



CITY OF MILES CITY AGENDA

*Regular Council Meeting
City Council Chambers*

*December 12, 2017
7:00 p.m.*

CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL

1. **APPROVAL OF COUNCIL MINUTES/COMMITTEE MINUTES**
 - A. Regular City Council Meeting 11/28/2017
2. **SCHEDULE MEETINGS**
3. **REQUEST OF CITIZENS & PUBLIC COMMENT**
4. **APPOINTMENTS**

Airport Commission: Phillip Emmons and Doug Phair
Urban Renewal Board of Commissioner- Jeff Erlenbusch
City Council: Dwayne Andrews
Fire Chief- Brandon Stevens
5. **PROCLAMATIONS**
6. **STAFF REPORTS**

Acting Fire Chief- Firefighter Taylor Lee completion of Paramedic Training and Firefighters Jason Berry, Bradley Davis and Ian DeMoney completed academy
7. **CITY COUNCIL COMMENTS**
8. **MAYOR COMMENTS**
9. **COMMITTEE RECOMMENDATIONS**
10. **BID OPENINGS**
11. **BID AWARDS - Lagoon Lease**
12. **PUBLIC HEARINGS**
 - A. **RESOLUTION NO. 4117: A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2017-2018 to Increase the Budgeted Amount in Water Funds # 5210-22-430530-940, 5210-23-430550-940 and 5210-80-430540-940**
13. **UNFINISHED BUSINESS**
 - A. **RESOLUTION NO. 4117: (Second Reading) A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2017-2018 to Increase the Budgeted Amount in Water Funds # 5210-22-430530-940, 5210-23-430550-940 and 5210-80-430540-940**

14. **NEW BUSINESS**

- A. **ORDINANCE NO. 1317- *(First Reading)* An Ordinance Revising Zoning Code Sections 24-90, 24-91, and Article V (Definitions), so as to Call For Review of Conditional Use Permits by City Council**
- B. **Approval on Outlaw's request to move CABA's Tournament to July 4th weekend**
- C. **Approval on City paying for Black Mountain Software for TIFD taxes**
- D. **RESOLUTION NO. 4115- A Resolution Revising City of Miles City Personnel Policies Regarding Discipline and Discharge**
- E. **RESOLUTION NO. 4120- A Resolution Approving a Memorandum of Understanding With the Local No. 600 Bargaining Unit Regarding Battalion Chief Hours of Duty and Vacation**
- F. **Approval of November claims**

15. **ADJOURNMENT**

Public comment on any public matter that is not on the agenda of this meeting can be presented under Request of Citizens, provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The City Council cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for public comment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings

REGULAR COUNCIL MEETING November 28, 2017
7:00 p.m.

CALL TO ORDER

The Regular Council meeting was held Tuesday, November 28, 2017, in the City Hall Conference Room at City Hall, 17 S. 8th Street, Miles City, Montana. Mayor John Hollowell called the meeting to order. Council Members present were Brant Kassner, Dwayne Andrews, Ken Gardner, John Uden, Rick Huber, Jeff Erlenbusch and Kathy Wilcox. Councilperson Susanne Galbraith was excused.

Also present were City Attorney Dan Rice, Public Works Director Scott Gray, Public Utilities Director Allen Kelm, Police Chief Doug Colombik, Acting Fire Chief Branden Stevens, Planner II Dawn Colton, Flood Plain Administrator/Auto Cad/Assistant PWPV Samantha Malenovsky, and City Clerk/Minute Recorder Lorrie Pearce.

PLEDGE OF ALLEGIANCE

Mayor Hollowell led the Council in the Pledge of Allegiance.

APPROVAL OF COUNCIL & COMMITTEE MINUTES

City Council Minutes: 11/14/2017

** Councilperson Uden moved to approve the minutes of the Regular Council Meeting of November 14, 2017, subject to any changes, and seconded by Councilperson Erlenbusch. The motion **passed** by unanimous consent, 7-0.

Flood Committee Minutes: 11/15/2017

** Councilperson Uden moved to approve the minutes of the Flood Committee Meeting of November 15, 2017, subject to any changes, and seconded by Councilperson Gardner. The motion **passed** by unanimous consent, 7-0.

Public Safety Committee Minutes: 11/21/2017

** Councilperson Gardner moved to approve the minutes of the Public Safety Committee Meeting of November 21, 2017, and seconded by Councilperson Erlenbusch. The motion **passed** by unanimous consent, 7-0.

SCHEDULE MEETINGS

The following meetings will be held in the City Hall Conference Room:

- Human Resource: Thursday, December 7th @ 5:15 p.m.
- Finance: Thursday, December 7th @ 6:00 p.m.
- Zoning: Thursday, November 30th @ 5:15 p.m.

REQUEST OF CITIZENS & PUBLIC COMMENT

South Eastern Montana Economic Development representative Jim Atchison thanked the Mayor and Council for membership renewal, and presented a certification of appreciation plaque. He also recapped issues that were top priority of the attendees at the Comprehensive Economic Development Strategy meeting (CEDS) held in Miles City. They were; #1- Marketing of City of Miles City, #2- Flood and #3-VA study. Also SEMEDC will be celebrating its 20th anniversary the end of December.

APPOINTMENTS

Urban Renewal Agency Board of Commissions- Echo Gaskill

*** Councilperson Uden moved to approve the appointment of Echo Gaskill to the Urban Renewal Agency Board of Commissions, seconded by Councilperson Andrews. On roll call vote, the motion passed by unanimous consent, 7-0.*

Miles City Planning Board Member- Alex Evans

*** Councilperson Erlenbusch moved to approve the appointment of Alex Evans to the Miles City Planning Board and seconded by Councilperson Gardner. On roll call vote, the motion passed by unanimous consent, 7-0.*

Mayor Hollowell swore in Echo Gaskill to the Urban Renewal Agency Board of Commissions, and Alex Evans to the Miles City Planning Board.

PROCLAMATIONS

None

STAFF REPORTS

Samantha Malenovsky- Showed Council four pictures that were given to the City by Silver Jacket Signs, which is a multi-agency partnership.

Dan Rice- After consulting with other City Attorneys, he has discovered that the City had adopted abatement for condemned. This means the process does not have to go to court for a ruling and if the City chose it could demo a building after 30 days if the owner does not reply to abatement letter. The City would need a special fund and it would take years to get reimbursed if taxes were not paid on the property.

Al Kelm- Reported the Phase II project at the Wastewater Treatment Plant is winding down.

Branden Stevens- There are two firefighter positions still open, interviews will be this weekend. Once filled in January, the overtime should decrease. Promotional

positions for the Captain and Lieutenant will start January 18th. Three new firefighters finished the academy and are now working shifts. Annual Toy for Tots fund raiser is scheduled December 9th. EMT training is planned to start the first of February.

CITY COUNCIL COMMENTS

John Uden- Read an article in the Miles City Star that said Miles City was in the running for a beef processing plant, which could employ up to three thousand people. He thought the city should be proactive on the project. After a brief discussion, it was discovered that the Miles City Star had retracted that number to three hundred. He also thought that Riverside Park should be renamed to Dr. Maurice Helliman Memorial Park, and asked that the Public Service Committee look into it.

Rick Huber- Noticed several items in the park were painted and looked nice.

MAYOR COMMENTS

Explained that the appointment for the Fire Chief will be at the next Council meeting. The internal application process was too long to get it on the present agenda.

STANDING COMMITTEE RECOMMENDATIONS

Flood Committee- Council Members to sign a letter addressed to two (2) State Senators and one (1) Congressman for the State of Montana

*** Councilperson Uden moved to approve signing the letter addressed to two state senators and one congressman for the state of Montana and mailing to Washington D.C., and seconded by Councilperson Wilcox. On roll call vote, the motion passed by unanimous consent, 7-0.*

BID OPENINGS

None

BID AWARDS

None

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

- A. **ORDINANCE NO. 1316- (Second Reading) An Ordinance Revising Sections 12-56 Through 12-62 of the Flood Code Provisions of the Code of Ordinances of Miles City, Montana, Regarding Review of Floodplain Variance Applications**

*** Councilperson Erlenbusch moved to approve the Ordinance, read by title only, and seconded by Councilperson Kassner.*

Councilperson Andrews thought the Board of Appeals had the right to vote on the variance, and it would add one more layer of responsibility to Council that was not necessary.

Councilperson Erlenbusch said that the City had been set to task with working on the dike to help citizens save money on insurance. The laws, rules and regulation set by FEMA have to be adhered to. The City is being looked at as an example for other communities as to the way it handles our process and to handle it correctly. With the Section 205 the city needs to follow all rules and regulations. If it does the City receives more points and with more points, it saves the residents money on flood insurance. He felt it is the responsibility of the Council to make sure that the process is done correctly.

Councilperson Gardner said there will be training on January 23, 2018 and felt that Council should attend.

BOA Chairperson Rock Wankel said flood plain variances are much more challenging than other variances. He said the City may or may not have a Board of Appeals. With the Ordinance passage it would take the decision out of the Board of Appeals hands completely, and stated that the board is qualified to handle the flood variance decisions. He reviewed the variance again and felt confident that a correct decision was made on the variance in question.

Attorney Rice felt that no matter what Council decides on the Ordinance that there should always be a staff report from the Floodplain Administer that goes through the variance criteria. The flood plain administer could deny an application but recommend a variance as long as the criteria was met. It should never be adversarial between the floodplain office and the review of the variance. He had no problem with who was reviewing it, but that a good staff report is written to show a cooperative effort between whoever is reviewing the variance.

*** Councilperson Wilcox moved to call to question, seconded by Councilperson Kassner. The motion passed 6-1 with Councilperson Huber voting no*

*** On roll call vote, the motion passed 4-3, with Councilpersons Huber, Uden and Andrews voting no **Ordinance No. 1316 passed.***

NEW BUSINESS

A. RESOLUTION NO. 4116: A Resolution Adopting Findings of Fact and Approving the Amended Plat for the Purpose of Boundary Line

Relocation of Lots 6-8 and Amended Lot 9 in Legion Addition No. 2 to the City of Miles City, Montana

****** *Councilperson Kassner moved to approve the Resolution, read by title only and seconded by Councilperson Gardner.*

Planner Colton said that 11G Farms should be added in the resolution after Squatters Knob LLC.

****** *Councilperson Wilcox moved to approve the additional wording, and seconded by Councilperson Erlenbusch.*

****** *On roll call vote, the amended motion passed by unanimous consent, 7-0*

****** *The original motion passed 7-0- Resolution No. 4116 passed*

B. RESOLUTION NO. 4117: (First Reading) A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2017-2018 to Increase the Budgeted Amount in Water Funds # 5210-22-430530-940, 5210-23-430550-940 and 5210-80-430540-940

****** *Councilperson Uden moved to approve the Resolution, read by title only and seconded by Councilperson Gardner.*

Director Kelm explained that the expenses were not inputted into the budget, but had been presented to finance committee during budget.

****** *On roll call vote, the motion passed by unanimous consent, 7-0.*

C. Approval on Installation of a Traffic Mirror at the Corner of Stower St., Missouri Ave., South Montana and South 8th Street

****** *Councilperson Wilcox moved to approve the installation of a traffic mirror at the Corner of Stower St, Missouri Ave, South Montana and South 8th Street, and seconded by Councilperson Gardner.*

Councilperson Uden had concerns that the sun may cause a problem to drivers. Director Gray said the mirror is converting and will face the North and did not think the sun would reflect off it. He added, the lady who requested the mirror will buy it and the City will pay for the shipping and installation. He recommended that if the mirror does not work, the City should reimburse the donor.

****** *On roll call vote, the motion passed by unanimous consent, 7-0.*

D. Approval for Planner Colton to proceed with and carry out the strategies presented to Council

****** *Councilperson Wilcox moved to approve Planner Colton to proceed with and carry out the strategies presented to Council, and seconded by Councilperson Erlenbusch. After a long discussion, the motion passed by unanimous consent, 7-0*

E. Discussion on Regular Council Meeting December 26, 2017

After a short discussion, it was decided that there would be a quorum present for the December 26, 2017 meeting.

F. Approval on Record Disposal

****** *Councilperson Wilcox moved to approve the record disposal that was presented and seconded by Councilperson Huber. On roll call vote, the motion passed by unanimous consent, 7-0.*

ADJOURNMENT

****** *Councilperson Wilcox moved to adjourn the meeting, seconded by Councilperson Huber and passed unanimously.*

The meeting was adjourned at 8:45 p.m.

John Hollowell, Mayor

Lorrie Pearce, City Clerk

2,548 -

BID PROPOSAL FOR LEASING CITY LANDS

Property Description:

Sewage Lagoons at the Wastewater Treatment Plant, 81 acres (more or less),
3,528,360 square feet. Sec 22 & 23, T8N R47E

Minimum Bid:

\$0.000567 per square foot

Proposed Bid:

\$.000700

Bidder Name, Address, Phone No:

Northside Auto Dismantlers LLC
2700 Edgewood
Miles City MT 59301
406-234-3030

Proposed Use:

- 1) Junk vehicle storage and recycled building material
not to exceed Ten acres
- 2) Pasture for horses

To be completed by City Staff:

Date Received: Oct 20, 2017

Time Received: 3:45 pm

Accepted By: KDC

BID PROPOSAL FOR LEASING CITY LANDS

\$ 2798

Property Description:

Sewage Lagoons ~~at the~~ Wastewater Treatment Plant, 81 acres (more or less),
3,528,360 square feet. Sec 22 & 23, T8N R47E

Minimum Bid:

\$0.000567 per square foot

Proposed Bid:

\$0.000793 per square foot

Bidder Name, Address, Phone No:

Levi Gordon
104 S. Sunday Creek Dr.
Miles City, MT 59301
234-4420

Proposed Use:

Livestock grazing in summer and fall months.
Livestock include, sheep, goats, cattle + horses.

