

**MONTANA DEPARTMENT OF COMMERCE
TREASURE STATE ENDOWMENT PROGRAM
CONTRACT AMENDMENT #MT-TSEP-PL-19-125A**

This Contract Amendment is entered into by the City of Miles City, Montana (“Grantee”) and the Montana Department of Commerce (“Department”).

The Grantee and the Department mutually agree to amend Contract #MT-TSEP-PL-19-125 (“Contract”), executed on February 13, 2019 as follows:

1. Section I. PURPOSE is amended to read as follows:

Section 1. PURPOSE

The purpose of this Contract is to provide funding to the Grantee for infrastructure planning activities approved by the Department under the Treasure State Endowment Program (“TSEP” or “Program”) as authorized by HB 11, passed by the 65th Legislature and as signed into law by Governor Bullock on May 8, 2017 (Chapter 353, Laws 2017) and as authorized by HB 11, passed by the 66th Legislature and as signed into law by Governor Bullock on May 19, 2019 (Chapter 426, Laws 2019).

2. Section II. AUTHORITY is amended to read as follows:

Section 2. AUTHORITY

This Contract is issued under authority of Title 90, Chapter 6, Part 7 of the Montana Code Annotated (“MCA”), Title 8, Chapter 94, Subchapter 38 of the Administrative Rules of Montana (“ARM”), terms of Chapter 353, Laws 2017, and the terms of Chapter 426, Laws 2019.

3. Section 5, EFFECTIVE DATE AND TIME OF PERFORMANCE is amended to read as follows:

Section 5. EFFECTIVE DATE AND TIME OF PERFORMANCE

- (a) This Contract shall take effect upon execution by the parties and will terminate on May 31, 2021, or upon approval of Grantee’s Project completion report by the Department, whichever is later, unless otherwise terminated in accordance with this Contract.
- (b) All authorized expenses to be reimbursed must be incurred by the Grantee between November 9, 2017, and February 28, 2021. All requests for reimbursement must be submitted to the Department within ninety (90) days after February 28, 2021.

- (c) The activities to be performed by the Grantee will be completed according to the implementation schedule set forth in Exhibit A-I. The Grantee may modify the implementation schedule set forth in Exhibit A-I only with prior written approval of the Department.
- (d) The Grantee will procure its engineer or other primary contractor to complete the Project within six (6) months of the execution of this Contract or the Contract will terminate unless the Department determines, in its sole discretion, that Grantee has demonstrated substantial progress towards procuring an engineer.
- (e) The Department may grant an extension to this Contract upon request by the Grantee if the Department determines, in its sole discretion, that the Grantee has demonstrated progress toward completion of the Project, has engaged in a good faith effort to comply with the duties, terms, and conditions of this Contract, and that the failure to comply with any of those services, duties, terms, or conditions resulted from circumstances beyond the Grantee's control. A written request for an extension must be submitted at least sixty (60) days prior to May 31, 2021.

4. Exhibit A – Amended. Exhibit A has been revised. Please refer to amended Exhibit A-I, which is attached to the Contract and specifically incorporated herein by this reference. Amended Exhibit A-I supersedes and replaces previous versions of Exhibit A in its entirety.

5. All other provisions of the Contract remain in full force and effect.

IN WITNESS OF THE TERMS SET OUT ABOVE, the parties hereto have caused this Contract to be executed.

CITY OF MILES CITY:

DocuSigned by:  John Hollowell, Mayor	9/8/2020 Date
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ATTEST:

DocuSigned by:  Lorie Pearce, City Clerk	
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APPROVED AS TO FORM:

DocuSigned by:  Dan Rice, Attorney	
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MONTANA DEPARTMENT OF COMMERCE:

DocuSigned by:  Jennifer H. Olson, Administrator Community Development Division	9/9/2020 Date
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**EXHIBIT A-I
PROJECT IMPLEMENTATION SCHEDULE**

TASK	MONTH
PROJECT START UP	
Preparation of MDOC Contract	Complete
PROCUREMENT OF PROFESSIONAL ASSISTANCE	
Submit Request for Proposals (RFP) to DOC for approval, if required	Complete
Publish RFP	Complete
Select professional	Complete
Execute agreement with professional	Complete
PROJECT IMPLEMENTATION	
Prepare draft deliverable	October 2020
Submit interim Request for Funds and draft deliverable	October 2020
Public review and comment	November 2020
Finalize deliverable	January 2021
PROJECT CLOSEOUT	
Submit final deliverable	January 2021
Submit final Request for Funds and Certification of Completion	February 2021

CDD CONTRACT INFORMATION SHEET

Division staff are required to complete the items in blue print.

