

REGULAR COUNCIL MEETING March 13, 2018
7:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, March 13, 2018, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana. Mayor Hollowell John Hollowell called the meeting to order. Council Members present were Brant Kassner, Dwayne Andrews, Rick Huber, Jeff Erlenbusch, Kathy Wilcox, John Uden and Ken Gardner. Councilperson Susanne Galbraith was excused.

Also present were City Attorney Dan Rice, Public Works Director Scott Gray, Public Utilities Director Tom Speelman, Police Chief Doug Colombik, Fire Chief Branden Stevens, and City Clerk/Minute Recorder Lorrie Pearce.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPROVAL OF COUNCIL & COMMITTEE MINUTES

City Council Minutes: 2/27/2018

****** *Councilperson Uden moved to approve the minutes of the Regular Council Meeting of February 27, 2018 subject to any changes, and seconded by Councilperson Kassner. The motion **passed** by unanimous consent, 7-0.*

Finance Committee Minutes: 2/22/2018

****** *Councilperson Andrews moved to approve the minutes of the Finance Committee Meeting of February 22, 2018, and seconded by Councilperson Gardner. The motion **passed** by unanimous consent, 7-0.*

Finance Committee Meeting
February 22, 2018

The Finance Committee met Thursday, February 22, 2018 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Dwayne Andrews and Kathy Wilcox.

Also present were: TIFD Administrator Connie Muggli, Fire Chief Branden Stevens and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens:
None

2. RESOLUTION NO. 4131- A Resolution Approving an Application for Tax Exemption and Reduction for Remodeling, Reconstruction or Expansion of Existing Commercial Buildings or Structures for 1885 Properties, LLC

****** *Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber.*

Clerk Pearce said it would be a total savings of \$479.74. The spreadsheet breaks it out for Range Riders, Trails In and Mama Stella's, but the application was for the Range Riders only. All committee members felt it was a win-win situation for everyone.

(*Note)- A Revised application had been sent to the City Clerk, but had not been placed in the packet. The revised application covered blocks 3-5 instead of just 3 for an total amount of saving of \$1,446.30

****** *On roll call vote, it passed 4-0*

3. Discussion and recommendation on Resolution 4135- (Not the title of Resolution) A direct grant to Public Works Department of tax Increment Revenue for Infrastructure Investment for an amount of \$5,000

****** *Committee Member Andrews moved to recommend to Council to approve Resolution 4135 as read by Connie Muggli, seconded by Committee Member Galbraith.*

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TIFD Administrator Muggli explained that the money would be used by streets to improve curbs and alleys in the Main Street area. The board felt that since the City will overspend this year on snow removal, it will be a great way to thank Council for their support and assistance.

*** On roll call vote the amended motion passed, 4-0*

*** The main motion passed 4-0*

4. Discussion on ambulance fund purchasing smaller ambulance

Chief Stevens explained that the ambulance fund is looking at buying another ambulance. This ambulance would not be a four wheel drive. It would be a Type II van style new ambulance with Power loader system power cot, stair chair and suction unit at a cost of \$150,308. The money from the coal board grant (\$50,000) and \$110,000 from object line 220 would be used to purchase the ambulance. He felt that sending only one employee to the training in Augusta, utilizing the saving to send employees to the drivers training in Lewistown and using \$110,000 from operating expenses would cover the cost of the second ambulance. The fund would not over expend itself because those expenses would be covered by the equipment that is included in purchasing both ambulances. (i.e mounting systems, power cots, cardiac monitor) He felt with the new FEMA grant purchased four wheel drive ambulance that more transfer trips could be made. This would help increase revenue in the long run. He had worked hard to receive the ambulance he wants and the purchase on the second ambulance would depend on the cost of the ambulance that will be purchased with the FEMA grant. If it came in lower than \$294,000 the purchase of the second ambulance would be possible.

