

# AGENDA

Regular Council Meeting  
City Council Chambers

September 10, 2013  
7:00 p.m.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL

1. APPROVAL OF COUNCIL MINUTES/COMMITTEE MINUTES

- |    |                          |           |
|----|--------------------------|-----------|
| a. | City Council             | 8/27/2013 |
| b. | Public Service Committee | 8/14/2013 |
| c. | Finance Committee        | 8/26/2013 |
| d. | Public Safety Committee  | 8/29/2013 |
| e. | Flood Control Committee  | 9/03/2013 |

2. SCHEDULE MEETINGS REQUEST OF CITIZENS & PUBLIC COMMENT

3. APPOINTMENTS

4. PROCLAMATIONS

5. STAFF REPORTS

6. CITY COUNCIL COMMENTS

7. MAYOR COMMENTS

8. COMMITTEE RECOMMENDATIONS

*Public Services Committee: 8/14/13*

- a. Recommendation to allow Milestown Community Improvement Inc. to make Improvements & Install a Frisbee Golf Course at Milwaukee Park
- b. CTEP Project Recommendations
- c. Recommendation to Revise Zoning Ordinance Sec. 24-18 Regarding Maximum Height of Fences and Hedges and Projecting Tree Branches or Shrubbery

*Public Safety Committee: 8/29/13*

- a. Recommendation to Revise City Code Section 16-46 Regarding Restricting the Open Carry of Firearms in Public by Children
- b. Recommendation to Revise City Code Section 16-45 to add Rifles and Shotguns to the List of Weapons which may not be Carried in the Parks
- c. Recommendation to Erect "SLOW - Children at Play" Signs on Wells Street

9. PUBLIC HEARINGS

10. BID AWARD

11. **BID OPENING**

12. **OLD BUSINESS**

13. **NEW BUSINESS**

a. Approve August Claims

b. **RESOLUTION 3635:** A Resolution Adopting A Program For Public Information

**ADJOURNMENT**

Public comment on any public matter that is not on the agenda of this meeting can be presented under ARequest of Citizens@ provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The City Council cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for public comment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings.

## REGULAR COUNCIL MEETING

August 27, 2013

7:00 p.m.

### CALL TO ORDER

The Regular Council meeting was held Tuesday, August 27, 2013, in the City Council Chambers at City Hall, 17 S. 8<sup>th</sup> Street, Miles City, Montana. Mayor C. A. Grenz called the meeting to order. Council Members present were Mark Ahner, Dwayne Andrews, Roxanna Brush, Sue Galbraith, John Hollowell, Jerry Partridge, John Uden and Bill Melnik.

Also present were City Attorney Dan Rice, Fire Chief Dale Berg, Flood Plain Administrator Samantha Malenovsky, Public Utilities Director Al Kelm, Police Chief Doug Colombik, Public Works Director Scott Gray, City Clerk Lorrie Pearce, Grant Administrator Dawn Colton, Animal Control Officer Brian Certain, Payroll/HR Officer Billie Burkhalter, Dispatch Director Heather Roos, Utility Billing Clerk Patti Bishop, Library Director Sonja Woods, Library Employee Hannah Nash, Police Department Secretary Karen Hathaway, Deputy City Court Clerk Gail Krezelak, Utility Billing Assistant Linda McDowell, City Court Clerk Sandy Percy, Historical Preservation Officer Connie Muggli, numerous police officers and Council Recorder/Deputy City Clerk Connie Watts.

### PLEDGE OF ALLEGIANCE

Mayor Grenz led the Council in the Pledge of Allegiance.

### APPROVAL OF COUNCIL & COMMITTEE MINUTES

#### **Regular Council Minutes – 8/13/2013**

\*\* *Councilperson Brush moved to approve the minutes of the Regular Council Meeting of August 13, 2013, seconded by Councilperson Melnik and passed unanimously, 8-0.*

#### **Finance Committee Meeting: 8/8/2013**

\*\* *Councilperson Ahner moved to approve the minutes of the Finance Committee Meeting of August 8, 2013. The motion was seconded by Councilperson Uden and passed unanimously, 8-0.*

## SCHEDULE MEETINGS

**Public Safety Committee:** Thursday, August 29, 2013 @ 6:00 pm

**Flood Control Committee:** Tuesday, September 3, 2013 @ 6:00 pm

## REQUEST OF CITIZENS & PUBLIC COMMENT

*Dorothy Armstrong*, real estate broker for W.A. Mitchell Agency, presented the Council with a handout regarding the dike feasibility study. In it, she noted that a home valued at \$75,000 with a Base Flood Elevation of 1 (with no basement) could be charged as much as \$1,952.50 per year for loan-required flood insurance. She encouraged the Council to initiate the study as soon as possible and not wait for “possible” grants. She also asked if any grants have been applied for and/or received.

Grant Administrator Colton responded on the grant questions. She said we have received \$5,000 from DNRC. The CDBG grants, which will be \$30,000 each from the City and the County for a total of \$60,000, and with a 3:1 match, have not yet opened up and we will apply for those as soon as they begin to receive applications. Finally, there is a potential FEMA grant of \$25,000 with a 25% match, for which we are waiting for an eligibility determination.

## APPOINTMENTS

None

## PROCLAMATIONS

None

## STAFF REPORTS

None

## CITY COUNCIL COMMENTS

### **Roxanna Brush**

- Noted an individual graduates from the **Community Service Program** tonight
- Asked the Mayor if there will be another **public hearing on the budget**. He responded that tonight will be the last opportunity for public comment before the Council votes on the budget later at this meeting.

- Mentioned the **476 signatures on the petition to retain the Animal Control Officer's full-time position**. She said that 53 signatures are from the County, which is over 11% , and they did address the library as well as animal control.
- Said the **County contributes \$38,645**, or about 15% of the City's budget, all of which is for the Library, and nothing to animal control
- **Thanked Linda Wildman** for providing budget education and recommendations to one or more councilpersons who were not able to make it to the seven scheduled budget meetings.
- **Expressed disappointment** that one or more of the councilpersons feel the council cannot work together. She encouraged them to reconsider their thoughts, as she feels they would function more efficiently as a team.
- **Asked the Mayor to schedule an intermission** prior to New Business.

#### **Sue Galbraith**

- **Responded to Councilperson Brush's comments**. She said she was one of the councilpersons unable to go to all the meetings, as she had a family wedding to attend that week. She said Ms. Wildman graciously helped her to understand the budget, as well as pointed out many corrections in the preliminary budget which needed to be made.

#### **Mark Ahner**

- Informed the Council and the public that the SRO (**School Resource Officer**) agreement between the City, County and the School District, was approved and is in effect. The SRO will begin tomorrow, August 28<sup>th</sup>.

#### **Bill Melnik**

- Said that at 3:00 tomorrow he will be in Colstrip representing the City at the **Regional Economic Development Council** meeting.

### **MAYOR COMMENTS**

- Said that he would like to correct a comment from the *Miles City Star* in which it was reported that the former mayor had not been offered health insurance. Mayor Grenz said that he had been offered insurance but said he would rather have the additional money instead. The Council did not accept that alternative.

## COMMITTEE RECOMMENDATIONS

### **Finance Committee: 8/8/13: Water/Sewer Debts to Collection**

- \*\* *Councilperson Ahner moved to approve sending the Water/Sewer Debts, in the amount of \$7,403.70, to collection. The motion was seconded by Councilperson Brush and passed unanimously, 8-0.*

## PUBLIC HEARINGS

**RESOLUTION 3621:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 204 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 204 For The Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3622:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 205 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 205 For Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3623:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 207 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 207 For Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times,

then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3624:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 165 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3625:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 167 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3626:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 171 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2012

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3627:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 172 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times,

then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3628:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 173 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3629:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 195 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3630:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 202 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3631:** A Resolution Pursuant To §2-9-212 Of The Montana Code Annotated, Authorizing A Permissive Medical Levy For FY 2013-2014 To Fund Group Health Insurance Premium Contributions By The City And Providing For Hearing Thereon

Mayor Grenz called for comments from proponents three times,



then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION 3632:** A Resolution Pursuant To §15-10-203 Of The Montana Code Annotated, Authorizing The Budgeting Of An Increased Amount Of Ad Valorem Tax Revenues In FY 2013-2014 In Excess Of The Property Tax Revenues For The Prior Fiscal Year And Providing For Hearing Thereon

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION NO. 3616:** A Resolution Approving And Adopting A Final Budget For The City Of Miles City For FY 2013-2014; Authorizing Procedure For Adjustments To Appropriations For Certain Fee Based Budgets; Authorizing Procedure For Transferring Appropriations Between Items Within The Same Fund

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**RESOLUTION NO. 3617:** A Resolution Electing To Operate Under The All-Purpose Mill Levy And Fixing The Tax Levy For The General Fund, Ambulance Fund And Airport Fund To Be Levied And Assessed On All The Taxable Property In The City Of Miles City For Fiscal Year 2013-2014

Mayor Grenz called for comments from proponents three times, then called for comments from opponents three times. Hearing none, the hearing was closed.

**Councilperson Galbraith** expressed concern that the public may not have been aware that their chance to comment on the budget was during the public hearing on Resolution 3616. **Mayor Grenz said he will allow comments** during the adoption of Resolution 3616 during New Business.

## OLD BUSINESS

**RESOLUTION 3621:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 204 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 204 For The Fiscal Year 2013-2014

*\*\* Councilperson Uden moved that Resolutions A through L be included into a consent agenda with opportunity for individual councilpersons to withdraw the ones they would wish to discuss.*

Councilperson Ahner said each resolution needs to be decided individually, as changes need to be made to each one. **Councilperson Uden then withdrew his motion.**

*\*\* Councilperson Ahner moved to adopt Resolution 3621, read by title only, and **to be amended** as follows: In the third Whereas, the last line of that paragraph should read **\$1,400,826** instead of \$1,456,826. In Section 1, the sq. ft. assessment should read **\$.030893** instead of \$.032976, and the "For Example" should read **\$216.28** instead of \$230.10. The motion was seconded by Councilperson Brush and, after brief discussion and on roll call vote, passed unanimously, 8-0.*

**RESOLUTION 3622:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 205 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 205 For Fiscal Year 2013-2014

*\*\* Councilperson Ahner moved to adopt Resolution 3622, read by title only, and **to be amended** as follows: In the third Whereas, the last line of that paragraph should read **\$430,621** instead of \$292,983. In Section 1, the sq. ft. assessment should read **\$.030776** instead of \$.037274, and the "For Example" should read **\$215.43** instead of 244.22. The motion was seconded by Councilperson Uden and, after brief discussion and on roll call vote, passed unanimously, 8-0.*

**RESOLUTION 3623:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 207 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 207 For Fiscal Year 2013-2014

*\*\* Councilperson Ahner moved to adopt Resolution 3623, read by title only, and **to be amended** as follows: In the third Whereas, the last line*

*of that paragraph should read \$4,878 instead of \$4,216. In Section 1, the sq. ft. assessment should read .009660 instead of \$.009999, and the "For Example" should read "approximately 7,000" square feet instead of 10,000. The motion was seconded by Councilperson Brush.*

Councilperson Andrews asked why the resolution talks about the replacement of sidewalks, where the others do not. The reason was not clear; however, it was noted that this is Milestown, the new subdivision, and there may be no sidewalks there right now.

