

Finance Committee Meeting

April 19, 2018

The Finance Committee met Thursday, April 19, 2018 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber and Kathy Wilcox. Committee Member Dwayne Andrews was excused.

Also present were: Fire Chief Branden Stevens, Public Works Director Scott Gray, Public Utilities Director Tom Speelmon and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens:

None

2. Discussion and recommendation to add camper and porta potty to Jim Dighans lease at Industrial Site- Resolution No. 3929

*** Committee Member Wilcox moved to recommend to Council to approve adding a camper and porta potty to Jim Dighans lease at the Industrial Site, seconded by Committee Member Huber.*

*** After a short discussion, Committee Member Wilcox moved to amend her motion to table the discussion and recommendation until a staff report is written and presented, seconded by Committee Member Huber. On roll call vote, the amended motion **passed 3-0***

3. Resolution No. 4151- A Resolution Authorizing the City of Miles City to Enter Into a Sales Agreement for Purchase of a 2018 Ford MR250 Ambulance With Sawtooth Emergency Vehicles, Inc

Chief Stevens said that there was one bid received.

*** Committee Member Huber moved to recommend to Council to approve the Resolution, seconded by Committee Member Wilcox. The motion **passed 3-0***

4. Resolution No. 4147- A Resolution Approving the FY2019 Eastern Montana Drug Task Force Memorandum of Understanding

*** Committee Member Wilcox moved recommending to Council the approval of the Resolution, seconded by Committee Member Huber. The motion **passed 3-0***

5. Resolution No. 4150- A Resolution Approving a Revocable License for Non-Federal Use of Real Property Between the City of Miles City and the U.S. Department of Veterans Affairs for Police Department Offices

*** Committee Member Huber moved to recommend to Council to approve the Resolution, seconded by Committee Member Wilcox.*

*** After a short discussion, the motion passed 3-0*

6. Discussion and recommendation to increase labor & Equipment w/o Labor Rates

*** Committee Member Huber moved recommending to Council the approval of the labor and equipment rate increase, seconded by Committee Member Galbraith.*

Director Gray explained that after receiving three proposals for snow removal, it came to Director Speelmon and his attention that the City was not charging enough for its equipment services. The rates had not been increased since 2008. With the low rates that the City is charging, they felt the City is taking business away from others.

*** The motion passed 3-0*

7. Discussion and recommendation on LED light for lighting district #171, 172, and 173

*** Committee Member Huber moved to open discussion on the LED lights, seconded by Committee Member Wilcox. On roll call vote, it passed 3-0*

Director Gray explained what he thought would be the best way to install the LED lights in District 171 (Balsam), District 172 (Main Street) and District 173 (Milestown) since each light will cost approximately \$460:

- Main Street (172) (161 lights)- Install ten lights for fifteen years
- Milestown (173) (9 lights)- Install two lights for four years
- Balsam (171) (26 lights)- Complete the fusing, which will take about three to four years, then gradually add the lights to the district

*** Committee Member Huber moved to add the cost to the budget, seconded by Committee Member Wilcox, and on roll call vote, it passed 3-0*

8. Resolution No. 4148- A Resolution Adopting a Revised Purchasing Policy for the City of Miles City, Montana

*** Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber.*

Director Gray explained that when the auditors were here in January, they wrote up the City for its purchasing policy. Director Gray and Director Speelmon felt the amounts in the policy were too low. For instance, if the City hires Haynes Enterprise to complete three handicap corners and pays all of them on one purchase order, it will put the amount paid over what the purchasing policy approves. Also, it is very hard to find three contractors to complete bids because they all specialize in something different and after the beginning of the season; it is hard to find anyone to take the time to write a bid.

*** On roll call vote, it passed 3-0*

9. Resolution No. 4145- A Resolution Approving a Department of Administration Local Government Services Bureau Standard Audit Contract for Financial Audit Services Between the City of Miles City and Olness & Associates, PC,CPA;s

*** Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber. On roll call vote, it passed 3-0*

10. Discussion on amount of money to transfer from General Fund to Capital Improvement

*** After a short discussion, Committee Member Galbraith moved to table the discussion, seconded by Committee Member Huber. On roll call vote, it passed 3-0*

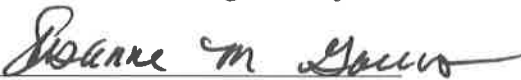
11. Discussion on budget meeting schedule

*** After a short discussion, Committee Member Wilcox moved to table the discussion, seconded by Committee Member Huber. On roll call vote, it passed 3-0*

12. Adjournment

*** Committee Member Wilcox moved to adjourn the meeting, seconded by Committee Member Huber and passed unanimously, 3-0.*

The meeting was adjourned at 7:15 p.m.


Susanne Galbraith, Chairperson


Lorrie Pearce Recorder/City Clerk