



CITY OF MILES CITY AGENDA

*Regular Council Meeting
City Council Chambers*

*January 09, 2018
7:00 p.m.*

CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL

1. APPROVAL OF COUNCIL MINUTES/COMMITTEE MINUTES

- | | |
|---------------------------------|------------|
| A. Regular City Council Meeting | 12/26/2017 |
| B. Finance Committee Meeting | 01/04/2018 |
| C. Public Safety Meeting | 01/03/2018 |

2. SCHEDULE MEETINGS

3. REQUEST OF CITIZENS & PUBLIC COMMENT

Authorize Community Transformation- Presentation on local option tax for 2017 legislative

Overview from DIS on the advantages and solution that Image Silo can give to the City

4. APPOINTMENTS

Standing Committees:

Finance Committee – Susanne Galbraith, Dwayne Andrews, Kathy Wilcox, Rick Huber

Public Safety Committee- Ken Gardner, John Uden, Brant Kassner, Jeff Erlenbusch

Public Services Committee- Dwayne Andrews, Ken Gardner, John Uden, Kathy Wilcox

Human Resources Committee- Kathy Wilcox, John Uden, Susanne Galbraith, Jeff Erlenbusch

Flood Committee- Ken Gardner, Jeff Erlenbusch, Brant Kassner, Rick Huber

Non Standing Committees:

Planning Board

Solid Waste Board

Economic Development Board

Airport Commission

Local 600- Labor Management Committee (2)

5. PROCLAMATIONS

6. STAFF REPORTS

Flood Administrator- DNRC- Variance Training is scheduled for 1/23/18 at 5:30pm.

Chief Stevens- Announcement of new Battalion Chief

7. CITY COUNCIL COMMENTS

8. MAYOR COMMENTS

9. **COMMITTEE RECOMMENDATIONS**

Public Safety- Purchase of canine dog to aid Police Department in drug detection from funds partially obtained through the raffle of a firearm four times in a year

Finance- Accepting money received from gun raffle to buy narcotic dog

10. **BID OPENINGS**

11. **BID AWARDS**

12. **PUBLIC HEARINGS**

A. **ORDINANCE NO. 1317- An Ordinance Revising Zoning Code Sections 24-90, 24-91, and Article V (Definitions), so as to Call For Review of Conditional Use Permits by City Council**

13. **UNFINISHED BUSINESS**

A. **ORDINANCE NO. 1317- (Second Reading) An Ordinance Revising Zoning Code Sections 24-90, 24-91, and Article V (Definitions), so as to Call For Review of Conditional Use Permits by City Council**

14. **NEW BUSINESS**

A. **Election of Council President**

B. **RESOLUTION NO. 4122- A Resolution Approving a Real Property Lease Agreement Between the City of Miles City, and Levi Gordon and Megan Gordon, For Certain Real Property Owned by Miles City, Montana**

C. **RESOLUTION NO. 4123- A Resolution Providing for Procedures to Manage and Monitor Leases of Property Owned by the City of Miles City**

D. **RESOLUTION NO. 4124- A Resolution Establishing Minimum Base Rent for Industrial Site and Other City Leaseholds**

E. **ORDINANCE NO. 1318- (First Reading) An Ordinance Amending Chapter 15 of the Code of Ordinances of Miles City, Montana, With Regards to Weeds, and the Enforcement of Nuisances**

F. **Approval of Records Disposal**

G. **Approval of December Claims**

15. **ADJOURNMENT**

Public comment on any public matter that is not on the agenda of this meeting can be presented under Request of Citizens, provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The City Council cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for public comment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings

REGULAR COUNCIL MEETING December 26, 2017
7:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, December 26, 2017, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana. Mayor John Hollowell called the meeting to order. Council Members present were Brant Kassner, Ken Gardner, John Uden, Rick Huber, Jeff Erlenbusch, Kathy Wilcox and Susanne Galbraith. Councilperson Dwayne Andrews was excused

Also present were City Attorney Dan Rice, Public Utilities Director Allen Kelm, Police Chief Doug Colombik, Fire Chief Branden Stevens, Water/Wastewater Operator Tom Speelmon, Planner II Dawn Colton, Police Officer Chris Fetty and City Clerk/Minute Recorder Lorrie Pearce.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPROVAL OF COUNCIL & COMMITTEE MINUTES

City Council Minutes: 12/12/2017

** *Councilperson Uden moved to approve the minutes of the Regular Council Meeting of December 12, 2017, subject to any changes, and seconded by Councilperson Galbraith. The motion **passed** by unanimous consent, 6-0.*

Finance Committee Minutes: 12/07/2017

** *Councilperson Galbraith moved to approve the minutes of the Finance Committee Meeting of December 7, 2017, and seconded by Councilperson Gardner. The motion **passed** by unanimous consent, 6-0.*

Human Resource Committee Minutes: 12/7/17

** *Councilperson Wilcox moved to approve the minutes of the Human Resource Committee Meeting of December 7, 2017, and seconded by Councilperson Gardner. The motion **passed** by unanimous consent, 6-0.*

Finance Committee Minutes: 12/19/2017

- ** *Councilperson Galbraith moved to approve the minutes of the Finance Committee Meeting of December 19, 2017, and seconded by Councilperson Kassner. The motion passed by unanimous consent, 6-0.*

SCHEDULE MEETINGS

The following meetings will be held in the City Hall Conference Room:

- Public Safety: Wednesday, January 3rd @ 6:00 p.m.
- Finance: Thursday, January 4th @ 6:00 p.m.

REQUEST OF CITIZENS & PUBLIC COMMENT

None

APPOINTMENTS

Mayor Hollowell swore in Councilpersons Ken Gardner, Rick Huber and Brant Kassner. City Judge Ken Stein was absent.

Board of Appeals- Rock Wankel and Noah Mahan

Mayor Hollowell removed Rock Wankel from the appointment to the Board of Appeals because of his recent comments.

- ** *Councilperson Galbraith moved to approve the appointment of Noah Mahan to the Board of Appeals, and seconded by Councilperson Uden. On roll call vote, the motion passed by unanimous consent, 6-0.*

Zoning Commission- Nancy Mitchell and LeRoy Meidinger

- ** *Councilperson Uden moved to approve the appointment of Nancy Mitchell to the Zoning Commission, and seconded by Councilperson Galbraith. On roll call vote, the motion passed by unanimous consent, 6-0.*

- ** *Councilperson Gardner moved to approve the appointment of LeRoy Meidinger to the Zoning Commission, and seconded by Councilperson Galbraith. On roll call vote, the motion passed by unanimous consent, 6-0.*

Planning Board- Michelle Simpson

- ** *Councilperson Galbraith moved to approve the appointment of Michelle Simpson to the Planning Board, and seconded by Councilperson Gardner. On roll call vote, the motion passed by unanimous consent, 6-0.*

PROCLAMATIONS

None

STAFF REPORTS

Mayor Hollowell reminded Council of the DNRC- Flood Variance Training scheduled for 1/23/18 at 5:30pm in Conference Room

Chief Stevens reported the following on the fire and ambulance:

- Calls increased a little compared to this time last year
- Hired 2 full time positions with a start date of January 16, 2018
- Tender 23 is still out of service and no replacement
- Requested an extension to the FEMA ambulance grant, at this time have not received a reply back
- Legislation had extended the AFG firefighter grant to 2023. His team will apply for a \$250,000 to \$300,000 grant to buy new self-contained breathing apparatus's
- Looking into possible naloxone training for police department and emergency responders
- Possible training this spring of a EMT class. This is to reach out to part paid positions
- The EPA passed the training facility in their recent inspection

Chief Colombik explained Dr. Jeff Williams had purchased a rifle for a raffle to purchase a narcotic dog. Dr. Williams will donate one rifle for four quarters. Chief Colombik thought the raffle tickets would produce enough money to buy the needed dog. He also thought food and veterinarian costs would be donated for the dog and the officer that had the dog would receive compensatory time. He felt once the program was established, it would take care of itself.

Clerk Pearce said the year-end audit will start on January 2, 2018. It takes about three days, so expect a call from her when the auditors are ready to present the summarized report.

CITY COUNCIL COMMENTS

Councilperson Uden commended the Mayor on the name withdrawal from the Board of Appeals.

Councilperson Huber attended the Economic Development meeting in Colstrip on December 19th.

MAYOR COMMENTS

Read the thank you letter from Troop 222, Boy Scouts of America, thanking Detective Baker and Officer Winkley for fingerprinting and first aid training. They also thanked the firefighters.

STANDING COMMITTEE RECOMMENDATIONS

None

BID OPENINGS

None

BID AWARDS

None

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. **RESOLUTION NO. 4118- A Resolution Approving the Extension of the Lease Agreement Between the City of Miles City and Linda Larsen for the lease of Certain Industrial Site Property**

** *Councilperson Galbraith moved to approve the Resolution, read by title only and seconded by Councilperson Huber.*

Mayor Hollowell wondered why the City should approve the extension, instead of sending it out for bid.

Attorney Rice explained that City policy allows the improvement owner the option to renew the lease when it expires.

** After a long discussion, on roll call vote, the motion passed, 6-0.*
Resolution No. 4118 passed.

- B. **RESOLUTION NO. 4119- A Resolution Authorizing the Assignment of a Certain Lease Agreement Between the City of Miles City and Linda Larsen to Center AG Supply, LLC for the Lease of Certain Industrial Site Property**

** *Councilperson Galbraith moved to approve the Resolution, read by title only and seconded by Councilperson Wilcox. On roll call vote, the motion passed 6-0. Resolution No. 4119 passed.*

- C. **RESOLUTION NO: 4121- A Resolution Approving A Task Order to Kadrmas, Lee & Jackson, Inc., For Services related to the Darling Addition Street and utilities Rehabilitation Project**

- ** *Councilperson Erlenbusch moved to approve the Resolution, read by title only and seconded by Councilperson Wilcox. On roll call vote, the motion passed 6-0. Resolution No. 4121 passed.*

Director Kelm thanked the Council for being supportive throughout his career. He welcomed the new Public Utilities Director Tom Speelmon and hoped Council will work ~~with~~ him as well.

ADJOURNMENT

- ** *Councilperson Wilcox moved to adjourn the meeting, seconded by Councilperson Uden and passed unanimously.*

The meeting was adjourned at 8:25 p.m.

John Hollowell, Mayor

Lorrie Pearce, City Clerk

Finance Committee Meeting

January 4, 2018

The Finance Committee met Thursday, January 4, 2018 at 5:30 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Dwayne Andrews and Kathy Wilcox.

Also present were: Police Chief Doug Colombik and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens:

None

2. Discussion and Recommendation on Accepting Money That is Received From Gun Raffle to Buy a Narcotic dog

*** Committee Member Wilcox moved to recommend to Council to accept money from a gun raffle to buy a narcotic dog, seconded by Committee Member Andrews.*

Chief Colombik explained Dr. Jeff Williams came to him and wanted to help the department buy a newer vehicle. Dr. Williams would buy 4 rifles (one every three months), which would be sold as raffle tickets. The raffles will raise approximately \$50,000. Chief Colombik is asking that the money raised, be used to purchase a newer vehicle and a narcotic dog. The dog is needed because the felonies in 2017 raised 31 percent compared to 2016. He said drugs are off the chart and felt his department needed to be proactive with the problem. He stated the dog would cost between \$5,000 to \$7,000, and the money left over would buy a newer vehicle which is needed to provide the dog comfort in the summer and winter. He added that he had plenty of officers that were interested in the narcotic dog, so if the officer that had the dog left the department, there would be others willing to take it.

*** On roll call vote, it passed 4-0*

Adjournment

*** Committee Member Wilcox moved to adjourn the meeting, seconded by Committee Member Andrews and passed unanimously, 4-0.*

The meeting was adjourned at 6:01 p.m.

Susanne Galbraith, Chairperson

Lorrie Pearce Recorder/City Clerk

Public Safety Committee Meeting January 3, 2018

The Public Safety Committee met Wednesday, January 3, 2018, at 6:00 pm in the City Hall Conference Room. Present were Committee Chairperson Ken Gardner and Committee Members John Uden and Jeff Erlenbusch. Committee Member Brant Kassner was excused.

Also present were: Deputy City Clerk/Recorder Linda Wilkins and Police Chief Doug Colombik
Chairperson Gardner called the meeting to order.

1. Request of Citizens
None

2. Committee Member Comments

Committee Member Erlenbusch commented that he thought the City should change the speed limit sign on the 100 block of South Lake from 25 mph to 15 mph just after leaving the school speed zone. He commented that it is only a short distance between where the school zone ends and the stop sign at Main Street. This area borders along the "Bowl" behind the high school.

3. Review and recommend – Ordinance 1318 AN ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES OF MILES CITY, MONTANA, WITH REGARDS TO WEEDS, AND THE ENFORCEMENT OF NUISANCES

***Committee Member Erlenbusch moved to recommend to City Council Ordinance 1318, read by title only and seconded by Committee Member Uden.*

- Chairperson Gardner commented that this ordinance describes the process for enforcement. After reviewing Chapter 15, he thought it was well written and he wanted to make sure there was an enforcement procedure in place.
- Committee Member Erlenbusch commented that all the changes were made and it was good the ordinance was moving on to City Council.

***On roll call vote the motion passed, 3-0.*

4. Review and recommend purchase of canine dog to aid Police Department in drug detection

***Committee Member Uden moved to recommend to City Council the purchase of a canine dog to aid the Police Department in drug detection from funds partially obtained through the raffle of a firearm and seconded by Committee Member Erlenbusch.*

- Chief Colombik commented that the funds would be raised through four

raffles during the year arranged by Dr. Jeff Williams. He commented that this would not be a biting dog, but would be a sniffer dog.

***Committee Member Uden amended his motion to the raffle of a firearm four times in a year and seconded by Committee Member Erlenbusch.*

***On roll call vote the original motion as amended **passed**, 3-0.*

5. Adjournment

***Committee Member Uden moved to adjourn the meeting, seconded by Committee Member Erlenbusch and **passed** unanimously, 3-0.*

The meeting was adjourned at 6:30 p.m.

Respectfully Submitted:

Ken Gardner, Chairperson

Linda Wilkins, Recorder

PUBLIC HEARINGS
&
UNFINISHED BUSINESS

ORDINANCE NO. 1317

AN ORDINANCE REVISING ZONING CODE SECTIONS 24-90, 24-91, AND ARTICLE V (DEFINITIONS), SO AS TO CALL FOR REVIEW OF CONDITIONAL USE PERMITS BY CITY COUNCIL.

