

REGULAR COUNCIL MEETING November 12, 2019 6:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, November 12, 2019, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana. Mayor John Hollowell called the meeting to order. Council Members present were Brant Kassner, Dwayne Andrews, Ken Gardner, John Uden, Rick Huber, Austin Lott, and Susanne Galbraith. Council Member Kathy Wilcox was not present.

Also present were City Attorney Dan Rice, Public Works Director Scott Gray, Police Chief Doug Colombik, Public Utilities Director Tom Speelmon, and Deputy City Clerk/Minute Recorder Mary Rowe.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPROVAL OF COUNCIL & COMMITTEE MINUTES City Council Minutes: 10/22/2019

****** *Councilperson Uden moved to approve the minutes of the Regular Council Meeting of October 22, 2019, subject to any changes, and seconded by Councilperson Kassner. The motion passed by unanimous consent, 7-0.*

Human Resources Committee Minutes: 10/15/2019

Human Resources Committee October 15, 2019

The **Human Resources Committee** met Tuesday, October 15, 2019, at 5:30 p.m. in the Conference Room at City Hall. Present were Committee Members Kathy Wilcox, Austin Lott, John Uden and Susanne Galbraith. Also present were City Planner-in-Training Ally Capps, City Clerk Lorrie Pearce, and Human Resources Officer/Recorder Linda Wilkins.

Committee Member Kathy Wilcox called the meeting to order.

1. Request of Citizens
None.
2. Review, approve Revised Job Descriptions:
 - a. Deputy City Attorney

Officer Wilkins stated that City Attorney Rice had reviewed and approved the position description.

****Committee Member Uden moved to recommend that the position description be approved as presented and moved onto City Council, seconded by Committee Member Lott. The motion passed unanimously 4-0.**

- b. Librarian-Archivist

Officer Wilkins stated that Director Woods could not be present due to a conflict in schedule; however, she had reviewed and approved the position description.

Chairperson Wilcox asked for a motion to approve the position description.

****Committee Member Galbraith moved to recommend that the position description be approved as presented and moved onto City Council, seconded by Committee Member Lott. The motion passed unanimously 4-0.**

3. Review and Recommend
 - a. Personnel Policy – Travel

Clerk Pearce stated there were minor changes to the policy associated with state policy. Council Member Lott stated that the page numbering should be corrected.

****Committee Member Galbraith moved to recommend that the Travel policy be approved as amended and moved onto City Council, seconded by Committee Member Uden. The motion passed unanimously 4-0.**

4. Other
None

5. Next Meeting:

Chairperson Wilcox scheduled a meeting November 19 at 5:30 p.m. to follow-up with Planner-in-Training Capps on how things were progressing with her performing her normal duties and the Urban Renewal Director duties.

6. Adjournment

****Committee Member Galbraith moved to adjourn, seconded by Committee Member Uden. The motion passed unanimously 4-0.**

The meeting was adjourned at 5:55 p.m.

**** Councilperson Kassner moved to approve the minutes of the Human Resources Committee Meeting of October 15, 2019, and seconded by Councilperson Gardner. The motion passed by unanimous consent, 7-0.**

SCHEDULE MEETINGS

The following meetings will be held in the City Hall Conference Room:

- Public Safety Committee Meeting on November 19, 2019 at 6pm

REQUEST OF CITIZENS & PUBLIC COMMENT

None

APPOINTMENTS

1. Police Commissioner - Blayne Watts

**** Councilperson Uden moved to appoint Blayne Watts as Police Commissioner and seconded by Councilperson Huber.**

A few questions were asked and answered about the qualifications and character of Mr. Watts.

**** The motion passed by unanimous consent, 7-0.**

PROCLAMATIONS

Mayor Hollowell Proclaimed Saturday, November 30, 2019 to be Small Business Saturday.

