

AIRPORT COMMISSIONERS MEETING Discussion

Monday, March 12, 2018 Flight Service Building 2 PM

Meeting was called to order by acting Chairman Paul Grutkowski. Present were Paul Grutkowski, Patrick Lifto, Keith Holmlund, Ken Gardner (City Representative), Jeff Langkau (Manager), and Dorothy Willems (Secretary). Absent: Doug Phair, Bob Lunde, & Philip Emmons. Guest: Craig Canfield (KLJ)

APPROVAL OF PRIOR MEETING MINUTES

- Pat Lifto made a motion to approve the February 12, 2018 Minutes. Ken Gartner seconded the motion. Motion passed.

OLD BUSINESS

KLJ Update -Craig Canfield.

- Coalboard Grant awarded June 2017 will pay the matching for the Design for the 2020 Project and the contract should be coming soon. Craig Canfield asked if he or Lorrie (City) would be managing the Grant. Jeff Langkau will discuss with Lorrie and Doug Phair before making the decision.
- Craig Canfield will be working on the Digressionary Funds with possible 2 smaller grants.
- Craig went over the Project Work for 2018-2019,
 - Agis Survey for RW 4-33 Threshold Relocation.
 - Design for Runway 4-22 Threshold Relocation. The runway will be shortened on one end and extended on the other to cover the Protection Zone.
 - Design for runway intersection reconfiguration including replace Taxi Way.
 - Design for Helipad Relocation.
 - Replace Airport Beacon changing electrical work.
 - Taxilane and County T-Hanger Apron Reconstruction.
 - Pavement Maintenance (Taxiways A, B, C, and Apron).
 - Acquire SRE (Tool Cat Blade, Broom, and Blower). Jeff Langkau presented equipment he had researched, and Craig explained the process of getting the equipment.
 - Taxiways not included in this project.
 - Morris and Maierle will be working on estimate for the 2020 Project and Snow Equipment.
- The process to get another Coalboard Grant should begin to help with the matching funds for the 2020 Project. Craig felt some funds may be available from the Montana Aeronautics (possible \$100,000) which application would be in 2019.

Fuel Flow Fees

- Jeff Langkau is still investigating other airports Fuel Flow Fee charges but so far has not found any that charge the fee. Most smaller airports do not sell fuel so Jeff is looking for an airport similar to ours to compare what they do. Still has several airport to get information from.

New Hanger

- With the absence of Doug Phair the board requested to table till next meeting for information regarding contact with Tracy regarding funding with the Midrivers Funding.

Solar Panel Project /VD Clean Energy-Mt Sun (Mike Klein)

- Pat Lifto reported a meeting was scheduled with the Solar Panel Company February 22 but due to illness the meeting was cancelled, and he has not heard from them. Schedule for next meeting.

Hanger Electrical Policy

- Table till next meeting to further discuss electrical plug in usage in the hanger.
- Jeff reported Lonnie Leslie may still be interested in renting the office in hanger 8 to store his equipment. Cost of rent was discussed but decided to put on next month agenda when more members are present.

Muggli Bros

- Jeff Langkau reported Vince Muggli called and wanted more hard number on the Irrigation Project. Subject tabled for next meeting agenda.

NEW BUSINESS

Clint Worman Hanger

- Hold on Hanger -Deal he was planning on fell through.

COMMITTEE REPORT

- **Finance – 3/12/2018**
 - Check account balance \$156,078.95
 - Account Receivables \$21,050.00
 - February Salaries & City Charges (\$15,000.00)
 - Estimated Balance March 12, 2018 \$162,128.95
 - Airport Improvement Fund \$68,455.12

- **Operations –**

- **Development –**

MANAGER'S REPORT

- **Manager Report (copy attached)**
 - **Replacement of cutting edges for plow**
 - Jeff contact MDT for information to find the cutting edges and have gotten the cutting edges replaced.
 - **Repaired the SnoGo**
 - Unable to get parts so Carlson Machine did the repairs and ordered bearings.
 - **Walk Behind Snow Plow**
 - Snow Plow arrived and is working well.
 - **Hours worked and Aircraft ops reported**
 - Managers report attached.
 - **Door Replacement for Hanger 8 discussed:**
 - Jeff will check with Dave Philips for advice on best door replacement.
 - **Awning in Front of Office**
 - Will contact Dave Philips as to suggestion to replace the damaged awning. Concrete in front of office needs work.
 - **Claims Vouchers**
 - Pat Lifo made a motion to accept the claims in the amount of \$3,904.52. Keith Holmlund 2nd the motion. Motion passed.

ADJOURNMENT

Paul Grutkowski adjourned the meeting.