WHEREAS, the City Council of the City of Miles City has determined that for prudent administration of the Zoning Code, the City Council should review all applications for conditional use permits;

AND WHEREAS, Section 24-96 of the Code of Ordinances of Miles City, Montana requires that proposed revisions to the zoning code or zoning map be referred to the City Zoning Commission for public hearing and recommendation to the City Council prior to any action by the City Council upon such application;

AND WHEREAS, the Miles City Zoning Commission, on November 30, 2017, upon public hearing and deliberation, recommend to the City Council that such changes not be approved.

AND WHEREAS, the City Council finds that the proposed revisions to conditional use permit review process, following public hearing at the City Council level for additional public comment, are in the best interests of the City and its residents.

BE IT ORDAINED, by the City Council of the City of Miles City, Montana, as follows:

Section 1. City Code Section 24-90 shall be amended to read as follows:

Sec. 24-90. – Board of Adjustment.

- a) The Board of Adjustment is established to act on variances and appeals of the Administrator decisions and actions. The Board of Adjustment shall not hear matters related to conditional uses, and shall not review or approve conditional use permit applications.
- b) The Board of Adjustment consists of five members appointed by the mayor for staggered three year terms, and subject to the confirmation by the City Council. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant. Board members serve without compensation. A Board member is removable for cause by the City Council upon written charges and after public hearing.
- c) The Board of Adjustment shall appoint one of its members as chairman and will set its operating rules in accordance with 76-2-321 through 76-2-328, Montana Code Annotated.
- d) All official files of the Board of Adjustment shall be held in the offices at City Hall.

- e) Meetings of the Board of Adjustment must be held at the call of the chairman and at other times that the board may determine.
- f) The chairman or in the chairman's absence the acting chairman may administer oaths and compel the attendance of witnesses.
- g) The concurring vote of four members of the Board of Adjustment shall be necessary to reverse any order, requirement, decision, or determination of the Administrator; to decide in favor of the applicant on any matter upon which the Board of Adjustment is required to pass under these regulations; or to effect any variation in these regulations.
- h) All meetings of the Board of Adjustment shall be open to the public.
- i) The Board of Adjustment shall keep minutes of its proceedings, showing the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the offices at City Hall and shall be a public record.

Section 2. City Code Section 24-91 shall be amended to read as follows:

Sec. 24-91. – Conditional Use Permit Review.

- a) **Purpose:** Conditional uses require public review for activities that may have a significant impact on the landscape setting, public facilities, or neighboring land uses. Conditional uses may be compatible with the permitted uses in a zoning district, but require individual review of their location, scale, design, and configuration, and may include the imposition of special conditions or mitigations in order to ensure the appropriateness of the use at a particular location within a given zoning district.
- b) **Applicability:** The conditional uses for each district are listed in the permitted and conditional use tables in the various districts sections in Article II. When a proposed use is listed as a conditional use in the site's zoning district, the following require review under this Section:
 - 1. Any new conditional uses;
 - 2. Any non-minor changes of occupancy resulting in a different conditional use, as determined by the Administrator;
 - 3. Any expansion to an existing use listed as a conditional use involving addition to buildings or outdoor areas directly associated with the conditional use that is greater than 25 percent of the existing square footage or 5,000 square feet, whichever is less; and
 - 4. Changes in use where the parking requirements will exceed 25 percent of the existing use.
- c) **Procedure:** The following is the typical procedure for an applicant to apply for and receive a Conditional Use Permit:

1. The applicant shall submit a properly completed Conditional Use Permit application form, a site plan, any supporting materials necessary to demonstrate compliance with these regulations, and the required application fee at City Hall.
2. The Administrator shall determine whether the application is complete and sufficient for review. When an application is determined incomplete or insufficient, the Administrator shall provide written notice to the applicant indicating what information must be submitted for the review to proceed.
3. After determining a Conditional Use Permit application is complete and sufficient, the Administrator shall place a public hearing on the proposed conditional use on the agenda of the next City Council meeting for which the notice requirements of these regulations can be met (Section 24-97), and at which time will allow for its proper consideration.
4. The Administrator shall give notice of the public hearing in accordance with Section 24-97.
5. The Administrator shall prepare, or contract for preparation of, a report that describes the proposed conditional use, its site, its context, and its compliance, or failure to comply, with the applicable requirements of these regulations. In preparation of the report, the Administrator may seek input from the police, fire, parks, sewer and water, streets, solid waste and other departments as well as other agency and service providers including the Montana Department of Transportation, local school district, utility service providers, Montana Department of Environmental Quality and others. In the report the Administrator shall propose findings of fact and a recommendation of approval, approval with conditions or denial of the proposal for the City Council's consideration.
6. The City Council shall conduct a hearing on the proposed conditional use. At that hearing, the City Council shall review the particular facts and circumstances of the proposed conditional use and adopt findings of fact in support of its decision. If the City Council finds the application complies with the evaluation criteria in (d), below it shall approve the application. If the City Council finds the application fails to comply, it shall deny the application. All decisions by the City Council shall require the majority vote of a quorum of the Council, with the Mayor having the authority to break any ties.
7. Conditions may be attached to approval of any Conditional Use Permit as provided in (e) below, provided the City Council specifically identifies the basis for each condition.
8. Consideration of a Conditional Use Permit application may be tabled for no more than 35 calendar days.

9. Within 10 days after a decision on the Conditional Use Permit application is made, the Administrator, working on behalf of the City Council, shall notify the applicant of the decision and any conditions attached to the approval.
 10. Upon the applicant demonstrating compliance with any conditions required by the City Council to the Administrator, the Conditional Use Permit will be issued by the Administrator within 10 days.
 11. Approval of a conditional use by the City Council does not require the Administrator to permit any activity that is found to not comply with other applicable requirements.
- d) **Evaluation Criteria.** The City Council, after weighing and evaluating the proposed use in light of the criteria set forth below, shall grant a Conditional Use Permit if the application, supplemental information, public hearing and other evidence demonstrate that:
1. The proposed use complies with the applicable standards and the requirements of the zoning district in which the project is proposed;
 2. The proposed use, including mitigation measures, shall have no more adverse effects on the health, safety, or welfare of persons living or working in the neighborhood, or shall be no more injurious to property or improvements in the neighborhood than would any other permitted or conditional uses in the same district. In making such determination, consideration shall be given to the location, type, height, scale, layout, and the type and extent of landscaping and screening on the site, as well as measures proposed by the applicant to minimize impacts to neighborhood;
 3. Adequate facilities and services are, or will be, through the application of these regulations and the adoption of conditions, made available to serve the proposed use including police, fire, parks, sewer, water, streets, motorized and non-motorized transportation, drainage, solid waste, schools and other facilities and services as appropriate;
 4. Adequate measures shall be taken as necessary to provide ingress and egress so designed as to minimize traffic hazards and to minimize traffic congestion on the public roads; and
 5. No use shall be constructed or operated so as to cause excessive noise, vibrations, smoke, dust or other particulate matter, toxic or noxious matter, humidity, heat or glare into a residential district. "Excessive" is defined for these purposes as a degree that could be observed by the Administrator and City Council to be injurious to the public health, safety or welfare.
- e) **Conditions.** Conditions may be imposed upon the approval of any Conditional Use Permit, if:
1. They are clearly designed to ensure compliance with one or more specific requirement of these or other adopted regulations the city has the ability to enforce;

2. They are clearly designed to ensure the applicant complies with other laws or regulations;
 3. They are directly related to the anticipated impacts of the proposed use;
 4. They are roughly proportional to the anticipated impacts of the proposed use;
 5. The applicant offers to take specific actions in relation to the proposal that can be ensured through the implementation of a condition; or
 6. That conditions are deemed necessary to protect the public health, safety and general welfare.
- f) **Approval Period.** Conditional Use Permits are typically valid for two years from the date of approval by the City Council, during which time all construction must be completed and compliance with the permit demonstrated. After this time, the use must remain in compliance with the City Council approval and these regulations. However:
1. A Conditional Use Permit may be granted with a shorter approval period as deemed appropriate by the City Council with a justifiable reason related to protecting public health and safety or to ensure compliance with these regulations or other applicable regulations or laws.
 2. At the end of the approval period the City Council may, at the request of the applicant, extend its approval for a mutually agreed-upon period of time. The City Council may issue more than one extension. For a permit to be extended, the applicant may be required to submit substantiating evidence justifying the request and showing good cause for extending the permit period.

Section 3. City Code Chapter 24, Article V, “Definitions,” shall be amended as follows:

ARTICLE V. – DEFINITIONS

Conditional Use Permit: A permit issued for any land use or building activity listed as a “conditional use” in the various zoning districts following review of a conditional use by the City Council and the applicant meeting any conditions imposed by the City Council.

Section 4. This Ordinance shall become effective thirty (30) days after its final passage.

Said Ordinance read and put on its passage this 12th day of December, 2017.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk

FINALLY PASSED AND ADOPTED this 9th day of January, 2018.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk

New Business

RESOLUTION NO. 4122

A RESOLUTION APPROVING A REAL PROPERTY LEASE AGREEMENT BETWEEN THE CITY OF MILES CITY, AND LEVI GORDON AND MEGAN GORDON, FOR CERTAIN REAL PROPERTY OWNED BY MILES CITY, MONTANA.

WHEREAS, the City of Miles City solicited bids for the lease of certain city owned real property, has awarded said lease to Levi Gordon and Megan Gordon, hereinafter collectively referred to as "Tenant," for certain real property located in Custer County, Montanan, to wit:

Sec 22 & Sec 23, Township 8 N Range 47 E, in Custer County, Montana, containing approximately 3,528,360 square feet (81 acres), more or less;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANAN AS FOLLOWS:

The City Council hereby authorizes and approves the terms and conditions of the Lease Agreement between the City of Miles City, and Levi Gordon and Megan Gordon, attached hereto as Exhibit "A", and made a part hereof, and hereby authorizes the Mayor of the City of Miles City to execute such lease and bind the City of Miles City thereto and to perform the terms and conditions of such lease.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY AN AFFIRMATIVE VOTE OF 2/3 OR THE MEMBERSHIP OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, THIS 9TH DAY OF JANUARY, 2018.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk

EXHIBIT "A"

CITY PROPERTY LEASE AGREEMENT

THIS AGREEMENT, made and entered into this 4th day of January, 2018, by and between the CITY OF MILES CITY, MONTANA, a Montana municipal corporation, of 17 S. Eighth Street, Miles City, Montana 59301, hereinafter referred to as the "CITY" and Levi Gordon & Megan Gordon, of 104 S. Sunday Creek Dr, Miles City, MT 59301 hereinafter referred to as "TENANT".

RECITALS:

WHEREAS the CITY owns certain real property located near the City of Miles City, in Custer County, Montana, more particularly described as follows:

Legal Description: Sec 22 & Sec 23, Township 8 N Range 47 E, in Custer County, Montana, containing approximately 3,528,360 square feet (81 acres), more or less;

AND WHEREAS it is the desire of TENANT to lease the above described Leasehold for a term of five (5) years, subject to the option to renew as hereinafter provided.

AND WHEREAS CITY is agreeable to providing such five (5) year term lease, together with the option to renew for one additional five-year term, upon the Leasehold under the following terms and conditions;

NOW, THEREFORE, the parties hereto mutually covenant and agree as follows:

I. AGREEMENT

The CITY, for and in consideration of the rents to be paid and the covenants to be performed by TENANT, does hereby demise, lease, and let unto TENANT the real property located adjacent to the Miles City Wastewater Treatment Plant and more particularly described as follows:

Sec 22 & Sec 23, Township 8 N Range 47 E, in Custer County, Montana containing approximately 3,528,360 square feet or 81 acres, as applicable, more or less, hereinafter "Leasehold". See Attachment "A"

II. INITIAL TERM

The term of this Agreement shall be for a period of five years, beginning on January 1, 2018 and expiring at midnight on June 30, 2023, hereinafter, "*the initial lease term*", subject to the option to renew this lease as provided for in Article IV of this lease.

III. RENTAL

The annual rental for the initial lease term described in Section II. shall be in accordance with the rates established by the CITY, as follows:

Certain parcels located in *Sec 22 & Sec 23, Township 8 N Range 47 E, in Custer County, Montana* containing 3,528,360 sq. ft. @ \$0.000793 dollars per sq. ft. for a total rental of *Two Thousand Seven Hundred Ninety Eight and 00/100 Dollars (\$2798.00)* for each year of the initial lease term. A payment amount of \$4,197.00 shall be received on or before Jan 1, 2018 to cover the period from Jan 1, 2018 through June 30, 2019. ~~Payment for the following years of this agreement shall be paid prior to July 1, 2020.~~ Payments shall be due and payable in advance of July 1st of each subsequent year of the lease term, commencing July 1, 2019 through June 30, 2023.

THE FOLLOWING SECTION IS SUBJECT TO THE RECOMMENDATION OF THE FINANCE COMMITTEE AND THE WILL OF THE CITY COUNCIL:

IV. OPTION TO RENEW.

FOLLOWING the “INITIAL LEASE TERM”, THIS agreement shall be automatically renewed one time for a period not to exceed five (5) years upon the same terms and conditions herein unless the CITY or TENANT gives to the other party written notice of cancellation of said agreement not less than thirty (30) days prior to the expiration of the initial or any renewal term. Rental rates at each payment period shall be at the standard rates set by resolution adopted by City Council.

V. RESPONSIBILITIES OF THE TENANT

TENANT does hereby acknowledge, covenant and agrees as follows:

A. Purpose.

TENANT desires to lease the premises described above for the following general purposes:

Livestock (sheep, goats, cattle, horses) grazing in summer and fall months. Quantity and mix of livestock shall not exceed 62 Animal Unit Months (AUM) as established by the Miles City DNRC office (Attachment “B”). Grazing shall be allowed between July 1 and November 15 of each year.

TENANT agrees to use the premises for the stated purpose and the stated purpose only, and covenants that it will not use or occupy said premises, or allow the same to be used or occupied, for any unlawful purpose or any purpose deemed extrahazardous due to fire or otherwise.

TENANT also agrees to abide by the conditions listed in the Technical Specifications attached as Attachment “C”.

B. Compliance with Laws.

TENANT shall comply with, conform to, and obey all present and future laws, ordinances, rules and regulations of all governmental authorities or agencies, respecting the use and occupation of the premises.

C. Independent Investigation.

TENANT acknowledges that it has carefully examined and inspected the premises and improvements and it is fully familiar and acquainted therewith, and agrees to accept the same in their present conditions, and that it is not leasing the premises because of any warranty, representation, information or promises made by the CITY or anyone acting for or on behalf of the CITY, which are not specifically set forth in this Agreement.