*\* On roll call vote, the motion passed unanimously, 8-0.*

**RESOLUTION 3624:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 165 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

*\*\* Councilperson Ahner moved to adopt Resolution 3624, read by title only, and to be amended as follows: In the second Whereas, the last line of that paragraph should read \$158,000 instead of \$149,555. In Section 1, the sq. ft. assessment should read \$ .004976 instead of \$.005727. The motion was seconded by Councilperson Melnik and, on roll call vote, passed unanimously, 8-0.*

**RESOLUTION 3625:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 167 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

*\*\* Councilperson Ahner moved to adopt Resolution 3625, read by title only, and to be amended as follows: In the second Whereas, the last line of that paragraph should read \$29,900 instead of \$27,236. In Section 1, the sq. ft. assessment should read \$ .010957 instead of \$.010916. The motion was seconded by Councilperson Uden and, on roll call vote, passed unanimously, 8-0.*

**RESOLUTION 3626:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 171 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And

Directing Payment Therefore, For The Fiscal Year 2013-2012

\*\* *Councilperson Ahner moved to adopt Resolution 3626, read by title only, and to be amended as follows: In the second Whereas, the last line of that paragraph should read \$3,200 instead of \$2,605. In Section 1, the sq. ft. assessment should read \$ .003285 instead of \$.003217. The motion was seconded by Councilperson Brush and, on roll call vote, passed unanimously, 8-0.*

**RESOLUTION 3627:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 172 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

\*\* *Councilperson Ahner moved to adopt Resolution 3627, read by title only, and to be amended as follows: In the second Whereas, the last line of that paragraph should read \$21,400 instead of \$13,315. In Section 1, the sq. ft. assessment should read \$ .011009 instead of \$.011770. The motion was seconded by Councilperson Galbraith.*

Councilperson Ahner explained that this Lighting District is in the business district and includes the alleys on either side of Main Street. The Public Works director intends to replace the lights in those alleys. The project was slated for last fiscal year and, because of time constraints, was not able to get done. Since there was a large cash carryover, only a 10% reserve will be required, which is why the assessment is reduced. *On roll call vote, the motion passed unanimously, 8-0.*

**RESOLUTION 3628:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 173 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

\*\* *Councilperson Ahner moved to adopt Resolution 3628, read by title only, and to be amended as follows: In the second Whereas, the last line of that paragraph should read \$1,410 instead of \$794. In Section 1, the sq. ft. assessment should read \$ .001819 instead of \$.003597. The motion was seconded by Councilperson Brush and, on roll call vote, passed unanimously, 8-0.*

**RESOLUTION 3629:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 195 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

\*\* *Councilperson Ahner moved to adopt Resolution 3629, read by title only, and to be amended as follows: In the second Whereas, the last line of that paragraph should read \$6,000 instead of \$6,114. In Section 1, the sq. ft. assessment should read \$ .008321 instead of \$.006475. The motion was seconded by Councilperson Uden and, on roll call vote, passed unanimously, 8-0.*

**RESOLUTION 3630:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 202 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

\*\* *Councilperson Ahner moved to adopt Resolution 3630, read by title only, and to be amended as follows: In the second Whereas, the last line of that paragraph should read \$7,850 instead of \$7,614. In Section 1, the sq. ft. assessment should read \$ .008903 instead of \$.008805. The motion was seconded by Councilperson Melnik and, on roll call vote, passed unanimously, 8-0.*

**RESOLUTION 3631:** A Resolution Pursuant To §2-9-212 Of The Montana Code Annotated, Authorizing A Permissive Medical Levy For FY 2013-2014 To Fund Group Health Insurance Premium Contributions By The City And Providing For Hearing Thereon

\*\* *Councilperson Brush moved to adopt Resolution 3631, read by title only, and seconded by Councilperson Melnik.*

Councilperson Ahner explained that, because of I-105 that was passed in the State of Montana some years ago, property taxes cannot be increased. The legislature, however, allows local governments to levy for the increase in group health insurance premiums at an amount over a set base contribution. The Council is allowed to levy 20.41 mills this year, which would generate \$145,053 for the general fund. The Council can levy all, part or none of the 20.41 mills.

Councilperson Brush recommending levying the entire 20.41 mills, as the Affordable Care Act, which may go into effect in January, will require the City to provide health insurance to any employee working over 30 hours per week.

\* *On roll call vote, the motion passed unanimously, 8-0.*

**RESOLUTION 3632:** A Resolution Pursuant To §15-10-203 Of The Montana Code Annotated, Authorizing The Budgeting Of An Increased Amount Of Ad Valorem Tax Revenues In FY 2013-2014 In Excess Of The Property Tax Revenues For The Prior Fiscal Year And Providing For Hearing Thereon

\*\* *Councilperson Uden moved to adopt Resolution 3632, read by title only, and seconded by Councilperson Galbraith.*

Councilperson Ahner explained this is an inflationary increase in property taxes that is provided by the legislature. The inflationary factor this year is 1.03%.

\*\* *On roll call vote, the motion passed unanimously, 8-1.*

### **BID AWARDS**

None

### **BID OPENING**

None

\*\* *Councilperson Brush then moved for a 15 minute recess. The motion was seconded by Councilperson Uden and passed unanimously, 8-0.*

The Council took a 15 minute recess from 8:00 p.m. to 8:15 p.m.

### **NEW BUSINESS**

**RESOLUTION NO. 3634:** A Resolution Authorizing The Removal Of All Handicapped Parking Signs Located Along The North Half Of The East Side Of North 11th Street Between Pleasant And Main Street.

\*\* *Councilperson Galbraith moved to adopt Resolution 3634, read by title only and seconded by Councilperson Hollowell. After brief discussion*

*and on roll call vote, the motion passed by unanimous consent, 8-0.*  
**Resolution 3634 was adopted.**

**RESOLUTION 3616: A RESOLUTION APPROVING AND ADOPTING A Final Budget For The City Of Miles City For FY 2013-2014; Authorizing Procedure For Adjustments To Appropriations For Certain Fee Based Budgets; Authorizing Procedure For Transferring Appropriations Between Items Within The Same Fund**

**Public Discussion on Adopting the Final Budget for FY 13-14**

Mayor Grenz announced that public discussion on Resolution 3616 will be had prior to the Council's discussion. Each member of the public will be allowed to speak for two minutes and only once.

*Mary Partridge, 1716 Pearl*, who is a certified public accountant, asked for clarification that this budget can be changed by any councilperson by an amendment to any part of the budget, and the amendment is not required to be in writing. She was assured this was correct.

She asserted that the cash reserve of \$850,000, after June 30 and before the new budget is adopted, is "free" money, and can be used to balance the new budget.

*Jean Lindley, 2719 Main*, requested the Animal Control Officer position remain a full-time position. She said the public's desire to keep the position as it is was the reason for the large number of people attending this meeting .

*Janet Young, 186 Ottoy Road*, also spoke in favor of the full-time ACO position, stating the animal problems are much too great to be handled by a half-time position.

*Allison Campbell, 914 S. Lake*, spoke in favor of the full-time ACO position. She stated that the police officers are not trained and do not have the rabies inoculations.

*Gail Krezelak, 3425 Stower*, felt the officers on call will not be able to adequately handle their regular calls and those of an off-duty part-time ACO also.

*Dr. Williams, of Holy Rosary Health Care*, was concerned about the removal of rattlesnakes, as the hospital does not have adequate supplies of anti-venom to deal with more than one incident.

*Bruce Silva*, who had been the ACO previously, also spoke in favor of a full-time ACO, stressing that the police officers are not trained, nor do they have time to respond to animal calls and their own calls.

*Police Chief Doug Colombik* concurred that he has no money in his budget to train police officers or to provide them with rabies inoculations.

Many others spoke in favor of retaining the Animal Control Officer at full time, and felt it was wrong to cut him back when he has less than four years until retirement and would lose his retirement, as well as his insurance benefits.

Several people also spoke in favor of keeping the Library fully funded, as well as retaining the Police Department's part-time secretary.

*Linda Wildman, former Deputy City Clerk for the City of Miles City*, said that, not only does the preliminary budget cut back the ACO and eliminate the Police Department secretary, it also eliminates the City Planner position, a half-time Finance Clerk position, and the Grant Writer. She encouraged Council members to present amendments to this budget to fund these positions.

*Joe Whalen, former Mayor of the City of Miles City*, encouraged the Council members to think carefully about their decisions on the budget tonight, as he feels that the budget, as presented, represents a distinct decrease in public safety.

He questioned whether the City Council has the authorization to cut staff. **Mayor Grenz** said the City's Personnel Policy allows him to RIF employees because of low funds, and possible other reasons. Mr. Whalen felt that the directors have control of their budgets, the Council has authority to direct how much money should go to each department, and he feels there is a violation of separation of powers if the Council directs department heads to cut staff. He asked for an opinion from the City Attorney regarding the Council cutting staff by adoption of the budget. **Attorney Rice** will provide that at a later date, after he has time to conduct research.

**Councilperson Galbraith**, as a point of clarification, noted that the preliminary budget cuts a half-time finance clerk, an in-house planner, the



police secretary, the grant writer, eliminates a full-time dispatcher in favor of two part-time dispatchers, and cuts the animal control position to half-time.

**Mayor Grenz** noted that the citizens of Miles City will soon be dealing with a number of increases, including construction of a new jail, the flood study, flood insurance increases and increased sewer rates because of the construction of Phase II of the wastewater project.

**Councilperson Ahner** mentioned the ordinance passed earlier this year which restricts using cash reserves to balance the general fund.

**Councilperson Uden** spoke on behalf of the Animal Control Officer. During his years as a police officer for the City, there were times when the ACO position was eliminated. The result was always disastrous. The police officers were then inundated with animals-at-large calls.

**Councilperson Hollowell** asked about the changes proposed for the dispatch. **HR/Payroll Officer Burkhalter** was asked to respond. She noted that last year Dispatch Supervisor Roos approached the Human Resources Committee about, and received authorization, to have all full-time staffing for dispatchers. She had explained that hiring and keeping part-time dispatchers was very difficult, as most leave for full-time jobs with insurance and other benefits. In this preliminary budget, one full-time dispatcher has been eliminated and replaced with two part-time dispatchers.

**Councilperson Andrews** noted that the City is required by State law to have a balanced budget. He also said that, by implementing amendments that will be suggested by Council members, he feels all positions can be retained and the needs of the people can be met, while still balancing the general fund budget. He referred to Exhibit A, which all council members had received some days ago, as the suggested amendments he and other Council members have come up with, that he feels will accomplish that goal.

Councilperson Andrews reviewed the points in Exhibit A, saying he feels these reductions and additions result in a positive balance in the general fund, while maintaining the services that the people have said they want. He also mentioned \$46,000 that was slated to be moved into the CIP fund. As there is already \$192,000 in that fund, they felt it was not prudent, because of tight budgets this year, to move that money out of the General Fund.

#### **Budget Amendments on the Final Budget for FY 13-14**

\*\* [Item #8, Exhibit A] *Councilperson Uden moved to continue the Animal Control position full time by a budget amendment for \$32,150 in Department 1000-021-440600—111 with the funds to be derived from the cash reserves. The motion was seconded by Councilperson Brush.*

Mayor Grenz expressed concern that this action would “unbalance” the budget.

Councilperson Galbraith noted that \$46,000 had been slated in the preliminary budget to be moved from the General Fund to the Capital Improvement Fund. That transfer, however, was not made a part of the General Fund budget, so the \$46,000 is still in the General Fund, resulting in a positive balance in that fund.

\*\* After additional discussion, *Councilperson Ahner called for the question. The motion was seconded by Councilperson Brush and, on roll call vote, the motion failed 5-3, with Councilperson Galbraith, Andrews and Hollowell voting no. (A motion to end discussion requires a 2/3 majority to pass.)*

\* *Councilperson Uden’s motion then passed with a two-thirds majority, (6-2) with Councilpersons Melnik and Ahner voting no.*

\*\* [Item #1, Exhibit A] *Councilperson Andrews moved to amend the preliminary budget by deleting the Mayor’s health insurance as follows: reduce 1000-001-410200-143 by \$7,422, seconded by Councilperson Galbraith.*

Councilperson Brush noted that the mayor has already reduced his salary by \$3,000. After some discussion,

\* *On roll call vote, Councilperson Andrews’ motion resulted in a tie vote, 4-4, with Councilpersons Melnik, Uden, Ahner and Brush voting no. The Mayor broke the tie with a “yes” vote. Motion passed.*

\*\* [Item #2, Exhibit A] *Councilperson Andrews moved to amend the preliminary budget by reducing the Historic Preservation budget by \$2,000. After brief discussion the motion failed, 5-3, with Councilpersons Galbraith, Partridge and Andrews voting no.*

- \*\* [Item #3, Exhibit A] *Councilperson Andrews moved to amend the preliminary budget by reducing 1000-013-460433-111 by \$27,304, seconded by Councilperson Galbraith.*

Councilperson Andrews said that this proposal is to move two full-time employees from the Parks budget and place them into the Maintenance Districts 204 and 205 for 3 winter months, but leaving the Parks foreman in the Parks budget all 12 months. The rationale for this is that during those winter months the Parks employees are basically working on maintenance districts projects, as nothing is able to be done in the Parks in the winter, and, therefore, the maintenance districts should be paying for that instead of the General Fund.

