

## **AIRPORT COMMISSIONERS MEETING Discussion**

**Monday, February 12, 2018 Flight Service Building 2 PM**

Meeting was called to order by acting Chairman Paul Grutkowski. Present were Paul Grutkowski, Patrick Lifto, Bob Lunde, Ken Gardner (City Representative), Jeff Langkau (Manager), and Dorothy Willems (Secretary). Absent: Doug Phair, Keith Hoimlund, & Philip Emmons. Guest: Frank Stoltz

### **APPROVAL OF PRIOR MEETING MINUTES**

- Pat Lifto made a motion to approve the January 8, 2018 Minutes. Bob Lunde seconded the motion. Motion passed.

### **OLD BUSINESS**

#### **KLI Update -Craig Canfield /Unable to attend.**

- Jeff Langkau present a letter from Craig Canfield reviewing the update. FAA will support a 2018 project for the design of the project in 2020. Morrison-Maierle is working on the Independent Fee Estimate (IFE). Once the IFE has been completed and the engineering agreement approved, KLI will prepare the grant application.
- There is some question whether the Snow Removal Equipment would qualify in the application.

#### **Fuel Flow Fees**

- Jeff Langkau has not gotten any more getting information from other airports Fuel Flow Fee but is attending the Aviation Conference in Missoula in March and plans to get more information than.

#### **New Hanger**

- Jeff Langkau reported Doug Phair had contacted Tracy regarding funding with the Midrivers Funding but didn't have any further information. Report at next meeting.

#### **Solar Panel Project /VD Clean Energy-Mt Sun (Mike Klein)**

- Doug Phair and Pat Lifto received a letter requesting a meeting in Miles City February 23 to look at some land options down by the WAPA substation.
- The large project discussed at previous meeting is not cost prohibitive but they expressed interest in 10 to 15 MW at the airport interconnected at the nearby MDU substation. The 10 MW would require 70 acres of airport property with an estimated \$25,000 annually where 15 MW would require 105 acres of airport property with an estimated \$37,500 annually.
- The letter also indicated wanting Airport Board assistance in finding land closer to Miles City WAPA AC DC tie to locate a much larger project in the vicinity of 300 MW (2000 acres).
- Discussion regarding what this meant for the Irrigation Project but determined the proposed land and amount of land would not interfere with the Irrigation Project. MDU would have to upgrade services at the river to accommodate the project. Report from Jeff Landkau indicates Lonnie Leslie may be interested in the Irrigation Project. Muggli Bros also seemed interested in the project but want to present their cost & income projections of the project at a future meeting.
- Bob Lunde reported right now there would be any NRCS Funding available.

### **NEW BUSINESS**

#### **Hanger Electrical Policy**

- Concerns regarding Heaters being pulled in to heat the inside of planes and the cost of electric service in Hanger 8. Lonnie Leslie pull in metering running at an average of 893 KWH per month for the plane and 320 KWH per month for tractor pull in. Mike Choat pull in metering running at about \$50 monthly for heater. Discussion regarding the cost of electric verses hanger rental charge costing the airport. Bob Lunde made a motion to develop a policy for electric hanger (Community verses Private Hangers). Difference solutions were discussed including policy or no policy for solutions, but nothing was determined. Bob Lunde asked to table the motion and come back to the next meeting with possible solutions. Pat Lifto seconded the motion. Motion passed.

#### **MT Cadastral**

- Paul Grutkowski pointed out that a piece of property on the airport is assign to a Billings individual owner and wondered if it was an error or if someone owned a piece of property in the middle of the airport. Everyone felt it had to be an error.

### **COMMITTEE REPORT**

- **Finance --**
  - Check account balance \$198,509.94
  - Account Receivables \$17,671.75
  - December & January Salaries & City Charges (\$28,000.00)
  - Estimated Balance February 12, 2018 \$73,455.12
  - Airport Improvement Fund \$68,455.12
- **Operations --**
- **Development --**

## MANAGER'S REPORT

- **Manager Report (copy attached)**
  - **Claims Vouchers**
    - Letter dated January 16, 2018 from MDT confirming payment in full for Project A4068 Loan # 49210. Last payment will be made February 2018 on the sweeper and the Fuel Trucks allowing a total estimated \$33,000 freed up annually in Airport Expenses for the 2020 Project Match.
    - Jeff Langkau order a minimal amount of fuel because the price had been raised 30 cents.
    - Repairs on the shop furnace done. Bob Lunde suggested if they needed a quote on heaters contact Shad Waldo (fair and reasonable).
    - Pat Lifto made a motion to accept the claim voucher for February 2018 (\$21,258.64) Bob Lunde seconded the motion. Discussion. Motion carried.
  - **Comp Time**
    - Bob Lunde requested status of Jeff Langkau comp time to which Jeff reported he has till July 1, 2018 to use the comp time and he will have it used. Unused comp time results in payment of comp time at the end of the fiscal year.
  - **Kawasaki Mule from RMC**
    - Airport received a loaner Kawasaki mule from RMC. RMC provides the airport with a new loaner every 9 month. Jeff reviewed uses for the mule.
  - **Windshield Plow Truck Damage**
    - Plow Truck cracked windshield damaged happened trying to pull it out of the ditch with iced payment. Will get a quote and repair in the summer. Because damage was done by chain the board advise Jeff to purchase some good tough pull straps due to safety issues with using chains. The board also suggested the purchased of a hand-held snow blower.
  - **Possible Flying Instruction**
    - Warren Dignen expressed interest in doing some flight instruction at the Miles City Airport but would need a plane. Several names mentioned expressed interest for flight instruction at the Miles City Airport. Fly Clubs were discussed owning the plane and offering instruction. Pat Lifto will visit with Warren Dignen offering Miles City Airport assistance with a promotion meeting with MPA for attracting interest in flight instruction in the Miles City area.
  - **Aviation Conference Missoula**
    - Jeff advised he was attending the Aviation Conference. The board supported all expenses be paid by the Airport.
  - **Close Airport or Close Runway**
    - The board suggested "Close Runways" may be better than "Close Airport" so helicopters and ski planes could still land.

## ADJOURNMENT

Paul Grutkowski adjourned the meeting.