

July 18, 2014 Emergency Meeting Airport Board Minutes.

Chairman Keith Brownfield called the Airport Board meeting to order at 9 AM on July 18, 2014 at the Airport Flight Service Building. Present were Chairman Keith Brownfield, Vice Chairman Vicki Hamilton, Mayor Butch Grenz, Patrick Lifo, Sam Brownfield, Paul Grutkowski, Philip Emmons, and Calvin Carey. Guest included Dale Benti and Frank Stoltz.

OLD BUSINESS

Revised By Laws of the Miles City Airport Commission:

- Chairman Keith Brownfield distributed copies to each member present and a copy for the minutes.

Airport Manager Recruitment

- Mayor Butch Grenz presented a copy of the Recruitment for an opening with the City of Miles City and explained the process of hiring a manager with a committee being assigned by Mayor Butch Grenz. Final approval for hire would rest with the Airport Board. Airport Board By Laws items # 5 explains the Airport Board requirements.
- Mayor Butch Grenz presented 10 application which would need to be review during the selection process.
- Mayor Butch Grenz will have the committee selection by next scheduled meeting August 11th.
- Chairman Keith Brownfield report this would be Sam Brownfield's last day but he will top off Self Service Fuel Tank before he leaves, do a Notam of notification there will be no service at the Airport as of today,
- Chairman Keith Brownfield will notify St Vincent of the no service or fueling available at the Airport.

Vicki Hamilton moved for a recess and Mayor Butch Grenz second. Recess 15 minutes.

Chairman Keith Brownfield called the meeting back to order.

Vicki Hamilton moved for continued recess 15 minutes. Mayor Butch Grenz second.

Chairman Keith Brownfield called the meeting back to order.

Calvin Carey asked to resign. Vicki expressed sadness and expressed the board would require a letter of Resignation.

During the recess Vicki Hamilton informed the Board of the information related to Mayor Butch Grenz, Chairman Keith Brownfield, and County Commissioner Vicki Hamilton during a conference call with the FAA.

Airport Board

- Review of the duties required before the next meeting
 - Mayor Butch Grenz committee selection for reviewing the application.
 - 139 Surrender
 - Safety Review procedure in place
 - Decision on processing of bill to be paid.
 - Review leases that require payment.
 - Find someone to do the required Notams.
 - Pat Lifo reminded everyone fuel testing is required daily if fuel sale continues.
 - Chairman Keith Brownfield called Sam regarding of the status of leased trucks. All are operational with the exception of one truck which requires \$100 hose. The replacement of this hose requires a certified person to do the work.
 - Fire Season coming out and will need solutions to handle.
 - Monthly Fuel Billing would be required if fuel sales continue.
- Philip Emmons requested information from Board Members regarding person with the qualification who may be interested in temporary manager until we could get a manager hired with concerns of Medical Flying Service being interrupted. Suggestion given with all requiring the acceptance of those mentioned:
 - Sam Brownfield assist with Bruce Larson the acting manager.
 - Tina from the City helping in emergency situation.
- Mayor Butch Grenz made a motion, if Sam would accept, to hire Sam Brownfield to assist work as a subordinate under Bruce Larson (if he would accept). Vicki Hamilton seconded the motion. Discussion: Paul Grutkowski amended the motion with an addition for Sam Brownfield salary remain the same during the temporary arrangement. Requested comments from Sam Brownfield were made. Sam declined the offer. Motion was tabled.