To be completed by City Staff:

Date Received: Oct 20, 2017

Time Received: 1:35 pm

Accepted By: Dawn Colten

82059

BID PROPOSAL FOR LEASING CITY LANDS

Property Description:

*Sewage Lagoons at the Wastewater Treatment Plant, 81 acres (more or less),
3,528,360 square feet. Sec 22 & 23, T8N R47E*

Minimum Bid:

\$0.000567 per square foot

Submitted Bid:

2,100.00 (0.000595)

Bidder Name, Address, Phone No:

*ROBERT E. SMITH
2908 BOXELDER ST,
MILES CITY, MT. 59301-2888
PHONE NO. 406-951-4522*

To be completed by City Staff:

Date Received: *Oct 20, 2017*

Time Received: *11:45*

Accepted By: *KDC*

2050

BID PROPOSAL FOR LEASING CITY LANDS

Property Description:

*Sewage Lagoons at the Wastewater Treatment Plant, 81 acres (more or less),
3,528,360 square feet. Sec 22 & 23, T8N R47E*

Minimum Bid:

\$0.000567 per square foot

Submitted Bid:

.000581

Bidder Name, Address, Phone No:

*Doug McLean
43 Signal Butte Rd.
Miles City, MT 59301*

*406-232-7191
406-853-8961*

To be completed by City Staff:

Date Received: *9/29/17*

Time Received: *1:36 pm*

Accepted By: *Dawn Colten*

**PUBLIC HEARINGS
&
UNFINISHED BUSINESS**

RESOLUTION NO. 4117

A RESOLUTION PURSUANT TO §7-6-4006 OF THE MONTANA CODE ANNOTATED, AUTHORIZING AMENDMENT OF FINAL BUDGET FOR FY 2017-2018 TO INCREASE THE BUDGETED AMOUNT IN WATER FUNDS # 5210-22-430530-940, 5210-23-430550-940 and 5210-80-430540-940

WHEREAS, the City of Miles City wishes to amend the budget for Fiscal Year 2017-2018 to authorize unbudgeted expenses related to machinery and equipment;

AND WHEREAS, such amendment of the final budget will result in an overall increase in appropriation authority within such fund,

AND WHEREAS the provisions of §7-6-4006 MCA require public hearing upon any budget amendment resulting in an overall increase in appropriation authority,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Miles City, Montana as follows:

The appropriations for the Final Budget for Fiscal Year 2017-2018 for Water-Fund 5210-22-430530-940 shall be increased in the amount of \$260,000 (machinery & Equipment); Fund 5210-23-430550-940 shall be increased in the amount of \$1,927,000 (machinery & Equipment); and Fund 5210-80-430540-940 shall be increased in the amount of \$27,000 (machinery & Equipment).

BE IT FURTHER RESOLVED that a public hearing shall be held on the above proposed amendment to the Final Budget for Fiscal Year 2017-2018 on the 12th day of December, 2017, at 7:00 p.m. in the City Council Chambers at City Hall, Miles City, Montana. The City Clerk shall cause notice of such hearing to be published in the Miles City Star, in accordance with §7-1-4128 MCA, at least 2 times with at least 6 days separating each publication.

SAID RESOLUTION READ AND PUT UPON ITS FINAL PASSAGE THIS 28th DAY OF NOVEMBER, 2017.

JOHN HOLLOWELL, Mayor

ATTEST:

Lorrie Pearce, City Clerk

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, THIS 12th DAY OF DECEMBER, 2017.

JOHN HOLLOWELL, Mayor

ATTEST:

Lorrie Pearce, City Clerk

New Business

ORDINANCE NO. 1317

AN ORDINANCE REVISING ZONING CODE SECTIONS 24-90, 24-91, AND ARTICLE V (DEFINITIONS), SO AS TO CALL FOR REVIEW OF CONDITIONAL USE PERMITS BY CITY COUNCIL.

WHEREAS, the City Council of the City of Miles City has determined that for prudent administration of the Zoning Code, the City Council should review all applications for conditional use permits;

AND WHEREAS, Section 24-96 of the Code of Ordinances of Miles City, Montana requires that proposed revisions to the zoning code or zoning map be referred to the City Zoning Commission for public hearing and recommendation to the City Council prior to any action by the City Council upon such application;

AND WHEREAS, the Miles City Zoning Commission, on November 30, 2017, upon public hearing and deliberation, recommended to the City Council that such changes be approved.

AND WHEREAS, the City Council finds that the proposed revisions to conditional use permit review process, following public hearing at the City Council level for additional public comment, are in the best interests of the City and its residents.

BE IT ORDAINED, by the City Council of the City of Miles City, Montana, as follows:

Section 1. City Code Section 24-90 shall be amended to read as follows:

Sec. 24-90. – Board of Adjustment.

- a) The Board of Adjustment is established to act on variances and appeals of the Administrator decisions and actions. The Board of Adjustment shall not hear matters related to conditional uses, and shall not review or approve conditional use permit applications.
- b) The Board of Adjustment consists of five members appointed by the mayor for staggered three year terms, and subject to the confirmation by the City Council. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant. Board members serve without compensation. A Board member is removable for cause by the City Council upon written charges and after public hearing.
- c) The Board of Adjustment shall appoint one of its members as chairman and will set its operating rules in accordance with 76-2-321 through 76-2-328, Montana Code Annotated.
- d) All official files of the Board of Adjustment shall be held in the offices at City Hall.

- e) Meetings of the Board of Adjustment must be held at the call of the chairman and at other times that the board may determine.
- f) The chairman or in the chairman's absence the acting chairman may administer oaths and compel the attendance of witnesses.
- g) The concurring vote of four members of the Board of Adjustment shall be necessary to reverse any order, requirement, decision, or determination of the Administrator; to decide in favor of the applicant on any matter upon which the Board of Adjustment is required to pass under these regulations; or to effect any variation in these regulations.
- h) All meetings of the Board of Adjustment shall be open to the public.
- i) The Board of Adjustment shall keep minutes of its proceedings, showing the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the offices at City Hall and shall be a public record.

Section 2. City Code Section 24-91 shall be amended to read as follows:

Sec. 24-91. – Conditional Use Permit Review.

- a) **Purpose:** Conditional uses require public review for activities that may have a significant impact on the landscape setting, public facilities, or neighboring land uses. Conditional uses may be compatible with the permitted uses in a zoning district, but require individual review of their location, scale, design, and configuration, and may include the imposition of special conditions or mitigations in order to ensure the appropriateness of the use at a particular location within a given zoning district.
- b) **Applicability:** The conditional uses for each district are listed in the permitted and conditional use tables in the various districts sections in Article II. When a proposed use is listed as a conditional use in the site's zoning district, the following require review under this Section:
 - 1. Any new conditional uses;
 - 2. Any non-minor changes of occupancy resulting in a different conditional use, as determined by the Administrator;
 - 3. Any expansion to an existing use listed as a conditional use involving addition to buildings or outdoor areas directly associated with the conditional use that is greater than 25 percent of the existing square footage or 5,000 square feet, whichever is less; and
 - 4. Changes in use where the parking requirements will exceed 25 percent of the existing use.
- c) **Procedure:** The following is the typical procedure for an applicant to apply for and receive a Conditional Use Permit:

1. The applicant shall submit a properly completed Conditional Use Permit application form, a site plan, any supporting materials necessary to demonstrate compliance with these regulations, and the required application fee at City Hall.
2. The Administrator shall determine whether the application is complete and sufficient for review. When an application is determined incomplete or insufficient, the Administrator shall provide written notice to the applicant indicating what information must be submitted for the review to proceed.
3. After determining a Conditional Use Permit application is complete and sufficient, the Administrator shall place a public hearing on the proposed conditional use on the agenda of the next City Council meeting for which the notice requirements of these regulations can be met (Section 24-97), and at which time will allow for its proper consideration.
4. The Administrator shall give notice of the public hearing in accordance with Section 24-97.
5. The Administrator shall prepare, or contract for preparation of, a report that describes the proposed conditional use, its site, its context, and its compliance, or failure to comply, with the applicable requirements of these regulations. In preparation of the report, the Administrator may seek input from the police, fire, parks, sewer and water, streets, solid waste and other departments as well as other agency and service providers including the Montana Department of Transportation, local school district, utility service providers, Montana Department of Environmental Quality and others. In the report the Administrator shall propose findings of fact and a recommendation of approval, approval with conditions or denial of the proposal for the City Council's consideration.
6. The City Council shall conduct a hearing on the proposed conditional use. At that hearing, the City Council shall review the particular facts and circumstances of the proposed conditional use and adopt findings of fact in support of its decision. If the City Council finds the application complies with the evaluation criteria in (d), below it shall approve the application. If the City Council finds the application fails to comply, it shall deny the application. All decisions by the City Council shall require the majority vote of a quorum of the Council, with the Mayor having the authority to break any ties.
7. Conditions may be attached to approval of any Conditional Use Permit as provided in (e) below, provided the City Council specifically identifies the basis for each condition.
8. Consideration of a Conditional Use Permit application may be tabled for no more than 35 calendar days.

9. Within 10 days after a decision on the Conditional Use Permit application is made, the Administrator, working on behalf of the City Council, shall notify the applicant of the decision and any conditions attached to the approval.
 10. Upon the applicant demonstrating compliance with any conditions required by the City Council to the Administrator, the Conditional Use Permit will be issued by the Administrator within 10 days.
 11. Approval of a conditional use by the City Council does not require the Administrator to permit any activity that is found to not comply with other applicable requirements.
- d) **Evaluation Criteria.** The City Council, after weighing and evaluating the proposed use in light of the criteria set forth below, shall grant a Conditional Use Permit if the application, supplemental information, public hearing and other evidence demonstrate that:
1. The proposed use complies with the applicable standards and the requirements of the zoning district in which the project is proposed;
 2. The proposed use, including mitigation measures, shall have no more adverse effects on the health, safety, or welfare of persons living or working in the neighborhood, or shall be no more injurious to property or improvements in the neighborhood than would any other permitted or conditional uses in the same district. In making such determination, consideration shall be given to the location, type, height, scale, layout, and the type and extent of landscaping and screening on the site, as well as measures proposed by the applicant to minimize impacts to neighborhood;
 3. Adequate facilities and services are, or will be, through the application of these regulations and the adoption of conditions, made available to serve the proposed use including police, fire, parks, sewer, water, streets, motorized and non-motorized transportation, drainage, solid waste, schools and other facilities and services as appropriate;
 4. Adequate measures shall be taken as necessary to provide ingress and egress so designed as to minimize traffic hazards and to minimize traffic congestion on the public roads; and
 5. No use shall be constructed or operated so as to cause excessive noise, vibrations, smoke, dust or other particulate matter, toxic or noxious matter, humidity, heat or glare into a residential district. "Excessive" is defined for these purposes as a degree that could be observed by the Administrator and City Council to be injurious to the public health, safety or welfare.
- e) **Conditions.** Conditions may be imposed upon the approval of any Conditional Use Permit, if:
1. They are clearly designed to ensure compliance with one or more specific requirement of these or other adopted regulations the city has the ability to enforce;

2. They are clearly designed to ensure the applicant complies with other laws or regulations;
 3. They are directly related to the anticipated impacts of the proposed use;
 4. They are roughly proportional to the anticipated impacts of the proposed use;
 5. The applicant offers to take specific actions in relation to the proposal that can be ensured through the implementation of a condition; or
 6. That conditions are deemed necessary to protect the public health, safety and general welfare.
- f) **Approval Period.** Conditional Use Permits are typically valid for two years from the date of approval by the City Council, during which time all construction must be completed and compliance with the permit demonstrated. After this time, the use must remain in compliance with the City Council approval and these regulations. However:
1. A Conditional Use Permit may be granted with a shorter approval period as deemed appropriate by the City Council with a justifiable reason related to protecting public health and safety or to ensure compliance with these regulations or other applicable regulations or laws.
 2. At the end of the approval period the City Council may, at the request of the applicant, extend its approval for a mutually agreed-upon period of time. The City Council may issue more than one extension. For a permit to be extended, the applicant may be required to submit substantiating evidence justifying the request and showing good cause for extending the permit period.

Section 3. City Code Chapter 24, Article V, “Definitions,” shall be amended as follows:

ARTICLE V. – DEFINITIONS

Conditional Use Permit: A permit issued for any land use or building activity listed as a “conditional use” in the various zoning districts following review of a conditional use by the City Council and the applicant meeting any conditions imposed by the City Council.

Section 4. This Ordinance shall become effective thirty (30) days after its final passage.