Date of Gov. Award Letter:	<u>11/9/2017</u>	Date Met StartUp Conditions:	_____
Contract Number:	<u>MT-TSEP-PL-19-125A</u>	Division:	_____
Contractor's Name:	<u>City of Miles City</u>	CDD	_____
Additional Name:	<u>Tom Speelmon, Director</u>		
Additional Email:	<u>tspeelmon@milescity-mt.org</u>		
Approved to Form Name:	<u>Dan Rice</u>		
Approved to Form Email:	<u>dzrice@milescity-mt.org</u>		
Contractor (Signee) Name:	<u>John Hollowell</u>		
Contractor's Email:	<u>mayor@milescity-mt.org</u>		
Contractor's Address:	<u>17 S 8th St</u>		
Contractor's Address 2:	<u>Miles City, MT 59301</u>	Vendor Number:	_____
Attest Name:	<u>Lorrie Pearce, City Clerk</u>		<u>23484</u>
Attest Email:	<u>cityclerk@milescity-mt.org</u>		
Duns Number:	_____	Begin Date:	_____
(Federal Funds Required)	_____		<u>2/13/2019</u>
Amount:	<u>\$15,000</u>		
Organization Number:	<u>608125</u>	End Date:	_____
RFP Number (if applicable):	_____		<u>5/31/2021</u>
Program Number:	<u>60</u>		

Liaison:	<u>Rebecca Shaw</u>	Program Manager:	<u>Cody.Ferguson@mt.gov</u>
Liaison Email:	<u>rebecca.shaw@mt.gov</u>	Operations Manager:	<u>A.C. Rothenbuecher</u>
Liaison Phone:	<u>406-841-2752</u>	Additional Email:	_____

Signatures:

Division Administrator	<u>Jennifer Olson</u> 9/3/2020
Fiscal Review	<u>Heidi Sampson</u> 9/4/2020
Legal Counsel	<u>[Signature]</u> 9/4/2020
Deputy Director	_____
OBPP	_____

Carbon Copies:

Liaison:	<input checked="" type="checkbox"/>
Director (> \$25K):	<input type="checkbox"/>
Deputy Director (<\$25K):	<input checked="" type="checkbox"/>
Perceptive Content	<input checked="" type="checkbox"/>

Certificate Of Completion

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 Source Envelope:
 Document Pages: 5 Signatures: 5
 Certificate Pages: 6 Initials: 0
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Status: Sent

Envelope Originator:
 Contracts Admin
 PO Box 200501
 301 S. Park Ave
 Helena, MT 596200501
 doccontracts@esign.mt.gov
 IP Address: 161.7.39.7

Record Tracking

Status: Original
 9/2/2020 9:04:40 AM

Holder: Contracts Admin
 doccontracts@esign.mt.gov

Location: DocuSign

Signer Events

Jennifer Olson
 jeolson@mt.gov
 Security Level: Email, Account Authentication
 (None)

Signature

DocuSigned by:

 4F50BBC859544D2

Timestamp

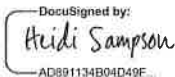
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 Signed using mobile

Electronic Record and Signature Disclosure:

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Heidi Sampson
 hsampson@esign.mt.gov
 MT Dept of Commerce
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

 AD801134B04D40F

Sent: 9/3/2020 7:12:35 AM
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Electronic Record and Signature Disclosure:

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 ID: afa40be6-2498-4bee-aeeb-4ff484d96ce4

Jessica Blumberg
 Jessica.Blumberg@mt.gov
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

 4EAC5940F7EB404

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 Signed: 9/4/2020 9:12:16 PM

Signature Adoption: Drawn on Device
 Using IP Address: 98.127.128.81
 Signed using mobile

Electronic Record and Signature Disclosure:

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 ID: 35a40ccc-1d91-48ad-b344-52ed250c19e2

Dan Rice
 drice@milescity-mt.org
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

 C73A3A297B31456

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 Using IP Address: 108.59.121.56

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
<p>Accepted: 9/8/2020 12:04:22 PM ID: de571a0a-869d-4f73-ab99-57d6f3f65316</p> <p>John Hollowell mayor@milescity-mt.org Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 9/8/2020 12:06:49 PM ID: 73cba8a4-6ca2-4a65-84b3-0215f2866c3a</p>	<p>DocuSigned by: <i>John Hollowell</i> ACBBA93228B748F</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 63.153.12.108 Signed using mobile</p>	<p>Sent: 9/8/2020 12:04:41 PM Viewed: 9/8/2020 12:06:49 PM Signed: 9/8/2020 6:51:18 PM</p>
<p>Lorrie Pearce cityclerk@milescity-mt.org Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 9/9/2020 7:57:54 AM ID: 0f3ba860-4615-4940-af34-0c86a56127c8</p>		<p>Sent: 9/8/2020 6:51:20 PM Viewed: 9/9/2020 7:57:54 AM</p>
<p>Jennifer Olson jeolson@mt.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 9/3/2020 7:11:50 AM ID: 845de29c-c44f-48f6-81ae-b29cb77c6757</p>		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Cody Ferguson cody.ferguson@mt.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>COPIED</p>	<p>Sent: 9/2/2020 9:12:37 AM Viewed: 9/2/2020 10:55:42 AM</p>
<p>Rebecca Shaw rebecca.shaw@mt.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>COPIED</p>	<p>Sent: 9/2/2020 9:12:37 AM Viewed: 9/4/2020 10:35:57 AM</p>
<p>Tom Speelmon tspeelmon@milescity-mt.org Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>COPIED</p>	<p>Sent: 9/4/2020 9:12:18 PM</p>

Carbon Copy Events	Status	Timestamp
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Tara Rice
tara.rice@mt.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
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ID: eab94739-342b-4015-a78e-ec418c606988

Cyndi Davis
CDavis3@mt.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