D. Maintenance.

TENANT agrees to keep the premises and improvements thereon in good repair and upkeep, reasonable wear and tear alone excepted, and further agree neither to permit nor cause any waste on the property, or with respect to any improvements thereon. Tenant shall not create any condition which would be considered a public nuisance as defined in Chapter 15 of the Miles City Code of Ordinances. Tenant shall keep the premises in a clean and orderly condition and not allow accumulations of junked or inoperable automobiles, trucks, farm equipment, or scrap upon the premises.

TENANT shall maintain the property with good husbandry and in a good farmer-like manner consistent with the prevailing standards for Custer County, Montana. TENANT will abide by all local, state and federal rules, regulations and laws respecting the use of real property, pesticides, soil erosion, hazardous materials, and chemicals and farming practices. TENANT will take all necessary steps to ensure proper weed control for all property subject to this lease. Fences and other improvements will be maintained in good condition.

E. Improvements to Remain.

Within sixty (60) days immediately following the expiration of this lease, the TENANT shall remove any improvements located on the leasehold and shall restore, at TENANT'S expense, the leasehold premises to level with the adjoining property and in a debris free condition. "Improvements" shall not include stormwater drainage facilities or other permanent improvements provided as City Services. If inclement weather during such sixty (60) day period delays such removal and restoration, CITY shall provide TENANT with a reasonable time, not to exceed an additional sixty (60) days in which to remove the improvements and restore the leasehold. If TENANT fails to remove such improvements within such sixty (60) day period, CITY, at its option, may (1) cause the removal of such improvements and restoration of the leasehold premises to be done and shall be entitled to recover all costs and expenses of such removal and restoration from TENANT or (2) may retain all such improvements as property of CITY without compensation to TENANT. Provided, however, that upon termination of the Lease, TENANT, within such same sixty (60) day period, shall have the right to sell the improvements upon the Leasehold to a successor tenant.

In the event that any financial institution holds a security interest upon any of the improvements hereon, then, in the event of termination of this lease, whether by expiration of term or uncured default, the financial institution holding such security agreement shall be allowed to remove any improvements upon which it holds a security interest within the times provided for the TENANT to remove improvements, as set forth in the first paragraph of this subsection.

F. Right to Inspect.

The CITY or the CITY'S authorized agents shall have the right to enter upon the premises after providing twenty-four (24) hours' written notice and during normal business hours, in order to inspect and determine whether TENANT complies with the terms of this Agreement.

G. Utilities.

TENANT agrees to pay for the use and maintenance of all utility services on the premises, including gas, electricity, telecommunications, water, sewer and solid waste disposal, if applicable.

H. Taxes and Assessments.

TENANT shall pay any and all taxes and assessments which may be lawfully levied against TENANT'S occupancy or use of the premises or any improvements thereon as a result of TENANT'S occupancy.

I. Indemnification.

TENANT shall indemnify and hold the CITY harmless for any loss, damage, claim and/or liability occasioned by, growing out of, or arising or resulting from any default hereunder, or any tortious or negligent act on the part of TENANT, its agents, employees or customers, and TENANT hereby agrees to indemnify and hold harmless the CITY for any such loss or damage. The obligations hereunder shall survive the termination of this lease.

J. Insurance.

TENANT agrees to maintain with a good and reputable insurance company a policy of fire and extended coverage insurance covering the improvements on the premises involved herein to the maximum insurable value, and said policy of insurance shall have a loss-payable clause specifically naming and covering the interests of the CITY. TENANT further agrees to carry minimum liability insurance in the amount of ONE MILLION AND NO/100THS DOLLARS (\$1,000,000.00) each accident, and to carry Worker's Compensation Insurance as required by the laws of the State of Montana. TENANT shall provide evidence of such current and valid insurance upon approval of this lease by the City Council of Miles City and, thereafter, each year on or before July 1, or upon demand by the lease administrator of the CITY.

K. Environmental Warranty.

TENANT warrants and agrees to neither cause nor allow to be caused any release of hazardous substances from, into, or upon the premises, nor to cause or allow to be caused any contamination by hazardous waste or substances with respect to the premises, and that, when applicable, TENANT shall comply with all local, state and federal environmental laws and regulations.

TENANT agrees to indemnify, defend and hold harmless the CITY, its employees, agents, members, successors and assigns, from and against any and all damage, claim, liability, or loss, including reasonable attorneys and other fees, arising out of, or in any way connected to, any condition in, on or of the property, that is caused or allowed to be caused by TENANT, its agents, employees or customers. Such duty of indemnification shall include, but not be limited to, damage, liability or loss pursuant to all local, state and federal environmental laws and regulations, strict liability and common law. The obligations hereunder shall survive the termination of this lease.

Should the occupancy involve activities that include hazardous materials, the City may require the TENANT to store those materials in a separate containment unit in accordance with local building and fire codes.

TENANT shall not be responsible under this Section for preexisting environmental hazards, if any.

L. Compliance with ADA.

TENANT agrees to comply with the Americans with Disabilities Act as the same may apply to TENANT.

M. Non-Discrimination.

TENANT hereby agrees that the premises not be used in any manner that would discriminate against any person or persons on the basis of sex, age, physical or mental handicap, race, creed, religion, color, or national origin.

VI. ASSIGNABILITY OF INTEREST

TENANT shall not assign this Lease, nor sublet the premises, nor any part thereof, without the prior written consent of the CITY, which consent shall not be unreasonably withheld. No permitted sublease shall release TENANT from its obligations under this Lease.

VII. DEFAULT

If TENANT shall at any time be in default in the payment of rent due hereunder, or in the performance of any of the covenants or provisions of this Lease, and TENANT shall fail to remedy such default within thirty (30) days after receipt of written notice thereof from the CITY, then it shall be lawful for the CITY to enter upon the premises, and again repossesses and enjoy the same as if the Lease had not been entered into, and thereupon this Lease and everything herein contained on the part of the CITY to be done and performed shall cease and terminate, without prejudice, however, to the right of the CITY to recover from TENANT all rent due up to the time of such entry. In the case of such default and entry by the CITY, the ownership of any and all improvements on the premises shall vest in the CITY (if the same shall not have already vested), and the CITY may re-let the premises for the remainder of TENANT'S term for the highest rent obtainable and may recover from TENANT any deficiency between the amount so obtained and the rent due hereunder from TENANT. If the default is in the performance of any of covenants or provision of this Lease, other than failure to timely pay the rental called for herein, and, by the nature of the default, it cannot reasonably be cured within a thirty (30) day period, so long as TENANT commences and diligently pursues a cure of such default promptly within the initial thirty (30) day cure period, then TENANT shall have a further reasonable time to complete such cure, not to exceed an additional sixty (60) days after the expiration of the initial thirty (30) day cure period. Payments not received by the City within thirty (30) calendar days of the annual due date shall be subject to a late fee at a rate of 10% per annum.

IX. MISCELLANEOUS PROVISIONS

If is further mutually understood and agreed as follows:

A. Notice.

Any notice hereunder shall be in writing and may be delivered personally or by registered or certified mail with postage prepaid. Postal notice shall be deemed complete when deposited in a United States Post Office addressed to the tenant with proper postage attached.

B. Oral Modification Prohibited.

No modification or alteration of this Agreement shall be valid unless evidenced by a writing signed by the parties hereto.

C. Attorneys Fees and Costs.

Should either party incur any costs or expenses, including reasonable attorney fees, in enforcing this Agreement or any provision hereunder, or protecting its rights and interest hereunder, the other or unsuccessful party shall reimburse the prevailing party upon demand.

D. Binding Effects.

This Agreement shall be binding upon and inure to the benefit of the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that no assignment by, from, through or under TENANT in violation of the provisions hereof shall vest in the assignee(s) any right, title, or interest whatsoever.

E. Time of the Essence.

Time is of the essence of this Agreement and all obligations of this Agreement shall be performed on or before the dates set forth herein.

F. Incorporation of Recitals.

The Recitals set forth above are incorporated into the terms and conditions of this Agreement and made a part hereof by reference.

G. Executed Copy.

Each of the parties hereby acknowledges receiving an executed copy of this Agreement.

H. Interpretation.

This Agreement shall be governed and construed in all respects according to the laws of the State of Montana.

I. Contingent Upon Approval of City Council.

This Agreement shall not become effective until a resolution approving this lease has been adopted by the affirmative vote of two-thirds of the membership of the City Council of the City of Miles City, pursuant to §7-8-4201(2) MCA.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement the date and year first hereinabove written.

CITY OF MILES CITY

By: _____

IT'S MAYOR

ATTEST:

CITY CLERK

STATE OF MONTANA)
 : SS.
COUNTY OF CUSTER)

This instrument was acknowledged before me on the ____ day of _____, 2017
by **JOHN HOLLOWELL** in his capacity as Mayor of the City of Miles City, Montana, a Montana
municipal corporation.

(Printed name of notary)
Notary Public for the State of Montana
Residing at Miles City, Montana
My Commission expires: ____ / ____ / ____

(Notarial Seal)

TENANT:

(Legal title of tenant goes here)

By: _____
(title of authorized signer or name if individual)

ATTACHMENT "A"

LEASE PROPERTY MAP



ATTACHMENT "C"

TECHNICAL SPECIFICATIONS

The Lessor reserves the right to use any or all of the leased acreage in case of emergencies such as, but not all-inclusive to the following:

- A. Should the storm drain detention pond designed and constructed by the State Highway Department and successful contractor during the Fall of 1984 need to be enlarged,
- B. Should the present wastewater treatment plant need to be bypassed for any reason the sewer lagoon cells will need to be used for their original purpose again,
- C. Should any other city-related emergency arise that could be relieved by use of said sewer lagoon cells.

Lessor shall permit Lessee to use specifically designated areas outside the boundaries of said lease description, namely the southern portion of the westernmost sewer lagoon cell as designated on Exhibits "A" and "B". This area in the vicinity of an existing overhead sewer pipe shall be leased, but not included in the lease agreement acreage.

The Lessee shall not change the physical structure of the land or alter existing conditions in any way so that sewer lagoon cells could not be used for their original intent. Any excavation into the dikes or cells or any embankment fill thereof shall not be permitted unless otherwise approved and accepted by the Lessor. Should the Lessee desire to construct any ramps or similar structures in order to obtain access in the vicinity, the Lessor shall be notified in advance and a set of drawings describing such construction shall be submitted with notification.

RESOLUTION NO. 4123
Revision A 1/2/18

**A RESOLUTION PROVIDING FOR PROCEDURES TO MANAGE AND MONITOR
LEASES OF PROPERTY OWNED BY THE CITY OF MILES CITY**

WHEREAS, the City of Miles City owns various lands, facilities and improvements;

AND WHEREAS, the City desires to lease these lands, facilities and improvements for the benefit of the general community, to provide for appropriate areas for the location of industrial businesses, recreational areas, and similar entities, to manage special use properties, and to generate appropriate public revenues therefrom;

AND WHEREAS, the City Council of the City of Miles City desires to establish procedures to monitor and manage such various leases;

AND WHEREAS, the City of Miles City desires to establish a fair and consistent policy with which to administer the leasing of such lands, facilities and improvements;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Miles City, Montana as follows:

1. **Lease Administrator.** The Mayor shall designate a lease administrator to administer the leasing of City owned property, including, but not limited to, the Industrial Site tracts. The lease administrator shall have the following responsibilities:
 - a. Provide and update an official map of lands available for lease, in the format set forth in Attachment A
 - b. develop and maintain a record of each leased property containing, at a minimum:
 - (1) an appropriately signed and acknowledged standard form of lease together with a copy of the resolution of the City Council approving such lease;
 - (2) a legal description of the leased parcel;
 - (3) a map of the leased parcel;
 - (4) proof of insurance in compliance with the lease;
 - (5) a listing of City services provided to the property;
 - (6) a brief description of the use for which the property was leased;
 - (7) the full name, address and telephone number of the current lessee;
 - (8) any approved assignments of the lease together with a copy of the resolution of the City Council approving such assignment;
 - (9) all correspondence associated with the parcel including all notices of lease violations;
 - (10) all inspection reports as to compliance with lease terms by lessee;
 - (11) an historical record of lease payments upon the parcel;
 - c. serves as the single point of contact for current leaseholders and for lessees desiring to lease City property;
 - (1) City Clerk's office shall be responsible for billing notices and collection
 - d. develops and present to the City Council an annual lease status report and recommendations as to changes in leases or lease policies;

- e. conduct on-site inspections of leased tracts at least annually to verify compliance with lease terms, use for stated lease purpose, occupancy and use by named lessee or approved assignee, condition of leased property, proof of complying insurance, and any environmental degradation; and
 - f. such other and further duties and responsibilities as the Mayor or Council may assign from time to time.
2. **Lease Standards.** Leases granted by the City of Miles City shall comply with the following general standards, unless expressly authorized by action of the City Council:

- a. The term of the lease shall be for a period between one to five years. Renewable leases shall be permitted. Leases with terms greater than five years or with renewal options beyond five years shall be set as provided in Section 2(c) and 2(d) below.
- b. The termination dates for leases shall be set for June 30, to coincide with the City's fiscal year. The first year of a lease shall require prorated rentals through June 30 of the subsequent year, due upon commencement of the lease, and subsequent rentals shall be for annual periods from July 1 to June 30, payable in advance of July 1 of each year of the lease term. Proof of Insurance shall be provided with payment.
- c. The minimum base rate for Industrial Site leases shall be established from time to time by resolution of the City Council. Industrial Site leases entered into shall utilize the minimal rental rate as established by City Council.

Rates above these minimal rates may be charged based on the cost of city services or city owned improvements provided as part of the lease.

- d. Rates for leases of City owned property outside of the Industrial Site will be evaluated on a case by case basis.
- e. Lease may provide special considerations for lessee investment in tract cleanup, land surface improvements, or improvements to city service systems. All agricultural leases shall include the following animal husbandry clause: "TENANT shall maintain the property with good husbandry and in good farmer-like manner consistent with the prevailing standards for Custer County, Montana. TENANT will abide by all local, state and federal rules, regulations and laws respecting the use of real property, pesticides, soil erosion, hazardous materials, and chemicals and farming practices. TENANT will take all necessary steps to ensure proper weed control for all property subject to this lease. Fences and other improvements will be maintained in good condition.
- f. Governmental entities, or nonprofit corporations that are determined to be of special benefit to the greater Miles City community, may receive more favorable lease terms or lease rental rates. Any nonprofit entity seeking such benefits shall file with the Lease Administrator a copy of its IRS tax exempt determination and any determination by the IRS that such entity qualifies as a charity.
- g. Leases shall prohibit assignment and subleasing unless prior written approval is obtained from the City Council.

