

REGULAR COUNCIL MEETING March 26, 2019

6:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, March 26, 2019, in the City Hall Conference Room, 17 S. 8th Street, Miles City, Montana. Mayor John Hollowell called the meeting to order. Council Members present were Dwayne Andrews, Rick Huber, Jeff Erlenbusch, Kathy Wilcox, Ken Gardner, John Uden and Susanne Galbraith. Council Member Brant Kassner was excused

Also present were City Attorney Dan Rice, Public Utilities Director Tom Speelmon, Police Chief Doug Colombik, Building Inspector Dennis Hirsch, Planner in Training Ally Capps, Firefighter Jason Berry, Fire Captain Tanner Harbaugh and City Clerk/Minute Recorder Lorrie Pearce.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPROVAL OF COUNCIL & COMMITTEE MINUTES

City Council Minutes: 3/12/2019

****** *Councilperson Uden moved to approve the minutes of the Regular Council Meeting of March 12, 2019, subject to changes, and seconded by Councilperson Andrews. The motion passed by unanimous consent, 7-0.*

Finance Committee Meeting: 3/07/2019

**Finance Committee Meeting
March 7, 2019**

The Finance Committee met Thursday, March 7, 2019 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Brant Kassner and Dwayne Andrews.

Also present were: Public Utilities Director Tom Speelmon, Public Works Director Scott Gray, Planner in Training Ally Capps and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

- 1. Request of Citizens and Public Comment:**

None
- 2. Review and Recommendation on Increasing Line Item 350 (Professional Services) for Planner**

Planner Capps explained that her budget line item number 350 will be overspent by \$13,456 by the end of the month. She asked the Committee if she should proceed with annexation for this budget year, or wait until next years budget. She explained that she will need to use Land Solution to make sure the process is completed legally and correctly. She did not have an amount on the cost. Also, the previous Planner did not include the cost for the Industrial Park survey, which was approximately \$8,000.

**** Committee Member Galbraith moved to table the item until the next Finance meeting, Committee Member Kassner seconded the motion. The motion passed, 4-0.**

- 3. Review and Recommendation on RESOLUTION NO. 4238- A Resolution Approving Grant Awards to RSVP From the Corporation for National and Community Service**

**** Committee Member Andrews moved to recommend to Council the approval of the Resolution, seconded by Committee Member Kassner. On roll call vote, the motion passed 4-0.**

- 4. Review and Recommendation on RESOLUTION NO. 4239- A Resolution Authorizing the City of Mile City to Enter Into an Agreement Entitled "State of Montana Agreement" With the State of Montana**

PROCEEDING OF CITY COUNCIL
MILES CITY, MONTANA

Historic Preservation Office for Partial Funding of the Historic Preservation Officer Position

*** Committee Member Kassner moved to recommend to Council the approval of the Resolution, seconded by Committee Member Huber. On roll call vote, the motion passed 4-0.*

5. Review and Recommendation on RESOLUTION NO. 4240- A Resolution Authorizing the City of Miles City to Enter Into an Amendment to Task Order With Kadrmas, Lee & Jackson, INC. Related to the Darling Addition Street and Utilities Rehabilitation Project

*** Committee Member Andrews moved to recommend to Council the approval of the Resolution, seconded by Committee Member Kassner.*

Director Gray explained that phase two of the project will be a total reconstruction from curb to curb. It includes water, sewer, storm drain and road reconstruction on Streveil Street from Stower Street to Main Street. Wibaux Park will have two proposals presented at a later date. The task order amendment is an additional \$394,000 for engineering expenses.

*** On roll call vote the motion passed 4-0.*

6. Review and Recommendation on contract for the Preliminary Architectural Report for the Riverwell House

*** Committee Member Andrews moved to recommend to Council the approval on the contract for the preliminary architectural report; seconded by Committee Member Kassner.*

Director Speelmon explained that the PAR will be paid from a \$15,000 grant and a \$15,000 match from the City. The report is needed because the cement slab that the pumphouse sits on is not supporting it and cracking the building.

*** On roll call vote the motion passed 4-0.*

7. Review and Recommendation on ORDINANCE NO. 1330- (First Reading) An Ordinance Amending Sections 2-246 and 2-247 of the Code of Ordinances of Miles City, Montana, With Regards to Advertisement and Opening of Bids for Purchase of Equipment

*** Committee Member Andrews moved to recommend to Council the approval of the Ordinance, seconded by Committee Member Kassner. On roll call vote the motion passed 4-0.*

8. Discussion on City of Miles City Annual Budget Calendar- FY19/20

After a brief discussion, the consensus of the Committee was to have the City Clerk and Chairperson Galbraith change the date and present it at the next finance meeting.

