

REGULAR COUNCIL MEETING April 10, 2018
7:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, April 10, 2018, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana. Mayor John Hollowell called the meeting to order. Council Members present were Brant Kassner, Dwayne Andrews, Ken Gardner, John Uden, Rick Huber, Jeff Erlenbusch, Kathy Wilcox and Susanne Galbraith.

Also present were City Attorney Dan Rice, Public Works Director Scott Gray, Police Chief Doug Colombik, Fire Chief Branden Stevens, Public Utilities Director Tom Speelmon, Battalion Chief Mike Miller and City Clerk/Minute Recorder Lorrie Pearce.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPROVAL OF COUNCIL & COMMITTEE MINUTES

City Council Minutes: 3/27/2018

** *Councilperson Galbraith moved to approve the minutes of the Regular Council Meeting of March 27, 2018, and seconded by Councilperson Uden. The motion passed by unanimous consent, 8-0.*

Public Safety Committee: 4/03/2018

**Public Safety Committee Meeting
April 3, 2018**

The Public Safety Committee met Tuesday, April 3, 2018, at 6:00 pm in the City Hall Conference Room, 17 S 8th. Present were Committee Chairperson Brant Kassner and Committee Members John Uden, Jeff Erlenbusch and Ken Gardner. Also present were: Mayor John Hollowell, Deputy City Clerk/Recorder Linda Wilkins, Police Chief Doug Colombik, Animal Control/Code Enforcement Officer Mark Winkley, Lincoln School Principal John Gorton, Garfield School Principal Josh Patterson, Highland Park/Jefferson School Principal Sara Lucero.

Chairperson Kassner called the meeting to order.

- 1. Request of Citizens**
None
- 2. Committee Member Comments**
None

3. Discuss & Recommend: Drop off routes for children at Pool-school areas

***Committee Member Erlenbusch moved to discuss and recommend drop off routes for children at schools, and seconded by Committee Member Gardner.*

- Principal Gorton discussed his safety concerns with pickup and drop off of children at Lincoln School. The area surrounding the school has small streets and becomes quite congested with traffic during pickup and drop off times. He feels fortunate not to have had any critical accidents, but has had some close calls. He suggested possibly removing some boulevards to allow a wider area for parking. Also possibly turning streets to one-way to relieve congestion in the streets.
- Principal Patterson discussed similar issues at Garfield School. He finds parents picking up children in areas designated for bus parking. There is no parking in the area around the school. There have been complaints from a citizen and; unfortunately, there has been an accident involving injury to a child last year by school drop off and pickup times would help to slow traffic and also thought one-way streets around the school would work well.
- Principal Lucero stated there are no problems at Jefferson School and believes this is due to the small size of the school. Highland Park School is her area of concern. The school has implemented a new pickup procedure which appears to be working well. However, streets are narrow which creates issues. She also liked the idea of one-way

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streets in the area of the school and removing boulevards. She believes the lack of space poses a huge danger to the children and the ability for emergency staff to respond to an emergency.

- There was discussion regarding placing four-way stops at all intersections surrounding schools, restricting parking to one side of a street, removing boulevards, checking into an easement the City may possess on Roosevelt Street to relieve parking congestion at Garfield School, more officers patrolling in school areas, checking into the COPS program to see if they could help during school times, using community service individuals as crossing guards, the positioning of crosswalks, and other ways to alleviate the traffic problems in school areas.
- Mayor Hollowell will meet with Public Works Director Gray and Police Chief Colombik to work on a plan for increasing traffic safety in school areas.
- Chief Colombik will get with Director Gray and Officer Winkley to help develop a strategy for school traffic

***Committee Member Uden moved to postpone, seconded by Committee Member Erlenbusch and passed unanimously 4-0.*

4. Discuss & Recommend: Boats & campers setting on streets

***Committee Chairperson Kassner moved to discuss, and seconded by Committee Member Erlenbusch.*

- Officer Winkley stated that during the time of snow removal around the city he had received 65 parking complaints, issued 9 citations and had 4 vehicles towed off the streets.
- Committee Members thanked Officer Winkley and commended him on the good work on keeping the streets clear.
- Chairperson Kassner suggested placing an article in the Star as a public notice of the city ordinance requirements regarding parking RV's and campers on the street, also on the radio and website.
- Chairperson Erlenbusch suggested increasing the fines higher more quickly. He thought this would help get the vehicles off the street.