Said Ordinance read and put on its passage this 12th day of December, 2017.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk

FINALLY PASSED AND ADOPTED this 26th day of December, 2017.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk

**CITY OF MILES CITY
Zoning Commission**

**Box 910
Miles City, MT 59301**

December 7, 2017

Mayor Hollowell and City Council Members,

RE: Amendments to the review procedures for Conditional Use Permits

The Miles City Zoning Commission conducted a public hearing on November 30, 2017 to consider amendments that would revise the review procedures for Conditional Use Permits (CUPs) such that the City Council reviews and decides on CUPs instead of the Miles City Board of Adjustment. The proposed amendments were initiated by the City Council and would apply city-wide to all future CUPs.

After reviewing the proposal and the preliminary report dated November 15, 2017, and lack of public comments from the public hearing, the Zoning Commission recommends *to deny* the amendments for the Conditional Use Permits and leave Sections 24-90, 24-91, and Article V (Definitions) of the City Code, unchanged. The Zoning Commission felt it was not presented with sufficient background information regarding what prompted the proposed amendments at the City Council level, therefore, the Zoning Commission recommends denial and took no further action on the report and findings as presented by the acting Administrator. The attached report as updated by the acting Administrator following the November 30th Zoning Commission public hearing therefore constitutes the final report of the Zoning Commission on this matter.

Respectfully,

LeRoy Meidinger, Chairman
Zoning Commission



FINAL REPORT
OF THE MILES CITY ZONING COMMISSION ON
DRAFT UPDATES TO ZONING REGULATIONS
DECEMBER 7, 2017

A) Introduction:

This report is submitted by Land Solutions, LLC to the Miles City City Council on behalf of the Miles City Zoning Commission along with the draft amendments of the Miles City Zoning Ordinance prepared by City Attorney Dan Rice. The amendments were initiated under the direction of City Council and are attached. The purpose of the amendments is to change the review procedures for Conditional Use Permits (CUPs) such that the City Council reviews and decides on CUPs instead of the Miles City Board of Adjustment. The amendments therefore apply only to City Code Sections 24-90 (Board of Adjustment) and 24-91 (Conditional Use Permit Review), as well as the definition for “Conditional Use Permit” in Article V.

The Zoning Commission held a public hearing on the proposed amendments on Thursday, November 30, 2017 at 5:15 p.m. in the City Hall Conference Room, and voted 4 – 0 to recommend denial of the proposed amendments to City Council. The date of the City Council’s public hearing on the proposed zoning amendment is yet to be determined.

B) Zoning Amendment Procedure:

According to 76-2-307, MCA and City Code Sec. 24-94, the City Council has appointed a Zoning Commission to recommend the boundaries of the various zoning districts and appropriate regulations to be enforced therein. According to City Code Sec. 24-95, the duties of the Zoning Commission are to conduct public hearings on zoning changes/amendments, and to make and submit reports on proposed zoning changes/amendments to City Council. City Code Sec. 24-96 outlines the zoning amendment process, including those for zoning amendments initiated by the Zoning Commission or Administrator, which do not require an applicant to fill out a form and pay a review fee. This zoning amendment is requested by Land Solutions (acting as the Administrator) at the direction of the City Council, thus there is no applicant, application, or amendment fee. In addition, steps (b)(1) through (b)(3) of City Code Sec. 24-96, which address application filing and completeness and sufficiency reviews, are not applicable. The review must be in accordance with subsections City Code Sec. 24-96 b.4. through b.13., as follows:

- b.4. The Administrator shall give notice of the public hearing in accordance with Section 24-97.
- b.5. The Administrator shall prepare, or contract for the preparation of, a report that describes the proposed amendment and how it complies, or fails to comply, with the amendment criteria. The report shall include a recommendation for approval, approval with modifications or denial.

- b.6. The Zoning Commission shall conduct at least one public hearing on the proposed amendment. At the hearing, the Zoning Commission shall make a report regarding the proposed zone change and consider whether the proposed amendment meets the amendment criteria. The Zoning Commission shall review the particular facts and circumstances of the proposed amendment and develop findings and conclusions that support its recommendation that the City Council approve, approve with modifications, or disapprove it accordingly.
- b.7. The Zoning Commission's action on a proposed amendment may be tabled, but for no more than 35 days.
- b.8. The Administrator shall convey the Zoning Commission's recommendation and all public comments to the City Council and, unless the application is withdrawn, place a hearing on the agenda of the next City Council meeting for which the notice requirements can be met (Section 24-97), and at which time allows for its proper consideration. The City Council shall not hold its public hearing or take action until it has received the report of the Zoning Commission.
- b.9. The Administrator shall give notice of the City Council's public hearing in accordance with Section 24-97.
- b.10. The City Council shall conduct a public hearing on the proposed amendment. At the hearing, the City Council shall consider the recommendation of the Zoning Commission and all testimony received, then approve, reject, or modify and approve the amendment. Action on the proposed amendment may be tabled, but for no more than 35 days.
- b.11. If approved or approved with modifications, the City Council shall pass an ordinance effectuating the amendment to the zoning map or regulations, as applicable.
- b.12. An amendment to the zoning may not become effective except upon favorable vote of two-thirds of the present and voting members of the City Council if a protest against a change is signed by the owners of 25% or more of:
 - a. The area of the lots included in the proposed change; or
 - b. Those lots or units, as defined in 70-23-102, MCA, 150 feet from a lot included in a proposed change. For purposes of this protest provision, each unit owner is entitled to have the percentage of the unit owner's undivided interest in the common elements of the condominium, as expressed in the declaration, included in the calculation of the protest. If the property, as defined in 70-23-102, MCA spans more than one lot, the percentage of the unit owner's undivided interest in the common elements must be multiplied by the total number of lots upon which the property is located. The percentage of the unit owner's undivided interest must be certified as correct by the unit owner seeking to protest or by the presiding officer of the association of unit owners.

- b.13. At the conclusion of the amendment process, the Administrator shall notify the applicant of the City Council decision within 10 days.

The purpose of the November 30 public hearing was to meet the requirements of subsection 24-96 b.6. and 76-2-307, MCA for the Zoning Commission to hold its public hearing on the zoning regulations and make its report and recommendation to the City Council on the zoning amendment.

C) Report of the Zoning Commission:

A preliminary report was prepared for review by the Zoning Commission, which was requested to be adopted or modified by the Zoning Commission then transmitted to City Council. At the public hearing the Zoning Commission reviewed the draft amendments and the preliminary report, and made no specific changes to the report. At the conclusion of the November 30th hearing, the Zoning Commission recommended denial of the proposed amendments by a vote of 4 – 0. The Zoning Commission felt it was not presented with sufficient background information regarding what prompted the proposed amendments at the City Council level, therefore, the Zoning Commission recommended denial and took no further action on the report and findings as presented by the acting Administrator. This report reflects that action, and is now the final report of the Zoning Commission on this matter. A public hearing will be scheduled with the City Council according to 76-2-303, MCA. The City Council will have the ability to direct the Administrator to make changes to the zoning regulations and the report and findings as the Zoning Commission finds appropriate

D) Discussion on the Proposed Amendments:

In 2016, the Miles City Zoning Code underwent a major re-write process, with Land Solutions leading the re-write through a contract funded by the Montana Department of Commerce. One of the significant changes was to eliminate the “Site Plan Review” procedure that had been in place since 2014. Site Plan Review was a special permit process applicable to projects of significant public interest where an applicant went through a review process with initial review by the Planning Board and final review and decision making by City Council.

That process and the Planning Board’s role in a zoning permit review is not specifically contemplated by state law, so Land Solutions recommended revisions during the 2016 re-write to reflect a more traditional interpretation of state law, where a special type of land use permit that the local government wished require would be classified as a “special exception” to the zoning ordinance, which would be decided upon by the Board of Adjustment, similar to a variance or appeal.

76-2-323, MCA describes the allowed “powers of board of adjustment” as follows (Administrator’s emphasis underlined):

- (1) The board of adjustment shall have the following powers:
 - (a) to hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an administrative official in the enforcement of this part or of any ordinance adopted pursuant thereto;

- (b) to hear and decide special exceptions to the terms of the ordinance upon which such board is required to pass under such ordinance;
 - (c) to authorize upon appeal in specific cases such variance from the terms of the ordinance as will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship and so that the spirit of the ordinance shall be observed and substantial justice done.
- (2) In exercising the above-mentioned powers, such board may, in conformity with the provisions of this part, reverse or affirm, wholly or partly, or modify the order, requirement, decision, or determination appealed from and may make such order, requirement, decision, or determination as ought to be made and to that end shall have all the powers of the officer from whom the appeal is taken.

Under the 2016 amendments, Conditional Use Permits are classified as special exceptions approvable by the Board of Adjustment and there is no longer a Site Plan Review process. A Conditional Use is defined as, *“A use that may be allowed as a special exception in a zoning district with additional controls and safeguards to prevent undesired impacts to neighboring landowners, residents or the city as a whole.”*

Recently the City Council directed the City Attorney to draft amendments to the Conditional Use Permit procedure. The draft amendments would remove the Board of Adjustment (BOA) from the Conditional Use Permit reviews, but the BOA would still review zoning variance requests and appeals of the Administrator’s decisions/interpretations. State law specifically contemplates a city’s governing body retaining certain powers authorized to be given to a BOA. The guiding statute is as follows (Administrator’s emphasis underlined):

76-2-321, MCA: Board of Adjustment.

- (1) A city or town council or other legislative body may provide for the appointment of a board of adjustment and in the regulations and restrictions adopted pursuant to the authority of this part may provide that the board of adjustment may, in appropriate cases and subject to appropriate conditions and safeguards, make special exceptions to the terms of the ordinance in harmony with its general purposes and intent and in accordance with the general or specific rules contained in the ordinance.
- (2) An ordinance adopted pursuant to this section providing for a board of adjustment may restrict the authority of the board and provide that the city or town council or other legislative body reserves to itself the power to make certain exceptions to regulations, ordinances, or land use plans adopted pursuant to this part.
- (3) The board shall adopt rules in accordance with the provisions of any ordinance adopted pursuant to this part. Meetings of the board must be held at the call of the presiding officer and at other times that the board may determine. The presiding officer or in the presiding officer's absence the acting presiding officer may administer oaths and compel the attendance of witnesses.

Essentially, under these amendments the City Council would reserve to itself the power to authorize Conditional Use Permits as special exceptions, instead of giving that power to the BOA.

E) Amendment Criteria of Sec. 24-96(c)/Findings:

According to Sec. 24-96(c) of the Miles City Zoning Regulations, the following are the Amendment Criteria, along with recommended findings in *italics*:

1. Zoning amendments shall be made:

a. In accordance with the growth policy;

Finding 1: The zoning regulations, as amended, are made in accordance with the 2015 Growth Policy, including the following from the Implementation Strategy:

- *Land Use Goal #1 - Provide a Predictable Development Environment.*
 - *Objective 1.1: Update land use regulations to provide greater clarity and flexibility.*
 - *Action "a": Update the zoning regulations to clarify procedures, meet the land use and development needs of the community, and to provide for flexibility while protecting existing residents.*
 - ✓ *Growth Policy Finding 1-a: The proposed zoning amendments have been drafted to clarify procedures, meet the land use and development needs of the community, and to provide for flexibility while protecting existing residents.*
- *Land Use Goal #2 - Promote Citizen Involvement in Land Use Issues*
 - *Objective 2.1: Engage citizens during public review of land use issues and make information available.*
 - *Action "b": Incorporate citizen comments into land use decisions by addressing them prior to making motions.*
 - ✓ *Growth Policy Finding 1-b: The proposed zoning amendments have been drafted to promote public involvement with review of conditional use permit requests, which allows the incorporation of citizen comments into land use permitting prior to decision making.*
- *Land Use Goal #3 - Balance Property Rights with the Common Interests of the Community.*
 - *Objective 3.1: Protect private property rights and respect property owners' wishes to enjoy and gain economic return from their properties and investments while ensuring that other public and private interests are not unreasonably compromised or impacted by land uses and development projects.*

- *Action “a”*: While considering land use decisions, balance the rights of applicants with those of potentially impacted parties.

✓ *Growth Policy Finding 1-c*: Modifying the zoning to give the City Council authority to decide upon Conditional Use Permits will allow the governing body a direct way to ensure the rights of applicants are most appropriately balanced with those of potentially impacted parties when considering land use decisions.

b. [Zoning amendments shall be made] To secure safety from fire and other dangers;

Finding 2: The proposed amendments will allow City Council to review each application with input from public safety officials to ensure any warranted controls and safeguards are applied to prevent undesired impacts to neighboring landowners, residents and the city as a whole, thereby securing safety from fire and other dangers.

c. [Zoning amendments shall be made] To promote public health, safety, and general welfare; and

Finding 3: The proposed amendments will allow City Council to review each application to ensure any warranted controls and safeguards are applied to prevent undesired impacts to neighboring landowners, residents and the city as a whole, thereby promoting public health, public safety, and the general welfare.

d. [Zoning amendments shall be made] To facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements.

Finding 4: The proposed amendments will facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements by granting City Council, with input from public service providers, the authority to ensure all public requirements are adequately provided through a site-specific, case-by-case review.