Some councilpersons felt this would cause more taxes to be paid by the citizens who pay into the maintenance districts.

- \* *On roll call vote, the motion resulted in a tie vote, 4-4, with Councilpersons Melnik, Uden, Ahner and Brush voting no. Mayor Grenz broke the tie by voting no. **Motion failed.***

- \*\* [Item #4, Exhibit A] *Councilperson Andrews moved to amend the preliminary budget by reducing the transfer from the General Fund to the Health Fund by \$15,000. (1000-37-521000-820 to 2270-38-3000.*

Councilperson Andrews explained that the Health Fund currently has \$14,147 cash on hand as of June 30, 2013. As the previous budget was for \$30,000 last year, reducing the transfer from \$30,000 to \$15,000 would still fully fund this item.

Councilperson Ahner stated the budget for this fund is \$35,200. The contract for the City Sanitarian in the amount of \$33,000 ends in December. The additional \$2,200 was added because there are things he is qualified to do that he might charge extra for, such as subdivision reviews. He noted that we get reimbursed from the state for \$12,000 to \$15,000 per year.

- \* *On roll call vote, Councilperson Andrews' motion resulted in a tie vote, 4-4, with Councilpersons Melnik, Uden, Ahner and Brush voting no. Mayor Grenz broke the tie with a no vote. **Motion failed.***

- \*\* [Items #9-#18, Exhibit A] *Councilperson Andrews moved to amend the preliminary budget to retain the Planner/ Grant Writer position, to be funded by MD 204, MD 205, Water and Sewer, seconded by Councilperson Galbraith.*

Councilperson Ahner assumed the intent was to combine the two positions of Planner and Grant Writer. If so, a position description would be needed, and would it have to, then, go through the advertising process? Councilperson Andrews replied that half of the combined position is already filled. HR/Payroll Officer Burkhalter said this exact scenario has occurred in the City before, her position included. She said she has had several different positions combined in her position, and never had to apply for the “new” position. She asked for clarification from Attorney Rice. He said he would be very comfortable with a motion for two half-time positions, even though one person may fill both positions. He would have to do further research to determine whether the two positions could just be combined into one without a new job description and going through the hiring process.

Director Kelm noted that the Grant Writer writes grants for the Fire, Police, Water and Sewer Departments – basically for any department of the City. He said the Planner also handles all the leases and administering the grants. Mayor Grenz said he needs to have a person to send people to when a planning question arises. He has talked to the current Grant Administrator, who has agreed to accept the combined position, should the Council approve it.

Attorney Rice suggested an amendment to Councilperson Andrews’ motion to include the General Fund.

*Councilperson Andrews then amended his motion to include the General Fund, for a total of \$49,132 for the Grant Writer/Planner’s salary and roll-ups. The second was renewed by Councilperson Galbraith.*

Councilperson Ahner was concerned that transfers from enterprise funds to the General Fund would jeopardize our audit, which would, in turn, jeopardize the City’s ability to acquire grants and loans. Councilperson Galbraith said she visited with Olness and Associates, our auditors, who said they have never written up the City for the transfers into the General Fund from the enterprise funds to fund the Planning Department.

- *Councilperson Partridge called for the question, which motion died for lack of a second.*

\* *On roll call vote, Councilperson Andrews’ motion resulted in a tie vote, 4-4, with Councilpersons Melnik, Uden, Ahner and Brush voting no. Mayor Grenz broke the tie with a yes vote. **Motion passed.***

- \*\* *Councilperson Brush moved to amend the preliminary budget to increase the contribution to the Library from 1.03% to 2.0%. This will bring the Library's final budget to \$284,791, plus the \$16,000 from the CIP, for a total of \$300,791. The motion was seconded by Councilperson Uden. On roll call vote, the **motion passed** 7-1, with Councilperson Andrews voting no.*
- \*\* *[Item #5, Exhibit A] Councilperson Galbraith moved to amend the preliminary budget to reduce Department 10, Line Item 5510-10-490500-602 by \$25,318; from \$51,515 to \$26,197. This was an entry mistake in the preliminary budget. The motion was seconded by Councilperson Ahner and, on roll call vote, **passed** unanimously, 8-0.*
- \*\* *[Item #7, Exhibit A] Councilperson Galbraith moved to amend the preliminary budget to increase Department 5, Line Item 1000-005-420140-111 by \$13,345 to maintain the part-time secretary at the Police Department. After discussion and on roll call vote, the motion **passed** 6-2, with Councilpersons Ahner and Brush voting no.*

Councilperson Galbraith noted that Federal law prohibits an RSVP volunteer to hold a position that could be performed by an employee or which would cause an employee to become displaced.

- \*\* *Councilperson Ahner moved, seconded by Councilperson Uden, to amend the preliminary budget for Maintenance District 204, as follows:*

*Line 430233, roadway resurfacing, from \$798,088 to \$630,990  
 Line 430234, curb & gutter, from \$657,100 to \$142,000  
 Line 430235, storm drains, from \$130,885 to \$68,235  
 The organization total at the bottom would be \$1,400,826*

Councilperson Ahner explained that Public Utility Director Kelm and Public Works Director Gray informed him that these line items were incorrect, and needed to be changed. Councilperson Hollowell pointed out that the curb & gutter figures should be "from \$72,000 to \$142,000."

- *Councilperson then amended his motion for Line 430234 to read "from 72,000 to \$142,000" and Councilperson Uden renewed his second.*

Councilperson Ahner noted that these changes would conform to Resolution 3621 that was just passed.

\* After brief discussion, the motion **passed** unanimously, 8-0

\*\* *Councilperson Ahner moved to amend the preliminary budget for Maintenance District 205 to reduce Line 430233, roadway resurfacing, from \$59,300 to \$12,400, for a total organization total at the bottom to \$430,621. This would be Resolution 3622 passed earlier at this meeting. The motion was seconded by Councilperson Galbraith.*

Councilperson Ahner explained this was also a recommendation from Directors Kelm and Gray.

\* *On roll call vote, the motion **passed** unanimously, 8-0.*

\*\* *Councilperson Ahner moved to amend the non-General Fund budgets for FY13-14 in accordance with Exhibit B. The motion was seconded by Councilperson Brush.*

City Clerk Pearce explained these were mostly revenues that had inadvertently been left out of these budgets, as well as some other errors that need correcting.

\* *On roll call vote, the motion **passed** unanimously, 8-0.*

#### **Adoption of Final Budget for FY 13-14**

\*\* *Councilperson Ahner moved to adopt **Resolution 3616**, read by title only and seconded by Councilperson Melnik. On roll call vote, the motion **passed** 7-1, with Councilperson Ahner voting no. **Resolution 3616 was adopted.***

**RESOLUTION 3617:** A Resolution Electing To Operate Under The All-Purpose Mill Levy And Fixing The Tax Levy For The General Fund, Ambulance Fund And Airport Fund To Be Levied And Assessed On All The Taxable Property In The City Of Miles City For Fiscal Year 2013-2014

\*\* *Councilperson Galbraith moved to adopt Resolution 3617, read by title only and seconded by Councilperson Andrews. On roll call vote, the motion **passed** by unanimous consent. **Resolution 3617 was adopted.***

## ADJOURNMENT

**\*\*** *Councilperson Uden moved to adjourn the meeting, seconded by Councilperson Melnik and passed unanimously, 8-0.*

The meeting was adjourned at 11:15 p.m.

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**C.A. GRENZ, Mayor**

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**Lorrie Pearce**  
**City Clerk**

## **Public Services Committee Meeting August 14, 2013**

The **Public Service Committee** met Wednesday, August 14, 2013, at 6:00 pm in the City Hall council chambers. Present were Committee Chairperson Sue Galbraith and Committee Members Dwayne Andrews, John Hollowell, and Jerry Partridge. Also present were Mayor C. A. Grenz, Public Utilities Director Al Kelm, Public Works Director Scott Gray, Grant Administrator Dawn Colton and Committee Recorder/Deputy City Clerk Connie Watts.

Chairperson Galbraith called the meeting to order.

### **Milestown Community Improvement Inc. – Seeking Permission for Improvements and Installation of Frisbee Golf Course at Milwaukee Park**

Brandon Janshen and John Goff of Milestown Community Improvement, Inc., presented a proposal to the Committee to establish a nine-hole Frisbee golf (olf) course in Milwaukee Park. The group's original proposal had been for a Folf course in Riverside Park. However, after meeting with this Committee in June, it was decided that Riverside Park is too busy to accommodate the course. A suggestion had been made to explore Milwaukee Park for the project.

Mr. Goff and Mr. Janshen took the alternative proposal back to their group who, after visiting Milwaukee Park, became enthusiastic with the idea. The group then organized a clean-up, and the City removed a lot of branches and tree limbs. Committee Member Andrews commented that the park looks very good. Public Utilities Director Kelm concurred, saying it has never looked this good.

A 9-hole course has been plotted, and the Committee was provided with copies of the proposed design. The group has received a lot of community support. The group would like to reclaim the "shortcut" road currently running through the Park. They would also, as a longer-term goal, like to work with a landscaper to plant grass. There is no grass now, only weeds. The water is already there, but Mr. Goff said they would like to obtain a sponsor for a sprinkling system. Committee Member Partridge suggested Transco, as that company had expressed a possible interest in the Park in the past.

The area is also a designated "Brownfield" site, so obtaining grants may be possible.

Public Works Director Gray asked about the maintenance on the Park. The City has just acquired 11 additional acres it is responsible for maintaining (Bender Park Soccer Field), so the care of the Park would be an issue. Mr. Goff said many groups are anxious to work with the MCII group, including Pine Hills School, for the upkeep.



Committee Member Hollowell asked when the group expected to begin the project and when it might be finished. Mr. Goff said they cannot start until they receive approval from the City. After that it should be finished before the end of this year.

\*\* *Committee Member Partridge moved to recommend allowing Milestown Community Improvement, Inc. to do improvements in Milwaukee Park and install a "Folf" Course, seconded by Committee Member Andrews and, on roll call vote, passed unanimously, 4-0.*

**Discussion and Recommendations on CTEP Projects**

Chairperson Galbraith placed this item on the agenda because she was not sure what the Council was going to decide on the Tatro project. At the Council meeting yesterday the Council voted to proceed with the project. She then turned the floor over to Grant Administrator Colton.

Administrator Colton then said that the Council voted to continue with the Tatro Street Project, instead of delaying it for 3-5 years while waiting for the County to put in a Rural Improvement District. The CTEP balance at this time, including Custer County's balance, is \$163,677, with a \$21,965 match. This is NOT use-it-or-lose-it money. Administrator Colton's breakdown is set out below:

According to Mike Wherley, the following is a breakdown of our CTEP funds:

Total CTEP monies (City/County):	\$470,260
Minus Indirect Costs: (approx. 10%, required by CTEP)	<u>\$ 47,026</u>
	\$423,234

Total CTEP monies available for projects: \$109,837 (Total project cost of \$124,571 with match of \$14,740)

Breakdown of Accounts (minus Indirect Costs):

Account	Balance	Match	Comments
Custer Co CTEP Balance	\$ 53,840.50	\$7,225.40	This is not "use-it-or-lose-it" money as long as it stays Custer County. The County is willing to transfer these funds to the City at any time.
Miles City CTEP Must-Spend Balance	\$0	\$0	If Tatro Street project moves forward, our fund balan is not "use-it-or-lose-it" money
Miles City CTEP "Safe" Money until 9/2014	\$109,837	\$14,740	This money must be spent by Sept 2014.
	<u>\$163,677</u>	<u>\$21,965</u>	

The CTEP money is being phased out. The new MAP-21 Transportation Alternatives (TA) program is available now, applications due 9/6/13. This program is on a 2-yr cycle. The program

focuses on bike or pedestrian pathways and multi-use paths. This is a competitive process. Some planning projects that determine the need for bike/pedestrian paths is also acceptable. Projects can combine CTEP & TA funds. The local entity will no longer manage projects; DOT will handle all of those tasks with local input. Any project located in the DOT Right-of-way will not require a match, other projects require a 13.42% cash match and there is no project cost limit (award ceiling). The landscaping component of the CTEP program has been eliminated in the TA program and Historic Preservation is limited to historic transportation facilities. The West End beautification project will not be eligible.

