

## Finance Committee Meeting

February 22, 2018

The Finance Committee met Thursday, February 22, 2018 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Dwayne Andrews and Kathy Wilcox.

Also present were: TIFD Administrator Connie Muggli, Fire Chief Branden Stevens and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

**1. Request of Citizens:**

None

**2. RESOLUTION NO. 4131- A Resolution Approving an Application for Tax Exemption and Reduction for Remodeling, Reconstruction or Expansion of Existing Commercial Buildings or Structures for 1885 Properties, LLC**

*\*\* Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber.*

Clerk Pearce said it would be a total savings of \$479.74. The spreadsheet breaks it out for Range Riders, Trails In and Mama Stella's, but the application was for the Range Riders only. All committee members felt it was a win-win situation for everyone.

(\*Note)- A Revised application had been sent to the City Clerk, but had not been placed in the packet. The revised application covered blocks 3-5 instead of just 3 for an total amount of saving of \$1,446.30

*\*\* On roll call vote, it passed 4-0*

**3. Discussion and recommendation on Resolution 4135- (Not the title of Resolution) A direct grant to Public Works Department of tax Increment Revenue for Infrastructure Investment for an amount of \$5,000**

*\*\* Committee Member Andrews moved to recommend to Council to approve Resolution 4135 as read by Connie Muggli, seconded by Committee Member Galbraith.*

TIFD Administrator Muggli explained that the money would be used by streets to improve curbs and alleys in the Main Street area. The board felt that since the City will overspend this year on snow removal, it will be a great way to thank Council for their support and assistance.

*\*\* On roll call vote the amended motion passed, 4-0*

*\*\* The main motion passed 4-0*

**4. Discussion on ambulance fund purchasing smaller ambulance**

Chief Stevens explained that the ambulance fund is looking at buying another ambulance. This ambulance would not be a four wheel drive. It would be a Type II van style new

ambulance with Power loader system power cot, stair chair and suction unit at a cost of \$150,308. The money from the coal board grant (\$50,000) and \$110,000 from object line 220 would be used to purchase the ambulance. He felt that sending only one employee to the training in Augusta, utilizing the saving to send employees to the drivers training in Lewistown and using \$110,000 from operating expenses would cover the cost of the second ambulance. The fund would not over expend itself because those expenses would be covered by the equipment that is included in purchasing both ambulances. (i.e mounting systems, power cots, cardiac monitor) He felt with the new FEMA grant purchased four wheel drive ambulance that more transfer trips could be made. This would help increase revenue in the long run. He had worked hard to receive the ambulance he wants and the purchase on the second ambulance would depend on the cost of the ambulance that will be purchased with the FEMA grant. If it came in lower than \$294,000 the purchase of the second ambulance would be possible.

**5. Send \$27,947.41 to collections for ambulance**

*\*\* Committee Member Andrews moved to recommend sending to collections an amount of \$27,947.41, for ambulance, seconded by Committee Member Huber. The motion passed 4-0*

**6. ORDINANCE NO. 1321- An Ordinance Amending Ordinance 1294, and Revising the Urban Renewal District Boundary to Include Full Parcels Split by Original Boundaries**

*\*\* Committee Member Wilcox moved to recommend to Council to approve the Ordinance, seconded by Committee Member Galbraith.*

TIFD Administrator Muggli explained the Ordinance is a housekeeping issue. After the Department of Revenue certified the map on Exhibit A in 2015, it was discovered that some of the properties were split. The fund had to wait until revenue was received to hire a surveyor. The survey produced the legal description to match with DOR's description.

*\*\* On roll call vote, it passed 4-0*

**7. ORDINANCE NO. 1322- An Ordinance Revising Sections 23-28, 23-29, and 23-33 of the Code of Ordinances of the City of Miles City, Montana, so as Revise Provisions Regarding Curb Stop Maintenance, Meter Replacement Fees, and Service Line Materials**

*\*\* Committee Member Wilcox moved to recommend to Council to approve the Ordinance, seconded by Committee Member Huber. On roll call vote, it passed 4-0*

**8. RESOLUTION NO. 4127- A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2017-2018 to Increase the Budgeted Amount in the General Fund for Various Unbudgeted Expenditures**

*\*\* Committee Member Huber moved to recommend to Council to approve the Resolution, seconded by Committee Member Wilcox.*

Clerk Pearce explained what the budget amendments were for:

- 1000-001-410200-214- Mayor a new computer
- 1000-013-460436-350- Stairs at Connors Stadium
- 1000-301-410600-300- Cover additional cost for November elections
- 1000-005-420140-350- Additional mandatory lab testing
- 1000-003-410500-360- Software purchased by County for TIF District

*\*\* On roll call vote, it passed 4-0*

**9. RESOLUTION NO. 4130 A Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds**

*\*\* Committee Member Andrews moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber.*

Clerk Pearce explained the additional money is from a new tax gas. The fund is called HB473 and the City will receive \$65,815.91 with a City match of \$3,290.80, which will be split between SID 204 and 205. The money can only be used for streets, bridges curb and gutter.

*\*\* On roll call vote, it passed 4-0*

**10. Discussion on Main Street, Balsam and Milestown lighting districts**

*\*\* Committee Member Galbraith moved to table the discussion, seconded by Committee Member Wilcox. On roll call vote, it passed 4-0*

**11. Discussion on 2 mills for disaster and emergency**

No Discussion

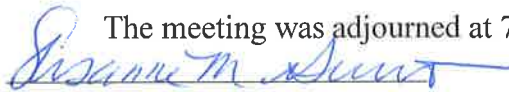
**12. Send \$1,792.95 to collections for water/Sewer Charge offs**

*\*\* Committee Member Wilcox moved to change the amount to \$1,752.95 and recommend to Council to approve sending \$1,752.95 to collections for water/sewer charge offs, seconded by Committee Member Huber. On roll call vote, it passed 4-0*

**13. Adjournment**

*\*\* Committee Member Andrews moved to adjourn the meeting, seconded by Committee Member Huber and passed unanimously, 4-0.*

The meeting was adjourned at 7:24 p.m.

  
Susanne Galbraith, Chairperson

  
Lorrie Pearce Recorder/City Clerk