5. Send \$27,947.41 to collections for ambulance

*** Committee Member Andrews moved to recommend sending to collections an amount of \$27,947.41, for ambulance, seconded by Committee Member Huber. The motion passed 4-0*

6. ORDINANCE NO. 1321 - An Ordinance Amending Ordinance 1294, and Revising the Urban Renewal District Boundary to Include Full Parcels Split by Original Boundaries

*** Committee Member Wilcox moved to recommend to Council to approve the Ordinance, seconded by Committee Member Galbraith.*

TIFD Administrator Muggli explained the Ordinance is a housekeeping issue. After the Department of Revenue certified the map on Exhibit A in 2015, it was discovered that some of the properties were split. The fund had to wait until revenue was received to hire a surveyor. The survey produced the legal description to match with DOR's description.

*** On roll call vote, it passed 4-0*

7. ORDINANCE NO. 1322- An Ordinance Revising Sections 23-28, 23-29, and 23-33 of the Code of Ordinances of the City of Miles City, Montana, so as Revise Provisions Regarding Curb Stop Maintenance, Meter Replacement Fees, and Service Line Materials

*** Committee Member Wilcox moved to recommend to Council to approve the Ordinance, seconded by Committee Member Huber. On roll call vote, it passed 4-0*

8. RESOLUTION NO. 4127- A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2017-2018 to Increase the Budgeted Amount in the General Fund for Various Unbudgeted Expenditures

*** Committee Member Huber moved to recommend to Council to approve the Resolution, seconded by Committee Member Wilcox.*

Clerk Pearce explained what the budget amendments were for:

- 1000-001-410200-214- Mayor a new computer
- 1000-013-460436-350- Stairs at Connors Stadium
- 1000-301-410600-300- Cover additional cost for November elections
- 1000-005-420140-350- Additional mandatory lab testing
- 1000-003-410500-360- Software purchased by County for TIF District

*** On roll call vote, it passed 4-0*

9. RESOLUTION NO. 4130 A Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds

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**** Committee Member Andrews moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber.**

Clerk Pearce explained the additional money is from a new tax gas. The fund is called HB473 and the City will receive \$65,815.91 with a City match of \$3,290.80, which will be split between SID 204 and 205. The money can only be used for streets, bridges curb and gutter.

**** On roll call vote, it passed 4-0**

10. Discussion on Main Street, Balsam and Milestown lighting districts

**** Committee Member Galbraith moved to table the discussion, seconded by Committee Member Wilcox. On roll call vote, it passed 4-0**

11. Discussion on 2 mills for disaster and emergency

No Discussion

12. Send \$1,792.95 to collections for water/Sewer Charge offs

**** Committee Member Wilcox moved to change the amount to \$1,752.95 and recommend to Council to approve sending \$1,752.95 to collections for water/sewer charge offs, seconded by Committee Member Huber. On roll call vote, it passed 4-0**

13. Adjournment

**** Committee Member Andrews moved to adjourn the meeting, seconded by Committee Member Huber and **passed** unanimously, 4-0.**

Human Resource Committee Minutes: 3/01/2018

**** Councilperson Kassner moved to approve the minutes of the Human Resource Meeting of March 1, 2018, and seconded by Councilperson Gardner. The motion **passed** by unanimous consent, 7-0.**

Human Resources Committee March 1, 2018

The **Human Resources Committee** met Thursday, March 1, 2018, at 5:15 p.m. in the Conference Room at City Hall. Present were Committee Members Kathy Wilcox, Susanne Galbraith, Jeff Erlenbusch and John Uden. Also present were Deputy City Clerk/HR Officer /Committee Recorder Linda Wilkins and Fire Chief Branden Stevens.

Committee Chairperson Kathy Wilcox called the meeting to order.

1. Request of Citizens
None

2. Committee Member Comments
None

3. Review and Recommendation: MMIA suggested revisions to Grievance personnel policy

Officer Wilkins stated that the revisions were reviewed by the labor attorney Larry Martin.

****Committee Member Uden moved that the Grievance Policy with revisions be accepted and recommended to City Council, seconded by Committee Member Galbraith. On roll call vote the motion passed 4-0.**

4. New Business

A. Review and Recommendation: Position Description, Volunteer Fire, Ambulance staff

Chief Stevens explained that he would like to follow a model that allows part paid firefighters to perform duties under these categories: Logistical/Administrative Support, Firefighter, EMT, and Rescue. Committee Members discussed putting these as categories under one position description for Part Paid Firefighters and to postpone and allow Chief Stevens and Officer Wilkins to do further research.