2. In reviewing and making recommendations or decisions on zoning amendments, the Administrator, Zoning Commission, and City Council shall also consider:

a. Reasonable provision of adequate light and air;

Finding 5: The zoning amendments will allow City Council to require adequate controls and safeguards to ensure that development projects with the potential to impact neighbors, residents and the community as a whole provide adequate light and air.

b. The effect on motorized and non-motorized transportation systems;

Finding 6: The zoning amendments will allow City Council, with input from the appropriate public works and transportation agencies, to require adequate controls and safeguards to ensure that conditional uses do not unduly compromise motorized and non-motorized transportation systems.

c. The promotion of compatible urban growth;

Finding 7: The zoning amendments are designed to provide City Council with the authority to promote compatible urban growth by applying standards consistent with the current development pattern of the city and to apply any conditions necessary to ensure compatible urban growth is provided.

d. The character of the district, and its peculiar suitability for particular uses;

Finding 8: By retaining the authority to review Conditional Use Permits, the zoning amendments provide City Council with the ability to consider the character of the municipality and its peculiar suitability for particular uses by applying standards consistent with the current development pattern of the city and instituting safeguards and controls as may be warranted on a case-by-case basis.

e. Conserving the value of buildings and encouraging the most appropriate use of the land throughout the jurisdictional area.

Finding 9: The zoning amendments will provide City Council with the authority to ensure development projects conserve the value of buildings and result in the most appropriate use of land by providing site-specific review with controls and safeguards applied on a case-by-case basis.

f. Whether the proposal might be considered illegal spot zoning. Factors to be considered include whether the proposed land use is significantly different from the prevailing use in the area; whether the area of the proposed zone change is relatively small not only in terms of acreage, but from the perspective of the number of separate landowners who would benefit from the proposed change; and whether the change would amount to special legislation designed to benefit only one or a few landowners at the expense of the surrounding landowners or general public. In order for spot zoning to be considered illegal, all three of the factors must be present.

Finding 10: The proposed amendments do not result in illegal spot zoning. No zoning map changes are being considered that could be considered spot zoning. The amendments are for procedures for Conditional Use Permits that apply to all districts with conditional uses listed.

3. Other criteria include whether the amendment:

a. Corrects an inconsistency in the zoning; and

Finding 11: Not applicable - The proposed amendments are not intended to correct an inconsistency in the zoning.

b. Addresses changing conditions or furthers a specific public challenge such as the need for affordable housing, economic development, mixed use development or sustainable environmental features.

Finding 12: The proposed amendments are not intended to address changing conditions or to further any provision of a specific public challenge. The amendments are intended to simply

place the power to grant Conditional Use Permits in the authority of the City Council instead of the Board of Adjustment.

F) Recommendations:

Acting Administrator recommendation:

In accordance with City Code Sec. 24-96(b)(5) Land Solutions, acting as City Council appointed Administrator for review of these amendments, recommends the above findings be adopted with a determination that the amendments comply with the amendment criteria of Sec. 24-96(c). Therefore, the acting Administrator recommends the amendments be approved, subject to continuation and completion of the Amendment Process outlined by Sec. 24-96(b) of the Zoning Ordinance.

Zoning Commission recommendation:

After reviewing the proposal and the preliminary report dated November 15, 2017, and lack of public comments from the public hearing, the Zoning Commission recommends *to deny* the amendments for the Conditional Use Permits and leave Sections 24-90, 24-91, and Article V (Definitions) of the City Code, unchanged. The Zoning Commission felt it was not presented with sufficient background information regarding what prompted the proposed amendments at the City Council level, therefore, the Zoning Commission recommends denial and took no further action on the report and findings as presented by the acting Administrator. This report therefore constitutes the final report of the Zoning Commission on this matter.

PROPOSED AMENDMENTS

In underline ~~strikethrough~~ format

Section 1. City Code Section 24-90 shall be amended to read as follows:

Sec. 24-90. – Board of Adjustment.

- a) The Board of Adjustment is established to act on variances and appeals of the Administrator decisions and actions. The Board of Adjustment shall not hear matters related to conditional uses, and shall not review or approve conditional use permit applications.
- b) The Board of Adjustment consists of five members appointed by the mayor for staggered three year terms, and subject to the confirmation by the City Council. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant. Board members serve without compensation. A Board member is removable for cause by the City Council upon written charges and after public hearing.
- c) The Board of Adjustment shall appoint one of its members as chairman and will set its operating rules in accordance with 76-2-321 through 76-2-328, Montana Code Annotated.
- d) All official files of the Board of Adjustment shall be held in the offices at City Hall.
- e) Meetings of the Board of Adjustment must be held at the call of the chairman and at other times that the board may determine.
- f) The chairman or in the chairman's absence the acting chairman may administer oaths and compel the attendance of witnesses.
- g) The concurring vote of four members of the Board of Adjustment shall be necessary to reverse any order, requirement, decision, or determination of the Administrator; to decide in favor of the applicant on any matter upon which the Board of Adjustment is required to pass under these regulations; or to effect any variation in these regulations.
- h) All meetings of the Board of Adjustment shall be open to the public.
- i) The Board of Adjustment shall keep minutes of its proceedings, showing the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the offices at City Hall and shall be a public record.

Section 2. City Code Section 24-91 shall be amended to read as follows:

Sec. 24-91. – Conditional Use Permit Review.

Purpose: Conditional uses require public review for activities that may have a significant impact on the landscape setting, public facilities, or neighboring land uses. Conditional uses ~~are special exceptions that~~ may be compatible with the permitted uses in a zoning district, but require

individual review of their location, scale, design, and configuration, and may include the imposition of special conditions or mitigations in order to ensure the appropriateness of the use at a particular location within a given zoning district.

- a) **Applicability:** The conditional uses for each district are listed in the permitted and conditional use tables in the various districts sections in Article II. When a proposed use is listed as a conditional use in the site's zoning district, the following require review under this Section:
1. Any new conditional uses;
 2. Any non-minor changes of occupancy resulting in a different conditional use, as determined by the Administrator;
 3. Any expansion to an existing use listed as a conditional use involving addition to buildings or outdoor areas directly associated with the conditional use that is greater than 25 percent of the existing square footage or 5,000 square feet, whichever is less; and
 4. Changes in use where the parking requirements will exceed 25 percent of the existing use.
- b) **Procedure:** The following is the typical procedure for an applicant to apply for and receive a Conditional Use Permit:
1. The applicant shall submit a properly completed Conditional Use Permit application form, a site plan, any supporting materials necessary to demonstrate compliance with these regulations, and the required application fee at City Hall.
 2. The Administrator shall determine whether the application is complete and sufficient for review. When an application is determined incomplete or insufficient, the Administrator shall provide written notice to the applicant indicating what information must be submitted for the review to proceed.
 3. After determining a Conditional Use Permit application is complete and sufficient, the Administrator shall place a public hearing on the proposed conditional use on the agenda of the next ~~Board of Adjustment~~ City Council meeting for which the notice requirements of these regulations can be met (Section 24-97), and at which time will allow for its proper consideration.
 4. The Administrator shall give notice of the public hearing in accordance with Section 24-97.
 5. The Administrator shall prepare, or contract for preparation of, a report that describes the proposed conditional use, its site, its context, and its compliance, or failure to comply, with the applicable requirements of these regulations. In preparation of the report, the Administrator may seek input from the police, fire, parks, sewer and water, streets, solid waste and other departments as well as other agency and service providers including the Montana Department of Transportation, local school district, utility service providers, Montana Department of Environmental Quality and others. In the report the Administrator

shall propose findings of fact and a recommendation of approval, approval with conditions or denial of the proposal for the ~~Board of Adjustment's~~ City Council's consideration.

6. The ~~Board of Adjustment~~ City Council shall conduct a hearing on the proposed conditional use. At that hearing, the ~~Board of Adjustment~~ City Council shall review the particular facts and circumstances of the proposed conditional use and adopt findings of fact in support of its decision. If the ~~Board of Adjustment~~ City Council finds the application complies with the evaluation criteria in (d), below it shall approve the application. If the ~~Board of Adjustment~~ City Council finds the application fails to comply, it shall deny the application. ~~The concurring vote of four members of the Board of Adjustment shall be necessary to take official action to approve a request.~~ All decisions by the City Council shall require the majority vote of a quorum of the Council, with the Mayor having the authority to break any ties.
 7. Conditions may be attached to approval of any Conditional Use Permit as provided in (e) below, provided the ~~Board of Adjustment~~ City Council specifically identifies the basis for each condition.
 8. Consideration of a Conditional Use Permit application may be tabled for no more than 35 calendar days.
 9. Within 10 days after a decision on the Conditional Use Permit application is made, the Administrator, working on behalf of the ~~Board of Adjustment~~ City Council, shall notify the applicant of the decision and any conditions attached to the approval.
 10. Upon the applicant demonstrating compliance with any conditions required by the ~~Board of Adjustment~~ City Council to the Administrator, the Conditional Use Permit will be issued by the Administrator within 10 days.
 11. Approval of a conditional use by the ~~Board of Adjustment~~ City Council does not require the Administrator to permit any activity that is found to not comply with other applicable requirements.
- c) **Evaluation Criteria.** The ~~Board of Adjustment~~ City Council, after weighing and evaluating the proposed use in light of the criteria set forth below, shall grant a Conditional Use Permit if the application, supplemental information, public hearing and other evidence demonstrate that:
1. The proposed use complies with the applicable standards and the requirements of the zoning district in which the project is proposed;
 2. The proposed use, including mitigation measures, shall have no more adverse effects on the health, safety, or welfare of persons living or working in the neighborhood, or shall be no more injurious to property or improvements in the neighborhood than would any other permitted or conditional uses in the same district. In making such determination, consideration shall be given to the location, type, height, scale, layout, and the type and

extent of landscaping and screening on the site, as well as measures proposed by the applicant to minimize impacts to neighborhood;

3. Adequate facilities and services are, or will be, through the application of these regulations and the adoption of conditions, made available to serve the proposed use including police, fire, parks, sewer, water, streets, motorized and non-motorized transportation, drainage, solid waste, schools and other facilities and services as appropriate;
4. Adequate measures shall be taken as necessary to provide ingress and egress so designed as to minimize traffic hazards and to minimize traffic congestion on the public roads; and
5. No use shall be constructed or operated so as to cause excessive noise, vibrations, smoke, dust or other particulate matter, toxic or noxious matter, humidity, heat or glare into a residential district. "Excessive" is defined for these purposes as a degree that could be observed by the Administrator and ~~Board of Adjustment~~ City Council to be injurious to the public health, safety or welfare.

d) **Conditions.** Conditions may be imposed upon the approval of any Conditional Use Permit, if:

1. They are clearly designed to ensure compliance with one or more specific requirement of these or other adopted regulations the city has the ability to enforce;
2. They are clearly designed to ensure the applicant complies with other laws or regulations;
3. They are directly related to the anticipated impacts of the proposed use;
4. They are roughly proportional to the anticipated impacts of the proposed use;
5. The applicant offers to take specific actions in relation to the proposal that can be ensured through the implementation of a condition; or
6. That conditions are deemed necessary to protect the public health, safety and general welfare.

e) **Approval Period.** Conditional Use Permits are typically valid for two years from the date of approval by the ~~Board of Adjustment~~ City Council, during which time all construction must be completed and compliance with the permit demonstrated. After this time, the use must remain in compliance with the ~~Board of Adjustment~~ City Council approval and these regulations. However:

1. A Conditional Use Permit may be granted with a shorter approval period as deemed appropriate by the ~~Board of Adjustment~~ City Council with a justifiable reason related to protecting public health and safety or to ensure compliance with these regulations or other applicable regulations or laws.
2. At the end of the approval period the ~~Board of Adjustment~~ City Council may, at the request of the applicant, extend its approval for a mutually agreed-upon period of time. ~~Any mutually agreed-upon extension must be in writing, dated and signed by at least 4 members~~

~~of the Board of Adjustment and the applicant. The Board of Adjustment~~ City Council may issue more than one extension. For a permit to be extended, the applicant may be required to submit substantiating evidence justifying the request and showing good cause for extending the permit period.

Section 3. City Code Chapter 24, Article V, "Definitions," shall be amended as follows:

ARTICLE V. – DEFINITIONS

Conditional Use Permit: A permit issued for any land use or building activity listed as a "conditional use" in the various zoning districts following review of a conditional use by the ~~Board of Adjustment~~ City Council and the applicant meeting any conditions imposed by the ~~Board of Adjustment~~ City Council.

RESOLUTION NO. 4115

A RESOLUTION REVISING CITY OF MILES CITY PERSONNEL POLICIES REGARDING DISCIPLINE AND DISCHARGE

WHEREAS, the City of Miles City has established certain personnel policies for employees of the City of Miles City, which are set forth in the City of Miles City Personnel Manual;

AND WHEREAS, the City Council finds that certain revisions to such policies should be adopted;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:

1. That the following revised policy: Section 6, Discipline and Discharge attached as Exhibit "A"
2. Such changes to the policy shall become effective immediately upon the passage of this resolution.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, THIS 12th DAY OF DECEMBER 2017.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk



“EXHIBIT A”
CITY OF MILES CITY
PERSONNEL POLICY

Section 6:

Workplace
Standards

Effective:

10/25/2016

Last Revised:

11/14/17

Discipline & Discharge

Resolution #4115

- **This policy supersedes all previous policies and/or handbooks published by the City of Miles City. Negotiated labor contracts that conflict with this policy will take precedence to the applicable extent.**

Policy

Non-probationary employees shall be disciplined or discharged only for good cause, which is defined in accordance with state statute as reasonable job-related grounds based on a failure to satisfactorily perform job duties, disruption of the City’s operation, or other legitimate business reason, and only after an investigation which provides credible evidence. Evidence of good cause may come from a single event, a series of related or unrelated events, and/or performance evaluations.

