

# City Planning Board

P.O. Box 910  
Miles City, Montana 59301  
(406) 234-6339

## MEETING MINUTES

August 21, 2012  
6:00 pm

**Call to Order:** The City Planning Board met in the Conference Room for its regular monthly meeting. Board President (BP) Roxanna Brush called the meeting to order at 6:00 pm and requested a roll call. Members present were Roxanna Brush, John Hollowell, Colette Butcher, Ken Monier John Laney and Twila Wilhelm. Excused was Carol Hardesty. Not present were Dale Thom and Dawn Leidholt. Others present were Diane Grutkowski and Mayor Grenz. Also present were Planner Broadie and Dianna Larson served as the recorder. BP Brush noted a quorum was present.

**Approval of Minutes:** BP Brush called for approval of the minutes from the July 17, 2012 meeting.

*\*\* Butcher moved for approval of the minutes from the July 17, 2012 meeting, as written, second by Brush, motion approved unanimously.*

**New Business:** Site Plan Review (Animal Shelter Permit-Diane Grutkowski) - Planner Broadie gave her staff report. She reported the proposal is to allow the property located at 818 North Lake to be used as an animal rescue shelter. Requirements are a site plan and the separation of 3,000 feet from another facility, Grutkowski has only 2,500 feet separation. Due to the close proximity of the two shelters, part of the approval would have to be through a variance. After further discussion, Board Member Laney noted there was a difference between the City's Dog Pound and Grutkowski Animal Rescue Shelter. The dog pound animals are not their by the same definition as the animal rescue shelter. Planner Broadie reported she did not realize there was an operational difference. Laney felt we (the planning board) did not have an issue with the variance, just the site plan review.

*\*\* Laney moved to recommend to the City Council approval of the Animal Rescue Shelter for Diane Grutkowski and by the Planning Boards definition, there is no 3,000 foot discrepancy, second by Monier. A roll call vote was taken. Hollowell - aye, Brush - aye, Monier - aye, Laney - aye, Wilhelm - aye and Butcher - aye, motion passed.*

BP Brush was unaware that the planning board could make a variance. Planner Broadie stated you could if it was part of an approval from a site plan. Ms Grutkowski commented that when the City made the ordinance, it was listed as a private shelter not governed by the City. The planner didn't believe it was listed in the code that way. PB Brush noted the Council just wanted to make sure there were not several of the shelters placed in one neighborhood.

**Unfinished Business:** Nothing to report.

**Adjournment:** On motion, the meeting was adjourned at 6:20 pm.

Respectfully submitted,

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Roxanna Brush  
Board President