****Committee Member Erlenbusch moved to postpone consideration of the position description until the next Human Resource Committee Meeting, seconded by Committee Member Uden. The motion passed unanimously 4-0.**

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B. Review and Recommendation: Position Description – Legal Assistant to City Prosecutor

Chairperson Wilcox stated the Job Class should be clerical.

***Committee Member Uden moved to accept the changes to the Legal Assistant position description, seconded by Committee Member Galbraith. On roll call vote the motion passed 4-0.*

C. Review and Recommendation: Employee Orientation and Checklist

Officer Wilkins reviewed a few changes to the actual policy. The Committee Members reviewed the New Hire Checklist provided by MMIA and agreed that it was much more comprehensive than the current Orientation Checklist contained in the current Personnel Policy and Procedure Manual. The New Hire Checklist was divided into three sections: Section 1 – Pre-hire forms, Section 2 – At-time of hire forms and Benefits (to be completed on the first day of employment) and Section 3 – Required policy communications/trainings (to be completed within 3 days of employment). Committee Members thought the suggested changes should be made and a revised copy with changes brought back to the next HR Committee Meeting.

***Committee Member Galbraith moved to postpone the recommendation of the Employee Orientation and Checklist until the next Human Resource Committee Meeting so changes can be made and reviewed, seconded by Committee Member Uden. The motion passed unanimously 4-0.*

D. Discussion: Draft new policy re: "Working Remotely"

After a discussion of the complexity of employees working remotely, it was decided that it would not be in the best interest of the City to proceed with drafting a policy.

5. Next Meeting: Consider Thursday April 5, 2018 @ 5:15 p.m.

4. Adjournment

***Committee Member Galbraith moved to adjourn, seconded by Committee Member Uden. The motion passed unanimously 4-0.*

The meeting was adjourned at 6:20 p.m.

Special Council Minutes: 3/06/2018

*** Councilperson Uden moved to approve the minutes of the Special Council Meeting of March 6, 2018, and seconded by Councilperson Andrews. The motion passed by unanimous consent, 7-0.*

**SPECIAL COUNCIL MEETING March 6, 2017
7:00 p.m.**

CALL TO ORDER

The Special Council meeting was held Tuesday, March 6, 2017, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana. Mayor John Hollowell called the meeting to order. Council Members present were Brant Kassner, Dwayne Andrews, Ken Gardner, John Uden, Rick Huber, Jeff Erlenbusch, Kathy Wilcox and Susanne Galbraith.

Also present were Public Utility Director Tom Speelmon, Fire Chief Branden Stevens and City Clerk/Minute Recorder Lorrie Pearce.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

REQUEST OF CITIZENS & PUBLIC COMMENT

None

BID OPENINGS- 4 Wheel Drive Ambulance

1 bid received- Braun North West for an Amount of \$176,036. The bid was incomplete, no equipment listed.

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** Councilperson Uden moved to not accept the bid from Braun North West because of its incompleteness and not be considered by the Finance Committee, and seconded by Councilperson Andrews. On roll call vote, the motion passed by unanimous consent, **8-0**.

NEW BUSINESS

A. Resolution No. 4136- A Resolution Declaring a State of Disaster and Levying An Amount up to Two Mills For Disaster Relief

** Councilperson Galbraith moved to approve the Resolution, read by title only, and seconded by Councilperson Kassner.

After a long discussion it was the consensus of the Council to have an article in the Miles City Star explaining that the expenses of the snow removal will decrease pavement projects this year. Also, explain that 2 mills (\$18,430) will be collected in tax year 2019, which adds up to about \$5.00 per tax payer. It was suggested that the contractors for the snow removal be listed and a reminder published in the paper next fall.