The Tatro Street project and the SRTS project are accounted for in the numbers above. Our remaining balance of \$109,837 is NOT "use-it-or-lose-it". We have until at least Sept 30, 2014, to use this money.

**CURRENT PROJECTS:**

SRTS- \$25,000: City's CTEP contribution, match is \$3,875, project cost is \$259,903

TATRO-CTEP Share is \$360,433, City share is \$55,867, project cost (sidewalk, curb & gutter) is \$416,300

**PRIORITY PROJECTS IDENTIFIED BY THIS COMMITTEE**

-1	SRS Phase II	Tara Andrews	\$ 13,561	\$ 1,829
2	Montana Ave Sidewalks/Milwaukee RR Crossing <i>NEED CLARIFICATION</i>	Suzanne / Dwayne	\$ 95,000	\$ 12,749
3	Milwaukee Street Sidewalks	Mark Ahner	\$ 75,000	\$ 10,065
4	Wibaux Park- ADA sidewalks to Strevell	Suzanne /Kiwanis	\$ 121,005	\$ 16,239
5	Riverside Park - Phase II	Dawn Colton	\$ 100,000	\$ 13,420
6	Historic Preservation for Main Street Beautification of West End Entrance	Kathy Doeden Connie Muggli	\$ -	\$ -
		Running Total:	\$ 316,005	\$ 42,408

**ADDITIONAL WORTHY PROJECTS**

Triangle Park-Sidewalks, Curb & Gutter

Sidewalk from Pool house to Main Street

Downtown Sidewalks-side streets from 5th to 10th, between Main and Bridge

#1 Delete

- #2 Montana Crossing, then through to Ivy. On the question of wood vs. cement, the Committee decided on wood, as they can be easily replaced and are less expensive. It was mentioned that the manager of Transco at one time said the company would fix the crossing. Administrator Colton will contact him.
- #3 Delete – This is part of the Tatro Street Project.
- #4 Numbers are a rough estimate. Administrator Colton felt that we should at least connect Strevell to the Park for handicapped veterans.
- #5 The Committee felt this item should remain on the list.
- #6 This item would have to be deleted, as it would not qualify.

Mayor Grenz said he felt the 4<sup>th</sup> Street crossing by the Tongue River Bridge should be included, as there are no sidewalks on either side of that crossing. He said it is heavily used by kids walking and on bicycles going to baseball and football practices and games. Councilperson Partridge agreed, but noted that the Council had already agreed to do #4 with Kiwanis.

Administrator Colton noted that with MAP-21 Transportation Alternatives (TA) several small projects can be combined into one project, so the Fourth Street and the Montana Street Crossing to Ivy could be combined, or the Fourth Street Crossing with Phase II of the Riverside Park Project.

**Revise Zoning Ordinance Sec. 24-18: Maximum Height of Fences and Hedges; Projecting Tree Branches or Shrubbery**

Director Gray referred to the revised ordinance draft included in the packet. He said it would be mostly cleaning up the language to make it easier to understand. He stated that there have been a number of people in the last few months asking about fence encroachments and height restrictions. Committee Member Hollowell felt all these scenarios could be handled through the appeals process, which would have to go through the variance board.

It was felt one individual should be responsible for fielding these issues. Committee Member Andrews suggested Dennis Hirsch, the building inspector. Public Utilities Director Kelm, however, said this has always been dealt with by the Public Works office.

Much discussion was had regarding the height restriction *from the street level grade*. Mayor Grenz pointed out that, because of new flood plain restrictions, many people have and will be building their houses higher using dirt fill. Then the height from street grade level

will no longer be applicable, since, by following those flood regulations, the fence itself could be lower than the foundation of the house.

- \*\* *Committee Member Hollowell moved to recommend accepting the proposed Zoning Ordinance revision for Section 24-18 as provided by the Public Works Director, seconded by Committee Member Partridge and passed unanimously, 4-0.*

### **Request of Citizens**

There were no requests of citizens.

### **ADJOURNMENT**

- \*\* *Having no further business, Committee Member Partridge moved to adjourn the meeting, seconded by Committee Member Andrews and passed unanimously, 4-0.*

The meeting was adjourned at 7:20 p.m.

Respectfully Submitted:

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Susanna Galbraith, Chairperson

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Connie L. Watts, Recorder

**Sec. 24-18. - Maximum height of fences and hedges; projecting tree branches or shrubbery.**

(a) No fence, hedge or other visual obstruction exceeding three feet in height or chain link fence exceeding forty-two inches in height, as -measured from the street grade shall be constructed in any residential district or mobile home park district in the front yard. The foregoing height requirements shall also apply to any perimeter fence, hedge or other visual obstruction located within the front twenty-five feet of any lot, as measured from the property line running along the front of the lots. In all other areas, the fence, hedge or other visual obstruction may exceed six feet in height, as measured from the street grade. ~~and no fence, hedge or other visual obstruction exceeding three feet in height shall be constructed in the front or side yard if the lot is situated on a corner.~~

(b) It shall be unlawful for the owner or occupant of any premises within the city to suffer or permit any branches of any trees, bushes, shrubs or shrubbery to project over any sidewalk or street at a height less than eight feet.

## **Finance Committee Meeting August 26, 2013**

The **Finance Committee** met Monday, August 26, 2013, at 6:00 p.m. in the City Hall Conference Room. Present were Chairperson Mark Ahner and Committee Members John Uden, Roxanna Brush and Bill Melnik.

Also present were Mayor C. A. Grenz, Public Utilities Director Al Kelm, and Public Works Director Scott Gray.

### **Discussion of Lighting/Maintenance Assessment**

**RESOLUTION 3621:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 204 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 204 For The Fiscal Year 2013-2014.

Chairperson Ahner explained that the previous budget was \$2,192,000 and now is reduced to \$ 1,456,000. Public Utilities Director Kelm explained that the reduction includes: roadway resurfacing from \$798,000 to \$686,990. The Tatro Street project match for CTEP of \$56,800 was previously in 205 and should have been posted to 204. Repaving from Moorehead to Haynes Ave was included in the \$686,990. Also included in the \$686,990 is paving at South Gate and concrete replacement on 8<sup>th</sup> and Stower for the Urban Renewal Project for an amount of \$55,000. And to bring the concrete up to grade by the Olive Motel will be \$55,000-\$56,000. After a discussion on taxpayers being hit hard, the jail bond issue, the dike issue and 6 million dollars needed for the Sewer Plant Phase II, it was decided to reduce the budget by \$ 56,000. The proposed cost for a typical lot within the District is \$1,400,826, with a sq. ft. cost of .030897, for a total amount of \$216.28. An increase of \$ 4.20.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Uden and passed unanimously, 4-0.*

**RESOLUTION 3622:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 205 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 205 For Fiscal Year 2013-2014

Chairperson Ahner explained the reduction to the District of \$ 59,300 to \$12,400 was because of the Tatro Street Project initially being posted in District 204. The proposed cost for a typical lot within the District is now \$430,621 with a sq. ft. cost of .030776 for an amount of \$ 215.43. A reduction of \$45.49.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Brush and passed unanimously, 4-0.*

**RESOLUTION 3623:** A Resolution Levying And Assessing A Tax Upon All Of The Property Within Maintenance District No. 207 To Defray The Cost Of Maintaining The Improvements In The Said Maintenance District No. 207 For Fiscal Year 2013-2014

Chairperson Ahner proposed changes for a typical lot within the District of \$4,878 with a sq. ft. cost of .009660 for an amount of \$67.62. A reduction of \$ 2.57 per average lot. The approximate square footage would be changed from 10,000 to 7,000. This would make it consistent with District 204 and 205, and with the calculations used for the last couple years.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Brush and passed unanimously, 4-0.*

**RESOLUTION 3624:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 165 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

The proposed cost for a typical lot within the District is \$158,000 with a sq. ft. cost of .004976. A reduction of \$ 1.77 per average lot.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Brush and passed unanimously, 4-0.*

**RESOLUTION 3625:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 167 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

The proposed cost for a typical lot in the District is \$29,900 with a sq. ft. cost of .010957. An increase of \$ .24 per average lot.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Uden and passed unanimously, 4-0.*

**RESOLUTION 3626:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 171 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2012

Chairperson Ahner mentioned that the FY year should be changed from 2013-2012 to 2013-2014. And the proposed cost of a typical lot in the District is \$3,200 with a sq. ft. cost of .003285. An increase of .41 per average lot.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Melnik and passed unanimously, 4-0.*

**RESOLUTION 3627:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 172 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

Chairperson Ahner explained that the reason the calculated percent amount was changed, is that we have a \$ 15,000 carryover from last year, because anticipated improvements were not completed. The proposed cost of a typical lot in the District is \$21,400 with a sq. ft. cost of .011009. A decrease of \$ 4.57 per average lot.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Melnik and passed unanimously, 4-0.*

**RESOLUTION 3628:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 173 To Defray The Cost Of Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

The proposed cost of a typical lot in the District is \$1,410 with a sq. ft. cost of .001819. No change to this District.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Uden and passed unanimously, 4-0.*

**RESOLUTION 3629:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 195 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014

The proposed cost to a typical lot in the District is \$6,000 with a sq. ft. cost of .008321. An increase of \$ 2.43 per average lot.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Melnik and passed unanimously, 4-0.*

**RESOLUTION 3630:** A Resolution Levying And Assessing A Tax Upon All Property In Special Improvement Lighting District No. 202 To Defray The Cost Of Leasing, Maintenance And Electrical Current In Said Special Improvement Lighting District And Authorizing And Directing Payment Therefore, For The Fiscal Year 2013-2014



The proposed cost to a typical lot in the District is \$7,850 with a sq. ft. cost of .008903 . An increase of \$.59 per average lot.

**\*\*** *Chairperson Ahner moved to recommend approval of the resolution to the Council, seconded by Committee Member Brush and passed unanimously, 4-0.*

**RESOLUTION 3631:** A Resolution Pursuant To §2-9-212 Of The Montana Code Annotated, Authorizing A Permissive Medical Levy For FY 2013-2014 To Fund Group Health Insurance Premium Contributions By The City And Providing For Hearing Thereon

Chairperson Ahner explained the DOA spreadsheet and that the money would go to the General Fund to offset the Medical expenses for insurance. There was a brief discussion between taking Choice # 1 (the proposed levy) or Choice # 2 ( a levy of 6.72 for an amount of \$ 47,796.00). The proposed property tax levy will be 20.41 which amounts to \$ 145,053.

**\*\*** *Councilperson Bush moved to recommend approval of the resolution to the Council, seconded by Committee Member Uden and passed unanimously, 4-0.*

**RESOLUTION 3632:** A Resolution Pursuant To §15-10-203 Of The Montana Code Annotated, Authorizing The Budgeting Of An Increased Amount Of Ad Valorem Tax Revenues In FY 2013-2014 In Excess Of The Property Tax Revenues For The Prior Fiscal Year And Providing For Hearing Thereon

Chairperson Ahner explained that the estimate for Real Property tax is 1,450,000, and Personal Property tax is \$ 80,000. The proposed mill levy will be 208.70. This will be distributed, with 206.2 going to General Fund, 1.0 going to Ambulance fund, and 1.5 going to Airport fund.

**\*\*** *Councilperson Bush moved to recommend approval of the resolution to the Council, seconded by Committee Member Melnik and passed unanimously, 4-0.*

### **Request of Citizens**

Dorothy Armstrong asked if there will be a public hearing on all resolution that were gone through tonight. Ahner replied that there will be a public hearing tomorrow night at the Council meeting, before voting on them.

