

## July 8, 2013 Airport Commission Minutes.

Major Butch Grenz called the Airport Commission meeting to order at 5:30 PM on July 8, 2013 at the Airport Inn back room. Present were Mayor Butch Grenz, Paul Grutkowski, Patrick Lifto, Brand Hirsch, Keith Brownfield, and Dorothy Willems.

**Approval of Minutes:** Major Butch Grenz made a motion to approve the June 10<sup>th</sup> minutes. Keith Brownfield 2<sup>nd</sup> the motion. Motion carried. Minutes included KLJ Engineering summary of Projects for the year and an update on the Work in Progress. Copied passed out at the meeting and sent out electronically after the meeting. May meeting minutes were sent out electronically after the meeting for approval at the August Meeting.

**Job Description created for RSVP volunteer secretary.** Dorothy Willems is taking notes and will prepare minutes.

**Suspend Rules for discussion.** Butch made a motion to suspend rules for the balance of the meeting and Keith Brownfield second the motion. Motion carried.

- Major Butch Grenz reviewed the Airport Commission Budget.
  - Asked Brand Hirsch if regular Airport Fuel Revenue would support regular expense. Brand will review and bring the figures to the next meeting.
  - Discussion for plan to set aside money in budget for repairing of runways.
  - Discussion on back payment for BLM Lease Payment not yet made.
- For next agenda possible Gravel Lease discussion if Prince Inc. is present.
  - Discussion on reclamation of gravel pit DAQ requirements and expansion of runway into the area of the gravel pit.
- Discussions on hangers included Condition of Hanger, Lease price of hangers, and investigate revenue vs payback in building new hangers.

### **Airport Manager Report:**

- Brand passed out Airport Claim Vouchers and Mastercard Recap.
  - Major Butch Grenz made a motion to accept Airport Claim Vouchers as presented and Paul Grutkowski 2<sup>nd</sup> the motion. Motion carried.
    - Brand Hirsch was asked to bring back more information on the KLJ charges of \$9625.97 at the next meeting (Possible ASB payment).
  - Brand reported the hangers for \$190 per month is hard to lease over summer months. Discussion hanger lease by the year instead of by the month. More discussion moving planes from bad hanger to other hangers.
- Termination of Lease for the bad hanger leases for the next agenda.

Storm Approaching. Major Butch Grenz made a motion to adjourn the meeting and Paul Grutkowski 2<sup>nd</sup> the motion.