** On roll call vote, the motion passed by unanimous consent, **8-0**.

Resolution No. 4136 passed

ADJOURNMENT

** Councilperson Galbraith moved to adjourn the meeting, seconded by Councilperson Kassner and passed unanimously.

The meeting was adjourned at 7:25 p.m.

Public Safety Committee Minutes: 3/08/2018

** Councilperson Kassner moved to approve the minutes of the Public Safety Meeting of March 8, 2018, and seconded by Councilperson Gardner. The motion passed by unanimous consent, 7-0.

Public Safety Committee Meeting
March 8, 2018

The Public Safety Committee met Thursday, March 8, 2018, at 5:15 pm in the Human Resources Office. Present were Committee Chairperson Brant Kassner and Committee Members John Uden, and Ken Gardner. Absent was Jeff Erlenbusch.

Also present were: Deputy City Clerk/Recorder Linda Wilkins and Police Chief Doug Colombik

Chairperson Kassner called the meeting to order.

1. Request of Citizens

None

2. Committee Member Comments

None

3. Review and Recommend: Resolution No. 4134 A RESOLUTION
ADOPTING A REVISED POLICE DEPARTMENT POLICY FOR LOST AND
FOUND PROPERTY

**Committee Chairperson Uden moved to approve Resolution 4134, read by title only, and seconded by Committee Member Gardner.

Committee Member Uden noted that there was nothing in the policy stating how the department would secure the safety of lost and found property. Chief Colombik stated that property was logged and stored in the evidence room. Committee Member Uden also asked what happened to lost and found property that was taken to dispatch. Chief Colombik stated that an officer is contacted and they pick up the property and take it to the evidence room and log it.

**Committee Chairperson Uden moved to amend the original motion in "Exhibit A" item 2 first sentence, after the word "department" the following language be added that "lost and found property will be

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stored at the evidence room", and seconded by Committee Member Gardner.

***On roll call vote the amended motion passed, 3-0.*

4. Adjournment

***Committee Member Gardner moved to adjourn the meeting, seconded by Committee Member Uden and **passed** unanimously, 3-0.*

The meeting was adjourned at 5:25 p.m.

Finance Committee Minutes: 3/08/2018

*** Councilperson Andrews moved to approve the minutes of the Finance Committee Meeting of March 8, 2018, and seconded by Councilperson Huber. The motion **passed** by unanimous consent, 7-0.*

Finance Committee Meeting

March 8, 2018

The Finance Committee met Thursday, March 8, 2018 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Dwayne Andrews and Kathy Wilcox.

Also present were: Fire Chief Branden Stevens and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens:

None

2. Discussion and recommendation on ambulance bids received

Chief Stevens said the City received three bids:

- Osage- Total amount of \$282,000. The bid was complete and recommended to accept it.
- Apger- Total amount of \$286,735. The bid was incomplete
- Braun North West- Total amount of \$176,036. The bid was incomplete and Council voted to not accept it.

*** Committee Member Wilcox moved to recommend to Council to approve Osage's ambulance bid, seconded by Committee Member Andrews. On roll call vote, it passed 4-0*

3. Discussion and recommendation on "SAFER" grant

Chief Stevens presented the SAFER grant:

- FEMA grant – closes April 28th
- It would be used to provide adequate staffing for Fire Rescue in the 2 in and 2 out rule. Also provide staffing for ambulance transfers
- Would have to hire 4 employees

*** After a short conversation, Councilperson Andrews moved to pass on the grant, seconded by Councilperson Wilcox. The motion passed 4-0*

4. Update on Resolution No. 4131- A Resolution Approving an Application for Tax Exemption and Reduction for Remodeling, Reconstruction or Expansion of Existing Commercial Buildings or Structures for 1885 Properties, LLC

Clerk Pearce explained that the revised Exhibit A includes: Range Riders, Trails In and Mama Stella's.

5. RESOLUTION NO. 4137- A Resolution Authorizing the City of Miles City to Enter Into an Agreement Entitled "State of Montana Agreement" With the State of Montana Historic Preservation Office for Partial Funding of the Historic Preservation Officer Position

*** Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Galbraith.*

Clerk Pearce said there were no changes in the agreement.