### **Adjournment**

Having no more business to come before the Committee,

**\*\*** *Committee Member Bush moved to adjourn the meeting, seconded by Committee Member Uden and passed unanimously, 4-0.*

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted:

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Chairperson Mark Ahner

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City Clerk Lorrie Pearce

## Public Safety Committee Meeting August 29, 2013

The Public Safety Committee met Thursday, August 29, 2013, at 6:00 pm in the City Hall Conference Room. Present were Chairperson Dwayne Andrews and Committee Members Sue Galbraith, John Hollowell and Jerry Partridge. Also present were Police Chief Doug Colombik and Committee Recorder/Deputy City Clerk Connie Watts.

Chairperson Andrews brought the meeting to order.

### **Restrict the Open Carry of Firearms in Public by Children (ages 14-17) who are not Accompanied by a Parent or Guardian. See City Code Section 16-46.**

Chairperson Andrews said that City Attorney Rice asked him to place this on the agenda, as he is concerned that the City does not have anything concerning this issue right now. After discussion,

*\*\* Committee Member Galbraith recommended that City Code Section 16-46 be amended to restrict the open carry of firearms in public by children ages 14-17 who are not accompanied by a parent or guardian. The motion was seconded by Committee Member Hollowell and, on roll call vote, passed unanimously, 4-0.*

### **Add "rifles" and "shotguns" to the list of weapons which may not be carried in the parks, etc., found in City Code Section 16-45.**

This was also an item suggested by the City Attorney. Although in favor of this suggestion, it was brought up that Spotted Eagle is a City park, and the Custer County Rod and Gun Club members regularly use shotguns in the Club's designated area. A variance for the Club was suggested, or an exception for "designated areas," which would be defined in the ordinance.

*\*\* Committee Member Galbraith moved to recommend adding "rifles and shotguns" to the list of weapons which may not be carried in the parks, etc., found in City Code Section 16-45, with the exception of designated areas which would be defined in the Ordinance – specifically the Custer County Rod and Gun Club area at Spotted Eagle. The motion was seconded by Committee Member Partridge and, on roll call vote, passed unanimously, 4-0.*

### **Wells Street Discussion: Possible Signs to Curb Speed Limit – for example, "Children at Play"**

Chairperson Andrews said that, although we are not able to put up 15 mph speed limit

signs there, he was unwilling to let the matter drop. He suggested that a "Children at Play" sign might encourage people to slow down, along with additional police patrols.

Ken Gardner, who lives on that street, agreed with Chairperson Andrews, and thought that "SLOW – Children at Play" might be a good option. Police Chief Colombik said he would also try to help with this problem by additional police presence.

\*\* *Committee Member Partridge moved to recommend placing a "SLOW – Children at Play" sign at the Wells Street location, seconded by Committee Member Galbraith. On roll call vote, the motion passed by unanimous consent, 4-0.*

### ADJOURNMENT

\*\* *Having no more business to come before the Committee, Committee Member Galbraith moved to adjourn the meeting, seconded by Committee Member Hollowell and passed unanimously, 4-0. The meeting was adjourned at 6:20 p.m.*

Respectfully Submitted:

Public Safety Committee Chairperson:

\_\_\_\_\_  
Connie L. Watts, Recorder

\_\_\_\_\_  
Chairperson Dwayne Andrews

## Flood Control Committee September 3, 2013

The **Flood Control Committee** met Tuesday, September 3, 2013, at 6:00 p.m. in the City Hall Conference Room. Present were Committee Members John Hollowell, Jerry Partridge and Susanne Galbraith. Also present were, Floodplain Administrator Sam Malenovsky, and Recorder HR/Payroll Officer Billie Burkhalter. Committee Member Dwayne Andrews was excused.

### 1. **Approval of Program of Public Information (PPI) (attached)**

Chairperson Hollowell explained to the Committee that he has had Attorney Dan Rice review the Program of Public Information (PPI) document and it meets with his approval. He also stated Committee Member Andrews reviewed it and supports it.

*\*\* Committee Member Galbraith moved to recommend to the City Council to approve the Program for Public Information (PPI) document, seconded by Committee Member Partridge.*

Administrator Malenovsky advised the Committee that she added the following language under Other Public Information Efforts: "Hold meetings with local Civic groups, as needed."

*\*\* Committee Member Galbraith moved to amend the Program of Public Information (PPI) document to insert language under Other Public Information Efforts: "Hold meetings with local Civic groups, as needed", seconded by Committee Member Partridge and motion passed unanimously, 3-0.*

*\*\* On original motion and on roll call vote, motion passed unanimously, 3-0.*

### 2. **Requests of Citizens** -None.

### 3. **Adjournment**

*\*\* Committee Member Galbraith moved to adjourn the meeting, seconded by Committee Member Partridge and passed unanimously, 3-0.*

There being no further business, the Committee adjourned at 6:15 p.m.

Respectfully Submitted,

Flood Control Committee Chairperson

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Billie D. Burkhalter, Recorder

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John Hollowell, Chairperson

# City of Miles City, Montana

## Program for Public Information (PPI)

### Background

The City of Miles City has been developing educational and outreach projects over the past few years with input and support from local volunteers and city staff, by the use of creative and innovative ideas and tools. With the floodplain situation that currently plagues the city an official outreach program was created to educate, prepare, and aid residents on flood and storm water protection.

The City of Miles City became part of the Community Rating System (CRS) in late 1990 and has worked on educating the citizens of Miles City concerning flood and storm water protection. With the new Digital Flood Insurance Rate Maps (DFIRMs) that took effect in August of 2010, approximately 79% of the town was placed in the floodplain. This caused the City to look into a more innovative way to notify and empower the citizens with knowledge on floodplain management and insurance practices. The Community Rating System proposed a new planning tool, the Program for Public Information (PPI), which will prove to be a vast benefit to the City.

The Community Rating System (CRS) is a part of the National Flood Insurance Program (NFIP). It provides reductions to flood insurance premiums in participating communities. The reductions are based on community floodplain management programs, outreach projects, and public information. To keep these flood insurance premium reductions, communities must continue to implement their programs and provide status reports to the NFIP each year.

Currently, Miles City is a CRS Class 9, which gives residents up to 5% discounts on their premiums. The City choose to develop a PPI to help achieve a lower Class rating and higher discounts to flood insurance premiums through coordinated outreach efforts by city personal, elected officials, and stakeholders within the community.

### PPI Committee

The City had been visiting with stakeholder organizations to spread awareness about this educational program. This is a group created of busy professionals and leaders of the community; the time chosen to meet was noon in the city hall conference room.

At a minimum there must be at least five stakeholders on the committee (9 max.) with an addition of at least on councilperson and a Certified Floodplain Manager (CFM). Stakeholders must make up the majority of the committee with at least 50% of the members being non-city employees or stakeholders from within the community.

Members will be appointed by soliciting the general public through advertisement and announcement of vacancies prior to term ends or as soon as reasonable when a vacancy is created by a resignation. Applicants will be reviewed and recommended by the Floodplain Administrator and all members shall be approved by the PPI Committee. Members shall be allowed to stay on the Committee until they choose to resign, the Committee may unanimously chooses to remove a member due to conduct not pursuant

to the Program for Public Information, or the Committee requests replacement of any member engaging in misconduct as defined in Appendix D, MCA 2-2-105.

The PPI Committee members include nine stakeholders, 1 CFM from the City, the City Public Works Director, and a City councilperson:

- Carol Hardesty, Hardesty Real Estate (representing Realtors)
- Dannette Cremer, WA Mitchell Agency (representing Insurance)
- Dawn Leidholt, Hardesty Real Estate (representing Realtors)
- Dolores Willson, Stockman Bank (representing Lenders)
- Krista Stubblefield, First Interstate Bank (representing Lenders)
- Lori Backes, First Interstate Bank (representing Lenders)
- Paula Kurkowski, Stockman Bank (representing Lenders)
- Robbin Makelky, Integrity Realty (representing Realtors)
- Tyler Chapmon, State Farm Insurance (representing Insurance)
- Dwayne Andrews, Councilperson (representing residents and industries)
- Samantha Malenovsky: CFM, Floodplain Administrator, Assistant to Public Works/Utilities, and CRS Coordinator
- Scott Gray: Public Works Director

The first Committee meeting lasted one hour, during the meeting the members discussed what we plan to accomplish with the PPI and what avenues need to be address within the community. The members had some great suggestions regarding the fate of Miles City with insurance and the assessment study being the main focus. Overall the committee agreed that this is a community wide problem, not a floodplain/no floodplain problem.

Since this was the first time at this, the committee agreed an aggressive campaign needs to happen and the following should be followed:

- Activities should be organized and recorded. Including meetings and all correspondence.
- Have stakeholders relieve message they receive from the public and take comments and advice from stakeholders on ways to improve the program. An annual meeting will be held to get input from members and non-members.

- Start to work with outside organizations on projects, to better improve the way information is handled and reported to the public.
- Any outreach projects done by committee members are productive and should be considered projects and be recorded.
- Use committee members, they reach the public on a daily basis. The more the members are informed and educated on flood issues the better the public will receive new information on flood issues.

This PPI document is being assembled by staff and the committee members are asked to review the plan and to e-mail their comments. After any discussion, revisions or changes the document will be submitted to the City Council for adoption.

### **Community Needs Assessment**

Miles City is located in Eastern Montana, and is primarily made up of residential structures with the majority of business being located along the two main highways that run through downtown.

Miles City has 8,410 residents since the 2010 census report. Most structures are located on basements or crawlspaces, which makes them vulnerable to flood damage from ground water, shallow flooding and drainage problems.

**Flood Hazards:** Miles City is situated with the Tongue River on the West end then running into the Yellowstone River, which runs to the north. Miles City is a fairly flat area, storm drains become inundated with water causing streets to flood for a small amount of time.

Since Miles City is a community that is majority floodplain, the committee decided to include the entire community in floodplain issues. A major flood could cause serious devastation to the City, and residents.

**Flood Insurance Data:** Flood insurance is required as a condition of Federal aid, a mortgage, or loan that is federally insured for a building, located in a high hazard A Zone. There are 414 policies in the Special Flood Hazard Area (SFHA), 224 Standard B, C & X Zone policies, and 781 Preferred Risk Policies in place as of March 31, 2013.

**Social and Economic Needs:** The City of Miles City has a variety of religions, education levels, and age ranges. Approximately 48% of the population is considered lower income. Miles City has approximately 78% of its structures in the floodplain with 5% of those structures in the floodway.

The Committee is making sure to cover all these barriers and make sure that the right message, tools, and resources will be communicated to each target audience. The committee has noticed that messages will need to be repeated and distributed in different forms, coming from different sources.

### **Target Audiences**

**Target Areas:** The PPI Committee decided on two target areas that should be reached. Projects are to be directed to all properties (residential, commercial, industrial, and public) in these two main areas:



Target Audience #1: The entire City of Miles City: With approx. 78% of the town being in the floodplain, we have realized that this is a problem the whole community faces. Even if you live outside of the floodplain, the business would be closed and work would slow down to a halt since so many structures would be affected or surrounded by the floodwaters.

Target Audience #2: Structures that were in Zone B on the 1983 map and are now Zone AE in the 2010 map: In 1983 approx. 30% of the town was in an A Zone, after adopting the 2010 DFIRMs an extra 50% of the town was included. At the time, Miles City had no floodway and Zone B was not regulated by the city.

**Other Target Audiences:** Other groups were identified by the committee as groups of people who needed special messages on flood protection (these groups may change throughout the course of the PPI Committee and extra groups may be added):

Target Audience #3: Floodway residents: These residents are extremely restricted with the regulations and have the highest chances of dealing with high velocity, deep flood waters.

Target Audience #4: Builders: Building contractors need to know the construction rules, post-disaster repair rules, and possible mitigation grants that could help their customers protect their homes from flooding.

Target Audience #5: Real estate, lending and insurance companies: These companies are key to conveying information about flood hazards and flood insurance. The Committee wants to make sure that they understand and have all the tools they need.

