

## Finance Committee Meeting

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### December 19, 2019

The Finance Committee met Thursday, December 19, 2019 at 6:00 p.m. in the City Hall Conference room. Present were Committee Members Susanne Galbraith, Brant Kassner and Rick Huber. Committee Member Dwayne Andrews was excused.

Also present were: Public Works Director Scott Gray, and City Clerk/Recorder Lorrie Pearce.

Committee Member Galbraith called the meeting to order.

1. **Request of Citizens and Public Comment:** None
2. **Discussion and Recommendation on Resolution No. 4299- A Resolution Approving a Network Device Monitoring & Helpdesk Support Agreement with D.I.S. Technologies**

*\*\* Committee Member Kassner moved to recommend to Council to approve the Resolution, Committee Member Galbraith seconded the motion.*

Clerk Pearce explained that the contract is for five years. The City has been working with DIS for many years now. The contract cost went up \$2.00 for each of the 15 PC's that are maintained. She contacted two other IT companies and neither of them felt that they could compete with DIS, since there is a technician located in Miles City.

*\*\* On a Roll Call vote the motion passed, 3-0*

3. **Discussion and Recommendation on Printing Bids**

Clerk Pearce explained the difference in the bids that were received from Star Printing and Boss Printing. She said that Boss's bids were lower on about ninety seven percent of the items and recommended Boss Printing.

*\*\* Committee Member Huber moved to recommend to Council to approve the Boss bid that was received, Committee Member Galbraith seconded the motion. On a Roll Call vote the motion passed, 3-0*

4. **Discussion and Recommendation on Street Sweeper Bids**

Director Gray explained the two bids that the City received:

- Titan Machinery for an amount of \$182,102, with a \$10,000 trade in. This bid is a six-wheel sweeper and that is what the City is looking for. It is a demo unit, which saves the City \$16,000 compared to a brand-new unit. Also, with a six-wheel sweeper the parts are more available, more affordable and has a lower profile which prevent the unit from hitting tree limbs, etc.

- Swanton Equipment for an amount of \$224,811 with a \$10,000 trade in. This bid is for a three-wheel sweeper and felt that it was not what the City is looking for.

\*\* *Committee Member Galbraith moved to recommend to Council to accept Titan Machinery bid for the six-wheel sweeper, Committee Member Kassner seconded the motion. On a Roll Call vote the motion passed, 3-0*

## **5. Discussion and Recommendation on Ambulance Write Off for a Total of \$301.81**

Clerk Perce explained that there are two accounts which totaled \$301.81. Both of the patients are deceased with no estate. She added that Solestone and finance did everything possible to collect the money, and felt that there were no other options available.

\*\* *Committee Member Galbraith moved to recommend to Council to write off \$301.81 for the Ambulance, Committee Member Kassner seconded the motion. On a Roll Call vote the motion passed, 3-0*

## **6. Adjournment**

\*\* *Committee Member Galbraith moved to adjourn the meeting, seconded by Committee Member Kassner and passed unanimously, 3-0.*

The meeting was adjourned at 6:15 p.m.

  
Susanne Galbraith, Committee Member

  
Lorrie Pearce, Recorder