*** The motion passed 4-0*

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6. RESOLUTION NO. 4138- A Resolution Authorizing the Assignment of a Portion of a Certain Lease Agreement Between the City of Miles City and Greg Kmetz and Alice Kmetz, to Airport Properties Montana, LLC for the Lease of Industrial Site Property

** Committee Member Andrews moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber.

** After a short discussion the motion passed 4-0

7. Adjournment

** Committee Member Wilcox moved to adjourn the meeting, seconded by Committee Member Huber and **passed unanimously**, 4-0.

The meeting was adjourned at 6:45 p.m.

SCHEDULE MEETINGS

The following meetings will be held in the City Hall Conference Room:

- Human Resource: Thursday, April 5th @ 5:15 p.m.

REQUEST OF CITIZENS & PUBLIC COMMENT

None

APPOINTMENTS

Kasey Kruger- Urban Renewal Agency Board

** Councilperson Uden moved to appoint Kasey Kruger to the Urban Renewal Agency Board, seconded by Councilperson Huber. The motion passed 7-0.
Mayor Hollowell swore Mr. Kruger into the position.

PROCLAMATIONS

None

STAFF REPORTS

Director Gray thanked all the City crews that worked on the snow removal. He also thanked Doeden Construction, Muggli Construction, Diamond J Construction, Spencer Jarrett, State Highway and the County. With all the help, the City is still trying to catch up and is being cautious of the drainage issues that the snow had caused. He has documented 2800 regular hours of snow removal, 800 hours of overtime and 75 hours of double overtime. With wages and contracted cost the amount is approximately \$190,000. With the high cost there will be limited paving completed this summer. Learning from the experience he will be looking into revising the snow route policy.

Director Speelmon said there were three water breaks in the last three weeks due to corroded pipes. Frost line is anywhere between twelve to fifty four inches.

Chief Stevens thanked Council for approving the Battalion Chief to work days. It paid off on a recent structure fire. Rescue crew was able to respond with four people on the engine and saved some of the structure and a family pet. Volume calls have increase by 47 more calls compared to this time last year. The fire department received a grant from the Red Cross to receive smoke detectors. The fire department, Jaycees and Miles Community College students will be installing them on April 27th and April 28th.

CITY COUNCIL COMMENTS

Dwayne Andrews:

1. Asked Council and Mayor if it would be possible to change the starting time for Council meetings from 7pm to 6pm. After a short conversation, Councilperson Andrews moved to put the item on the

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next Council agenda as a resolution, seconded by Councilperson Uden. The motion passed 7-0

2. He felt that communication was not established between the Mayor, Human Resource chairperson, Council President and Historic Preservation/TIF Board. He felt all the mentioned above should be involved in the process, and wondered how many hours the position was advertised for. Mayor Hollowell said hiring is his job and all departments will have representation in the interviewing process.
3. He would like the Mayor to get a fund earmarked and established for snow removal in the future. He felt that things can become stale and felt that it was important enough to follow through on it. Director Gray explained that it may be years before the City has another winter like this one. If the fund was approved by voters, bid proposals would have to go out to contractors. If it is not a bad winter, the City would possibly have to retain them for three to four months.
4. The claims for February were \$456,000 and thought it was high.

Councilperson Uden said there was a big hole on South 4th and Yellowstone and was wondering when it would be fixed. Director Gray said he would get to the potholes as soon as he could. He added that this time of the year the combination of snow, ice and water will always equal potholes and the longer the water sits the worse it gets. Right now drainage is a big problem.

MAYOR COMMENTS

None

COMMITTEE RECOMMENDATIONS

None

BID OPENINGS

None

BID AWARDS

New 4-Wheel drive ambulance- Finance Committee and Chief Stevens recommended to Council to award the bid to Osage for an amount of \$282,000.

