

## Finance Committee Meeting

December 19, 2017

The Finance Committee met Tuesday, December 19, 2017 at 12:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Kathy Wilcox and Dwayne Andrews. Absent was Committee Member Rick Huber

Also present were: Public Utilities Director Allen Kelm, City Attorney Dan Rice, Planner II Dawn Colton, Mayor John Hollowell and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. **Request of Citizens-**  
None

2. **Discussion and Recommendation on Payment for TIFD Software**

*\*\* Committee Member Wilcox moved to recommend to Council to pay for the TIFD software, seconded by Committee Member Andrews.*

Urban Renewal Board chairman Todd Gillette explained that any unapproved money that is spent out of the TIFD approved budget would need to be approved by the TIFD board and then passed down to Council for its approval. He said the fund did not have enough money in it to pay the \$10,000 and added if the board was involved in the process of buying the software; the board would have never supported it. Committee Member Wilcox asked how much the fund could afford and Mr. Gillette answered \$500 and thought the City should discuss the issue with the County. Committee Member Andrews said one reason the TIFD was approved was because it was promised that General Fund or the City would not have to pay for anything, and thought the District needs to pay for it. Committee Member Wilcox thought the city should pay half and no more. It should be 50/50 with the County and County pays the yearly maintenance fee.

*\*\* Committee Member Wilcox moved to amend her main motion to say that the County and City pays 50/50 of the \$10,000 and TIFD pays \$1,000 a year for five years to the City beginning in fiscal year 18/19, seconded by Committee Member Andrews.*

*\*\* The main and amended motion passed 3-0*

3. **Review and Recommendation on Old Lagoon Lease Agreement**

*\*\* Committee Member Galbraith moved to recommend to Council the approval of the lease, subject to any changes, seconded by Committee Member Wilcox.*

Committee Member Andrews said the comparison of 1 cow equals 1 horse is not correct; it should be 1 cow equals 1.25 horses. He also thought the grazing chart should be added to the lease. He noted that the grazing would be 8 cows from July to mid-November for 135 days or four and a half months.

Mayor Hollowell said at one time he had heard if anything happens to the waste water treatment plant, that area would need to be used to spray solids on it. Chairperson Galbraith said if there is a change it could happen at Council meeting.

*\*\* Committee Member Galbraith moved to amend her main motion to add the grazing chart to the lease as Exhibit A and change 1 cow equals 1 horse to 1 cow equals 1.25 horses.*

*\*\* The main and amended motion passed 3-0*

4. **Discussion and Recommendation on Resolution No. 4118- A Resolution Approving the Extension of the Lease Agreement Between the City of Miles City and Linda Larsen for the Lease of Certain Industrial Site Property**

*\*\* Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Andrews.*

*\*\* The motion passed 3-0*

5. **Discussion and Recommendation on Resolution No. 4119- A Resolution Authorizing the Assignment of a Certain Lease Agreement Between the City of Miles City and Linda Larsen to Center AG Supply, LLC for the Lease of Certain Industrial Site Property**

*\*\* Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Andrews.*

*\*\* The motion passed 3-0*

6. **Discussion and Recommendation on Task Order No. 2416112 for Storm Water and Sanitation Reconstruction**

*\*\* Committee Member Galbraith moved to recommend to Council to approve task order no. 2416112, seconded by Committee Member Wilcox.*


Director Kelm explained the task order is to replace water and sewer lines and storm sewer line on South Merriam from Main Street to Stower Street, which includes Merriam, Jordan and Custer Streets. A lot of fire hydrants had been replaced, the 4" water lines in those areas, won't support the pressure needed for the hydrants to properly work. Three funds will pay for the project and it is scheduled for FY17/18, 18/19, and possibly 19/20.

*\*\* The motion passed 3-0*

7. **Adjournment**

*\*\* Committee Member Wilcox moved to adjourn the meeting, seconded by Committee Member Andrews and passed unanimously, 3-0.*

The meeting was adjourned at 12:28 p.m.

  
Susanne Galbraith, Chairperson

  
Lorrie Pearce Recorder/City Clerk