Objective

It is the objective of this policy to establish procedures for taking formal disciplinary action or discharge.

Definitions

- A. “Non-probationary employee” means an employee who has satisfactorily served his or her six month probationary period.
- B. “Employee” means any employee except temporary and short-term employees, independent contractors and elected officials.
- C. “Good Cause” means reasonable, job-related grounds for taking a disciplinary action based on failure to satisfactorily perform job duties, or disruption of City operations, or other legitimate business reason. Good cause includes, but is not limited to, poor performance, a violation of a statute, policy, ordinance, labor agreement, supervisory instructions, or rules/regulations.

Investigation

The City of Miles City, at its discretion, may investigate and take disciplinary action upon learning of a suspected violation of federal, state or local laws, Miles City ordinances, rules and/or regulations, and/or policies, employee conduct/behavior/performance standards, or other conduct not in the best interests of the City of Miles City. The supervisor may informally investigate any allegation of improper conduct to the extent necessary and issue an oral reprimand. In the alternative the Supervisor may report to the Mayor that a full investigation into the matter is appropriate. If the Mayor determines that a full investigation is appropriate, an employee may be placed on administrative leave (with or without pay) in the discretion of the Mayor pending the investigation. The investigation shall be completed at the direction of the Mayor or a designee appointed by the Mayor as investigator, and the final step of the investigation shall include an interview with the employee. The full investigation will be completed and report issued within 30 days, unless the mayor determines a reasonable amount of additional time is

needed to complete the investigation and report to the Mayor.

Upon conclusion of the investigation, the investigator shall submit a detailed report to the Mayor who may request additional information if the Mayor deems necessary. The employee will be provided the final report of the investigation, and an interview between the Mayor and the employee will be scheduled. The employee being interviewed may request an attendee of the employee's choosing to be present at the interview. However, such attendee will be permitted to observe only and will not be permitted to participate in the interview. At the beginning of the interview, the employee will be given the following warning: "You are being asked to provide information as part of an internal and/or administrative investigation. This is a voluntary interview and you do not have to answer questions if your answers would tend to implicate you in a crime. No disciplinary action will be taken against you solely for refusing to answer questions. However, the evidentiary value of your silence may be considered in administrative proceedings as part of the facts surrounding your case. Any statement you do choose to provide may be used as evidence in criminal and/or administrative proceedings."

Following the interview the Mayor will decide whether discipline is appropriate and, if so, at what level. The employee will be notified in writing of the Mayor's decision.

Discipline Actions

Discipline may be imposed in one of the following forms. This is not a progressive discipline policy.

A. Oral Reprimand

The supervisor and/or Mayor will meet with the employee to explain the issue(s) and problem(s), the expectations moving forward and the consequences should the employee not conform or comply with the stated expectations. This conversation will be summarized in writing. The employee and the supervisor or Mayor will sign the summary, which attests that the meeting took place, that the employee understood the problem and any corrective action. The Mayor or supervisor will make note on the summary should the employee refuse to sign. The summary will be placed in the employee's personnel file.

B. Written Reprimand

The Mayor will meet with the employee to explain the issue(s) and problem(s), the expectations moving forward or corrective action required and the consequences should the employee not conform or comply with the stated expectations or corrective action. The summary of the issue(s) and problem(s) discussed at the meeting and the expectations or corrective action required will be presented in a letter to the employee. The letter will be placed in the employee's personnel file.

C. Suspension Without Pay

The Mayor will meet with the employee to explain the issue(s) and problem(s), the expectations or corrective action moving forward and the consequences should the employee not conform or comply with the stated expectations or corrective action. The summary of the issue(s) and problem(s), the expectations or corrective action required and the dates and conditions of the suspension will be presented in a letter to the employee. The letter will be placed in the employee's personnel file.

D. Demotion - Loss of Duty

The Mayor will meet with the employee to explain the issue(s) and problem(s), the expectations or corrective action moving forward and the consequences should the employee not conform or comply with the stated expectations or corrective action. The summary of the issue(s) and

problem(s), the expectations or corrective action required and the specific conditions of the demotion will be presented in a letter to the employee. The letter will be placed in the employee's personnel file.

E. Termination

If the Mayor determines that the appropriate disciplinary action is termination of employment, Non-Probationary employees will receive a letter that documents the issue(s) and problem(s). The investigative report will be attached. The letter will detail the cause and reason for the discharge decision and date of discharge. The letter shall also include a copy of the Grievance Procedure Policy. The Mayor will meet with the employee and provide him/her with the letter of termination which shall be placed in the employees personnel file.

RESOLUTION NO. 4120

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE LOCAL No. 600 BARGAINING UNIT REGARDING BATTALION CHIEF HOURS OF DUTY AND VACATION.

WHEREAS, the City of Miles City (“City”) and the Miles City Fire Department Local No. 600 union (“Union”) have entered into a Collective Bargaining Agreement with an effective date of July 1, 2012 (“CBA”);

AND WHEREAS, the City and the Union agree to revise Articles 10 and 12 of said Agreement to include Hours of Duty and Vacation provisions related to the Battalion Chief position;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:

1. Memorandum of Understanding, attached hereto as Exhibit “A” and incorporated herein, is hereby approved, and shall be attached to the Collective Bargaining Agreement between the City and the Union; and shall add additional provisions to Articles 10 and 12, as set forth therein.
2. The Mayor is authorized and empowered to execute said Memorandum of Understanding, and to bind the City thereto.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, THIS 12TH DAY OF DECEMBER, 2017.

John Hollowell, Mayor

ATTEST:

Lorrie Pearce, City Clerk



CITY OF MILES CITY

17 S. 8th, P.O. Box 910
Miles City, MT 59301

Telephone: (406) 234-3462
Fax: (406) 234-2903

November 13, 2017

Edward Kanduch, President
Local No. 600
International Association of Fire Fighters
2800 Main Street
Miles City, MT 59301

Dear Mr. Kanduch,

By signing and dating one copy of this letter the city of Miles City and union Local No. 600 agree to the following Memorandum of Understanding regarding the hours of duty and vacations for the Battalion Chief of Operations.

Memorandum of Understanding

Article 10 – Hours of Duty

B (1). Battalion Chief of Operations: Battalion Chief of Operations will work a 42 hour work week, most commonly Monday through Thursday. This can be adjusted as needed. The Battalion Chief of Operations is still considered as “shift personnel”.

Article 12 – Vacations

C (1).). Battalion Chief of Operations selection of vacation will be submitted to the Fire Chief with the vacation list. The Battalion Chiefs selection shall be in addition to the vacation list and will not affect the other shift member’s choices.

The above Memorandum of Understanding will be presented to the City Council as an addendum to the current Collective Bargaining Agreement between the City and the Union.

Sincerely,



Linda J. Wilkins
Deputy City Clerk/Human Resources Officer

Accepted by:



Edward Kanduch, President
Local No. 600

Accepted by:



John L. Hollowell, Mayor
City of Miles City

Claims

12/07/17
09:19:54

CITY OF MILES CITY
Claim Details
For the Accounting Period: 11/17

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Report ID: AP100

* Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
129402	79528S	2830	STAR PRINTING & SUPPLY	1,028.52					
1	35242	10/19/17	AC ~ Animal Receiving Books	246.16		23552	1000 21 440600	220	101000
2	34988	09/07/17	PD ~ Office Training Manual	18.57*		23625	1000 5 420140	220	101000
3	256990	10/10/17	Attorney ~ Copier Payment	231.00*		18196	1000 4 411100	214	101000
4	256734	10/02/17	Finance ~ Supplies	158.29		23759	1000 3 410500	220	101000
5	256830	10/04/17		158.29*		23759	5210 25 430510	220	101000
6	257291	10/19/17		158.29*		23759	5310 29 430610	220	101000
7	257328	10/20/17	Fire Department ~ Copier	41.70		23868	1000 7 420460	210	101000
8	257328	10/20/17		16.22		23868	5510 10 420730	210	101000
129455	79527S	394	BOSS INC	958.58					
1	174371-1	10/16/17	Finance ~ Paper Contract	130.80		23758	1000 3 410500	220	101000
3	172005-0	09/29/17		130.80*		23758	5210 25 430510	220	101000
4	17898-0	10/13/17		130.79*		23758	5310 29 430610	220	101000
5	174505-0	10/16/17	Court ~ Supplies	22.99		23903	1000 6 410300	210	101000
6	173088-0	10/04/17	PD ~ Printer Toner	54.57		23642	1000 5 420140	210	101000
7	175055-0	10/18/17	Police ~ Flash Drive	12.99		23557	1000 5 420140	210	101000
8	171420-0	09/25/17	City Prosecutor	57.33		18194	1000 4 411100	210	101000
9	174622-0	10/16/17		117.97		18195	1000 4 411100	220	101000
10	171420-0	09/25/17		30.50		18194	1000 4 411100	220	101000
11	175900-0	10/17/17	RSVP ~ Computer Repair	87.50		23710	2985 15 450330	220	101000
12	176693-0	10/31/17	Finance ~ Copier Contract	60.78		23758	1000 3 410500	220	101000
13	176693-0	10/31/17		60.78*		23758	5210 25 430510	220	101000
14	176693-0	10/31/17		60.78*		23758	5310 29 430610	220	101000
129470	79632S	1970	MONTANA DAKOTA UTILITIES	37,164.75					
1	11/30/17	GAS/ELECTRIC		246.16		23875	1000 7 420460	341	101000
2		GAS/ELECTRIC		73.57		23875	1000 7 420460	344	101000
3		GAS/ELECTRIC		290.47			1000 8 411230	341	101000
4		GAS/ELECTRIC		229.35			1000 8 411230	344	101000
5		GAS/ELECTRIC		811.79			1000 13 460433	341	101000
6		GAS/ELECTRIC		240.17			1000 13 460433	344	101000
7		GAS/ELECTRIC		83.11			1000 14 460445	341	101000
8		GAS/ELECTRIC		28.54			1000 21 440600	341	101000
9		GAS/ELECTRIC		30.51			1000 21 440600	344	101000
10		LIBRARY ~ ELECTRIC		392.85			2220 16 460100	341	101000
11		LIBRARY ~ GAS		148.45			2220 16 460100	344	101000
12		GAS/ELECTRIC		10,321.16			2400 46 430263	341	101000
13		GAS/ELECTRIC		5,563.00			2400 46 430263	533	101000
14		GAS/ELECTRIC		1,920.16			2420 48 430263	341	101000
15		GAS/ELECTRIC		741.10			2420 48 430263	533	101000
16		GAS/ELECTRIC		136.78			2430 49 430263	341	101000
17		GAS/ELECTRIC		1,295.04			2440 50 430263	341	101000
18		GAS/ELECTRIC		294.66			2470 72 430263	341	101000

Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
19		GAS/ELECTRIC	304.12			2470 72 430263	533	101000
20		GAS/ELECTRIC	109.34			2480 47 430263	341	101000
21		GAS/ELECTRIC	112.18			2510 107 430220	341	101000
22		GAS/ELECTRIC	44.95			2510 107 430220	344	101000
23		GAS/ELECTRIC	6.88			2520 108 430220	341	101000
24		GAS/ELECTRIC	11.24			2520 108 430220	344	101000
25		GAS/ELECTRIC	3,755.07			5210 22 430530	341	101000
26		GAS/ELECTRIC	856.97			5210 22 430530	344	101000
27		GAS/ELECTRIC	17.20			5210 23 430550	341	101000
28		GAS/ELECTRIC	28.09			5210 23 430550	344	101000
29		GAS/ELECTRIC	17.20			5310 31 430630	341	101000
30		GAS/ELECTRIC	28.09			5310 31 430630	344	101000
31		GAS/ELECTRIC	1,123.66			5310 32 430690	341	101000
32		GAS/ELECTRIC	41.03			5310 32 430690	344	101000
33		GAS/ELECTRIC	6,487.60			5310 33 430640	341	101000
34		GAS/ELECTRIC	95.74			5510 10 420730	341	101000
35		GAS/ELECTRIC	28.62			5510 10 420730	344	101000
36	11/30/17	GAS/ELECTRIC	607.53		749	5610 87 430300	341	101000
37	11/30/17	GAS/ELECTRIC	186.22		749	5610 87 430300	344	101000
38		GAS/ELECTRIC	360.90			6040 910 430220	341	101000
39		GAS/ELECTRIC	95.25			6040 910 430220	344	101000
129471	79631S	4019 WEX Bank	9,063.52					
1	51832031	11/30/17 FUEL	653.82			1000 13 460433	231	101000
3	23953	11/30/17 FUEL	1,755.42			2510 107 430220	231	101000
4	23953	11/30/17 FUEL	438.85			2520 108 430220	231	101000
6	23686	11/30/17 FUEL	107.10			5210 22 430530	231	101000
7	23686	11/30/17 FUEL	178.51			5210 80 430540	231	101000
8	23686	11/30/17 FUEL	71.40*			5310 33 430640	231	101000
9	23686	11/30/17 FUEL	142.81			5310 32 430690	231	101000
10	23878	11/30/17 FUEL	857.10			1000 7 420460	231	101000
11	23878	11/30/17 FUEL	578.09			5510 10 420730	231	101000
12	23567	11/30/17 FUEL	2,602.32			1000 5 420140	231	101000
13	23567	11/30/17 FUEL	38.08			1000 21 440600	231	101000
15	24007	11/30/17 FUEL	762.72			5210 23 430550	231	101000
16	24007	11/30/17 FUEL	762.71			5310 31 430630	231	101000
17	748	11/30/17 FUEL	114.59			5610 87 430300	231	101000
129473	79648S	4076 EXPRESS LAUNDRY, LLC COMMERCIAL	180.20					
2	14604	11/07/17 CITY HALL: RUGS	42.50		23957	1000 8 411230	220	101000
3	14859	11/21/17	42.50		23957	1000 8 411230	220	101000
4	14878	11/30/17 SHOP: RUGS/MOPS	20.50		23957	6040 910 430220	220	101000
6	8830	07/31/17 FIRE DEPT: MATS	5.00		23876	1000 7 420460	220	101000
10	14599	11/07/17 PD: MATS	13.50		23565	1000 5 420140	360	101000
11	14921	11/21/17 PD ~ MATS	13.50		23572	1000 5 420140	360	101000