**** Councilperson Uden moved to approve the bid amount of \$282,000 received from Osage for the new 4-wheel drive ambulance, seconded by Councilperson Huber. The motion passed with a vote of 7-0**

PUBLIC HEARINGS

- A. **RESOLUTION NO. 4131- A Resolution Approving an Application for Tax Exemption and Reduction for Remodeling, Reconstruction or Expansion of Existing Commercial Buildings or Structures for 1885 Properties, LLC**

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

- B. **RESOLUTION NO. 4135- A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Award of an Urban Renewal Agency Direct Grant for Infrastructure Improvements to the City Public Works Department, and Amendment of Final Budget for FY 2017-2017 to Increase the Budgeted Amount in Fund 2510-107-460235-230**

Mayor Hollowell called for comments from proponents three times, then opponents three times and, hearing none, the hearing was closed.

UNFINISHED BUSINESS

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- A. **RESOLUTION NO. 4131- (Second Reading)** A Resolution Approving an Application for Tax Exemption and Reduction for Remodeling, Reconstruction or Expansion of Existing Commercial Buildings or Structures for 1885 Properties, LLC

** *Councilperson Wilcox Uden moved to approve the Resolution, read by title only, seconded by Councilperson Kassner, and on roll call vote, passed by unanimously 7-0. Resolution No. 4131 passed*

- B. **RESOLUTION NO. 4135- (Second Reading)** A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Award of an Urban Renewal Agency Direct Grant for Infrastructure Improvements to the City Public Works Department, and Amendment of Final Budget for FY 2017-2018 to Increase the Budgeted Amount in Fund 2510-107-460235-230

** *Councilperson Gardner moved to approve the Resolution, read by title only, seconded by Councilperson Andrews, and on roll call vote, passed by unanimously 7-0. Resolution No. 4135 passed*

NEW BUSINESS

- A. **RESOLUTION NO. 4125- A Resolution Revising City of Miles City Personnel Policies Regarding Grievance Policy**

** *Councilperson Wilcox moved to approve the Resolution, read by title only, and seconded by Councilperson Gardner.*

** *After a brief conversion, on roll call vote, the motion passed by unanimous consent, 7-0. Resolution No. 4125 passed.*

- B. **RESOLUTION NO. 4134- A Resolution Adopting a Revised Police Department Policy for Lost and Found Property**

** *Councilperson Uden moved to approve the Resolution, read by title only and seconded by Councilperson Kassner. On roll call vote, the motion passed by unanimous consent, 7-0. Resolution No. 4134 passed*

- C. **RESOLUTION NO. 4137- A Resolution Authorizing the City of Miles City to Enter Into an Agreement Entitled "State of Montana Agreement" With the State of Montana Historic Preservation Office for Partial Funding of the Historic Preservation Officer Position**

** *Councilperson Wilcox moved to approve the Resolution, read by title only, and seconded by Councilperson Gardner.*

Mayor Hollowell explained that he had been talking with Southeastern Montana Development Corporation about managing the revolving loan fund. If they decided to manage it, the City would be looking at the Historic Preservation position and would only sponsor that position.

Councilperson Wilcox asked to change on page ten, the liaison name from Connie Muggli to Historic Preservation Officer.

** *Councilperson Wilcox moved to amend striking Connie Muggli name and replacing with Historic Preservation Officer, and seconded by Councilperson Gardner.*

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*** On roll call vote, the amended motion passed by unanimous consent, 7-0. Resolution No. 4137 passed*

D. RESOLUTION NO. 4138- A Resolution Authorizing the Assignment of a Portion of a Certain Lease Agreement Between the City of Miles City and Greg Kmetz and Alice Kmetz, to Ailport Properties Montana, LLC for the Lease of Industrial Site Property

*** Councilperson Gardner moved to approve the Resolution, read by title only, and seconded by Councilperson Andrews and on roll call vote, the motion passed by unanimous consent, 7-0. Resolution No. 4138 passed*

E. Approval of February Claims

*** Councilperson Andrews moved to approve the February claims, seconded by Councilperson Kassner and passed unanimously, 7-0.*

ADJOURNMENT

*** Councilperson Uden moved to adjourn the meeting, seconded by Councilperson Andrews and passed unanimously.*

The meeting was adjourned at 8:00 p.m.


John Hollowell, Mayor


Lorrie Pearce, City Clerk