#### **Other Public Information Efforts**

Miles City has recently been looking at additional public outreach programs to use to help get information out in regards to floodplain management. Currently a few key public information activities that are reaching the public for information:

- Flood Awareness, gives information that covers insurance, regulations, and general questions. Once a year
- Articles in newspaper informing citizens who to contact in regards to a floodplain permit. Once a year
- Hold meetings with local Civic groups. As Needed
- Various press releases regarding numerous floodplain topics. As Needed
- Website covering several floodplain topics. Updated as needed. Yearly
- Radio announcement covering various floodplain topics. Once thus far

- Letter to real estate, lenders and insurance agents that notifies them that the city provides a map determination service. Once a year
- Letter to critical facilities that they are located within the floodplain. Once a year

### Messages and Outcomes

The following Messages and Outcomes are set as priorities for 2013-2014.

<b>Table 1: Messages and Desired Outcomes</b>		
<b>Message</b>	<b>Outcome</b>	<b>Related CRS topics</b>
1. Know your flood risk	More map inquiries	1. Know your flood hazard
2. You need flood Insurance	Increase in number of flood policies	2. Insure your property for your flood hazard
3. All construction projects must meet flood and water quality rules.	Reduce number of citations.	3. Build flood smart.
4. Know flood building requirements.	Reduce number of citations.	4. Educate contractors
5. Everyone can buy flood insurance	Increase number of flood policies in Zone X	5. Flood insurance available to everyone
6. Turn around, don't drown	Fewer people getting stuck at underpass??	6. Protecting people from flooding.
7. Only rain goes down the drain	Educate people on water quality	7. Protect water quality
8. You can protect your house from flooding	Increased number of inquiries on mitigation actions.	8. Incorporate low cost flooding protection measures and mitigation.
9. ?????		

### Projects and Initiatives

Certain projects and initiatives were chosen by the PPI Committee to be implemented during the remainder of the 2013/2014 year. The spreadsheet is located at the end of this document.

### Flood Response Preparations

The PPI Committee recommended projects that will be implemented during and after a flood. Documentation will be drafted and made ready for reproduction and disseminations after a flood warning is issued. These will be reviewed and updated every year.

## **Follow Up**

The City of Miles City will monitor the projects as they develop, along with organizations that have volunteered to help, and will report on the results. The City will record all inputs from the PPI Committee members and suggestions from other employees, elected officials, stakeholders participating in the activities, and concerned citizens. This will be available to all committee members at every meeting for consideration.

The PPI committee will meet at least twice each year to implement these projects and to review the outcomes of each project. The committee will recommend to the appropriate City offices and the stakeholders who implement projects, whether the projects should be changed or discontinued.

Once a year the staff will draft an update to the table and send it to the PPI committee for review and comments. The committee will decide whether to change, add, or approve each individual activity. All outcomes and revisions will be submitted as part of the City's annual recertification package to the CRS.

## **Adoption**

This document will become effective when it is adopted by the City Council.

09/05/13  
10:19:47

CITY OF MILES CITY  
Claim Details  
For the Accounting Period: 8/13

\* Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
122850	73115S	1721 MID RIVERS TELEPHONE CORP	3,146.45					
1	07/30/13	TELEPHONE/INTERNET/CABLE/LD	173.05*		16067	1000 6 410300	345	101000
2	08/12/13	TELEPHONE/INTERNET/CABLE/LD	287.20		16838	1000 5 420160	345	101000
4	07/30/13	TELEPHONE/INTERNET/CABLE/LD	155.25		17006	2220 16 460100	345	101000
5	07/30/13	TELEPHONE/INTERNET/CABLE/LD	165.15		17006	2220 16 460100	347	101000
6	08/12/13	TELEPHONE/INTERNET/CABLE/LD	40.05		17112	1000 14 460445	345	101000
7	07/30/13	TELEPHONE/INTERNET/CABLE/LD	124.30		16164	2985 15 450330	345	101004
12	07/30/13	TELEPHONE/INTERNET/CABLE/LD	35.14		16055	1000 1 410200	345	101000
13	07/30/13	TELEPHONE/INTERNET/CABLE/LD	56.61			1000 3 410500	345	101000
14	07/30/13	TELEPHONE/INTERNET/CABLE/LD	19.52			1000 3 410500	347	101000
15	07/30/13	TELEPHONE/INTERNET/CABLE/LD	8.78			1000 4 411100	345	101000
16	07/30/13	TELEPHONE/INTERNET/CABLE/LD	317.25			1000 5 420140	345	101000
17	07/30/13	TELEPHONE/INTERNET/CABLE/LD	65.60			1000 5 420140	347	101000
19	07/30/13	TELEPHONE/INTERNET/CABLE/LD	315.35			1000 5 420160	345	101000
20	07/30/13	TELEPHONE/INTERNET/CABLE/LD	165.98			1000 7 420460	345	101000
21	07/30/13	TELEPHONE/INTERNET/CABLE/LD	135.60			1000 7 420460	347	101000
22	07/30/13	TELEPHONE/INTERNET/CABLE/LD	8.78			1000 9 410540	345	101000
23	07/30/13	TELEPHONE/INTERNET/CABLE/LD	44.84			1000 13 460433	345	101000
24	07/30/13	TELEPHONE/INTERNET/CABLE/LD	37.60			1000 13 460433	347	101000
25	07/30/13	TELEPHONE/INTERNET/CABLE/LD	37.72			1000 21 440600	345	101000
26	07/30/13	TELEPHONE/INTERNET/CABLE/LD	81.71			1000 36 411020	345	101000
27	07/30/13	TELEPHONE/INTERNET/CABLE/LD	24.05			2394 18 420531	345	101000
28	07/30/13	TELEPHONE/INTERNET/CABLE/LD	71.62			2510 107 430220	345	101000
29	07/30/13	TELEPHONE/INTERNET/CABLE/LD	36.94			2520 108 430220	345	101000
30	07/30/13	TELEPHONE/INTERNET/CABLE/LD	80.39			5210 22 430530	345	101000
31	07/30/13	TELEPHONE/INTERNET/CABLE/LD	80.25			5210 22 430530	347	101000
32	07/30/13	TELEPHONE/INTERNET/CABLE/LD	41.10			5210 23 430550	345	101000
33	07/30/13	TELEPHONE/INTERNET/CABLE/LD	11.40			5210 23 430550	347	101000
34	07/30/13	TELEPHONE/INTERNET/CABLE/LD	51.28			5210 25 430510	345	101000
35	07/30/13	TELEPHONE/INTERNET/CABLE/LD	19.52			5210 25 430510	347	101000
36	07/30/13	TELEPHONE/INTERNET/CABLE/LD	51.26			5310 29 430610	345	101000
37	07/30/13	TELEPHONE/INTERNET/CABLE/LD	19.51			5310 29 430610	347	101000
38	07/30/13	TELEPHONE/INTERNET/CABLE/LD	41.09			5310 31 430630	345	101000
39	07/30/13	TELEPHONE/INTERNET/CABLE/LD	11.40			5310 31 430630	347	101000
40	07/30/13	TELEPHONE/INTERNET/CABLE/LD	39.13			5310 33 430640	345	101000
41	07/30/13	TELEPHONE/INTERNET/CABLE/LD	45.60			5310 33 430640	347	101000
42	07/30/13	TELEPHONE/INTERNET/CABLE/LD	113.57			5510 10 420730	345	101000
43	07/30/13	TELEPHONE/INTERNET/CABLE/LD	28.24			5510 10 420730	347	101000
44	07/30/13	TELEPHONE/INTERNET/CABLE/LD	42.22			6040 910 430220	345	101000
45	07/30/13	TELEPHONE/INTERNET/CABLE/LD	62.40			6040 910 430220	347	101000



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Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
122948	73146S 1535 LUCAS & TONN PC	106.60							
1	0813 08/31/13 WESTLAW SERVICE	100.00			1000 4 411100	350	101000		
2	0813 08/31/13 POSTAGE	6.60			1000 4 411100	311	101000		
122950	73118S 1921 Montana Municipal Interlocal	140,889.00							
1	070113 08/13/13 LIABILITY INS FOR 13/14	63,584.37			1000 3 510330	513	101000		
2	070113 08/13/13 LIABILITY INS FOR 13/14	3,621.96			2220 16 510330	513	101000		
3	070113 08/13/13 LIABILITY INS FOR 13/14	1,171.62*			2394 18 510330	513	101000		
4	070113 08/13/13 LIABILITY INS FOR 13/14	9,689.94*			2510 107 510330	513	101000		
5	070113 08/13/13 LIABILITY INS FOR 13/14	896.70			2520 108 510330	513	101000		
6	070113 08/13/13 LIABILITY INS FOR 13/14	46.27			2540 109 510330	513	101000		
7	070113 08/13/13 LIABILITY INS FOR 13/14	11,864.72*			5210 25 510330	513	101000		
8	070113 08/13/13 LIABILITY INS FOR 13/14	40,152.57*			5310 29 510330	513	101000		
9	070113 08/13/13 LIABILITY INS FOR 13/14	8,433.96			5510 10 510330	513	101000		
10	070113 08/13/13 LIABILITY INS FOR 13/14	1,426.89*			6040 910 510330	513	101000		
122951	73119S 2062 BUILDING CODES BUREAU	520.41							
1	090113 08/13/13 BLDG CODE ED FUND ASSMT	520.41		17238	2394 18 420531	540	101000		
122952	73120S 1182 DOWL HKM INC.	27,948.31							
1	15 07/02/13 STREVELL ST PROJ	9,851.78		16760	2510 107 430233	350	101000		
2	15 07/02/13 STREVELL ST PROJ	2,431.50		16760	2510 107 430235	230	101000		
3	15 07/02/13 STREVELL ST PROJ	15,665.03		16760	5210 23 430550	958	101000		
122953	73121S 2537 RDO EQUIPMENT CO	94,800.00							
1	E01379 07/31/13 EXCAVATOR	46,488.75*		17237	4060 911 430233	940	101000		
2	E01379 07/31/13 EXCAVATOR	28,986.75		17237	5210 23 430550	940	101000		
3	E01379 07/31/13 EXCAVATOR	19,324.50*		17237	5310 31 430630	940	101000		
122954	73122S 1182 DOWL HKM INC.	10,426.00							
1	16 08/02/13 STREVELL WTR LINE/STREET	3,675.17		16768	2510 107 430233	350	101000		
2	16 08/02/13 STREVELL WTR LINE/STREET	907.06		16768	2510 107 430235	230	101000		
3	16 08/02/13 STREVELL WTR LINE/STREET	5,843.77		16768	5210 23 430550	958	101000		
122955	73123S 4015 WILLIAMS BROTHERS CONSTRUCTION	391,592.03							
1	6 07/15/13 WASTEWATER INFLUENT BLDG	391,592.03*		16766	5310 33 430640	940	101000		
122956	73124S 771 DEPT OF REVENUE	3,955.48							
1	6 08/08/13 WILLIAM BROS W/H	3,955.48		16767	5210 23 430550	940	101000		