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
12	14664	11/10/17	WWTP ~ Mops and Towels	23.50		23688	5310 33 430640	360	101000
13	14921	11/21/17	WTP ~ Mops and Towels	19.20		23688	5210 80 430540	360	101000
129475	79630S		373 MASTERCARD	32,719.06					
2	11/20/17		SUPPLIES	24.30			1000 3 410500	220	101000
4	11/20/17			626.53			1000 3 410500	370	101000
5	11/20/17			233.30			1000 5 420140	210	101000
6	11/20/17			1,952.23			1000 5 420140	214	101000
7	11/20/17			141.85*			1000 5 420140	220	101000
8	11/20/17			441.13			1000 5 420140	230	101000
9	11/20/17			22.01			1000 5 420140	311	101000
10	11/20/17			275.00			1000 5 420140	366	101000
11	11/20/17			446.98			1000 5 420140	370	101000
12	11/20/17			690.00			1000 5 420140	380	101000
13	11/20/17			186.52			1000 5 420160	210	101000
14	11/20/17			51.45*			1000 5 420160	311	101000
15	11/20/17			205.30			1000 5 420160	370	101000
16	11/20/17			16.94			1000 6 410300	220	101000
17	11/20/17			160.00*			1000 6 410300	380	101000
18	11/20/17			26.48			1000 7 420460	210	101000
19	11/20/17			4.99			1000 7 420460	214	101000
20	11/20/17			18.33			1000 7 420460	220	101000
21	11/20/17			46.67			1000 7 420460	223	101000
23	11/20/17			62.77			1000 7 420460	345	101000
24	11/20/17			392.34			1000 7 420460	364	101000
25	11/20/17			318.48			1000 7 420460	370	101000
26	11/20/17			412.50			1000 7 420460	380	101000
27	11/20/17			113.19			1000 8 411230	220	101000
28	11/20/17			26.88			1000 13 460433	210	101000
29	11/20/17			111.97			1000 13 460433	220	101000
30	11/21/17			856.12			1000 13 460433	230	101000
32	11/20/17			397.24			1000 13 460433	363	101000
34	11/20/17			34.67			1000 21 440600	220	101000
35	11/20/17			12.98			1000 36 411020	210	101000
36	11/20/17			102.84			1000 36 411020	214	101000
37	11/20/17			16.10			1000 36 411020	311	101000
38	11/20/17			174.44			1000 201 431200	210	101000
39	11/20/17			26.36			1000 201 431200	311	101000
40	11/20/17			397.17			2220 16 460100	214	101000
41	11/20/17			110.81			2220 16 460100	311	101000
43	11/20/17			276.49			2220 16 460100	380	101000
44	11/20/17			569.83			2220 16 460100	380	101000
45	11/20/17			42.28*			2310 11 460462	210	101000
46	11/20/17			159.24			2310 11 460462	370	101000
47	11/20/17			80.42			2394 18 420531	210	101000

• ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
48	11/20/17		6.59			2394 18 420531	311	101000
50	11/20/17		168.98*			2510 107 430220	210	101000
52	11/20/17		50.37			2510 107 430220	220	101000
53	11/20/17		1,416.76			2510 107 430220	230	101000
54	11/20/17		160.00			2510 107 430220	334	101000
55	11/20/17		2,152.52			2510 107 430220	363	101000
56	11/20/17		42.25			2520 108 430220	210	101000
58	11/20/17		12.59			2520 108 430220	220	101000
59	11/20/17		354.19			2520 108 430220	230	101000
60	11/20/17		40.00			2520 108 430220	334	101000
61	11/20/17		538.13			2520 108 430220	363	101000
62	11/20/17		42.28			2935 11 460461	210	101000
64	11/20/17		35.96		23712	2985 15 450340	311	101000
65	11/20/17		40.98		23712	2985 15 450351	220	101008
66	11/20/17		2.99			5210 22 430530	220	101000
67	11/20/17		154.06			5210 22 430530	214	101000
68	11/20/17		58.63			5210 22 430530	226	101000
69	11/20/17		84.97			5210 22 430530	230	101000
70	11/20/17		2.75			5210 22 430530	311	101000
71	11/20/17		56.23			5210 22 430530	370	101000
72	11/20/17		13.38			5210 22 430530	380	101000
73	11/20/17		175.00			5210 23 430550	210	101000
74	11/20/17		353.58			5210 23 430550	220	101000
75	11/20/17		727.18			5210 23 430550	230	101000
76	11/20/17		554.76			5210 23 430550	234	101000
77	11/20/17		1,903.90			5210 23 430550	235	102270
78	11/20/17		34.99*			5210 23 430550	241	101000
79	11/20/17		47.60*			5210 23 430550	360	101000
80	11/20/17		535.43			5210 23 430550	363	101000
81	11/20/17		291.69			5210 23 430550	370	101000
82	11/20/17		24.30*			5210 25 430510	220	101000
83	11/20/17		154.09			5210 80 430540	220	101000
84	11/20/17		507.48			5210 80 430540	222	101000
85	11/20/17		58.63			5210 80 430540	226	101000
86	11/20/17		84.94			5210 80 430540	230	101000
87	11/20/17		2.05			5210 80 430540	311	101000
88	11/20/17		821.00			5210 80 430540	352	101000
89	11/20/17		178.35			5210 80 430540	370	101000
90	11/20/17		13.37			5210 80 430540	380	101000
91	11/20/17		24.30*			5310 29 430610	220	101000
92	11/20/17		174.99*			5310 31 430630	210	101000
93	11/20/17		4.58			5310 31 430630	220	101000
94	11/20/17		403.00*			5310 31 430630	230	101000
95	11/20/17		535.43			5310 31 430630	363	101000
96	11/20/17		291.69			5310 31 430630	370	101000

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CITY OF MILES CITY
Claim Details
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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
99	11/20/17			60.36			5310 32 430690	220	101000
102	11/20/17			309.35			5310 33 430640	220	101000
103	11/20/17			243.38			5310 33 430640	222	101000
104	11/20/17			719.77			5310 33 430640	230	101000
105	11/20/17			532.75			5310 33 430640	352	101000
107	11/20/17			26.95			5310 33 430640	363	101000
108	11/20/17			57.11			5310 33 430640	370	101000
109	11/20/17			83.60			5510 10 420730	214	101000
110	11/20/17			7.14			5510 10 420730	220	101000
111	11/20/17			2,516.49			5510 10 420730	222	101000
112	11/20/17			24.42			5510 10 420730	345	101000
113	11/20/17			155.12			5510 10 420730	364	101000
114	11/20/17			448.00			5510 10 420730	380	101000
115	11/20/17			102.82			5610 87 430300	220	101000
117	11/20/17			49.00			5610 87 430300	311	101000
118	11/20/17			2,878.26			5610 87 430300	230	101000
120	11/20/17			109.32			5610 87 430300	345	101000
121	11/20/17			228.84			5610 87 430300	344	101000
122	11/20/17			131.48			6040 910 430220	214	101000
123	11/20/17			134.98			6040 910 430220	220	101000
124	11/20/17			297.85			6040 910 430220	230	101000
129476	79649S	286	STANLEY CHIROPRACTIC OFFICE	80.00					
1	1092-CDL	11/09/17	CDL Physical ~ Brockway	40.00		24013	5210 23 430550	350	101000
2	1092-CDL	11/09/17		40.00		24013	5310 31 430630	350	101000
129477	79650S	4046	BILL RONNING	60.50					
1	1639951037	11/22/17	NOV Cell Phone Reimburseme	48.40		23961	2510 107 430220	345	101000
2	1639951037	11/22/17		12.10		23961	2520 108 430220	345	101000
129480	79627S	1721	MID RIVERS TELEPHONE CORP	3,314.11					
1	11/30/17		TELEPHONE/INTERNET/CABLE/Judge	131.80		23904	1000 6 410300	345	101000
2	11/30/17		TELEPHONE/INTERNET/CABLE/Judge	54.40		23904	1000 6 410300	347	101000
3	11/30/17		TELEPHONE/INTERNET/CABLE/Libry	134.95		24652	2220 16 460100	345	101000
4	11/30/17		TELEPHONE/INTERNET/CABLE/Libry	198.63		24652	2220 16 460100	347	101000
6	11/30/17		TELEPHONE/INTERNET/CABLE/ 911	365.55			2850 105 420140	345	101000
8	11/30/17		TELEPHONE/INTERNET/CABLE/child	20.15*			1000 5 420140	220	101000
9	11/30/17		TELEPHONE/INTERNET/CABLE/rsvp	116.38		23711	2985 15 450330	345	101004
10	11/30/17		TELEPHONE/INTERNET/CABLE/Airpt	125.05		743	5610 87 430300	345	101000
11	11/30/17		TELEPHONE/INTERNET/CABLE/Airpt	72.95		743	5610 87 430300	319	101000
12	11/30/17		TELEPHONE/INTERNET/CABLE/Airpt	27.15		743	5610 87 430300	347	101000
14	11/30/17		TELEPHONE/INTERNET/CABLE/mayor	28.58			1000 1 410200	345	101000
15	11/30/17		TELEPHONE/INTERNET/CABLE/fin	50.14			1000 3 410500	345	101000
16	11/30/17		TELEPHONE/INTERNET/CABLE/fin	19.50			1000 3 410500	347	101000
17	11/30/17		TELEPHONE/INTERNET/CABLE/atny	2.48			1000 4 411100	345	101000

