

Finance Committee Meeting

March 7, 2019

The Finance Committee met Thursday, March 7, 2019 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Brant Kassner and Dwayne Andrews.

Also present were: Public Utilities Director Tom Speelmon, Public Works Director Scott Gray, Planner in Training Ally Capps and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens and Public Comment:

None

2. Review and Recommendation on Increasing Line Item 350 (Professional Services) for Planner

Planner Capps explained that her budget line item number 350 will be overspent by \$13,456 by the end of the month. She asked the Committee if she should proceed with annexation for this budget year, or wait until next years budget. She explained that she will need to use Land Solution to make sure the process is completed legally and correctly. She did not have an amount on the cost. Also, the previous Planner did not include the cost for the Industrial Park survey, which was approximately \$8,000.

***Committee Member Galbraith moved to table the item until the next Finance meeting, Committee Member Kassner seconded the motion. The motion passed, 4-0.*

3. Review and Recommendation on RESOLUTION NO. 4238- A Resolution Approving Grant Awards to RSVP From the Corporation for National and Community Service

***Committee Member Andrews moved to recommend to Council the approval of the Resolution, seconded by Committee Member Kassner. On roll call vote, the motion passed 4-0.*

4. Review and Recommendation on RESOLUTION NO. 4239- A Resolution Authorizing the City of Mile City to Enter Into an Agreement Entitled "State of Montana Agreement" With the State of Montana Historic Preservation Office for Partial Funding of the Historic Preservation Officer Position

***Committee Member Kassner moved to recommend to Council the approval of the Resolution, seconded by Committee Member Huber. On roll call vote, the motion passed 4-0.*

5. Review and Recommendation on RESOLUTION NO. 4240- A Resolution Authorizing the City of Miles City to Enter Into an Amendment to Task Order With Kadrmas, Lee & Jackson, INC. Related to the Darling Addition Street and Utilities Rehabilitation Project

***Committee Member Andrews moved to recommend to Council the approval of the Resolution, seconded by Committee Member Kassner.*

Director Gray explained that phase two of the project will be a total reconstruction from curb to curb. It includes water, sewer, storm drain and road reconstruction on Strevell Street from Stower Street to Main Street. Wibaux Park will have two proposals presented at a later date. The task order amendment is an additional \$394,000 for engineering expenses.

*** On roll call vote the motion passed 4-0.*

6. Review and Recommendation on contract for the Preliminary Architectural Report for the Riverwell House

***Committee Member Andrews moved to recommend to Council the approval on the contract for the preliminary architectural report; seconded by Committee Member Kassner.*

Director Speelmon explained that the PAR will be paid from a \$15,000 grant and a \$15,000 match from the City. The report is needed because the cement slab that the pumphouse sits on is not supporting it and cracking the building.

*** On roll call vote the motion passed 4-0.*

7. Review and Recommendation on ORDINANCE NO. 1330- (First Reading) An Ordinance Amending Sections 2-246 and 2-247 of the Code of Ordinances of Miles City, Montana, With Regards to Advertisement and Opening of Bids for Purchase of Equipment

***Committee Member Andrews moved to recommend to Council the approval of the Ordinance, seconded by Committee Member Kassner. On roll call vote the motion passed 4-0.*

8. Discussion on City of Miles City Annual Budget Calendar- FY19/20

After a brief discussion, the consensus of the Committee was to have the City Clerk and Chairperson Galbraith change the date and present it at the next finance meeting.

9. Adjournment

***Committee Member Andrews moved to adjourn the meeting, seconded by Committee Member Kassner and **passed** unanimously, 4-0.*

The meeting was adjourned at 7:25 p.m.


Susanne Galbraith, Chairperson


Lorrie Pearce, Recorder