

Finance Committee Meeting

December 6, 2018

The Finance Committee met Thursday, December 6, 2018 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Kathy Wilcox, and Dwayne Andrews. Committee Member Rick Huber was excused.

Also present were: Detective/Lieutenant Dan Baker, Public Utilities Director Tom Spielmon and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens:

None

2. Discussion and Recommendation on Printing Bids

Bids were received from Boss Printing and Star printing. Boss Printing had the lowest bid.

*** Committee Member Wilcox moved to recommend to Council to approve the Boss Printing bid, seconded by Committee Member Andrews. The motion passed 3-0*

3. Discussion and Recommendation on JGA's contract for Garberson Clinic Renovation

Chairperson Galbraith said that she would like to wait to make a recommendation until a report comes back from the bond counsel and was the consensus of the committee.

*** Committee Member Galbraith moved to table the JGA contract until the City hears back from the bond counsel, seconded by Committee Member Andrews. The motion passed 3-0*

4. Discussion and Recommendation on JGA's Contract for Fire Hall

The bid received, had two phases. Phase one was \$39,576 and phase two states the City will reimburse the Architect for expenses incurred in the interest of the project, plus fifteen percent. The Committee felt that the project should just cover phase one for now.

*** Committee Member Andrews moved to recommend to Council the approval of the JGA contract for the Fire Hall with the deletion of the phase two services, seconded by Committee Member Wilcox. The motion passed 3-0*

5. Review October's Revenue and Expense reports for General Fund and Ambulance

Clerk Pearce explained that General Fund cash at the end of October 2018 was a negative \$147,254.80. She explained that the only big revenue that the City will

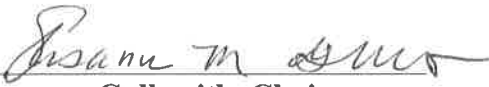
receive during the remainder of the fiscal year end is property taxes. There was a discussion as to having the Mayor approve any purchase, laying off employees, cutting employee's hours, hiring freeze, writing grants or have a five percent cut in every fund in the General Fund.

The Committee as a whole, agreed to put the 5 percent budget cut on the December 11th council meeting for discussion.

6. Adjournment

****** *Committee Member Galbraith moved to adjourn the meeting, seconded by Committee Member Andrews and passed unanimously, 3-0.*

The meeting was adjourned at 7:00 p.m.


Susanne Galbraith, Chairperson


Lorrie Pearce Recorder/City Clerk