

City Planning Board

P.O. Box 910
Miles City, Montana 59301
(406) 234-6339

MEETING MINUTES

August 20, 2013
6:00 pm

Call to Order: The City Planning Board met in the Conference Room for its regular monthly meeting. Board President (BP) Roxanna Brush called the meeting to order at 6:00 pm and requested a roll call. Members present were Roxanna Brush, Twila Wilhelm, Colette Butcher, Jean Stewart and John Hollowell. Excused was Carol Hardesty. Not present were Spencer Haynes, Dawn Leidholt and Dale Thom. Also present were Public Works Director Scott Gray and Dianna Larson served as the recorder. BP Brush noted a quorum was present.

Approval of Minutes: BP Brush called for approval of the minutes from the May 21, 2013 meeting.

*** Stewart moved for approval of the minutes from the May 21, 2013 meeting, as written, second by Butcher, motion passed.*

Citizen/Visitor: Public Works Director Scott Gray introduced himself and stated he has been with the City of Miles City for 19 years. He started as a seasonal worker, moved to the utilities department and transferred to the street department.

Unfinished Business: Discuss the Growth Policy (GP) & Planning Staff - BP Brush reported that Mayor Grenz is considering hiring a consultant to update the GP or looking at contracting the planning to Land Solutions, LLC - Dave DeGrandpre. Mr. DeGrandpre will be submitting his scope of work and payment plan at the next council meeting. There was discussion on how to proceed with the GP update. It was the consensus to place this on hold until a decision can be made on the planning position. BP Brush stated there are some items drafted by the planning board that were never presented or addressed to the City Council for approval: 1) Proposed Updated City Planning Subdivision Regulations; and 2) Site Plan Review for Commercial Properties. BP Brush has discussed this with City Attorney Rice and will obtain information on how to proceed.

New Business: County Appointed Members - This would apply to board member Twila Wilhelm. Twila is currently serving on our board as a resident of extraterritorial jurisdiction member. She would be able to stay on the City Planning board, as a county member, but would need to submit a letter of interest to the County.

The next scheduled planning board meeting will be on Tuesday, September 17, 2013 at 6:00 pm.

Adjournment: On motion, the meeting was adjourned at 6:25 pm.