***Committee Member Uden moved to put this item on the next Public Safety Committee agenda, seconded by Committee Member Erlenbusch and passed unanimously, 4-0.*

5. Adjournment

***Committee Member Uden moved to adjourn the meeting, seconded by Committee Member Erlenbusch and passed unanimously, 4-0.*

The meeting was adjourned at 7:25 p.m.

- ** Councilperson Gardner moved to approve the minutes of the Public Safety Committee Minutes of April 3, 2015, and seconded by Councilperson Galbraith. The motion passed by unanimous consent, 8-0.*

SCHEDULE MEETINGS

The following meetings will be held in the City Hall Conference Room:

- Human Resource: Thursday, April 19th @ 5:15 p.m.
- Finance: Thursday, April 19th @ 6:00 p.m.
- Public Service: Wednesday, April 25th @ 5:30 p.m.

REQUEST OF CITIZENS & PUBLIC COMMENT

Resident Ken Thueringer, 915 Alice requested a handicap sign be installed by his rental property on 1010 Garland. He explained that everyone from Garfield School parks in front of his house and makes it hard for him and his wife to get from the street to the house. He asked if the City could make the school faculty park their vehicles on one side or in its yard.

Walleye Unlimited Representative Duncan Bartholomew updated Council by saying that a second jetty will be installed at Spotted Eagle. It will be straight across the lake from where the first one was installed. There was no objection from Council.

APPOINTMENTS

None

PROCLAMATIONS

None

STAFF REPORTS

Scott Gray- Asked if Council could meet at Bender Park to discuss what the City wants to do with the building after the fire. He explained that the bathrooms will need to be upgraded to ADA guidelines, all electrical replaced and the concession room will need to be moved. Once he gets an idea of how much money the City wants to spend then he can advertise the project to receive bids. A Special Council Meeting was set up for April 18th at 6:30 pm. Other items he discussed were the Miles City Star article noting that the Christmas lights destroyed were the City's. He explained that they were the Chamber of Commerce lights. The asphalt recycler broke down and the City crew will start to fill the swimming pool next week. City crews will start with Strevell Street on the Darling project.

Branden Stevens- Reported Miles City Fire Rescue officers are going to instruct a fire training this weekend, Rescue one (1) is back in service, smoke detector installation days are April 27th & 28th, blood drive is May 9th from 11am to 3pm and Captain Lewin will be putting on an EMT class this summer.

Lorrie Pearce- Invited Council to the Institute training in Billings, and asked Council to consider moving committee meetings back one week. She said that it makes it very hard to get resolution or ordinances ready for the agenda if the meetings are one to two days from publication deadline. Also, it is almost impossible to get the committee minutes completed before the deadline. She thought it makes sense to get the minutes on the agenda so Council can be informed of any discussion on recommendations sent to Council.

CITY COUNCIL COMMENTS

John Uden- Will be gone May 9th through May 18th. Also Chief Colombik reported to him that the Veterans Hospital will be charging the police department \$10 a square foot for rent, which will add to approximately \$50,000 a year. No date was given to Chief Colombik, but Councilperson Uden suggested the City gets very serious on looking for a new location.

Rick Huber- Talked to County Commissioner Holmlund and he said there was nothing to report on the VA building.

MAYOR COMMENTS

Mayor Hollowell announced that Building Inspector Dennis Hirsch received an award for outstanding leadership representing the State of Montana.