- h. If a Lessee desires to eliminate or modify these standards and the Council is agreeable, then the rental provisions may be revised upward from the minimal base rates, or other provisions for rental adjustment may be included in the lease to assure that the City is receiving fair market value for the leasehold.
 - i. Lessees who own substantial permanent physical improvements which have been constructed upon the leasehold with City permission, may be granted a preferential right to renew their lease, at a rate to be determined by the City, which shall be not less than the minimum rental rate established by the City Council, as adjusted from time to time.
3. **Minimum Documentation for New Leases or requests for modification.** New applications to lease City property, or requests to modify improvements on existing leases, or requests to change the use of existing leases must submit documentation in support of the proposal.

All requests to modify improvements on existing leases must comply with applicable state and federal regulations, and local zoning and building codes.

All requests for change of use for existing leases must have Council approval.

Applications to lease City property or modify existing improvements must include, at minimum, the following documentation:

- a. Legal description of the property;
 - b. Brief description of the intended use or changes in existing use to the property;
 - c. Plot plan showing multiple uses, if any;
 - d. Scaled site plan showing:
 - (1) all existing and proposed improvements, both permanent and temporary;
 - (2) engineering plans for new improvements or modifications to existing improvements;
 - (3) existing and proposed utilities; and
 - e. Description of any extraordinary requirements for physical access, security, water, sanitary sewer, waste storage or disposal or other public utility or environmental need;
 - f. Listing of federal, state, and local permits required for construction or operation;
 - g. Proposals to amend boundaries of existing parcels must be surveyed at the applicant's expense;
 - h. Site preparation for new leases will be the responsibility of the applicant;
4. **Variation from Standards.** The above standards are intended as general guidelines for the Lease Administrator and potential lessees. Nothing herein shall preclude the approval by the City Council of a lease that varies from the above standards should the Council determine that such lease is in the best interests of the City.
5. **Effective Date.** This Resolution supersedes #4053 and shall become effective

January 10, 2018.

**SAID RESOLUTION FINALLY PASSED AND ADOPTED AS AMENDED BY A
DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES
CITY, MONTANA, THIS 9TH DAY OF JANUARY, 2018.**

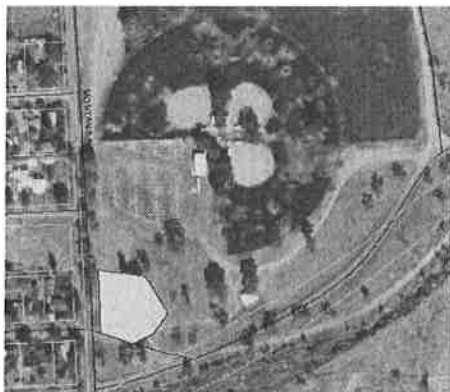
Attest:

Mayor

City Clerk

Attachment "A"

City Owned Lease Properties



Bender Park



Sewer Lagoons



Owner Parcels



Lease Parcels

RESOLUTION NO. 4124

A RESOLUTION ESTABLISHING MINIMUM BASE RENT FOR INDUSTRIAL SITE AND OTHER CITY LEASEHOLDS

WHEREAS, the City of Miles City owns various lands, facilities and improvements;

AND WHEREAS, the City leases these lands, facilities and improvements for the benefit of the general community, to provide for appropriate area for the location of industrial businesses and similar entities, to manage special use properties, and to generate appropriate public revenues therefrom;

AND WHEREAS, the City Council of the City of Miles City, pursuant to its lease policies, shall from time to time establish minimum base rent for certain leaseholds within the Industrial Site, and other leaseholds owned by the City, and the City Council desires to do so at this time.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Miles City, Montana as follows:

- 1. Lease Rate for City Owned Leaseholds.** Industrial Site leases entered into during and subsequent to FY 2017-2018 shall utilize the following minimal rentals:

Tracts with Highway 10 & 12 frontage \$.04 per square foot per year

Tracts with paved road frontage \$.025 per square foot per year

Tracts with gravel road frontage \$.020 per square foot per year

Rates above these minimal base rates may be charged based on the cost of city services or city owned improvements provided as part of the lease.

Rates for leases of City owned property outside of the Industrial Site will be evaluated on a case by case basis.

- 2. Effective Date.** This Resolution shall become effective July 1, 2017.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, THIS 9TH DAY OF JANUARY, 2018.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk

ORDINANCE NO. 1318

AN ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES OF MILES CITY, MONTANA, WITH REGARDS TO WEEDS, AND THE ENFORCEMENT OF NUISANCES.

BE IT ORDAINED, by the City Council of the City of Miles City, Montana, as follows:

Section 1. Section 15-5 shall be amended to read as follows:

Section 15-5. Overgrowth of grass and weeds, and noxious weeds - Prohibited. It shall be unlawful for any person who owns or possesses any property within the city limits to allow grass or weeds to become overgrown to the extent that the same creates an unsightly appearance; or to knowingly permit any Canadian Thistle, Scotch Bull Thistle, Russian Thistle or any other thistles or noxious weeds to grow or stand upon any property thus owned or possessed by such person.

Section 2. Section 15-6 shall be amended to read as follows:

Section 15-6. Same – Destruction by city.

- (a) If the owner or possessor of such property refuses or fails to abate such overgrowth of grass or weeds, or to destroy such thistles or noxious weeds, the office of the city engineer may provide for their destruction 15 days after delivering written notice to such owner or possessor. The cost of such destruction shall be charged by the city council as a special assessment against the property on which the thistles or weeds were destroyed. The city treasurer shall collect the special assessment in the manner provided for the collection of other special assessments.
- (b) This section shall not operate as a waiver of prosecution under section 15-14.

Section 3. Section 15-14 shall be amended to read as follows:

Section 15-14. Enforcement procedure; Hearing before city council. In addition to any enforcement procedures otherwise set forth in this chapter, the prohibitions in this chapter may be enforced as follows:

- (a) If the code enforcement officer, in the officer's reasonable discretion, determines that the alleged public nuisance presents an emergency, then he or she shall issue a citation and may take immediate action to abate the public nuisance. In such circumstances, the code enforcement officer shall have the authority to contact Public Works Director and to request their assistance in abating the nuisance.
- (b) If the code enforcement officer, in the officer's reasonable discretion, determines that the alleged public nuisance is not an emergency, then the code enforcement officer shall provide a notice to the owner and occupant, if any, advising the owner and occupant of the complaint and requesting that the alleged public nuisance be abated within a period of not

more than ten (10) days. The code enforcement officer shall reinspect at the end of the ten (10) day period.

- (c) If the owner and/or occupant has not abated the alleged public nuisance within the time required by the notice, the code enforcement officer shall obtain a preliminary title report on the real property where the nuisance exists, which shall identify all owners of record, lessees of record, holders of mortgages, deed of trust or other liens and encumbrances of record.
- (d) The code enforcement officer shall serve upon each such person or entity identified in the title report by personal service or by certified mail, postage prepaid, return receipt requested, a written notice stating the nature of the nuisance and requiring the owner to commence either the required repairs, demolition, removal or other appropriate action within ten (10) days and to complete such work within thirty (30) days from the date of notice. Such notice shall contain the office, address, phone number of city personnel empowered to review the subject matter and the days and hours the same may be contacted. The notice shall be sent to each such person at his or her address as it appears on the last equalized assessment roll of the county as known to city personnel.
- (e) If the property owner does not comply with the notice by commencing the required work within the time allowed, or makes such other arrangements as may be satisfactory, the code enforcement officer shall submit a report to the City Council to the office of the City Clerk, and the City Clerk set a hearing date for the matter to be heard before the City Council. The City Clerk send a notice of such hearing, including the date, time, and location of the hearing; along with a copy the code enforcement officer's report; and a copy of this Section 15-14; postage prepaid, return receipt requested, to the owner, mortgage holder, deed of trust holder, or holder of any other lien, encumbrance, estate or legal interest of record as disclosed by the preliminary title report.
- (f) At the time fixed on the notice, the city council shall proceed to hear the testimony of the city personnel and the testimony of any other interested party who may be present and desire to testify respecting the condition of the property or thing, the estimated cost of repair, demolition, removal or other appropriate action.
- (g) Upon the conclusion of the hearing, the city council will by resolution, declare its findings and in the event it so concludes, it may declare the property or thing to be a nuisance and direct the owner to obtain the proper permits and physically commence abatement of the nuisance within ten (10) days, and to complete said abatement within thirty (30) days by having the property repaired, demolished, removed or other appropriate act necessary to cure the nuisance.
- (h) Such resolution shall further notify the owner of the property that if the nuisance is not abated, the property will be the subject of repair, demolition, removal, or other appropriate act, as the case may be, by the city and the expenses thereof shall remain a lien on the property.
- (i) The Office of the City Clerk shall send copies of the resolution to the person owning the property or thing, as such person's name and address appears on the last equalized assessment roll or as known to the city personnel; and to each lessee, mortgage holder, deed of trust holder, or other holder of any other lien, encumbrance, estate or legal interest of record as shown on the preliminary title report obtained pursuant to this chapter, at the last known address of each such person.
- (j) The Office of the city clerk shall file a certified copy of any resolution declaring real property a nuisance with the Custer County clerk and recorder.

- (k) In the event the owner does not commence the abatement of the nuisance located on the real property within ten (10) days prescribed, Public Works office are authorized to undertake the appropriate action such as demolition, repair or removal necessary to cure the nuisance in accordance with the resolution of the city council or have the work done pursuant to purchase order or contract.
- (l) Office of Public Works shall keep an itemized account of all expenses involved in the repair, demolition, removal or other appropriate act necessary to cure the nuisance; as well as the cost associated with ordering the preliminary title report.
- (m) The Office of City Clerk shall mail a copy of the statement to the property owner and to any holder of any interest of record, along with a notice of time and place when and where the statement shall be submitted to the city council for approval and confirmation.
- (n) At the time fixed for the hearing of the statement of expense, the city council shall consider the statement together with any objection or protest which may be raised by any of the property owners liable to be assessed for the work and any other interested person and the same shall be confirmed as stated, revised, corrected or modified by the city council.
- (o) If said statement is not paid within five (5) days of the adoption of the resolution, it shall constitute a lien upon the real property and shall be collected as a special assessment against the real property.
- (p) When the city council has by resolution declared that such property or thing is being maintained as a nuisance, and such resolution has been recorded and thereafter such nuisance is abated, the Office of City Clerk shall prepare and file with the county clerk and recorder of the county, a certificate stating that such nuisance has been abated and indicating the method of abatement.

Section 4. This Ordinance shall become effective thirty (30) days after its final passage.

Said Ordinance read and put on its passage this 9th day of January, 2018.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk

FINALLY PASSED AND ADOPTED this 23rd day of January, 2018.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk

Request for Records Disposal or Transfer Authorization

RM60

ENTITY: City of Miles City, Finance Office	PHONE: 406-874-8620
CONTACT: Becky Hart, General Office Clerk	E-MAIL: bhart@miles-city-mt.org
ADDRESS: 17 S 8th St, Miles City, MT 59301	DISPOSAL NUMBER: 2018-01

E-MAIL COMPLETED FORM TO: SOSlocalGovtRecCom@mt.gov OR Mail to the Local Government Records Committee, c/o Department of Administration-Local Government Services, P.O. Box 200547, Helena, MT 59620-0547

***Confidential:** The local government entity must determine if records are confidential or sensitive and mark accordingly.

Schedule #	Item #	Page #	Description of Records (Include description from schedule along with the case # or other identifying information pertinent to your office)	Inclusive Dates MONTH AND YEAR		* Confidential	10 Year Rule	Disposal Approval (Committee only)		Agency Comments	Audit History or Committee Comments
				From	To			Yes	No		
4	4		Example: Bank Statements	10/2001	10/2002		X	X			
8	32	MR13	Example: Commission Records-Minutes	01/1950	10/1990		X	X		Microfilmed	
12	41e		Example: Marriage Licenses	08/1907	09/1972		X		X		
8	1	45	Accounts Payable d.) Expenditure Approval List	7/1984	6/1985	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	5	59	Budget Working Papers	6/1981	9/1982	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	2	51	Payroll Distribution Reports	10/2004	12/2007	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	1	45	Accounts Payable a.)Accounts Payable List (Check Disbursement)	1/1993	12/2007	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	10	76	Liability and Property Claims	3/1988	12/2007	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	13	62	Insurance Policies	7/1997	1/2005	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
1	6	5	Contracts, Leases, Agreements	5/1978	10/1996	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	5	17	Service Agency Agreements	5/1995	6/2004	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8	5	16	Promissory Notes	12/1986	2/1994	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

All between 3-8 year retention:

~Labor Exp. Report (by project) 1984-1985

~Budget Working Papers March 31, 1982 (6/30/1981-9/12/1982)

-Payroll Distribution Reports: 10/1/2004-12/31/2007

-CHECK REGISTER REPORTS 1/1/1993-12/31/2007-Accts Payable List-check disbursement

-MMIA Claims, Summaries, Letters / Prior to 2008

~Airport Liability Policies: July 1997/1998, 98/99, 99/00, 00/01, 01/02, 02/03, 03/04

~Group Dental Insurance Policy: 1/2004-1/2005

~Sidewalk Repayment Agreement with Outland Land Company 10/10/1992 – 4 year agreement

~Agreement with Transisco Rail for purchase of 10,000 cubic yards of dirt material 8/31/1992

~Lease Agreement with Mamie Clark 5/1/1978-5/1/1993, 11/1/93-10/31/94, 11/1/94-10/31/95

~Employee Benefit Management Services, Inc Administrative Services Agreement 5/1/1995

~Technical Assistance Agreement with Business Services Inc. 7/1/1997-3/31/1999

~Contract for Provision of Legal Services with Brown and Huss, P.C. 7/2000-6/2001, 01/02, 03/04

~Contract with Computer Systems & Maintenance (CSM) for maintenance services 5/15/1991 –1 year term

~Intercap loan documents from 1986/1987, 4 year loan for street sweeper

~Intercap loan documents from 1989, 5 year loan for 2 police cars

RECORDS DESTRUCTION DOCUMENT (RM88)

NO. 2018-01

PAGE 1 OF 2 PAGES

1. AGENCY NAME AND DIVISION/PROGRAM:

CITY OF MILES CITY
FINANCE DEPARTMENT

2. AGENCY CONTACT:

NAME: Becky Hart

PHONE #: 406-874-8620 EMAIL: bhart@milescity-mt.org

3. NOTICE OF INTENTION: The schedule records listed in Item 5 are to be disposed of in the manner checked below (specify only one).

