

Finance Committee Meeting June 8, 2020

The Finance Committee met Monday, June 8, 2020 at 6:30 p.m. by remote means (Zoom). Present were Committee Members Austin Lott, Brant Kassner and Curtis Reese.

Also present were: Public Utilities Director Tom Speelmon, Public Works Director Scott Gray, Police Chief Doug Colombik, Planner in Training Ally Capps, Fire Chief Branden Stevens, Dispatch Supervisor Lyne Anderson, Deputy City Clerk Mary Rowe & City Clerk/Recorder Lorrie Pearce.

Chairperson Lott called the meeting to order.

1. Request of Citizens and Public Comment:

None

2. Discuss and Recommendation on Torez Motocross Club Lease

Planner Capps thought that the land could be presented as a Park Usage Permit instead of a lease. This would give the club exclusive use of the area without sending it out for bid, because of its specific needs She had met with Attorney Rice, and he felt that the permit would be appropriate. The permit would be effective July 1, 2020 and will expire in five years. The City can pull the permit at any time if it felt the permit was not being followed. If the land is leased the cost would be approximately \$780 a year and the club is asking for the cost to be waved. Park Usage Permits have no yearly charges attached to them.

*** Committee Member Kassner moved to recommend to Council to approve the Park Usage Permit, seconded by Committee Member Lott. The motion **passed** unanimously.*

3. Review and Recommendation on Janitorial Bids

Two bids were received for janitorial services to City Hall, they are as follows:

- Samantha Malenovsky at \$700 per month
- Dales Cleaning Service at \$700 per month

The Committee scored the bids received, but had not contacted the references. It was decided that Chairperson Lott will call the references and report at the next Finance meeting.

*** Committee Member Reese moved to postpone recommending a janitor for City Hall until the next Finance meeting, seconded by Committee Member Lott. The motion **passed** unanimously.*

One bid was received for janitorial services to the Police department:

- Marilyn Foreman at \$350 per month

** *Committee Member Kassner moved to recommend to Council to accept Marilyn Foreman's bid to clean the police department , seconded by Committee Member Lott. The motion **passed** unanimously.*

No bids were received for the Library.

4. Review and Recommendation on Planner Wage Split

Director Speelmon proposed a split as follows:

- a. 29 percent from District 204
- b. 7 percent from District 205
- c. 18 percent from Water
- d. 18 percent from Sewer
- e. 18 percent from General Fund
- f. 5 percent from Historic Preservation
- g. 5 percent from Tax Increment Fund

** *Committee Member Kassner moved to present in the budget the Planner split as discussed, seconded by Committee Member Reese. The motion **passed** unanimously.*

5. Review of funding options for buildings, including rentals or purchases, regarding City Public Safety

Items that were discussed:

- A meeting is set up for this Thursday to visit all the buildings that are available
- An email was received from the Veteran Administration (VA) stating that the building will not close until early 2021. This gives the City a little lead way to look at all its options. But the City can not pause on its decision, it will need to be finalized very soon
- Low interest loans (InterCap) will be limited because of the General Fund limited cash flow. The City will need to decide as to what loan is needed the most, flood or building. City could loan from other institutes, but the interest would be a lot higher and did not think that General Fund can handle the payments
- Director Gray will compile a list of City Hall staff's need if it moves
- Cost of moving the police department into City Hall and then moving City Hall staff to another building will cost the City double when it comes to moving phone hook ups, internet, IT lines and services associated with all of them. A quote from Midrivers will be presented to the Finance Committee by the next meeting

6. Discussion on options for helping General Fund

The goal of the City is to set aside as much money possible to build up cash in General Fund. The discussion was postponed until all personnel involved are at a meeting together.

7. Adjournment

*** Committee Member Kassner moved to adjourn the meeting, seconded by Committee Member Reese and **passed** unanimously.*

The meeting was adjourned at 7:47 p.m.



Austin Lott, Committee Chairperson



Lorrie Pearce, Recorder

