

Finance Committee Meeting

May 17, 2018

The Finance Committee met Thursday, May 17, 2018 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Dwayne Andrews and Kathy Wilcox.

Also present were: Fire Chief Branden Stevens, Public Works Director Scott Gray, Public Utilities Director Tom Speelmon, Flood Plain Administrator/ AutoCAD/Assistant PWPV Samantha Malenovsky, Lieutenant Detective Dan Baker, 911 Supervisor Lyne Anderson and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens:

There was an open discussion on the Emergency Services Building as to why it is being looked at and what is being looked at:

- The police department will no longer receive “free rent” from the Veterans Administration and will be evicted in 18-24 months
- Fire Department building has massive amount of damage
- Looked at four properties- 1) Bump out the fire department on the West Side of the building, adding about 60,000 square feet. The street presently there would be shut down 2) Buy 1.84 acres on the east side for approximately \$390,000 3) Buy 1.92 acres for \$500,000 or 4) Buy .5 acres, which everyone felt was not enough land to build on
- SouthEastern Economic Development representative Julie Korkow is in the process of writing a study grant with a 25% match on \$30,000 equaling \$7500
- A bid for the repairs to the Fire Hall was \$270,000, which MMIA states should be approximately \$30,000. MMIA did say that they would put that money towards building new.
- Drug Task Force and Highway Patrol is interested in finding a place to lease since they are also in the same predicament as the Police Department. Montana Parole is also interested in moving, but would have to wait two years
- If the City built up, an elevator is needed
- Would the City consider naming the Emergency Service Building the Lynam Center
- Dispatch would be interested in moving into the Building, but would need double the space available now
- Would like to add a Community Center that would be used for meeting and training for 40-50 people

2. Review and Recommendation on Bid for Florence Stacy Fountain

Director Gray explained that one bid was received for the fountain. He felt the bid was very high and that the project should have a design for contractors to bid on. The bid was from a company that is not experienced in building a fountain and there was no plumbing in the bid. He felt that the City needs to step back, hire an engineer and start from there. He thought it would cost approximately \$20,000 to receive specifications on the fountain.

*** After a brief discussion, Committee Member Wilcox moved to deny the bid received for the Florence Stacy Fountain, seconded by Chairperson Galbraith. The motion **passed** 4-0*

3. Review and Recommendation on Raise for Flood Plain Administrator

Human Resource Chairperson Wilcox said the HR committee recommended a \$2.00 an hour raise. The committee went over the paperwork and the decision was made based on Performance Evaluation, job description it found everything in order, There were no comparable salaries from other cities so the committee based the increase on similar types of requirements of jobs that the City had.

Director Gray explained that 50% of her salary is paid out of General Fund and 50% is split between other funds. After a long discussion, it was decided that the increase would be \$5,500 a year.

*** Committee Member Wilcox moved to recommend to Council raising the salary of the Flood Plain Administrator by \$2.00 an Hour, beginning July 1, 2018, seconded by Committee Member Andrews. The motion passed 4-0*

4. Review and Recommendation on Resolution No. 4051- A Resolution Approving an Engagement Letter With Jackson Murdo & Grant, P.C. For Certain Legal Services Related to the Custer County Miles City Flood Protection Project

*** Committee Member Andrews moved to recommend to Council approving a new resolution assigned to the Jackson Murdo & Grant P.C., seconded by Committee Member Huber. Motion passed 4-0*

5. Review and Recommendation on MidRivers Franchise Contract

*** Committee Member Wilcox moved to recommend to Council to approve the Mid Rivers Franchise Contract, seconded by Committee Member Wilcox.*

Chairperson Galbraith explained that MidRivers pays the City 5% of the gross revenue from franchise fees.


Clerk Pearce said that the renewal of the contract went to Public Service and Mr. Uden was going to call MidRivers to talk about the renewal of the contract. She asked Chairperson Galbraith if she would talk with Mr. Uden and give her an update. She would rather not want it to go to Council for approval until MidRivers is aware that the contract is coming.

*** The motion passed 4-0*

6. Adjournment

*** Committee Member Wilcox moved to adjourn the meeting, seconded by Committee Member Galbraith and passed unanimously, 4-0.*

The meeting was adjourned at 7:05 p.m.


Susanne Galbraith, Chairperson


Lorrie Pearce Recorder/City Clerk