINING THE IMPROVEMENTS IN THE SAID MAINTENANCE DISTRICT NO. 205 FOR THE FISCAL YEAR 2021-2022
- J. RESOLUTION NO. 4436 - A RESOLUTION LEVYING AND ASSESSING A TAX UPON ALL OF THE PROPERTY WITHIN MAINTENANCE DISTRICT NO. 207 TO DEFRAY

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**THE COST OF MAINTAINING THE IMPROVEMENTS IN
THE SAID MAINTENANCE DISTRICT NO. 207 FOR THE
FISCAL YEAR 2021-2022**

** *Councilperson Wilcox moved to approve all items on the Consent Agenda, read by title only and seconded by Councilperson Kassner. * On roll call vote, the motion passed by unanimous consent, 5-0. Resolution No.s 4427-4436 passed.*

NEW BUSINESS

OFFER OF AMENDMENTS TO FY 21/22 PRELIMINARY BUDGET

Council Reviewed.

B. RESOLUTION NO-4424- A RESOLUTION APPROVING AND ADOPTING A FINAL BUDGET FOR THE CITY OF MILES CITY FOR FY 21/22; AUTHORIZING PROCEDURE FOR ADJUSTMENTS TO APPROPRIATIONS FOR CERTAIN FEE BASED BUDGETS; AUTHORIZING PROCEDURE FOR TRASFERRING APPROPRIATIONS BETWEEN ITEMS WITHIN THE SAME FUND

** *Councilperson Patten moved to approve the Resolution, read by title only and seconded by Councilperson Kassner. On roll call vote, the motion passed by unanimous consent, 5-0. Resolution No. 4424 passed.*

C. RESOLUTION NO. 4425- A RESOLUTION ELECTING TO OPERATE UNDER THE ALL-PURPOSE MILL LEVY AND FIXING THE TAX LEVY FOR THE GENERAL FUND, AMBULANCE FUND AND AIRPORT FUND TO BE LEVIED AND ASSESSED ON ALL THE TAXABLE PROPERTY IN THE CITY OF MILES CITY FOR FY 21/22

** *Councilperson Wilcox moved to approve the Resolution, read by title only and seconded by Councilperson Patten. On roll call vote, the motion passed by unanimous consent, 5-0. Resolution No. 4425 passed.*

D. RESOLUTION NO. 4426- A RESOLUTION PURSUANT TO 2-9-212 OF THE MONTANA CODE ANNOTATED, AUTHORIZING A PERMISSIVE MEDICAL LEVY FOR FY 21/22 TO FUND THE GROUP HEALTH INSURANCE PREMIUM CONTRIBUTIONS BY THE CITY PROVIDING FOR HEARING THEREON

** *Councilperson Patten moved to approve the Resolution, read by title only and seconded by Councilperson Gardner. On roll call vote, the motion passed by unanimous consent, 5-0. Resolution No. 4426 passed.*

E. FLOODPLAIN VARIANCE REQUEST FOR 97 NEUHARDT

** *Councilperson Patten moved to approve the Variance Request, read by title only and seconded by Councilperson Kassner. * On roll call vote, the motion passed by unanimous consent, 5-0. Floodplain Variance Request passed.*

ADJOURNMENT

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**
*Councilperson Patten moved to adjourn the meeting, seconded by
Councilperson Gardner and passed unanimously.*

The meeting was adjourned at 6:40 p.m.


John Hollowell, Mayor


Jody Kinsey, Deputy City Clerk