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Claim Details
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* Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
18	11/30/17	TELEPHONE/INTERNET/CABLE/pd		310.84			1000 5 420140	345	101000
19	11/30/17	TELEPHONE/INTERNET/CABLE/pd		65.66			1000 5 420140	347	101000
20	11/30/17	TELEPHONE/INTERNET/CABLE/disp		308.97			1000 5 420160	345	101000
21	11/30/17	TELEPHONE/INTERNET/CABLE/fire		159.75			1000 7 420460	345	101000
22	11/30/17	TELEPHONE/INTERNET/CABLE/fire		135.67			1000 7 420460	347	101000
23	11/30/17	TELEPHONE/INTERNET/CABLE/tres		2.45			1000 9 410540	345	101000
24	11/30/17	TELEPHONE/INTERNET/CABLE/park		38.53			1000 13 460433	345	101000
25	11/30/17	TELEPHONE/INTERNET/CABLE/park		37.60			1000 13 460433	347	101000
26	11/30/17	TELEPHONE/INTERNET/CABLE/ACtr		40.03			1000 21 440600	345	101000
27	11/30/17	TELEPHONE/INTERNET/CABLE/plng		75.30			1000 36 411020	345	101000
28	11/30/17	TELEPHONE/INTERNET/CABLE/bldg		26.36			2394 18 420531	345	101000
29	11/30/17	TELEPHONE/INTERNET/CABLE/md204		65.21			2510 107 430220	345	101000
30	11/30/17	TELEPHONE/INTERNET/CABLE/md205		30.53			2520 108 430220	345	101000
31	11/30/17	TELEPHONE/INTERNET/CABLE/wplnt		73.98			5210 22 430530	345	101000
32	11/30/17	TELEPHONE/INTERNET/CABLE/wplnt		80.25			5210 22 430530	347	101000
33	11/30/17	TELEPHONE/INTERNET/CABLE/wtlns		34.62			5210 23 430550	345	101000
34	11/30/17	TELEPHONE/INTERNET/CABLE/wtlns		11.40			5210 23 430550	347	101000
35	11/30/17	TELEPHONE/INTERNET/CABLE/wtadm		44.87			5210 25 430510	345	101000
36	11/30/17	TELEPHONE/INTERNET/CABLE/wtadm		10.79			5210 25 430510	347	101000
37	11/30/17	TELEPHONE/INTERNET/CABLE/wwadm		44.85			5310 29 430610	345	101000
38	11/30/17	TELEPHONE/INTERNET/CABLE/wwadm		19.51			5310 29 430610	347	101000
39	11/30/17	TELEPHONE/INTERNET/CABLE/swlns		34.64			5310 31 430630	345	101000
40	11/30/17	TELEPHONE/INTERNET/CABLE/swlns		11.40			5310 31 430630	347	101000
41	11/30/17	TELEPHONE/INTERNET/CABLE/wwpln		32.72			5310 33 430640	345	101000
42	11/30/17	TELEPHONE/INTERNET/CABLE/wwpln		45.60			5310 33 430640	347	101000
43	11/30/17	TELEPHONE/INTERNET/CABLE/amb		107.16			5510 10 420730	345	101000
44	11/30/17	TELEPHONE/INTERNET/CABLE/amb		28.24			5510 10 420730	347	101000
45	11/30/17	TELEPHONE/INTERNET/CABLE/shop		35.79*			6040 910 430220	345	101000
46	11/30/17	TELEPHONE/INTERNET/CABLE/shop		53.68			6040 910 430220	347	101000
129481	79651S	316 DATA IMAGING SYSTEMS, INC		1,457.00					
1	32538	11/30/17 Managed Services		306.74*			1000 3 410500	360	101000
2	32538	11/30/17 Managed Services		143.97			2394 18 420531	360	101000
4	32538	11/30/17 Managed Services		143.97			5210 25 430510	360	101000
5	32538	11/30/17 Managed Services		76.68			5310 29 430610	360	101000
6	32538	11/30/17 Managed Services		76.68			1000 1 410200	360	101000
7	32538	11/30/17 Managed Services		151.84			1000 36 411020	360	101000
8	32538	11/30/17 Managed Services		151.84*			5210 23 430550	360	101000
9	32538	11/30/17 Managed Services		108.90			5310 31 430630	360	101000
10	32538	11/30/17 Managed Services		58.28			2510 107 430220	360	101000
11	32538	11/30/17 Managed Services		77.83			2520 108 430220	360	101000
12	32538	11/30/17 Managed Services		160.27			1000 9 410540	360	101000

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129482	79652S	1050 FRANKS BODY SHOP	241.50					
1	47237	11/03/17 PD ~ 05' Chevy Van 200900	126.50*		23569	1000 5 420140	220	101000
2	47240	11/14/17 PD ~ 00' Dodge #AAIF0771	115.00*		23569	1000 5 420140	220	101000
129515	79529S	999999 CONNIE MUGGLI	40.00					
1	871431	11/03/17 Reimbursement fee for TIF	40.00		18-014	2310 11 460462	220	101000
129516	79628S	523 CITY SERVICE, INC.	10,234.67					
1	0233699	10/30/17 3500 Gallons AV Jet-A	8,384.67*		720	5610 87 430300	237	101000
2	W0064980	11/01/17 Truck Payment (Principle)	1,818.51		720	5610 87 490500	650	101000
3	W064980	11/01/17 Truck Payment (Interest)	31.49		720	5610 87 490500	651	101000
129519	79629S	1921 Montana Municipal Interlocal	4,222.20					
1	MMIA129519	11/02/17 November ~ Retiree Premium	4,222.20			1000 362022		101000
129526	79653S	4162 CROSS PETROLEUM SERVICE	286.82					
1	22502	10/04/17 Auto Oil ~ Annual Service	286.82		746	5610 87 430300	363	101000
129527	79654S	999999 FIRE LINE EQUIPMENT	1,919.60					
1	23616	10/26/17 Replacement Mirror E-8	1,919.60		23874	1000 7 420460	364	101000
129528	79655S	1890 DEPT HEALTH & HUMAN SERV	11,323.67					
1	DPHHS10021	10/02/17 Medicaid Supplement Paymen	11,123.67		23280	5510 10 420730	350	101000
2	DPHHS11201	11/21/17 License Renewal ~ Wibaux P	200.00		23955	1000 13 460433	220	101000
129529	79656S	870 EAST MAIN ANIMAL CLINIC	957.06					
1	EMAC102017	10/31/17 October Vet Fees	957.06		23563	1000 21 440600	350	101000
129530	79657S	999999 VH BLACKINTON CO., INC.	20.00					
1	2870500	10/27/17 Repair and Refinish Badges	10.00*		23562	1000 5 420140	220	101000
2	2870502	10/20/17 Repair & Refinish Badges	10.00*		23562	1000 5 420140	220	101000
129531	79658S	295 AMERI PRIDE	29.29					
1	2901014567	11/07/17 F.D ~ Mats and Mops	29.29*		23877	1000 7 420460	222	101000
129532	79659S	4001 CRITELLI COURIERS, INC.	220.00					
1	22555	10/31/17 Library ~ October Crate Delive	220.00		24655	2880 39 460100	311	101020
129533	79660S	1780 MILES CITY MOTOR SUPPLY	134.65					
1	653320	11/09/17 Oct/Nov Filters and grease	134.65		745	5610 87 430300	363	101000

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129534	79661S	872 EASTERN MONTANA IND	325.00					
1	470661	10/31/17 Library ~ Cleaning Contract	325.00		24654	2220 16 460100	360	101000
129535	79662S	317 BILLINGS CLINIC	169.00					
1	1427194836	11/02/17 F.D. Physical Exam	121.68			1000 7 420460	350	101000
2	1427194836	11/02/17	47.32			5510 10 420730	350	101000
129536	79637S	999999 DUSTIN SLOAN	82.25					
1	TEV23566	11/08/17 Meal Allowence for Training	82.25		23566	1000 5 420140	370	101000
129537	79663S	268 MILES CITY SANITATION INC,	60.00					
1	7B120367	11/01/17 Airport ~ Garbage Bins	60.00		747	5610 87 430300	220	101000
129538	79633S	762 DEPT OF NAT RESOURCES & CONS	2,400.00					
1	7461388	11/15/17 Refund for DNRC for an ACH	2,400.00		23282	1000 362020		101000
129539	79664S	1535 LUCAS & TONN PC	100.00					
1	L&T129539	11/22/17 Law Library / Professional	100.00*		129539	1000 4 411100	350	101000
129540	79634S	572 VERIZON WIRELESS	263.79					
1	ICAC	Cell Phone	263.79*			1000 5 420140	220	101000
129541	79665S	999999 LEADS ONLINE	1,758.00					
1	243651	11/21/17 Total Tracking Service	1,758.00*		23578	1000 5 420140	220	101000
129542	79666S	4151 Eleanor P Lavin	200.00					
1	PL23577	11/13/17 Consutation Reserve Applicant	200.00		23577	1000 5 420140	350	101000
129543	79638S	4015 WILLIAMS BROTHERS CONSTRUCTION	111,015.38					
1	00013	10/29/17 Phase II WWTP Upgrade	111,015.38		24008	5310 33 430640	940	102279
129544	79667S	2579 ROBERT PECCIA & ASSO	29,295.20					
1	00016	11/15/17 Phase II Bidding & Funding	29,295.20		24010	5310 33 430640	940	102279
129545	79639S	771 DEPT OF REVENUE	1,611.37					
1	CGR-24009	11/21/17 Williams Brothers ~ 1% Tax	1,121.37		24009	5310 33 430640	940	102279
2	8034815FA4	11/30/17 Airport ~ Fuel Meter Licen	490.00*		752	5610 87 430300	334	101000
129546	79668S	999999 CINTAS	122.83					
1	5009326424	11/16/17 PD ~ Medical Supplies	122.83*		23575	1000 5 420140	220	101000

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129547	79669S	2814	SOUTHEAST CONSULTING SERVICES	300.00					
1	SCS23574	10/31/17	PD ~ Forensic Interviews	150.00		23574	1000 5 420140	350	101000
2	SCS23574	10/31/17	PD ~ Forensic Interviews	150.00		23574	1000 5 420140	350	101000
129548	79670S	1737	MC AREA SOLID WASTE DISTRICT	1.00					
1	6308A	11/13/17	Animal Disposal	1.00		23573	1000 21 440600	220	101000
129549	79671S	2151	System Technology Consultants	2,621.25					
1	28893	11/07/17	PD ~ Computer Work	26.25		23571	1000 5 420140	350	101000
2	29053	12/01/17	Dispatch ~ 911 Managed Service	2,595.00		23391	2850 105 420140	350	101000
129550	79672S	999999	BETTY VAIL	128.77					
1	7194180	11/17/17	RSVP ~ Reimbursement Tables	79.98		23714	2985 15 450330	210	101004
2	TEV23713	11/13/17	RSVP ~ Travel to VOL. Statio	48.79		23713	2985 15 450340	370	101000
129551	79673S	999999	GENESIS LAMP CORPORATION	245.53					
1	65717	11/10/17	Airport ~ Runway Light Bulbs	245.53		751	5610 87 430300	230	101000
129552	-99981C	4010	FELT, MARTIN, FRAZIER & WELDON,	3,032.00					
1	001	10/31/17	Labor Issues	1,531.25		23281	1000 3 411101	350	101000
2	037	10/31/17	CCWSD	1,500.75*		23281	1000 4 411100	350	101000
129553	79640S	999999	SYDNEY THARP	527.18					
1	TEV23387	11/21/17	Dispatch ~ Training Travel	527.18		23887	1000 5 420160	370	101000
129554	79674S	4013	SOLESTONE REIMB SERVICES	2,745.43					
1	9190	11/16/17	Ambulance Billing ~ October	2,745.43		23880	5510 10 420730	350	101000
129555	79675S	52	ABC GLASS & SIGNS, INC.	725.00					
1	I0048402	11/06/17	A-26 Chip Repair	50.00		23881	5510 10 420730	364	101000
2	I0048389	11/03/17	Unit #46 W/S	270.00		24053	2510 107 430220	363	101000
3	I0048389	11/03/17		67.50		24053	2520 108 430220	363	101000
4	I0048389	11/03/17		168.75		24053	5210 23 430550	363	101000
5	I0048389	11/03/17		168.75		24053	5310 31 430630	363	101000
129556	79676S	999999	AMERICAN EMERGENCY VEHICLES	118.53					
1	53930	10/31/17	O2 Bypass A-26	118.53		23882	5510 10 420730	364	101000
129557	79677S	1330	SCL Health - Sisters of Charity	529.75					
1	500206577	10/31/17	DUI ~ Suicidal taken to ER	529.75		23570	1000 5 420140	350	101000

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129558	79641S	1859 MLEA		350.00					
1	10904	11/06/17 Communications Basic Course		350.00		23568	1000 5 420160	380	101000
129559	79678S	999999 QUALITY MEATS OF MONTANA		39.00					
1	39648	10/27/17 Fuel Sales Promotions		39.00		750	5610 87 430300	330	101000
129560	79679S	4062 SCL HEALTH ~ Supplies		1,149.39					
1	00003923	09/30/17 FD ~ Medical Supplies		523.84		23879	5510 10 420730	222	101000
2	4316	10/31/17 FD ~ Medical Supplies		625.55		23879	5510 10 420730	222	101000
129561	79680S	4094 MT DEPT OF AG-AG SCIENCES		280.00					
1	105009-15	11/17/17 License Renewal - Mike Wade		35.00		23687	5210 22 430530	334	101000
2	105009-15	11/17/17 License Renewal - Tom Speel		35.00		23687	5210 80 430540	334	101000
3	105009-15	11/17/17		70.00		23687	5310 33 430640	334	101000
4	16569-15	11/30/17 Pesticide License ~ Brady St		70.00		23956	1000 13 460433	334	101000
5	103331-15	11/30/17 Pesticide License ~ Seth Io		70.00		23956	1000 13 460433	334	101000
129563	79635S	2450 POSTMASTER (UTILITIES)		1,011.81					
1	USPS 1117	11/29/17 November ~ Water/Sewer Post		505.90			5210 25 430510	311	101000
2	USPS 1117	11/29/17		505.91			5310 29 430610	311	101000
129564	79681S	700 CUSTER COUNTY WATER & SEWER		15,071.21					
1	CCWSD1117	11/30/17 November water and Sewer Co		15,071.21		129563	7980 211020		101000
129565	79682S	999999 ABE OR PENELOPE WINTER		29.76					
1	69328	11/30/17 Water & Sewer refund		29.76			5210 214010		101000
129566	79683S	999999 LISA FERRILL		89.88					
1	69329	11/30/17 Water & Sewer refund		89.88			5210 214010		101000
129567	79684S	999999 ERIC MORSE		100.87					
1	69330	11/30/17 Water & Sewer refund		100.87			5210 214010		101000
129568	79685S	999999 MARY ROIG		67.85					
1	69331	11/30/17 Water & Sewer refund		67.85			5210 214010		101000
129569	79686S	999999 MICHAEL WALKER		2.61					
1	69332	11/30/17 Water & Sewer refund		2.61			5210 214010		101000