- Delete
 Incinerate
 Shred as Classified
 Toss without Restriction

 Other: Explain RECYCLE

4. SUBMITTED BY: I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements or **Offer to the State Historical Society Archives** has been fully justified, and that further retention is not required for any litigation pending or imminent. Documentation attached from Historical Society.

SIGNATURE:

NAME AND TITLE: Becky Hart, General Office Clerk
DATE:

5. LIST OF RECORD SERIES

NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.

a. Retention Schedule Number	b. Item number listed on Retention Schedule	c. Record Series Title	d. Retention in months/years	e. Inclusive Dates	f. Volume in Cubic Feet	g. Disposition Action and Date completed after Authorization
8	1b -page 58	Affidavits of Publication b.) All Others	3 years	7/14-12/14		
8	10 -page 76	Liability and Property Claims	2y after final settlement	6/15-12/15	~1/4 cu ft	
8	2 -page 45	Canceled Vendor Checks	5 years after FY	1/11-12/12		
8	3 -page 125	Customer Payment Coupons	1 year	7/16-12/16	~2 cu ft	
8	2 -page 125	Customer Ledgers	3 years	7/14-12/14	~1 cu ft	
4	16	Monthly Reports	Audit +7y	6/09-6/10	~1 cu ft	

6. DISPOSAL AUTHORIZATION: Disposal for the above listed records is authorized. Any deletions or modifications are indicated.

Custodian/Records Manager

Name: Lorrie Pearce, City Clerk Date:

Signature:

7. DISPOSAL CERTIFICATE: The above listed records have been disposed of in the manner and on the date shown in column g.

Name and Title: Jase Kinsey, Customer Service/HEO

Signature:

RECORDS DESTRUCTION DOCUMENT (RM88)

NO. 2018-01

PAGE 2 OF 2 PAGES

1. AGENCY NAME AND DIVISION/PROGRAM:
CITY OF MILES CITY
FINANCE DEPARTMENT

2. AGENCY CONTACT:
NAME: Becky Hart
PHONE #: 406-874-8620 EMAIL: bhart@milescity-mt.org

3. NOTICE OF INTENTION: The schedule records listed in Item 5 are to be disposed of in the manner checked below (specify only one).

- Delete
 Incinerate
 Shred as Classified
 Toss without Restriction

 Other: Explain

4. SUBMITTED BY: I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements or **Offer to the State Historical Society Archives** has been fully justified, and that further retention is not required for any litigation pending or imminent. Documentation attached from Historical Society.

SIGNATURE:
NAME AND TITLE: Becky Hart, General Office Clerk
DATE:

5. LIST OF RECORD SERIES

NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.

a. Retention Schedule Number	b. Item number listed on Retention Schedule	c. Record Series Title	d. Retention in months/years	e. Inclusive Dates	f. Volume in Cubic Feet	g. Disposition Action and Date completed after Authorization
8	3 -page 79	Employment Eligibility Forms (I-9)	3y after hire or 1y after termination	9/29/03-1/6/15	~1/8 cu ft	

6. DISPOSAL AUTHORIZATION: Disposal for the above listed records is authorized. Any deletions or modifications are indicated.

Custodian/Records Manager
Name: Lorrie Pearce, City Clerk Date:
Signature:

7. DISPOSAL CERTIFICATE: The above listed records have been disposed of in the manner and on the date shown in column g.

Name and Title: Becky Hart, General Office Clerk
Signature:

2018-01 Records Disposal Request for:

[No RM60 Records Disposal Request Form Required]

Recycling:

Affidavit of Publication: July-December 2014 – 3y retention

MMIA Liability Claims: June-December 2015 – 2y retention

Void Checks: 1/11-12/12 – 5y retention

Water Dept. Records-cash receipts (customer payment coupons): 7/2016-12/2016 – in garage – 1 year retention

Water Dept. Records-daily/monthly reports (customer ledgers): 7/2014-12/2014 – in garage – 3 year retention

Monthly Treasurer Reports – 6/2009-6/2010 – Audit +7y

Shred as classified:

Employee I-9's: 9/29/03-1/6/15 – 3y from hire, or 1y from termination

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CITY OF MILES CITY
Claim Details
For the Accounting Period: 12/17

Page: 1 of 17
Report ID: AP100

* Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
129474	79737S	870 EAST MAIN ANIMAL CLINIC		490.53								
1	EMAC1117	11/30/17 November ~ Shelter Fees		490.53		23589	1000	21	440600	350		101000
129562	-99977C	4050 US BANK - SPA LOCKBOX	CM9695	368,079.17								
1	USBANK1217	12/01/17 9999FD992 ~ Principle	PHA	32,000.00		129562	5310	29	490200	608		102316
2	USBANK1217	12/01/17 9999FD992 ~ Interest		18,180.00*		129562	5310	29	490200	626		102316
3	USBANK1217	12/01/17 96CTLS0 ~ Principle	PHASE	7,000.00		129562	5210	23	490200	617		102313
4	USBANK1217	12/01/17 96CTLS0 ~ Interest		5,458.75		129562	5210	23	490200	631		102313
5	USBANK1217	12/01/17 97CTLW9 ~ Princple	PHASE	32,000.00		129562	5210	23	490200	615		102313
6	USBANK1217	12/01/17 97CTLW9 ~ Interest		26,535.00		129562	5210	23	490200	634		102313
7	USBANK1217	12/01/17 9CTLLQ ~ Principle	PHASE	9,000.00		129562	5210	23	490200	611		102315
8	USBANK1217	12/01/17 9CTLLQ0 ~ Interest		798.75		129562	5210	23	490200	622		102315
9	USBANK1217	12/01/17 96CTLR2 ~ Principle	Carbon	7,000.00		129562	5210	23	490200	618		102312
10	USBANK1217	12/01/17 96CTLR2 ~ Interest		5,458.75		129562	5210	23	490200	632		102312
11	USBANK1217	12/01/17 9CTLR0 ~ Principle	Carbon	31,000.00		129562	5210	23	490200	616		102312
12	USBANK1217	12/01/17 9CTLR0 ~ Interest	Carbon H	25,845.00		129562	5210	23	490200	638		102312
13	USBBANK121	12/18/17 SRF17398 ~ Upgrade to WWTP		125,000.00*			5310	29	490200	619		102317
14	USBANK1218	12/18/17 SFR17398 ~ Upgrade to WWTP		42,802.92			5310	29	490200	639		102317
129590	79646S	999999 FREDRICK LEE		46.00								
1	RFT120117	12/01/17 Taser Training ~ Billings		46.00		23584	1000	5	420140	370		101000
129591	79647S	1921 Montana Municipal Interlocal		4,222.20								
1	MMIA122017	12/01/17 December ~ Retiree Health		4,222.20			1000		362022			101000
129605	79723S	394 BOSS INC		954.31								
1	177686-0	11/06/17 Finance ~ Folders and Ribbon		32.18*		23764	1000	3	410500	220		101000
2	177686-0	11/06/17		32.18*		23764	5210	25	430510	220		101000
3	179727-0	11/06/17		32.17*		23764	5310	29	430610	220		101000
4	Maint Agre	12/01/17 Dispatch ~ Printer Repair		750.00		23386	2850	105	420140	220		101000
5	180395-0	11/27/17 Dispatch ~ Toner		65.28		23386	1000	5	420160	210		101000
6	178279-0	11/08/17 Police ~ Repair on Fax/Copie		42.50		23558	1000	5	420140	350		101000
129606	79738S	999999 RICK HUBER		341.33								
Passed by Council to pay mileage												
1	TEV23285	12/13/17 Travel Reimbursement to SEMD		255.73		23285	1000	2	410100	370		101000
2	TEV23285	12/19/17 Travel Reimbursement to CoIs		85.60		23285	1000	2	410100	370		101000
129607	79739S	671 CUSTER COUNTY TREASURER		1,315.00								
2	LEAS1217	12/30/17 OCT-DEC 2017: LE ACDMY SURCH		1,315.00		129607	7467		212200			101000

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CITY OF MILES CITY
Claim Details
For the Accounting Period: 12/17

Page: 2 of 17
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
129608	79728S 1970 MONTANA DAKOTA UTILITIES	10,272.16							
1	12/19/17 GAS/ELECTRIC	0.00			1000 7 420460	341		101000	
2	GAS/ELECTRIC	0.00			1000 7 420460	344		101000	
3	GAS/ELECTRIC	0.00			1000 8 411230	341		101000	
4	GAS/ELECTRIC	0.00			1000 8 411230	344		101000	
5	GAS/ELECTRIC	251.94			1000 13 460433	341		101000	
6	GAS/ELECTRIC	145.20			1000 13 460433	344		101000	
7	GAS/ELECTRIC	0.00			1000 14 460445	341		101000	
8	GAS/ELECTRIC	30.18			1000 21 440600	341		101000	
9	GAS/ELECTRIC	50.44			1000 21 440600	344		101000	
10		0.00			2220 16 460100	341		101000	
11		0.00			2220 16 460100	344		101000	
12	GAS/ELECTRIC	0.00			2400 46 430263	341		101000	
13	GAS/ELECTRIC	0.00			2400 46 430263	533		101000	
14	GAS/ELECTRIC	0.00			2420 48 430263	341		101000	
15	GAS/ELECTRIC	0.00			2420 48 430263	533		101000	
16	GAS/ELECTRIC	0.00			2430 49 430263	341		101000	
17	GAS/ELECTRIC	31.09			2440 50 430263	341		101000	
18	GAS/ELECTRIC	0.00			2470 72 430263	341		101000	
19	GAS/ELECTRIC	0.00			2470 72 430263	533		101000	
20	GAS/ELECTRIC	0.00			2480 47 430263	341		101000	
21	GAS/ELECTRIC	0.00			2510 107 430220	341		101000	
22	GAS/ELECTRIC	0.00			2510 107 430220	344		101000	
23	GAS/ELECTRIC	0.00			2520 108 430220	341		101000	
24	GAS/ELECTRIC	0.00			2520 108 430220	344		101000	
25	GAS/ELECTRIC	483.74			5210 22 430530	341		101000	
26	GAS/ELECTRIC	0.00			5210 22 430530	344		101000	
27	GAS/ELECTRIC	0.00			5210 23 430550	341		101000	
28	GAS/ELECTRIC	0.00			5210 23 430550	344		101000	
29	GAS/ELECTRIC	0.00			5310 31 430630	341		101000	
30	GAS/ELECTRIC	0.00			5310 31 430630	344		101000	
31	GAS/ELECTRIC	766.82			5310 32 430690	341		101000	
32	GAS/ELECTRIC	27.30			5310 32 430690	344		101000	
33	GAS/ELECTRIC	8,485.45			5310 33 430640	341		101000	
34	GAS/ELECTRIC	0.00			5510 10 420730	341		101000	
35	GAS/ELECTRIC	0.00			5510 10 420730	344		101000	
36	12/31/17 GAS/ELECTRIC	0.00		17674	5610 87 430300	341		101000	
37	12/31/17 GAS/ELECTRIC	0.00		17674	5610 87 430300	344		101000	
38	GAS/ELECTRIC	0.00			6040 910 430220	341		101000	
39	GAS/ELECTRIC	0.00			6040 910 430220	344		101000	

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CITY OF MILES CITY
Claim Details
For the Accounting Period: 12/17

Page: 3 of 17
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
129609	79724S 4019 WEX Bank	7,799.47							
1	52205297 12/30/17 FUEL	438.67*		23971	1000 13 460433	231		101000	
3	12/30/17 FUEL	1,403.40		23971	2510 107 430220	231		101000	
4	12/30/17 FUEL	350.85		23971	2520 108 430220	231		101000	
5	12/30/17 FUEL	81.64		23971	6040 910 430220	231		101000	
6	12/30/17 FUEL	77.95		23690	5210 22 430530	231		101000	
7	12/30/17 FUEL	51.95		23690	5210 80 430540	231		101000	
8	12/30/17 FUEL	103.90*		23690	5310 33 430640	231		101000	
9	12/30/17 FUEL	129.86		23690	5310 32 430690	231		101000	
10	12/30/17 FUEL	417.07		23889	1000 7 420460	231		101000	
11	12/30/17 FUEL	442.35		23889	5510 10 420730	231		101000	
12	12/30/17 FUEL	2,421.31		23590	1000 5 420140	231		101000	
13	12/30/17 FUEL	38.07		23590	1000 21 440600	231		101000	
14	12/30/17 FUEL	0.00			1000 5 420160	231		101000	
15	12/30/17 FUEL	850.67		24015	5210 23 430550	231		101000	
16	12/30/17 FUEL	850.66		24015	5310 31 430630	231		101000	
17	12/30/17 FUEL	141.12		757	5610 87 430300	231		101000	
129610	79740S 4076 EXPRESS LAUNDRY, LLC COMMERCIAL	270.18							
1	15230,1553 12/31/17 CITY HALL: RUGS	85.00		23977	1000 8 411230	220		101000	
2	15662 12/31/17 Coveralls	75.98		23977	2510 107 430220	220		101000	
3	15662 12/31/17	19.00		23977	2520 108 430220	220		101000	
4	15552 12/31/17 SHOP: RUGS/MOPS	20.50		23977	6040 910 430220	220		101000	
8	15306 12/31/17 WWTP: MOPS/TOWELS	19.20		23696	5310 33 430640	360		101000	
9	15307 12/31/17 WTP: MOPS/TOWELS	23.50		23696	5210 22 430530	360		101000	
10	15528,1552 12/31/17 PD: MATS	27.00		23597	1000 5 420140	360		101000	
129611	79741S 1737 MC AREA SOLID WASTE DISTRICT	17.00							
	Oct/Nov/Dec 2014								
1	39693 12/05/17 Demo - Shop	7.00		23975	6040 910 430220	220		101000	
2	6367A 12/05/17 ANIMAL DISPOSAL	10.00		23592	1000 21 440600	220		101000	
129612	79725S 373 MASTERCARD	26,855.14							
2	12/20/17 SUPPLIES	16.36*			1000 3 410500	220		101000	
5	12/20/17	611.75			1000 5 420140	210		101000	
6	12/20/17	1,473.30			1000 5 420140	214		101000	
7	12/20/17	927.30*			1000 5 420140	220		101000	
8	12/20/17	237.87			1000 5 420140	230		101000	
9	12/20/17	352.58			1000 5 420140	231		101000	
10	12/20/17	27.62			1000 5 420140	311		101000	
11	12/20/17	842.98			1000 5 420140	370		101000	
13	12/20/17	110.17			1000 5 420140	210		101000	
14	12/20/17	96.23			1000 5 420140	370		101000	
15	12/20/17	435.00			1000 5 420140	380		101000	

* Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
16	12/20/17		94.57			1000 7 420460	210	101000
17	12/20/17		35.26			1000 7 420460	214	101000
18	12/20/17		29.29			1000 7 420460	220	101000
19	12/20/17		2.76			1000 7 420460	230	101000
21	12/20/17		62.87			1000 7 420460	345	101000
22	12/20/17		108.28			1000 7 420460	364	101000
23	12/20/17		70.77			1000 7 420460	370	101000
24	12/20/17		222.00			1000 7 420460	382	101000
25	12/20/17		239.38			1000 8 411230	220	101000
27	12/20/17		29.83			1000 13 460433	220	101000
28	12/21/17		274.46			1000 13 460433	230	101000
30	12/20/17		615.22			1000 13 460433	363	101000
31	12/20/17		19.99			1000 21 440600	214	101000
32	12/20/17		92.06			1000 21 440600	220	101000
33	12/20/17		16.64			1000 36 411020	320	101000
34	12/20/17		19.75			1000 201 431200	210	101000
35	12/20/17		12.59			1000 201 431200	311	101000
36	12/20/17		160.00			1000 201 431200	334	101000
38	12/20/17		34.94			2220 16 460100	214	101000
40	12/20/17		115.72			2220 16 460100	224	101000
42	12/20/17		78.51			2220 16 460100	311	101000
43	12/20/17		149.76			2220 16 460100	360	101000
44	12/20/17		517.47			2220 16 460100	382	101000
45	12/20/17		201.02			2310 11 460462	370	101000
46	12/20/17		16.64			2394 18 420531	210	101000
47	12/20/17		1,808.56			2394 18 420531	382	101000
49	12/20/17		-15.43			2510 107 430220	210	101000
51	12/20/17		25.60			2510 107 430220	220	101000
53	12/20/17		171.70			2510 107 430220	231	101000
55	12/20/17		105.14			2510 107 430220	242	101000
56	12/20/17		1,081.10			2510 107 430220	363	101000
57	12/20/17		-3.85			2520 108 430220	210	101000
58	12/20/17		6.40			2520 108 430220	220	101000
61	12/20/17		42.92			2520 108 430220	231	101000
62	12/20/17		346.21			2520 108 430220	242	101000
63	12/20/17		270.27			2520 108 430220	363	101000
66	12/20/17		117.60			2985 15 450330	311	101004
67	12/20/17		6.99			2985 15 450351	220	101008
68	12/20/17		7.30			5210 22 430530	210	101000
69	12/20/17		16.85			5210 22 430530	220	101000
70	12/20/17		38.88			5210 22 430530	226	101000
71	12/20/17		410.84			5210 22 430530	230	101000
72	12/20/17		37.50			5210 22 430530	334	101000
74	12/20/17		173.39			5210 23 430550	214	101000
75	12/20/17		25.98			5210 23 430550	220	101000

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CITY OF MILES CITY
Claim Details
For the Accounting Period: 12/17

Page: 5 of 17
Report ID: AP100

* Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
76	12/20/17		203.98			5210	23	430550	226		101000
77	12/20/17		1,349.56			5210	23	430550	230		101000
78	12/20/17		1,222.86			5210	23	430550	235		102270
80	12/20/17		533.00			5210	23	430550	363		101000
81	12/20/17		16.25			5210	23	430550	370		101000
82	12/20/17		16.36*			5210	25	430510	220		101000
84	12/20/17		7.30			5210	80	430540	210		101000
85	12/20/17		6.50			5210	80	430540	220		101000
86	12/20/17		1.80			5210	80	430540	222		101000
87	12/20/17		38.88			5210	80	430540	226		101000
88	12/20/17		406.01			5210	80	430540	230		101000
89			2.05			5210	80	430540	311		101000
90			600.65			5210	80	430540	352		101000
91			37.50			5210	80	430540	311		101000
92	12/20/17		16.36*			5310	29	430610	220		101000
94	12/20/17		203.97			5310	31	430630	226		101000
95	12/20/17		129.99*			5310	31	430630	230		101000
101	12/20/17		533.00			5310	31	430630	363		101000
102	12/20/17		16.25			5310	31	430630	370		101000
103	12/20/17		7.30			5310	32	430690	210		101000
104	12/20/17		-193.83			5310	32	430690	220		101000
105	12/20/17		15.55			5310	32	430690	226		101000
106	12/20/17		7.28			5310	33	430640	210		101000
107	12/20/17		821.18			5310	33	430640	220		101000
108	12/20/17		29.04			5310	33	430640	222		101000
109	12/20/17		46.68			5310	33	430640	226		101000
111	12/20/17		1,274.34			5310	33	430640	230		101000
112	12/20/17		9.06			5310	33	430640	311		101000
113	12/20/17		177.00			5310	33	430640	352		101000
114	12/20/17		238.55			5310	33	430640	363		101000
115	12/20/17		27.86			5510	10	420730	210		101000
116	12/20/17		664.75			5510	10	420730	214		101000
117	12/20/17		2,962.36			5510	10	420730	222		101000
118	12/20/17		109.47			5510	10	420730	230		101000
119	12/20/17		24.46			5510	10	420730	345		101000
120	12/20/17		27.53			5510	10	420730	370		101000
121	12/20/17		65.00			5510	10	420730	380		101000
122	12/20/17	Storage Cabinet	418.71			5510	10	420730	400		101000
123	12/20/17		73.46			5610	87	430300	220		101000
124	12/20/17		410.46			5610	87	430300	230		101000
125	12/20/17		559.41			5610	87	430300	345		101000
126	12/20/17		31.09			5610	87	430300	363		101000
127	12/20/17		414.06			6040	910	430220	214		101000
128	12/20/17		267.21			6040	910	430220	220		101000

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129613	79742S	2914	TOURISM BUSINESS IMPROVEMENT	1,002.00					
1	TBID1217	12/30/17	Monthly Collections ~ Decemb	1,002.00			7370 212500		101000
129614	79743S	4046	BILL RONNING	60.50					
1	1656549197	12/16/17	December Cell Phone	48.40		23982	2510 107 430220	345	101000
2	1656549197	12/16/17		12.10		23982	2520 108 430220	345	101000
129616	79733S	1970	MONTANA DAKOTA UTILITIES	27,853.17					
3	12/26/17		GAS/ELECTRIC	307.80			1000 8 411230	341	101000
4	12/26/17		GAS/ELECTRIC	259.40			1000 8 411230	344	101000
5	12/26/17			426.72			1000 13 460433	341	101000
6	12/26/17		GAS/ELECTRIC	227.61			1000 13 460433	344	101000
11	12/26/17			83.04			1000 13 460433	341	101000
14	12/16/17			415.15			2220 16 460100	341	101000
15	12/16/17			194.10			2220 16 460100	344	101000
16	12/26/17		GAS/ELECTRIC	10,273.73			2400 46 430263	341	101000
17	12/26/17		GAS/ELECTRIC	5,607.60			2400 46 430263	533	101000
18	12/26/17		GAS/ELECTRIC	1,914.55			2420 48 430263	341	101000
19	12/26/17		GAS/ELECTRIC	741.10			2420 48 430263	533	101000
20	12/26/17		GAS/ELECTRIC	136.34			2430 49 430263	341	101000
21	12/26/17		GAS/ELECTRIC	1,264.87			2440 50 430263	341	101000
22	12/26/17		GAS/ELECTRIC	293.79			2470 72 430263	341	101000
23	12/26/17		GAS/ELECTRIC	304.12			2470 72 430263	533	101000
25	12/26/17		GAS/ELECTRIC	93.54			2510 107 430220	341	101000
26	12/26/17		GAS/ELECTRIC	102.84			2510 107 430220	344	101000
27	12/26/17		GAS/ELECTRIC	14.38			2520 108 430220	341	101000
28	12/26/17		GAS/ELECTRIC	25.71			2520 108 430220	344	101000
29	12/26/17		GAS/ELECTRIC	3,669.30			5210 22 430530	341	101000
30	12/26/17		GAS/ELECTRIC	1,092.30			5210 22 430530	344	101000
35	12/26/17		GAS/ELECTRIC	335.13			5310 32 430690	341	101000
36	12/26/17		GAS/ELECTRIC	46.74			5310 32 430690	344	101000
42	12/26/17		GAS/ELECTRIC	23.31			6040 910 430220	341	101000
43	12/26/17		GAS/ELECTRIC	0.00			6040 910 430220	344	101000
129617	79726S	1721	MID RIVERS TELEPHONE CORP	2,854.13					
1	12/30/17		TELEPHONE/INTERNET/CABLE/Judge	137.90		23906	1000 6 410300	345	101000
2	12/30/17		TELEPHONE/INTERNET/CABLE/Judge	56.10		23906	1000 6 410300	347	101000
6	12/30/17		TELEPHONE/INTERNET/CABLE/ 911	354.25*		23390	2850 105 420140	345	101000
8	12/30/17		TELEPHONE/INTERNET/CABLE/child	20.35*		23587	1000 5 420140	220	101000
9	12/30/17		TELEPHONE/INTERNET/CABLE/rsvp	116.58*		23716	2985 15 450340	345	101004
10	12/30/17		TELEPHONE/INTERNET/CABLE/Airpt	-26.41		755	5610 87 430300	345	101000
11	12/30/17		TELEPHONE/INTERNET/CABLE/Airpt	72.95		755	5610 87 430300	319	101000
12	12/30/17		TELEPHONE/INTERNET/CABLE/Airpt	31.75		755	5610 87 430300	347	101000
14	12/30/17		TELEPHONE/INTERNET/CABLE/mayor	29.79			1000 1 410200	345	101000

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15	12/30/17	TELEPHONE/INTERNET/CABLE/fin	49.50			1000 3 410500	345	101000
16	12/30/17	TELEPHONE/INTERNET/CABLE/fin	19.50			1000 3 410500	347	101000
17	12/30/17	TELEPHONE/INTERNET/CABLE/atny	3.69			1000 4 411100	345	101000
18	12/30/17	TELEPHONE/INTERNET/CABLE/pd	312.05			1000 5 420140	345	101000
19	12/30/17	TELEPHONE/INTERNET/CABLE/pd	65.66			1000 5 420140	347	101000
20	12/30/17	TELEPHONE/INTERNET/CABLE/disp	310.18			1000 5 420160	345	101000
21	12/30/17	TELEPHONE/INTERNET/CABLE/fire	160.96			1000 7 420460	345	101000
22	12/30/17	TELEPHONE/INTERNET/CABLE/fire	135.67			1000 7 420460	347	101000
23	12/30/17	TELEPHONE/INTERNET/CABLE/tres	3.66			1000 9 410540	345	101000
24	12/30/17	TELEPHONE/INTERNET/CABLE/park	39.74			1000 13 460433	345	101000
25	12/30/17	TELEPHONE/INTERNET/CABLE/park	37.60			1000 13 460433	347	101000
26	12/30/17	TELEPHONE/INTERNET/CABLE/Actr	40.03			1000 21 440600	345	101000
27	12/30/17	TELEPHONE/INTERNET/CABLE/plng	76.51			1000 36 411020	345	101000
28	12/30/17	TELEPHONE/INTERNET/CABLE/bldg	26.36			2394 18 420531	345	101000
29	12/30/17	TELEPHONE/INTERNET/CABLE/md204	66.42			2510 107 430220	345	101000
30	12/30/17	TELEPHONE/INTERNET/CABLE/md205	31.74			2520 108 430220	345	101000
31	12/30/17	TELEPHONE/INTERNET/CABLE/wplnt	75.19			5210 22 430530	345	101000
32	12/30/17	TELEPHONE/INTERNET/CABLE/wplnt	80.25			5210 22 430530	347	101000
33	12/30/17	TELEPHONE/INTERNET/CABLE/wtlns	35.83			5210 23 430550	345	101000
34	12/30/17	TELEPHONE/INTERNET/CABLE/wtlns	11.40			5210 23 430550	347	101000
35	12/30/17	TELEPHONE/INTERNET/CABLE/wtadm	46.08			5210 25 430510	345	101000
36	12/30/17	TELEPHONE/INTERNET/CABLE/wtadm	12.00			5210 25 430510	347	101000
37	12/30/17	TELEPHONE/INTERNET/CABLE/wwadm	46.06			5310 29 430610	345	101000
38	12/30/17	TELEPHONE/INTERNET/CABLE/wwadm	19.51			5310 29 430610	347	101000
39	12/30/17	TELEPHONE/INTERNET/CABLE/swlns	35.85			5310 31 430630	345	101000
40	12/30/17	TELEPHONE/INTERNET/CABLE/swlns	11.40			5310 31 430630	347	101000
41	12/30/17	TELEPHONE/INTERNET/CABLE/wwpln	33.93			5310 33 430640	345	101000
42	12/30/17	TELEPHONE/INTERNET/CABLE/wwpln	45.60			5310 33 430640	347	101000
43	12/30/17	TELEPHONE/INTERNET/CABLE/amb	108.37			5510 10 420730	345	101000
44	12/30/17	TELEPHONE/INTERNET/CABLE/amb	28.24			5510 10 420730	347	101000
45	12/30/17	TELEPHONE/INTERNET/CABLE/shop	37.00*			6040 910 430220	345	101000
46	12/30/17	TELEPHONE/INTERNET/CABLE/shop	54.89			6040 910 430220	347	101000
129618	79744S	1535 LUCAS & TONN PC	100.00					
1	LTPC022017	12/23/17 December Charges	100.00*		022017	1000 4 411100	350	101000
129619	79745S	316 DATA IMAGING SYSTEMS, INC	1,740.20					
1	32675	12/30/17 Managed Services	306.74*			1000 3 410500	360	101000
2	12/30/17	Managed Services	160.27*			2394 18 420531	360	101000
4	12/30/17	Managed Services	143.97			5210 25 430510	360	101000
5	12/30/17	Managed Services	143.97			5310 29 430610	360	101000
6	12/30/17	Managed Services	76.68			1000 1 410200	360	101000
7	12/30/17	Managed Services	76.68			1000 36 411020	360	101000
8	12/30/17	Managed Services	151.83*			5210 23 430550	360	101000
9	12/30/17	Managed Services	151.83			5310 31 430630	360	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account		
10	12/30/17 Managed Services	108.89			2510 107 430220	360		101000		
11	12/30/17 Managed Services	58.28			2520 108 430220	360		101000		
12	12/30/17 Managed Services	77.83			1000 9 410540	360		101000		
14	12/30/17 Security Renewal	59.65*			1000 3 410500	360		101000		
15	12/30/17 Securty Renewal	27.98			5210 25 430510	360		101000		
16	12/30/17 Security Renewal	27.98			5310 29 430610	360		101000		
17	12/30/17 Security Renewal	14.91			1000 1 410200	360		101000		
18	12/30/17 Security Renewal	14.91			1000 36 411020	360		101000		
19	12/30/17 Security Renewal	29.51*			5210 23 430550	360		101000		
20	12/30/17 Security Renewal	29.51			5310 31 430630	360		101000		
21	12/30/17 Security Renewal	21.17			2510 107 430220	360		101000		
22	12/30/17 Security Renewal	11.33			2520 108 430220	360		101000		
23	12/30/17 Security Renewal	15.13			1000 9 410540	360		101000		
25	12/30/17 Security Renewal	31.15*			2394 18 420531	360		101000		
129621	79729S 999999 BETTY VAIL	792.27								
1	JLF2DB 12/13/17 Billings to DC for NSCA Meetin	743.48		23721	2985 15 450340	370		101000		
2	TEV23719 12/05/17 Mileage Reimbursment	48.79		23719	2985 15 450340	370		101000		
129622	-99978E 4091 US TREASURY	1,877.95								
1	CP161 12/07/17 Late Payment on 941 Taxes	625.99*		23284	1000 3 410500	220		101000		
2	CP161 12/07/17	625.98*		23284	5210 25 430510	220		101000		
3	CP161 12/07/17	625.98*		23284	5310 29 430610	220		101000		
129623	79727S 2830 STAR PRINTING & SUPPLY	731.35								
1	258204 11/07/17 Finance ~ Veriance Permits	170.52*		23767	1000 3 410500	220		101000		
2	258414 11/20/17	170.52*		23767	5210 25 430510	220		101000		
3	258414 11/20/17	170.52*		23767	5310 29 430610	220		101000		
4	257902 11/08/17 RSVP ~ Sign & Envelopes	26.72		25718	2985 15 450330	210		101000		
5	258342 11/22/17 Library ~ Printing Contract	82.64		24657	2220 16 460100	320		101000		
6	258052 11/14/17 FD ~ Paper and Printing Contra	28.14		23883	1000 7 420460	210		101000		
7	258223 11/20/17 Jeff's Office	31.00*		18197	1000 4 411100	214		101000		
8	258223 11/20/17	40.34		18197	1000 4 411100	220		101000		
9	258052 11/14/17 FD~	10.95		23883	5510 10 420730	210		101000		
129631	79746S 660 CUSTER COUNTY CLERK & RECORDER	8,048.41								
1	12072017 12/07/17 November Elections	8,048.41*		23286	1000 301 410600	300		101000		
129632	79747S 872 EASTERN MONTANA IND	325.00								
1	470663 11/30/17 Library ~ Cleaning Contract	325.00		24659	2220 16 460100	360		101000		