9. Adjournment

*** Committee Member Andrews moved to adjourn the meeting, seconded by Committee Member Kassner and passed unanimously, 4-0.*

The meeting was adjourned at 7:25 p.m.

*** Councilperson Galbraith moved to approve the minutes of the Finance Committee Meeting of March 7, 2019, and seconded by Councilperson Andrews. The motion passed by unanimous consent, 7-0.*

SCHEDULE MEETINGS

The following meetings will be held in the City Hall Conference Room:

Human Resources Committee April 4th @6 p.m.

REQUEST OF CITIZENS & PUBLIC COMMENT

None

APPOINTMENTS

PROCEEDING OF CITY COUNCIL
MILES CITY, MONTANA

Board of Adjustments - Jenny Sloan

**** Councilperson Uden moved to appoint Jenny Sloan to the Board of Adjustment, seconded by Councilperson Huber. The motion *passed* unanimously**

Health Board- John Goff

**** Councilperson Galbraith moved to reappoint John Goff to the Health Board, seconded by Councilperson Andrews. The motion *passed* unanimously**

Health Board- Amber Trenka

**** Councilperson Gardner moved to reappoint Amber Trenka to the Health Board, seconded by Councilperson Wilcox. The motion *passed* unanimously**

PROCLAMATIONS

None

STAFF REPORTS

Chief Colombik presented a plaque to Shelly Dyba for showing care and compassion to a citizen of Miles City. Ms. Dyba reacted to an incident on March 1st, that possibly saved another person's life. He added that the City has been awarded a grant for \$2,000 from North West Farm Credit Services. The grant is for the K9 project and no match is required.

Captain Tanner Harbaugh presented a badge to Jason Berry for being promoted to a Confirmed Firefighter.

CITY COUNCIL COMMENTS

Councilperson Andrews reminded everyone that there is a free training on how to become a more effective board and/or council member. The training is April 18th at Miles Community College.

Councilperson Wilcox asked if any Council member would be interested in being on the Health Board. She explained that she is having a hard time making the five o'clock meeting. No one was interested.

MAYOR COMMENTS

Mayor Hollowell explained to Council that Oftedal Construction came to Council awhile ago, asking for a 300-foot access into the north side of Sheffield Road to enter a gravel pit. After being denied, the Mayor contacted the FAA and was told they have no problem with Oftedal using the road. The access would not interfere with the airport operations or finances. Mayor Hollowell and Councilperson Gardner will present the issue to the Airport Board at its next meeting. He asked for a straw poll vote to see if Council would allow the access. The consensus of the Council was to pursue with the issue.

He introduced Senator John Tester's Eastern Montana representative, Tom Culvert.

The Planner is applying for two grants with no City match:

- \$5,000 from AARP to purchase inflatable item for the Oasis
- \$5,000 from Glendive Chamber of Commerce to purchase a pump and electrical box for the Wibaux Park fountain

COMMITTEE RECOMMENDATIONS

None

BID OPENINGS

None

BID AWARDS

None

PUBLIC HEARINGS

- A. **ORDINANCE NO. 1330- An Ordinance Amending Sections 2-246 and 2-247 of the Code of Ordinances of Miles City, Montana, With Regards to Advertisement and Opening of Bids for Purchase of Equipment**

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

UNFINISHED BUSINESS

- A. **ORDINANCE NO. 1330- (Second Reading) An Ordinance Amending Sections 2-246 and 2-247 of the Code of Ordinances of Miles City, Montana, With Regards to Advertisement and Opening of Bids for Purchase of Equipment**

**** Councilperson Galbraith moved to approve the Ordinance, ready by title only, seconded by Councilperson Huber. On roll call vote, the motion passed 7-0. Ordinance No. 1330 passed**

NEW BUSINESS

None

ADJOURNMENT

**** Councilperson Uden moved to adjourn the meeting, seconded by Councilperson Andrews. The motion passed by unanimous consent, 7-0.**

The meeting adjourned at 6:20 p.m.



John Hollowell, Mayor



Lorrie Pearce, City Clerk