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129570	79687S	999999	ERIK PATYK	100.87					
1	69333	11/30/17	Water & Sewer refund	100.87			5210 214010		101000
129571	79688S	999999	CARLY FULLER	100.87					
1	69334	11/30/17	Water & Sewer refund	100.87			5210 214010		101000
129572	79689S	4134	Fickler Oil Company, Inc.	3,047.68					
1	64032	11/19/17	PD ~ Havoline SB 5-20 55	663.40		23580	1000 5 420140	230	101000
2	64031	11/29/17	Shop ~ Barrels of Oil	953.71		24055	2510 107 430220	231	101000
3	64031	11/29/17		238.43		24055	2520 108 430220	231	101000
4	64031	11/29/17		596.07		24055	5210 23 430550	231	101000
5	64031	11/29/17		596.07		24055	5310 31 430630	231	101000
129573	79690S	1986	JACKS BODY SHOP	264.00					
1	6533	11/23/17	PD ~ Tow Acura 14-1714K	132.00*		23583	1000 5 420140	220	101000
2	6665	11/22/17	PD ~ Tow 98 Chevy 14-4815B	132.00*		23576	1000 5 420140	220	101000
129574	79691S	1120	GLADER ELECTRIC CO	1,888.91					
1	83356	11/08/17	City Hall ~ Front Lights	73.29		23970	1000 8 411230	230	101000
2	83442	11/08/17	City Hall ~ Changed Fixture	170.00		23970	1000 8 411230	360	101000
3	83425	11/14/17	Christmas Lights	163.63		23970	2440 50 430263	230	101000
4	83527	11/22/17		1,127.50		23970	2440 50 430263	360	101000
5	83449	11/18/17	Balsam ~ Changed Bulb	21.99		23970	2430 49 430263	230	101000
6	83449	11/18/17		237.50		23970	2430 49 430263	360	101000
7	83472	11/28/17	Connors Stadium ~ Remove Pole	95.00		23970	1000 13 460433	350	101000
129575	79692S	4009	PITNEY BOWES RESERVE ACCOUNT	1,000.00					
1	Refill11117	11/30/17	Refill Postage Machine 11/	1,000.00			1000 3 410500	311	101000
129576	79693S	2914	TOURISM BUSINESS IMPROVEMENT	8,679.00					
1	TBID1117	11/30/17	November ~ TBID	8,679.00		129576	7370 212500		101000
129577	-99980C	4177	Corporation for National & Comm.	375.63					
1	14SRPMT001	11/16/17	RSVP ~ Overdraw October 20	375.63		23715	2985 362023		101008
129578	79643S	4073	JOHN DEERE FINANCIAL	476.23					
1	1922040	11/19/17	Airport ~ Sweeper (Principle)	422.14		753	5610 87 490500	645	101000
2	1922040	11/19/17	Sweeper (interest)	54.09*		753	5610 87 490500	646	101000

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129579	79694S	2903 TIRE-RAMA	2,765.40					
1	1061094973	11/06/17 WTP ~ Unit #71	728.40		24051	5210 22 430530	363	101000
2	1061095537	11/21/17 Streets ~ Unit #16 & Unit	467.94		24052	2510 107 430220	363	101000
3	1061095537	11/21/17	116.98		24052	2520 108 430220	363	101000
4	1061095537	11/21/17	292.46		24052	5210 23 430550	363	101000
5	1061095537	11/21/17	292.46		24052	5310 31 430630	363	101000
6	1061095537	11/21/17	346.86		24052	2510 107 430220	363	101000
7	106195537	11/21/17	86.72		24052	2520 108 430220	363	101000
8	106195537	11/21/17	433.58		24052	1000 13 460433	363	101000
129580	79695S	2510 QUAD K SUPPLY	72.00					
1	49574	11/05/17 FD ~ Paper Towels	51.84		23884	1000 7 420460	220	101000
2	49574	11/05/17	20.16		23884	5510 10 420730	220	101000
129581	79696S	237 CPI COLLECTION PROFESSIONALS INC	34.73					
1	54600	09/29/17 Collections Fee Ambulance	34.73		129581	5510 10 420730	350	101000
129582	79697S	298 DCI CREDIT SERVICES	81.60					
1	DCI103117	10/31/17 Ambulance Collection Fee	81.60			5510 10 420730	350	101000
129583	79644S	2910 TONGUE RIVER ELECTRIC	449.07					
1	TRE11025	11/25/17 Southgate Lighting	401.84			2450 51 430263	341	101000
2	PTRE11025	11/25/17 Microwave Light Tower	47.23		23388	2850 105 420140	341	101000
129584	79698S	267 HAYNES ENTERPRISES	20,363.41					
1	2927	11/07/17 Locate Sprinklers	40.00		23958	2510 107 430220	350	101000
2	2963	11/30/17 ADA Flatwork ~ Lincoln Street	5,535.57		23967	2510 107 430235	230	101000
3	2970	11/30/17 Landscape Lincoln Water Proj	1,284.51		23967	2510 107 430220	350	101000
4	2968	11/30/17 NuVeiw Water Project	7,002.15		23967	2510 107 430233	350	101000
5	2965	11/30/17 Lincoln Project E & SW side	5,100.00		23967	5210 23 430550	234	101000
6	2972	11/30/17 Pearl & Lincoln School	1,401.18		23968	2510 107 430234	350	101000
129585	79699S	4169 EMERGENCY APPARATUS MAINT., INC.	2,884.92					
1	96904	10/30/17 E-8 NFPA Pump Test	1,064.81		23885	1000 7 420460	360	101000
2	97049	11/06/17 E-7 NFPA Pump Test	1,011.87		23885	1000 7 420460	360	101000
3	97050	11/06/17 T-19 NFPA Pump Test	808.24		23885	1000 7 420460	360	101000
129586	79700S	4112 FARMERS BROTHERS COFFEE	129.16					
1	67068377	11/29/17 Airport ~ 2 Cases of Coffee	129.16		754	5610 87 430300	220	101000

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129587	79701S	4022	MARILYNN FORMAN	350.00					
1	MF113017	11/30/17	PD ~ Monthly Cleaning	350.00		23582	1000 5 420140	350	101000
129588	79702S	721	DALES CLEANING SERVICE	600.00					
1	DCS112017	11/29/17	City Hall ~ November Cleani	600.00		23965	1000 8 411230	360	101000
129589	79703S	1286	DENNIS HIRSCH	3,696.20					
1	DHC112017	11/30/17	November Building Inspectio	3,696.20		23966	2394 18 420531	350	101000
129592	79704S	2529	RAILROAD MANAGEMENT CO III, LLC	214.01					
1	357673	09/27/17	10" Water Pipeline Crossing	214.01		24012	5210 23 430550	532	101000
129593	79705S	999999	BUCKY JOHNSON	34.16					
1	1643305265	11/04/17	NOV Cell Phone Reimburseme	17.08		24011	5210 23 430550	345	101000
2	1643305265	11/04/17		17.08		24011	5310 31 430630	345	101000
129594	79706S	2270	NORTHWEST PIPE INC	2,294.93					
1	1893554	11/06/17	Curb Stop ~	862.20		24003	5210 23 430550	230	102270
2	1893554-2	11/20/17	Curb Box ~	1,432.73		24003	5210 23 430550	235	102270
129595	79707S	4045	LAND SOLUTIONS, INC.	540.50					
1	LSNS1117	11/25/17	Planning ~ Consulting Servic	540.50		22287	1000 36 411020	350	101000
129596	79708S	1321	HOLMLUND MOBILE LOCK & KEY	161.00					
1	31955	10/31/17	New Lock ~ FWP Expansion	64.40		24054	2510 107 430220	220	101000
2	31955	10/31/17		16.10		24054	2520 108 430220	220	101000
3	31955	10/31/17		40.25		24054	5210 23 430550	220	101000
4	31955	10/31/17		40.25		24054	5310 31 430630	220	101000
129597	79709S	999999	CUSTER COUNTY WEED DISTRICT	121.04					
1	CCWD1017	10/30/17	Weed Control for Spotted Eag	121.04		23962	1000 13 460433	222	101000
129598	79645S	498	CENTURY LINK	1,965.87					
1	00824310Z	11/21/17	November ~ 911 Phone System	1,965.87		23389	2850 105 420140	345	101000
129599	79642S	4047	SAFEGUARD BUSINESS SYSTEMS	234.68					
1	032442055	10/06/17	W-2's and 1099's	78.22		23766	1000 3 410500	220	101000
2	032442055	10/06/17		78.23*		23766	5210 25 430510	220	101000
3	032442055	10/06/17		78.23*		23766	5310 29 430610	220	101000

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* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
129600	79710S	3286 WPCI		28.00					
1	S121918	10/31/17 Random Testing		28.00		23959	6040 910 430220	350	101000
129601	79711S	2560 REGAN PLUMBING & HEATING		3,413.97					
1	218-53400	11/13/17 Wibaux Park Pro Flow		303.61		23963	1000 13 460433	230	101000
2	218-53401	11/13/17 City Hall ~ Bathroom Repair		717.86		23963	1000 8 411230	230	101000
3	218-53401	11/13/17		2,392.50		23963	1000 8 411230	360	101000
129602	79712S	2221 NEWMAN TRAFFIC SIGNS		372.00					
1	TI-0316480	11/28/17 Signs		297.60		23969	2510 107 430220	242	101000
2	TI-0316480	11/28/17		74.40		23969	2520 108 430220	242	101000
129603	79713S	800 DOEDEN CONSTRUCTION		4,988.77					
		Invoices would not scan. Kept jamming scanners.							
1	79333	11/09/17 3/4" Top Surf 79333-79370		4,988.77		23964	2520 108 430233	350	101000
129604	-99979C	278 TITAN MACHINERY		2,496.47					
1	10238997	10/19/17 Unit #43 & #44		1,997.18		24057	2510 107 430220	363	101000
2	10238997	10/19/17		499.29		24057	2520 108 430220	363	101000
129615	79714S	975 FIREMANS FUND		1,530.00					
1	FF112017	11/29/17 FD~ Clothing Allotment		1,530.00		23886	1000 7 420460	211	101000
129624	79715S	331 MONTANA LAW ENFORCEMENT TESTING		16.00					
1	MLFTC1117	11/30/17 Annual Membership		16.00		23588	1000 5 420140	334	101000
129625	79716S	273 BALCO UNIFORM CO.		3,609.00					
1	47431	10/09/17 PD ~ Razor Armour Express		3,400.00*		23585	1000 5 420140	220	101000
2	47166	10/06/17 PD ~ Outer Vest		175.00		23585	1000 5 420140	226	101000
3	47166	10/06/17 PD ~ Double Side Arm Pouch		24.00		23585	1000 5 420140	226	101000
4	47166	10/06/17 Shipping		10.00*		23585	1000 5 420140	220	101000
129626	79717S	3039 UTILITIES UNDERGROUND LOCATION		97.34					
1	7115086	11/30/17 November ~ Locates		48.67		24014	5210 23 430550	350	101000
2	7115086	11/30/17		48.67		24014	5310 31 430630	350	101000
129627	79718S	999999 THOMPSON PIPE GROUP PRESSURE		2,021.92					
1	70000701	11/08/17 Field Representitive Jobsite		2,021.92		23534	5210 23 430550	350	101000

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* Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
129628	79719S	4130	IBS, Inc.	1,212.97					
1	653833-0	09/13/17	Line Fuse Holders & Cases	485.19		24056	2510 107 430220	363	101000
2	653833-1	09/15/17	Eco Hand Scrub	121.28		24056	2520 108 430220	363	101000
3	656258-1	10/13/17	Hydro Link	303.25		24056	5210 23 430550	363	101000
4	658497-1	11/10/17	Gloves	303.25		24056	5310 31 430630	363	101000
129629	79720S	2831	MILES CITY STAR PUBLISHING	528.00					
1	191418	10/06/17	City Shop ~ Janitorial Notice	132.00		23960	6040 910 430220	220	101000
2	191661	10/31/17	Ordinance 1316	44.00		23765	1000 3 410500	220	101000
3	191661	10/31/17		44.00*		23765	5210 25 430510	220	101000
4	191661	10/31/17		44.00*		23765	5310 29 430610	220	101000
5	191282	10/02/17	Flood ~ 1016 N. 1st	90.00		22974	1000 201 431200	331	101000
6	191678	10/16/17	Flood ~ 615 Hubble	84.00		22974	1000 201 431200	331	101000
7	191867	10/24/17	Flood ~ 619 N. Lake	90.00		22974	1000 201 431200	331	101000
129630	79721S	1407	KADRMAS LEE & JACKSON INC	13,154.38					
1	10093368	11/30/17	GIS Data Maintenance	446.95		23392	2850 105 420140	350	101000
2	10092829	11/13/17	HTRW	2,700.50		22975	1000 201 431200	350	101000
3	10092830	11/13/17	Interior Drainage	788.45		22795	1000 201 431200	350	101000
4	10092831	11/13/17	Program Management	5,835.99		22795	1000 201 431200	350	101000
5	10092832	11/13/17	Government Realations	3,382.49		22795	1000 201 431200	350	101000
129634	79722S	1142	GUMDROP BOOKS-	603.93					
1	Q40748	11/07/17	Childrens Books ~ November	603.93		24660	2220 16 460100	382	101000
# of Claims				99	Total:	379,223.96			
Total Electronic Claims				5,904.10	Total Non-Electronic Claims	373319.86			