COMMITTEE RECOMMENDATIONS

Finance- Approve USDA's 20 year loan for Training Center

** *Councilperson Galbraith moved to approve the Bridge term sheet for eight months, striking the term and condition "submission of account information or voided check for ACH payment processing", and seconded by Councilperson Andrews.*

Battalion Chief Miller explained that the United States Department of Agriculture is looking for approval on the Bridge loan terms. The loan schedule would be provided at a later date after the construction. Attorney Rice said it would be alright to approve the terms and condition provided, but if USDA wants a different bridge loan document signed, then a resolution would be needed.

** *The motion passed by unanimous consent, 8-0.*

BID OPENINGS

None

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BID AWARDS- New Type 2 Ambulance

** Councilperson Galbraith moved to approve the bid received from Sawtooth and seconded by Councilperson Huber. On roll call vote, the motion passed by unanimous consent, 8-0.

PUBLIC HEARINGS

A. **ORDINANCE NO. 1323-** An Ordinance Section 2-53 of the Code of Ordinances of Miles City, Montana, to Call for City Council Meetings to Begin at 6:00 p.m.

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

B. **ORDINANCE NO. 1324-** An Ordinance Amending Ordinances 1073, 1262, 1277, 1295 and 1308, Revising “Administration Rules of the City of Miles City Water and Sewer Services, Accounts, Delinquencies and Termination”

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

UNFINISHED BUSINESS

A. **ORDINANCE NO. 1323-** (Second Reading) An Ordinance Section 2-53 of the Code of Ordinances of Miles City, Montana, to Call for City Council Meetings to Begin at 6:00 p.m.

** Councilperson Uden moved to approve the Ordinance, read by title only and seconded by Councilperson Kassner. On roll call vote, the motion passed by unanimous consent, 7-1 with Councilperson Kassner voting no. Ordinance No. 1323 passed.

B. **ORDINANCE NO. 1324-** (Second Reading) An Ordinance Amending Ordinances 1073, 1262, 1277, 1295 and 1308, Revising “Administration Rules of the City of Miles City Water and Sewer Services, Accounts, Delinquencies and Termination”

** Councilperson Galbraith moved to approve the Ordinance, read by title only and seconded by Councilperson Huber. On roll call vote, the motion passed by unanimous consent, 8-0. Ordinance No. 1324 passed.

NEW BUSINESS

A. **RESOLUTION NO. 4142-** A Resolution Authorizing the City of Miles City to Enter Into a Sales Agreement for Ambulance With Sawtooth Emergency Vehicles, Inc.

** Councilperson Gardner moved to approve the Resolution, read by title only and seconded by Councilperson Galbraith. On roll call vote, the motion passed by unanimous consent, 8-0. Resolution No. 4142 passed.

B. **RESOLUTION NO. 4143-A** Resolution Waiving Deposit and Rental Fees for Milestown Community Improvement, Inc., For Use of the Ryno Bandshell in Riverside Park for a Period of Ten Year

** Councilperson Uden moved to approve the Resolution, read by title only and seconded by Councilperson Andrews.

* After a short discussion, on roll call vote, the motion passed by unanimous consent, 8-0. Resolution No. 4143 passed.

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C. **RESOLUTION NO. 4144-** A Resolution Waiving Rental Fees for the Miles City Kiwanis for use of the Lions Shelter in Riverside Park, and the Kiwanis Shelter in Wibaux Park for a Period of Ten Years

** *Councilperson Galbraith moved to approve the Resolution, read by title only and seconded by Councilperson Huber. On roll call vote, the motion passed by unanimous consent, 8-0. Resolution No. 4144 passed.*

D. **Approval of March Claims**

** *Councilperson Galbraith moved to approve the March claims, seconded by Councilperson Erlenbusch and passed unanimously, 8-0.*

ADJOURNMENT

** *Councilperson Uden moved to adjourn the meeting, seconded by Councilperson Huber and passed unanimously.*

The meeting was adjourned at 8:40 p.m.



John Hollowell, Mayor



Lorrie Pearce, City Clerk