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Claim	Vendor #/Name/	Document \$/	Disc \$				Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
122957	73125S 373 MASTERCARD	20,977.91					
1	072013 08/14/13 OFFICE SUIPLIES	64.82			1000 3 410500	210	101000
2	072013 08/14/13 OFFICE SUIPLIES	309.08			1000 5 420140	210	101000
3	072013 08/14/13 SMALL ITEMS OF EQUIPMENT	293.94			1000 5 420140	214	101000
4	072013 08/14/13 OPERATING SUPP	489.50			1000 5 420140	220	101000
5	072013 08/14/13 UNIFORMS/CLOTHING	240.48			1000 5 420140	226	101000
6	072013 08/14/13 R & M SUPPLIES	641.01			1000 5 420140	230	101000
7	072013 08/14/13 POSTAGE	59.40			1000 5 420140	311	101000
8	072013 08/14/13 R & M VEHICLES	1,574.92			1000 5 420140	366	101000
9	072013 08/14/13 OFFICE SUPPLIES	178.15			1000 5 420160	210	101000
10	072013 08/14/13 TRAVEL	493.82			1000 5 420160	370	101000
11	072013 08/14/13 SM ITEMS OF EQUIP	8.62			1000 7 420460	214	101000
12	072013 08/14/13 OP EXP	401.48			1000 7 420460	220	101000
13	072013 08/14/13 R & M SUPPLIES	100.53			1000 7 420460	230	101000
14	072013 08/14/13 PHONE	100.00			1000 7 420460	345	101000
15	072013 08/14/13 BUILDING SUPPLIES	72.25			1000 7 420460	400	101000
16	072013 08/14/13 R & M SUPPLIES	30.98			1000 8 411230	230	101000
17	072013 08/14/13 SM ITEMS OF EQUIP	129.67			1000 13 460433	214	101000
18	072013 08/14/13 OP EXP	363.94			1000 13 460433	220	101000
19	072013 08/14/13 R & M SUPPLIES	576.84			1000 13 460433	230	101000
20	072013 08/14/13 CHEMICALS	41.66			1000 14 460445	222	101000
21	072013 08/14/13 R & M SUPPLIES	21.99			1000 14 460445	230	101000
22	072013 08/14/13 TRAINING	295.00			1000 14 460445	380	101000
23	072013 08/14/13 OP EXP	50.56			1000 21 440600	220	101000
24	072013 08/14/13 OFFICE SUPPLIES	39.99			1000 201 431200	210	101000
25	072013 08/14/13 MEMBERSHIPS	50.00			1000 201 431200	334	101000
26	072013 08/14/13 POSTAGE	32.17			1000 201 431200	311	101000
27	072013 08/14/13 POSTAGE	123.72			2220 16 460100	311	101000
28	072013 08/14/13 BOOKS	463.45*			1000 3 410500	382	101000
29	072013 08/14/13 POSTAGE	12.22			2394 18 420531	311	101000
30	072013 08/14/13 OFFICE SUPPLEIS	14.90			2510 107 430220	210	101000
31	072013 08/14/13 OP EXP	303.40			2510 107 430220	220	101000
32	072013 08/14/13 CLOTHING/UNIFORMS	21.44			2510 107 430220	226	101000
33	072013 08/14/13 R & M SUPPLIES	108.16			2510 107 430220	230	101000
34	072013 08/14/13 GAS/OIL	52.86			2510 107 430220	231	101000
35	072013 08/14/13 R & M VEHICLES	2,783.51			2510 107 430220	363	101000
36	072013 08/14/13 OFFICE SUPPLIES	2.38			2520 108 430220	210	101000
37	072013 08/14/13 OP EXP	75.84			2520 108 430220	220	101000
38	072013 08/14/13 R & M SUPPLIES	27.04			2520 108 430220	230	101000
39	072013 08/14/13 GAS/OIL	13.22			2520 108 430220	231	101000
40	072013 08/14/13 R & M VEHICLES	695.89			2520 108 430220	363	101000

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\* Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
41	072013 08/14/13 TRAINING	378.00			2850 105 420140	380	101000		
42	072013 08/14/13 OFFICE SUPPLIES	21.47			2985 15 450330	210	101004		
43	072013 08/14/13 OFFICE SUPPLISE	34.42			5210 22 430530	210	101000		
44	072013 08/14/13 OP EXP	92.99			5210 22 430530	220	101000		
45	072013 08/14/13 CLOTHING/UNIFORMS	15.00			5210 22 430530	226	101000		
46	072013 08/14/13 R & M SUPPLIES	527.36			5210 22 430530	230	101000		
47	072013 08/14/13 R & M VEHICLES	392.84			5210 22 430530	363	101000		
48	072013 08/14/13 OFFICE SUPPLIES	5.40			5210 23 430550	210	101000		
49	072013 08/14/13 OP EXP	2,546.52			5210 23 430550	220	101000		
50	072013 08/14/13 R & M SUPPLIES	330.39			5210 23 430550	230	101000		
51	072013 08/14/13 R & M VEHICLES	546.16			5210 23 430550	363	101000		
52	072013 08/14/13 O EXP	64.82			5210 25 430510	220	101000		
53	072013 08/14/13 OFFICE SUPPLIES	34.42			5210 80 430540	210	101000		
54	072013 08/14/13 OP EXP	77.97			5210 80 430540	220	101000		
55	072013 08/14/13 CHEMICALS	759.86			5210 80 430540	222	101000		
56	072013 08/14/13 CLOTHING/UNIFORMS	14.99			5210 80 430540	226	101000		
57	072013 08/14/13 R & M SUPPLIES	527.37			5210 80 430540	230	101000		
58	072013 08/14/13 POSTAGE	8.97			5210 80 430540	311	101000		
59	072013 08/14/13 OP EXP	64.83			5310 29 430610	220	101000		
60	072013 08/14/13 OP EXP	162.50			5310 31 430630	220	101000		
61	072013 08/14/13 R & M VEHICLES	546.16			5310 31 430630	363	101000		
62	072013 08/14/13 OFFICE SUPPLIES	18.35			5310 32 430690	210	101000		
63	072013 08/14/13 CLOTHING/UNIFORMS	15.00			5310 32 430690	226	101000		
64	072013 08/14/13 OFFICE SUPPLIES	27.54			5310 33 430640	210	101000		
65	072013 08/14/13 OP EXP	78.99			5310 33 430640	220	101000		
66	072013 08/14/13 CHEMICALS	282.20			5310 33 430640	222	101000		
67	072013 08/14/13 CLOTHING UNIFORMS	15.00			5310 33 430640	226	101000		
68	072013 08/14/13 R & M SUPPLIES	162.39			5310 33 430640	230	101000		
69	072013 08/14/13 POSTAGE	5.04			5310 33 430640	311	101000		
70	072013 08/14/13 R & M VEHICLES	118.95			5310 33 430640	363	101000		
71	072013 08/14/13 OFFICE SUPPLIES	164.66			5510 10 420730	210	101000		
72	072013 08/14/13 SM ITEMS OF EQUIP	817.15			5510 10 420730	214	101000		
73	072013 08/14/13 OP EXP	100.32			5510 10 420730	220	101000		
74	072013 08/14/13 CHEMICALS	85.36			5510 10 420730	222	101000		
75	072013 08/14/13 R & M SUPPLIS	112.66			5510 10 420730	230	101000		
76	072013 08/14/13 TELEPHONE	41.00			5510 10 420730	345	101000		
77	072013 08/14/13 OP EXP	183.51			5610 87 430300	220	101000		
78	072013 08/14/13 AVIATION FUEL	103.10			5610 87 430300	237	101000		
79	072013 08/14/13 POSTAGE	2.15			5610 87 430300	311	101000		
80	072013 08/14/13 PHONE	133.27			5610 87 430300	345	101000		



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122958	73126S	2579 ROBERT PECCIA & ASSO	781.08					
This claim is an addendum to cl #122936; \$781.08 was missed on invoice #15, (ck 73116)								
1	15	07/17/13 HEADWORKS ENG: HAYNES	390.54*			5310 33 430640	940	101000
2	15	07/17/13 HEADWORKS ENG: HAYNES	390.54*			5310 32 430690	940	101000
122959	73127S	2579 ROBERT PECCIA & ASSO	33,882.24					
1	13	05/15/13 HEADWORKS BLDG	9,309.04*		16759	5310 33 430640	940	101000
2	13	05/15/13 HAYNES LIFT STATION	24,573.20*		16759	5310 32 430690	940	101000
122960	73128S	999999 WILCOXSON'S ICE CREAM	1,008.50					
1	584709	08/20/13 ICE CREAM FAIR 2013	1,008.50		16167	2985 15 450330	220	101004
122961	73129S	1970 MONTANA DAKOTA UTILITIES	32,222.94					
1		08/22/13 GAS/ELECTRIC	399.32		16948	1000 7 420460	341	101000
2		08/22/13 GAS/ELECTRIC	12.73		16948	1000 7 420460	344	101000
3		08/22/13 GAS/ELECTRIC	604.16			1000 8 411230	341	101000
4		08/22/13 GAS/ELECTRIC	26.25			1000 8 411230	344	101000
5		08/22/13 GAS/ELECTRIC	911.75			1000 13 460433	341	101000
6		08/22/13 GAS/ELECTRIC	44.87			1000 13 460433	344	101000
7		08/22/13 GAS/ELECTRIC	302.19			1000 14 460445	341	101000
8		08/22/13 GAS/ELECTRIC	66.30			1000 21 440600	341	101000
9		08/22/13 GAS/ELECTRIC	20.07			1000 21 440600	344	101000
10		08/22/13 GAS/ELECTRIC	4,183.25			2400 46 430263	341	101000
11		08/22/13 GAS/ELECTRIC	9,237.63			2400 46 430263	533	101000
12		08/22/13 GAS/ELECTRIC	1,693.05			2420 48 430263	341	101000
14		08/22/13 GAS/ELECTRIC	667.90			2420 48 430263	533	101000
15		08/22/13 GAS/ELECTRIC	119.53			2430 49 430263	341	101000
16		08/22/13 GAS/ELECTRIC	1,038.76			2440 50 430263	341	101000
17		08/22/13 GAS/ELECTRIC	256.40			2470 72 430263	341	101000
18		08/22/13 GAS/ELECTRIC	304.12			2470 72 430263	533	101000
19		08/22/13 GAS/ELECTRIC	59.58			2480 47 430263	341	101000
20		08/22/13 GAS/ELECTRIC	88.09			2510 107 430220	341	101000
21		08/22/13 GAS/ELECTRIC	6.88			2510 107 430220	344	101000
22		08/22/13 GAS/ELECTRIC	4.32			2520 108 430220	341	101000
23		08/22/13 GAS/ELECTRIC	1.72			2520 108 430220	344	101000
24		08/22/13 GAS/ELECTRIC	5,717.90			5210 22 430530	341	101000
25		08/22/13 GAS/ELECTRIC	42.18			5210 22 430530	344	101000
26		08/22/13 GAS/ELECTRIC	10.80			5210 23 430550	341	101000
27		08/22/13 GAS/ELECTRIC	4.30			5210 23 430550	344	101000
28		08/22/13 GAS/ELECTRIC	10.80			5310 31 430630	341	101000

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29	08/22/13	GAS/ELECTRIC	4.30			5310 31 430630	344	101000
30	08/22/13	GAS/ELECTRIC	1,382.44			5310 32 430690	341	101000
31	08/22/13	GAS/ELECTRIC	79.23			5310 32 430690	344	101000
32	08/22/13	GAS/ELECTRIC	4,202.48			5310 33 430640	341	101000
33	08/22/13	GAS/ELECTRIC	301.25		16948	5510 10 420730	341	101000
34	08/22/13	GAS/ELECTRIC	10.00		16948	5510 10 420730	344	101000
35	08/22/13	GAS/ELECTRIC	373.81			6040 910 430220	341	101000
36	08/22/13	GAS/ELECTRIC	34.58			6040 910 430220	344	101000
122962	73131S 999999	MARK ANDERSON	178.84					
1	08/26/13	REIMB FOR OFFICE SUPPLIES	178.84			5610 87 430300	210	101000
122963	73132S 1407	KADRMAS LEE & JACKSON INC	3,727.72					
1	178169 08/27/13	FLOOD CONTROL ENG SERV	3,727.72*		17240	1000 201 431200	350	101000
122964	73133S 572	VERIZON WIRELESS	41.92					
1	9709453742 08/27/13	PHONE CHARGES	41.92		16681	1000 5 420140	220	101000
122965	73147S 999999	MILES CITY AREA ECONOMIC	5,000.00					
1	52120138C 08/29/13	FY 13/14 CONTRIBUTION	5,000.00*		17121	1000 2 410100	350	101000
122966	73148S 237	CPI COLLECTION PROFESSIONALS INC	43.16					
1	072013 08/29/13	WATER/SEWER COLL: 6/13	21.58			5210 25 430510	350	101000
2	072013 08/29/13	WATER/SEWER COLL: 6/13	21.58			5310 29 430610	350	101000
122967	73149S 2322	OLNESS & ASSOCIATES PC CPA'S	4,942.61					
1	6816 08/29/13	YEAR-END PREP	1,647.54		17122	1000 3 410500	320	101000
2	6816 08/29/13	YEAR-END PREP	1,647.54		17122	5210 25 430510	350	101000
3	6816 08/29/13	YEAR-END PREP	1,647.53		17122	5310 29 430610	350	101000
122968	73150S 999999	LARRY & GAIL WILKERSON	1,146.43					
1	08/29/13	OVERPAYMENT REFUND	1,146.43			5210 214010		101000
122969	73151S 999999	WES FOSTER	16.11					
1	08/29/13	REFUND DEPOSIT	16.11			5210 214010		101000
122970	73152S 999999	SARAH MITCHELL	9.88					
1	08/29/13	REFUND DEPOSIT	9.88			5210 214010		101000