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
129633	79748S 4001 CRITELLI COURIERS, INC.	282.50							
1	10764B 11/30/17 Library ~ November Crate Deliv	282.50		24658	2880 39 460100	311		101020	
129635	79749S 4171 Ferguson Waterworks #1701	22,100.00							
1	0667988-2 12/07/17 Meter Reader Upgrade	18,500.00		24016	5210 23 430550	940		101000	
2	0668436 12/13/17 Sensus Training / VGB Upgrade	3,600.00*		24025	5210 23 430550	380		101000	
129636	79750S 4178 Board by Board Construction, LLC	34,886.05							
1	489 12/06/17 Replace Beam @ Connors Stadium	1,200.00		23972	1000 13 460433	350		101000	
2	501 12/15/17 Mother's Booth Roof	5,950.00		23981	1000 13 460433	350		101000	
3	500 12/15/17 New Press Box	24,145.00		23981	4060 911 430233	940		101000	
4	489 12/06/17 Beam Connor's Stadium	1,200.00		23981	1000 13 460433	360		101000	
5	496 12/06/17 City Hall Bathroom	2,391.05		23981	1000 8 411230	360		101000	
129637	79751S 1407 KADRMAS LEE & JACKSON INC	9,783.54							
1	10090723 10/05/17 Tongue River Crossing - Engi	3,500.00		24017	5210 23 430550	940		101000	
2	10094231 12/12/17 Flood ~ HTRW Investigation	617.10		22977	1000 201 431200	350		101000	
3	10094232 12/12/17 Flood ~ Program Managment	3,515.98		22977	1000 201 431200	350		101000	
4	10094233 12/12/17 Flood ~ Govorment Relations	2,150.46		22977	1000 201 431200	350		101000	
129638	79752S 2475 PRAX AIR	301.60							
1	80193547 11/30/17 Oxygen	301.60		23891	5510 10 420730	222		101000	
129639	79753S 4062 SCL HEALTH ~ Supplies	354.56							
1	IN 4517 11/30/17 Medical Supplies	354.56		23890	5510 10 420730	222		101000	
129640	79754S 1937 MONTANA AERONAUTICS DIVISION	24,256.23							
1	A4137 12/01/17 3/10 Principle Due	16,953.00*		760	5610 87 490500	648		101000	
2	A4137 12/01/17 Interest Payment	2,203.89*		760	5610 87 490500	649		101000	
3	A4068 12/01/17 10/10 Principle Due	4,921.00*		759	5610 87 490500	648		101000	
4	A4068 12/01/17 Interest Payment	178.34*		759	5610 87 490500	649		101000	
129641	79755S 999999 DAWN COLTON	122.90							
1	13440973 12/07/17 Training Materials Reimburse	99.90		22289	1000 36 411020	382		101000	
2	TEV22288 12/07/17 Travel Reimbursement	23.00		22288	1000 36 411020	370		101000	
129642	79756S 288 MILES CITY AREA CHAMBER OF	61.93							
1	7123485 12/06/17 RSVP ~ Newsletter Mailing	61.93		23720	2985 15 450330	311		101004	

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129643	79757S	1896 HAWKINS, INC	350.50					
1	4188229	11/22/17 Fluorine 50# bags	350.50		23692	5210 80 430540	222	101000
129644	79758S	390 JERRYS REFRIGERATION SERV INC	295.90					
1	105519	11/29/17 Replaced Thermostats	98.95		23693	5210 22 430530	360	101000
2	105519	11/29/17	98.95		23693	5210 80 430540	360	101000
3	105890	12/20/17 Repaired Heating Unit	49.00		24153	5210 22 430530	360	101000
4	105890	12/20/17	49.00		24153	5210 80 430540	360	101000
129645	79759S	790 DPC INDUSTRIES	540.80					
1	DE72000342	11/14/17 Sodium Hypo	280.80		23691	5310 33 430640	222	101000
2	DE72000312	10/31/17 Demurrage	100.00		23691	5210 80 430540	222	101000
3	DE72000312	10/31/17	30.00		23691	5310 33 430640	222	101000
4	DE72000347	11/30/17 Chlorine 2000# & 150# cyli	100.00		24151	5210 80 430540	222	101000
5	DE72000347	11/30/17	30.00		24151	5310 33 430640	222	101000
129646	79760S	869 EAST MONT COMMUNICATIONS	902.00					
1	28055	12/01/17 Install Alarm Panel	902.00		23694	5310 33 430640	360	101000
129647	79761S	999999 JUSTIN TRETWAY	75.00					
1	2332210	11/16/17 FD ~ Payment for Class	75.00		23888	5510 10 420730	380	101000
129648	79762S	327 QUALITY SEPTIC & SEWER SERVICE	150.00					
1	3329	05/22/17 Rental Porta Potties	150.00		23174	1000 13 460433	350	101000
129649	79730S	999999 SYN-TECH SYSTEMS	550.00					
		Service Plan 12-14-2017 thru 12-13-2018						
1	157551	11/15/17 Service Plan	550.00		761	5610 87 430300	220	101000
129650	79731S	999999 JOHN L. HOLLOWELL	1,511.04					
		2017 - Personal Withholding per Mayor's request						
1		Payroll Withholding Other	1,511.04			1000 362020		101000
129651	79732S	572 VERIZON WIRELESS	263.67					
1	9797603851	12/07/17 PD ~ MTD Fees ICAC Phone	263.67*		23595	1000 5 420140	220	101000
129652	79763S	4013 SOLESTONE REIMB SERVICES	1,807.42					
1	9263	12/18/17 Amb ~ Billing for November	1,807.42		23894	5510 10 420730	350	101000

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129653	79764S	999999	PAUL CONWAY SHIELDS	100.48					
1	0413839-IN	12/06/17	FD ~ Probationary Shields	100.48		23893	1000 7 420460	214	101000
129654	79765S	2510	QUAD K SUPPLY	267.00					
1	49758	11/21/17	FD ~ Cleaning Supplies	93.60		23896	1000 7 420460	220	101000
2	49758	11/21/17		36.40		23896	5510 10 420730	220	101000
3	49919	12/12/17	FD ~ Cleaning Supplies	46.80		23896	1000 7 420460	220	101000
4	49919	12/12/17		18.20		23896	5510 10 420730	220	101000
5	50011	12/20/17	FD ~ Cleaning Supplies	51.84		23896	1000 7 420460	220	101000
6	50011	12/20/17		20.16		23896	5510 10 420730	220	101000
129655	79766S	999999	KALISPELL POLICE DEPARTMENT	350.00					
1	2193	12/05/17	PD ~ Field Training Officer C.	350.00		23591	1000 5 420140	380	101000
129656	79767S	2170	NALCO CHEMICAL CO	222.25					
1	66237443	12/07/17	WT ~ Hardner H-2	68.04		23695	5210 80 430540	222	101000
2	66244578	12/05/17	WT ~ H-3 Hardness calcium	154.21		23695	5210 80 430540	222	101000
129657	79768S	1330	SCL Health - Sisters of Charity	1,234.80					
1	500209293	11/10/17	DUI ~ Blood Draw A. Miller	241.70*		23593	1000 5 420140	220	101000
2	500209293	11/28/17	DUI ~ Blood Draw S. Moller	241.70*		23593	1000 5 420140	220	101000
3	500209293	11/03/17	DUI ~ Blood Draw	241.70*		23593	1000 5 420140	220	101000
4	500209293	11/21/17	DUI ~ Blood Draw	241.70*		23593	1000 5 420140	220	101000
5	864753	10/25/17	Emergency Visit ~ Level IV	268.00		24258	1000 5 420140	350	101000
129658	79769S	523	CITY SERVICE, INC.	18,262.71					
1	W066753	12/11/17	Airport ~ Truck Principle DEC	1,818.51		763	5610 87 490500	650	101000
2	W066753	12/11/17	Airport ~ Truck Interest DEC	31.49		763	5610 87 490500	651	101000
3	0244100	12/20/17	Jet Fuell 4,500 gallons AV 10	16,412.71*		767	5610 87 430300	237	101000
129659	-99976C	4010	FELT, MARTIN, FRAZIER & WELDON,	393.75					
1	3 & 2	11/30/17	Labor Issues and Policies	393.75		23287	1000 3 411101	350	101000
129660	79770S	4159	Airside Solutions, Inc.	306.74					
1	27978	12/11/17	Airport ~ Lens Red and Green	306.74		764	5610 87 430300	230	101000
129661	79771S	1050	FRANKS BODY SHOP	253.00					
1	47410	12/19/17	PD ~ Tow 02' Outback BXB 673	126.50*		23596	1000 5 420140	220	101000
2	47391	12/21/17	PD ~ Tow 08' Poniac G6 BFW-887	126.50*		23598	1000 5 420140	220	101000

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129662	79772S	999999	JUSTIN QUALLY	817.48					
1	TEV122017	12/15/17	PD ~ Travel to MLEA Qually	817.48		23594	1000 5 420140	370	101000
129663	79773S	979	FIREMANS COMPANY	1,286.00					
1	8015	12/05/17	Recharge Fire Extinuishers	511.50		23897	1000 7 420460	220	101000
2	8007	12/01/17	Annual Fire EXT Service	227.00		23974	2510 107 430220	360	101000
3	8007	12/01/17	Public Works	56.76		23974	2520 108 430220	360	101000
4	8007	12/01/17	Public Utilities	141.87*		23974	5210 23 430550	360	101000
5	8007	12/01/17		141.87		23974	5310 31 430630	360	101000
6	8007	12/01/17	Parks Department	63.00		23974	1000 13 460433	360	101000
7	8007	12/01/17	City Hall	144.00		23974	1000 8 411230	360	101000
129664	79774S	2560	REGAN PLUMBING & HEATING	552.44					
1	218-53643	12/15/17	Airport ~ Water Heater Ther	96.90		765	5610 87 430300	230	101000
2	218-53582	12/11/17	City Hall Downstairs	214.42		23979	1000 8 411230	230	101000
3	218-53582	12/11/17	Labor	144.38		23979	1000 8 411230	360	101000
4	218-53640	12/15/17	Supplies ~	11.11		23979	1000 13 460433	230	101000
5	218-53616	12/13/17	Wibaux Park	85.63		23979	1000 13 460433	230	101000
129665	79775S	4157	TROJAN UV	24,050.00					
1	SLS/102544	12/01/17	U.V. Disinfection payment	24,050.00		24023	5310 33 430640	940	102279
129666	79776S	4033	MARK HILDERBRAND	75.00					
1	1217129666	12/31/17	4th quarter Police Commiss	75.00		129666	1000 5 420140	350	101000
129667	79777S	4031	ED CURNAN	75.00					
1	1217129667	12/31/17	4th quarter Police Commiss	75.00		129667	1000 5 420140	350	101000
129668	79778S	4034	STEVE RICE	75.00					
1	1217129668	12/31/17	4th quarter Police Commiss	75.00		129668	1000 5 420140	350	101000
129669	79779S	999999	YELLOWSTONE TACTICAL	44.99					
1	1017	12/21/17	Patrol Bag Black	44.99		23898	1000 7 420460	210	101000
129670	79780S	673	CUSTER NETWORK AGAINST DOMESTIC	1,990.00					
1	CNADA1217	12/26/17	4th Quarter CNADA Program	1,990.00		129670	7471 212500		101000
129671	79781S	1120	GLADER ELECTRIC CO	2,553.98					
1	83574	12/01/17	Main Street ~ Used Bucket Truc	94.74		23983	2440 50 430263	230	101000
2	83583	12/01/17	Lights for Shop	179.74*		23983	2440 50 430263	360	101000
3	43658	12/08/17	Halide Light on Bridge	67.76*		23983	2440 50 430263	360	101000
4	43762	12/15/17	Bender Park	772.64		23983	1000 13 460433	230	101000
5	43685,8379	12/20/17	Broad Cast Booth	1,037.50		23983	1000 13 460433	360	101000
6	82638	12/28/17	Seal Tight Connection	6.49		24155	5210 22 430530	230	101000