STAFF REPORTS

Director Gray

- Updated the Council on the Strevell Project, which included the upcoming completion of the season (weather permitting), where the road would open back up. The project will resume in the spring after the winter shutdown.
- Wanted to let everyone know that the Horse Sculpture is up at Riverside Park and encourages people to go check it out. He gave a special thanks to Erin Thorodsgard with the help of her husband Dan Thorodsgard, A-1 Concrete, Karen Stevenson and Jenny Sloan from Keep Miles City Beautiful, Yellowstone Environmental, and anyone else who was involved in the project that he may have missed.

CITY COUNCIL COMMENTS

Councilperson Uden suggested that a plaque be installed at Riverside Park showing appreciation to the horse sculpture artist. Mayor Hollowell stated that since it is an appropriation of funds it will take Council approval.

** *Councilperson Uden moved to have a plaque for participation/recognition, for the artist of the Horse Sculpture, be installed at Riverside Park, and seconded by Councilperson Andrews.*

Mayor Hollowell asked Director Gray to work on the plaque, to which he agreed.

** *The motion passed by unanimous consent, 7-0.*

Councilperson Lott informed the Council that the Flood Steering Committee has been working on Economic Development Agency grants. There was a short conversation about anticipated costs for the Tongue and the Yellowstone River and how the grant process worked.

Councilperson Huber wanted to let everyone know that Southeastern Montana Development Corporation (SEMDC) is having a roundtable presentation at Miles Community College on November 21st. He believes it is at 6pm in room 316 and he thinks that all the Council Members should be present to learn and get involved.

MAYOR COMMENTS

None

COMMITTEE RECOMMENDATIONS

None

BID OPENINGS

None

BID AWARDS

None

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

A. **Approval on the design for a storage shed and a picnic shelter at Spotted Eagle, presented by Walleyes Unlimited**

** *Councilperson Gardner moved to approve the design, seconded by Councilperson Huber and passed unanimously, 7-0.*

B. **RESOLUTION NO. 4293- A Resolution Revising City of Miles City Personnel Policy Regarding Travel**

** *Councilperson Lott moved to approve the Resolution, seconded by Councilperson Galbraith and passed unanimously, 7-0.*

C. **RESOLUTION NO. 4295- A Resolution Levying and Assessing the Cost of Removal and Disposal of Nuisance Weeds in the City of Miles City, Montana, From September 1, 2019 to November 15, 2019**

** *Councilperson Uden moved to approve the Resolution and seconded by Councilperson Galbraith.*

Councilperson Galbraith explained that there was a final invoice that was received after the packet was sent out and stated that the vote would include the final invoice for 616 Orr Street, owned by Ned K and Patsy J Summers in the amount of \$639.67 on Resolution 4295.

** *On a roll call vote the Resolution passed, 7-0.*

D. RESOLUTION NO. 4296- A Resolution Approving an Amendment to Task Order with Kadrmas, Lee & Jackson, Inc. For Services Related to the Darling Addition Street and Utilities Rehabilitation Project

** *Councilperson Galbraith moved to approve the Resolution and seconded by Councilperson Andrews.*

Councilperson Galbraith said that the Task Order had gone through the Finance Committee and was approved for recommendation to Council.

** *On a roll call vote the Resolution passed, 7-0.*

E. Approval of October claims

** *Councilperson Andrew moved to approve the October claims and seconded by Councilperson Kassner.*

Councilperson Lott inquired about the charge for DUI blood draws. He wanted to know if that was a City expense, or if there was a reimbursement.

Mayor Hollowell, Attorney Rice, and Police Chief Colombik explained that 50% of the charge is reimbursed by the DUI Task Force Program, and the remaining 50% is paid by the City. The previous Judge had been asked to add the remaining cost to the offender's fine, to which he declined. The Mayor stated that he would reinvestigate the remaining 50% allocation again with City Judge Stein and City Attorney Rice.

Councilperson Huber requested that City Judge Stein be present at the next City Council Meeting to address the remaining 50% cost of the DUI blood draws.

** *The motion passed unanimously, 7-0.*

ADJOURNMENT

** *Councilperson Andrews moved to adjourn the meeting, seconded by Councilperson Lott and passed unanimously.*

The meeting was adjourned at 6:45 p.m.



John Hollowell, Mayor



Mary Rowe, Deputy City Clerk