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7	83683	12/20/17	Heater @ River Building	197.55		24155	5210	22	430530	360		101000
8	83683	12/20/17		197.56		24155	5210	80	430540	360		101000
129672	79782S	1721	MID RIVERS TELEPHONE CORP	2,903.77								
1	12/30/17	TELEPHONE/INTERNET/CABLE/Judge		109.17		23908	1000	6	410300	345		101000
2	12/30/17	TELEPHONE/INTERNET/CABLE/Judge		52.80		23908	1000	6	410300	347		101000
6	12/30/17	TELEPHONE/INTERNET/CABLE/ 911		354.68*		23771	2850	105	420140	345		101000
8	12/30/17	TELEPHONE/INTERNET/CABLE/child		21.15*		23599	1000	5	420140	220		101000
9	12/30/17	TELEPHONE/INTERNET/CABLE/rsvp		117.40*		23723	2985	15	450340	345		101004
10	12/30/17	TELEPHONE/INTERNET/CABLE/Airpt		66.07		766	5610	87	430300	345		101000
11	12/30/17	TELEPHONE/INTERNET/CABLE/Airpt		72.95		766	5610	87	430300	319		101000
12	12/30/17	TELEPHONE/INTERNET/CABLE/Airpt		11.40		766	5610	87	430300	347		101000
14	12/30/17	TELEPHONE/INTERNET/CABLE/mayor		30.14			1000	1	410200	345		101000
15	12/30/17	TELEPHONE/INTERNET/CABLE/fin		49.85			1000	3	410500	345		101000
16	12/30/17	TELEPHONE/INTERNET/CABLE/fin		19.50			1000	3	410500	347		101000
17	12/30/17	TELEPHONE/INTERNET/CABLE/atny		4.18			1000	4	411100	345		101000
18	12/30/17	TELEPHONE/INTERNET/CABLE/pd		312.40			1000	5	420140	345		101000
19	12/30/17	TELEPHONE/INTERNET/CABLE/pd		65.66			1000	5	420140	347		101000
20	12/30/17	TELEPHONE/INTERNET/CABLE/disp		310.53			1000	5	420160	345		101000
21	12/30/17	TELEPHONE/INTERNET/CABLE/fire		161.31			1000	7	420460	345		101000
22	12/30/17	TELEPHONE/INTERNET/CABLE/fire		135.67			1000	7	420460	347		101000
23	12/30/17	TELEPHONE/INTERNET/CABLE/tres		4.01			1000	9	410540	345		101000
24	12/30/17	TELEPHONE/INTERNET/CABLE/park		40.09			1000	13	460433	345		101000
25	12/30/17	TELEPHONE/INTERNET/CABLE/park		37.60			1000	13	460433	347		101000
26	12/30/17	TELEPHONE/INTERNET/CABLE/ACtr		40.03			1000	21	440600	345		101000
27	12/30/17	TELEPHONE/INTERNET/CABLE/plng		76.86			1000	36	411020	345		101000
28	12/30/17	TELEPHONE/INTERNET/CABLE/bldg		26.36			2394	18	420531	345		101000
29	12/30/17	TELEPHONE/INTERNET/CABLE/md204		66.77			2510	107	430220	345		101000
30	12/30/17	TELEPHONE/INTERNET/CABLE/md205		32.09			2520	108	430220	345		101000
31	12/30/17	TELEPHONE/INTERNET/CABLE/wplnt		75.54			5210	22	430530	345		101000
32	12/30/17	TELEPHONE/INTERNET/CABLE/wplnt		80.25			5210	22	430530	347		101000
33	12/30/17	TELEPHONE/INTERNET/CABLE/wtlns		36.18			5210	23	430550	345		101000
34	12/30/17	TELEPHONE/INTERNET/CABLE/wtlns		11.40			5210	23	430550	347		101000
35	12/30/17	TELEPHONE/INTERNET/CABLE/wtadm		46.43			5210	25	430510	345		101000
36	12/30/17	TELEPHONE/INTERNET/CABLE/wtadm		12.35			5210	25	430510	347		101000
37	12/30/17	TELEPHONE/INTERNET/CABLE/wwadm		46.41			5310	29	430610	345		101000
38	12/30/17	TELEPHONE/INTERNET/CABLE/wwadm		19.51			5310	29	430610	347		101000
39	12/30/17	TELEPHONE/INTERNET/CABLE/swlns		36.20			5310	31	430630	345		101000
40	12/30/17	TELEPHONE/INTERNET/CABLE/swlns		11.40			5310	31	430630	347		101000
41	12/30/17	TELEPHONE/INTERNET/CABLE/wwpln		34.28			5310	33	430640	345		101000
42	12/30/17	TELEPHONE/INTERNET/CABLE/wwpln		45.60			5310	33	430640	347		101000
43	12/30/17	TELEPHONE/INTERNET/CABLE/amb		108.72			5510	10	420730	345		101000
44	12/30/17	TELEPHONE/INTERNET/CABLE/amb		38.24			5510	10	420730	347		101000
45	12/30/17	TELEPHONE/INTERNET/CABLE/shop		37.35*			6040	910	430220	345		101000
46	12/30/17	TELEPHONE/INTERNET/CABLE/shop		55.24			6040	910	430220	347		101000

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129673	79734S 2450 POSTMASTER (UTILITIES)	1,014.69							
1	USPS 1217 12/29/17 December ~ Water/Sewer Post	507.34			5210 25 430510	311	101000		
2	USPS 1217 12/29/17	507.35			5310 29 430610	311	101000		
129674	79736S 1970 MONTANA DAKOTA UTILITIES	4,124.94							
3	GAS/ELECTRIC	532.70			1000 8 411230	341	101000		
20	GAS/ELECTRIC	124.70			2480 47 430263	341	101000		
21	GAS/ELECTRIC	49.70			2510 107 430220	341	101000		
31	GAS/ELECTRIC	130.02			5310 32 430690	341	101000		
36	GAS/ELECTRIC	836.22			5610 87 430300	341	101000		
37	GAS/ELECTRIC	666.41			5610 87 430300	344	101000		
38	GAS/ELECTRIC	657.67			6040 910 430220	341	101000		
39	GAS/ELECTRIC	262.03			6040 910 430220	344	101000		
40	FD~	300.59		23892	1000 7 420460	341	101000		
41		116.89		23892	5510 10 420730	341	101000		
42		322.57		23892	1000 7 420460	344	101000		
43		125.44		23892	5510 10 420730	344	101000		
129675	79783S 268 MILES CITY SANITATION INC.	60.00							
1	7C120687 12/01/17 Airport ~ Garbage Bins	60.00		758	5610 87 430300	220	101000		
129676	79784S 2903 TIRE-RAMA	1,249.80							
1	1060196555 12/22/17 Unit #38	205.25		24059	2510 107 430220	363	101000		
2	1060196555 12/22/17	51.31		24059	2520 108 430220	363	101000		
3	1060196555 12/22/17	128.28		24059	5210 23 430550	363	101000		
4	1060196555 12/22/17	128.28		24059	5310 31 430630	363	101000		
5	1060196555 12/02/17 Unit #20	589.34		24058	2510 107 430220	363	101000		
6	1060196555 12/02/17	147.34		24058	2520 108 430220	363	101000		
129677	79785S 2579 ROBERT PECCIA & ASSO	22,251.49							
1	00018 12/20/17 Phase II Construction	21,528.17		24019	5310 33 430640	940	102279		
2	00018 12/20/17 Phase II Funding	723.32		24019	5310 33 430640	940	102279		
129678	79786S 999999 BUCKY JOHNSON	39.99							
1	1651598737 12/04/17 Cell Reimbursement	20.00		24018	5210 23 430550	345	101000		
2	1651598737 12/04/17	19.99		24018	5310 31 430630	345	101000		
129679	79787S 498 CENTURY LINK	1,965.87							
1	CL12172017 12/21/17 Dispatch ~ December 911	1,965.87*		23770	2850 105 420140	345	101000		

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129680	79788S	771 DEPT OF REVENUE	1,050.56					
1	#14 12/27/17	Payment #14 Phase II 1% With h	1,050.56		24022	5310 33 430640	940	102279
129681	79789S	4015 WILLIAMS BROTHERS CONSTRUCTION	104,005.51					
1	#14 12/27/17	Phase II WWTP Upgrade	104,005.51		24021	5310 33 430640	940	102279
129682	79790S	700 CUSTER COUNTY WATER & SEWER	13,478.18					
1	CCWSD1217 12/29/17	Water and Sewer Collection	13,478.18			7980 211020		101000
129683	79791S	999999 GEORGE LARSON	100.87					
1	69659 12/29/17	Water Refund Deposits	100.87		29683	5210 214010		101000
129684	79792S	999999 WAYNE HOLMLUND	100.87					
1	69658 12/29/17	Water Refund Deposits	100.87			5210 214010		101000
129685	79793S	999999 BARBARA HOPSON	89.88					
1	69660 12/29/17	Water Refund Deposits	89.88			5210 214010		101000
129686	79794S	999999 CASEY KALLOCK	150.00					
1	3404510-05 12/29/17	Water Deposit Refund	150.00		23988	5210 214010		101000
129687	79795S	999999 DERON DARVAIL	200.15					
1	69661 12/29/17	Water Refund Deposits	200.15			5210 214010		101000
129688	79796S	999999 HEATHER HORON	153.48					
1	69662 12/29/17	Water Refund Deposits	153.48			5210 214010		101000
129689	79797S	999999 TIA AYE	99.18					
1	69663 12/29/17	Water Refund Deposits	99.18			5210 214010		101000
129690	79798S	721 DALES CLEANING SERVICE	600.00					
1	DCS122017 12/29/17	December City Hall Cleaning	600.00		23988	1000 8 411230	360	101000
129691	79799S	3039 UTILITIES UNDERGROUND LOCATION	40.82					
1	7125086 12/31/17	December ~ Locates	20.41		24026	5210 23 430550	350	101000
2	7125086 12/31/17		20.41		24026	5310 31 430630	350	101000
129692	79800S	2910 TONGUE RIVER ELECTRIC	448.85					
1	TREC122617 12/26/17	Southgate Lighting	401.84			2450 51 430263	341	101000
2	PTREC12261 12/26/17	Microwave Light Tower	47.01		23393	2850 105 420140	341	101000

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129694	79801S	1286	DENNIS HIRSCH	20,457.32					
1	DHC123017	12/30/17	ICC Training ~ Helena	487.50		23978	2394 18 420531	380	101000
2	DHC123117	12/30/17	December ~ Building Permits	19,969.82		23978	2394 18 420531	350	101000
129695	79802S	999999	BRUCE INGRAHAM	1,500.00					
1	1001	12/28/17	Pest Control	750.00		23986	2510 107 430220	350	101000
2	1001	12/28/17		750.00		23986	5210 23 430550	350	101000
129697	79803S	2221	NEWMAN TRAFFIC SIGNS	1,172.00					
1	TI-0316721	12/06/17	Supplies	937.60		23976	2510 107 430220	242	101000
2	TI-0316940	11/27/17	Supplies	234.40		23976	2520 108 430220	242	101000
129698	79804S	4135	Donnelly Overhead Doors &	3,180.00					
1	1597	12/22/17	City Shop	1,272.00		23980	2510 107 430220	230	101000
2	1597	12/22/17		318.00		23980	2520 108 430220	230	101000
3	1597	12/22/17		795.00		23980	5210 23 430550	230	101000
4	1597	12/22/17		795.00*		23980	5310 31 430630	230	101000
129699	79805S	4139	Billings Precast	3,380.00					
1	54122	12/12/17	Catch Basins, Grates and Frame	3,380.00		23973	2510 107 430235	230	101000
129700	79806S	4045	LAND SOLUTIONS, INC.	2,634.75					
1	LS12292017	12/28/17	Consulting Services Plnng/	2,634.75		22290	1000 36 411020	350	101000
129704	79807S	1193	SANDRA K. PEARCY	31.90					
1	561399	04/01/17	AFLAC Over with holding April	31.90			1000 362020		101000
129705	79808S	3097	WAL MART STORES INC	1,649.21					
1	76167	12/21/17	Shop w/ a Cop	1,649.21*			1000 5 420140	791	101000
129706	79809S	2847	STEADMANS ACE HARDWARE	311.51					
1	297860	12/16/17	Shop w/ a Cop	811.51*		24251	1000 5 420140	791	101000
2	297860	12/16/17	Ace Donated \$500.00	-500.00*		24251	1000 5 420140	791	101000
129707	79810S	1969	MONTANA LEGISLATIVE COUNCIL	700.00					
1	34783	12/19/17	2017 Montana Code Annotated	116.66		23289	1000 3 410500	382	101000
2	34783	12/19/17		116.67*		23289	5210 25 430510	382	101000
3	34783	12/19/17		116.67*		23289	5310 29 430610	382	101000
4	34575	12/19/17	2017 Montana Code Annotated	350.00*		24254	1000 5 420140	220	101000

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129708	79811S	4022 MARILYNN FORMAN		350.00					
1	MF12262017	12/26/17 PD ~ Monthly Cleaning		350.00		24255	1000 5 420140	350	101000
129709	79812S	2537 RDO EQUIPMENT CO		3,855.55					
1	W19173	12/08/17 Unit #37		685.10		24060	2510 107 430220	363	101000
2	W19173	12/08/17		171.27		24060	2520 108 430220	363	101000
3	W19173	12/08/17		428.19		24060	5210 23 430550	363	101000
4	W19173	12/08/17		428.19		24060	5310 31 430630	363	101000
5	P28589	12/11/17 Unit #37 Blade		857.12		21698	2510 107 430220	363	101000
6	P28589	12/11/17		214.28		21698	2520 108 430220	363	101000
7	P28589	12/11/17		535.70		21698	5210 23 430550	363	101000
8	P28589	12/11/17		535.70		21698	5310 31 430630	363	101000
129710	79813S	999999 WATER SCIENCE TECHNOLOGIES LLC		429.00					
1	38730	12/14/17 Citric Acid		429.00		24157	5310 33 430640	230	101000
129711	79814S	999999 DC FROST ASSOCIATES, INC		248.29					
1	20180	12/27/17 UV Acti-Clean Gel		248.29		24154	5310 33 430640	230	101000
129712	79815S	292 NAXIN SAFETY		182.84					
1	4259	12/27/17 WTP ~ Medical Supplies		57.67		24152	5210 80 430540	222	101000
2	4260	12/27/17 WWTP ~ Medical Supplies		125.17*		24152	5210 33 430640	222	101000
# of Claims				97	Total:	811,765.00			
Total Electronic Claims				370,350.87	Total Non-Electronic Claims	441414.13			