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122971	73153S	979 FIREMANS COMPANY	121.00					
1	3531	08/29/13 FIRE EXTINGUISHER SERVICE	121.00		16682	1000 5 420140	220	101000
122972	73135S	999999 MIKE MILLER	565.12					
1		08/29/13 NATL FIRE ACADEMY	282.56		16949	1000 7 420460	370	101000
2		08/29/13 NATL FIRE ACADEMY	282.56		16949	5510 10 420730	370	101000
122973	73154S	4013 SOLE STONE REIMB SERVICES	3,020.38					
		INV 4397, 5360 & ONLINE						
1	5397,5360	08/29/13 AMB BILLING, SUPPLIES	2,565.38		16962	5510 10 420730	350	101000
2	5397,5360	08/29/13 AMB BILLING, SUPPLIES	210.00		16962	5510 10 420730	220	101000
3	5397,5360	08/29/13 AMB BILLING, SUPPLIES	245.00		16962	5510 10 420730	214	101000
122974	73155S	999999 GERALD PRETE	45.00					
1		08/29/13 A-24 REPAIR	45.00		16961	5510 10 420730	360	101000
122975	73156S	999999 DEFIB FUND	270.00					
		DNRC payment came in as an ACH to City account - should have been a check to Defib Fund						
1		08/31/13 DNRC PMT	270.00		17111	1000 362020		101000
122976	73157S	2529 RAILROAD MAINAGEMENT CO III, LLC	132.87					
1	296887	08/31/13 12" SEWER PIPELINE XING	132.87		16755	5310 32 430690	352	101000
122977	73158S	999999 BRANT KASSNER	299.90					
1	781122	08/31/13 1/2 OF CUSTOMER SWR BILL	299.90		16765	5310 31 430630	369	101000
122978	73159S	1330 HOLY ROSARY HEALTH CENTER	716.21					
1	073113	08/29/13 MED SUPPLIES	716.21		16960	5510 10 420730	220	101000
122979	73160S	2847 STEADMANS ACE HARDWARE	159.98					
1	84762	08/29/13 APPLIANCE REPAIR	91.19		16959	1000 7 420460	230	101000
2	84762	08/29/13 APPLIANCE REPAIR	68.79		16959	5510 10 420730	230	101000
122980	73161S	2856 DXP ENTERPRISES INC.	113.45					
1	6146553	08/29/13 SVC COMPRESSION TEST	113.45		16957	1000 7 420460	230	101000
122981	73162S	1983 MOORE MEDICAL CORP	122.90					
1	97830860	08/29/13 MEDICAL SUPPLIES	122.90		16956	5510 10 420730	222	101000

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122982	73163S	361 BILLS TRUCK SERVICE	75.00					
1	7059	08/29/13 T-19 REPAIR	75.00		16955	1000 7 420460	364	101000
122984	73164S	3229 ROLLING RUBBER	193.90					
1	44091	08/29/13 TIRE REPAIR/ALIGNMENT	113.95		16680	1000 5 420140	230	101000
2	43556	08/29/13 ALIGNMENT - A-24	79.95		16953	5510 10 420730	230	101000
122985	73165S	1321 HOLMLUND LOCK & KEY	90.00					
1	27917	08/29/13 REPAIR DOOR LOCK	90.00		16679	1000 5 420140	350	101000
122986	73166S	268 MILES CITY SANITATION INC.	43.00					
1	38103493	08/29/13 PD GARBAGE SERVICES	43.00		16678	1000 5 420140	346	101000
122987	73167S	1527 LN CURTIS & SONS	473.61					
1	3136322-00	08/29/13 ANODE RPLCMT T-23	410.52		16952	1000 7 420460	364	101000
2	3136322-00	08/29/13 PPE	63.09		16952	1000 7 420460	226	101000
122988	73168S	1571 MACS FRONTIERLAND	196.23					
1	142509	08/29/13 275 MAINTENANCE	77.96		16950	1000 7 420460	231	101000
2	142600	08/29/13 A-20 LUBE & OIL	118.27		16950	5510 10 420730	231	101000
122989	73169S	1286 DENNIS HIRSCH	25,234.25					
1	08/29/13	AUGUST PERMITS	25,234.25		17246	2394 18 420531	350	101000
122990	73170S	4039 SCOTT GRAY	82.87					
1	081813	08/29/13 CELL PHONE REIMBURSEMENT	49.72		17247	2510 107 430220	345	101000
2	081813	08/29/13 CELL PHONE REIMBURSEMENT	33.15		17247	2520 108 430220	345	101000
122991	73171S	498 CENTURY LINK	108.60					
1	1062321524	08/29/13 TELEPHONE SERV ICE	108.60			2935 11 460461	345	101000
122992	73172S	4020 SCHIEFFERT PROPERTIES	300.00					
1	092013	08/29/13 RENT FOR SEPTEMBER	300.00			2935 11 460461	531	101000
122993	73173S	902 ENERGY LABORATORIES INC	1,266.00					
1	VARIOUS	08/29/13 LAB TESTING	1,089.00		16484	5210 80 430540	352	101000
2	VARIOUS	08/29/13 LAB TESTING	177.00		16484	5310 33 430640	352	101000

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122994	73174S 999999 SAM WINKLEY	150.00							
1	081213 08/30/13 REIMB FOR STEEL TOED BOOTS	45.00		16486	5210 22 430530	226		101000	
2	081213 08/30/13 REIMB FOR STEEL TOED BOOTS	45.00		16486	5210 80 430540	226		101000	
3	081213 08/30/13 REIMB FOR STEEL TOED BOOTS	24.00		16486	5310 32 430690	226		101000	
4	081213 08/30/13 REIMB FOR STEEL TOED BOOTS	36.00		16486	5310 33 430640	226		101000	
122995	73175S 353 BIG SKY ELEVATOR SERVICE LLC	249.00							
1	1668 08/30/13 ANNUAL MAINTENANCE	124.50*		16489	5210 22 430530	360		101000	
2	1668 08/30/13 ANNUAL MAINTENANCE	124.50		16489	5210 80 430540	360		101000	
122996	73176S 790 DPC INDUSTRIES	1,445.85							
1	727000221- 08/30/13 CHLORINE	1,376.85		16489	5210 80 430540	222		101000	
2	DE72000143 08/30/13 DEMURRAGE	69.00		16489	5210 80 430540	222		101000	
122997	73177S 2170 NALCO CHEMICAL CO	350.70							
1	97700131 08/30/13 TITRATION CHEMICALS	350.70		16487	5210 80 430540	222		101000	
122998	73178S 1896 HAWKINS, INC	668.50							
1	3500617 08/30/13 FLOURIDE	668.50		16485	5210 80 430540	222		101000	
122999	73179S 291 ECOLAB PEST ELIMINATION DIVISION	62.00							
1	9708113 08/30/13 PEST CONTROL	62.00		16374	5610 87 430300	230		101000	
123000	73180S 999999 BETTY VAIL	45.20							
1	08/30/13 FAIR TRAVEL	45.20		16169	2985 15 450330	370		101004	
123001	73181S 999999 PACIFIC CLUSTER LEARNING COMM	75.00							
1	102113 08/30/13 CONF REGISTRATION:10/21-23	75.00		16168	2985 15 450300	370		101000	
123002	73182S 4012 HEATHER ROOS	60.00							
1	1624163 08/30/13 SUPERVISOR CELL PHONE	60.00		16168	2850 105 420140	345		101000	
16840									
123003	73183S 520 CITY OF MILES CITY	24.00							
1	072413 08/30/13 BUILDING PERMIT:SEC WALL	24.00		16064	1000 6 410300	220		101000	
123004	73184S 2560 REGAN PLUMBING & HEATING	91.48							
1	21342413 08/30/13 UPSTAIRS B ATHROOM	91.48		17245	1000 8 411230	360		101000	

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123005	73185S	910 EVERGREEN LANDSCAPING	179.55					
1	2350,59,92	08/30/13 SUPPLIES	179.55		17243	1000 13 460433	230	101000
123006	73186S	869 EAST MONT COMMUNICATIONS	22.00					
1	26622	08/30/13 EXCAVATOR #56	17.60		17242	2510 107 430220	230	101000
2	26622	08/30/13 EXCAVATOR #56	4.40		17242	2520 108 430220	230	101000
123007	73187S	286 STANLEY CHIROPRACTIC OFFICE	70.00					
1	HIL10062	08/30/13 CDL PHYSICAL	70.00		17241	1000 13 460433	220	101000
123008	73188S	4003 SHI INTERNATIONAL CORP	329.85					
1	B01205851	08/30/13 COMPUTER-GRAY	263.88		17239	2510 107 430220	214	101000
2	B01205851	08/30/13 COMPUTER-GRAY	65.97		17239	2520 108 430220	214	101000
123009	73189S	52 ABC GLASS INC	215.00					
1	10036501	08/30/13 WINDSHIELD	172.00		17303	2510 107 430220	363	101000
2	10036501	08/30/13 WINDSHIELD	43.00		17303	2520 108 430220	363	101000
123010	73190S	278 TITAN MACHINERY	420.54					
1	1654803	08/30/13 SWEEPER#43:STRNG UNT	336.43		14698	2510 107 430220	363	101000
2	1654803	08/30/13 SWEEPER#43:STRNG UNT	84.11		14698	2520 108 430220	363	101000
123011	73191S	2151 MORRISON & MAIERLE INC	1,710.00					
1	16358	08/30/13 MDT 275 SOFTWARE INSTALL	285.00		16958	1000 7 420460	350	101000
2	16273	08/30/13 MANAGED SERVICES	708.00		16839	2850 105 420140	350	101000
3	8813	08/30/13 SECRTY LICENSE 1 YR	717.00		17008	2220 16 460100	360	101000
123012	73192S	1737 MC AREA SOLID WASTE DISTRICT	20.00					
1	3795A	08/30/13 ANIMAL DISPOSAL	20.00		16677	1000 21 440600	220	101000
123013	73193S	999999 SUMNER LABORATORIES, INC	210.01					
1	99142	08/30/13 PLEXI CLEANER WNDSHLDS	210.01		16373	5610 87 430300	220	101000
123014	73194S	1424 KRUTZFELDT & JONES LLP	227.50					
1	14123	08/30/13 PROFESSIONAL SERVICES	227.50		16372	5610 87 430300	350	101000
123015	73195S	4040 FT. HARRISON - AGENT CASHIER	505.02					
1	10/11/12	08/30/13 RENT	505.02		16165	2985 15 450330	530	101004

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123016	73196S	3039 UTILITIES UNDERGROUND LOCATION	180.79					
1	3075074	08/30/13 LOCATES	90.40		16758	5210 23 430550	360	101000
2	3075074	08/30/13 LOCATES	90.39		16758	5310 31 430630	360	101000
123017	73197S	4032 NORTHERN LANDSCAPE	55.00					
1	4875	08/30/13 REPAIR SPRINKLER LINE/HYD REPL	55.00		16761	5210 23 430550	360	101000
123018	73198S	2125 MONTANA RURAL WATERS	250.00					
1	2013031162	08/30/13 ANNUAL MEMBERSHIP	125.00		16764	5210 23 430550	334	101000
2	2013031162	08/30/13 ANNUAL MEMBERSHIP	125.00		16764	5310 31 430630	334	101000
123019	73199S	4011 BIG SKY LINEN	162.50					
1	103490	RUGS-CITY HALL	66.36		17244	1000 8 411230	220	101000
	105436							
2	103491	MOPS/RUGS:SHOP	41.24		17244	6040 910 430220	220	101000
	105437							
3	103502	TOWELS/RUGS:WTP	18.52		16491	5210 80 430540	360	101000
4	103502	TOWELS/RUGS:WWTP	20.32		16491	5310 33 430640	360	101000
5	107423	FLOOR MATS	16.06		16685	1000 5 420140	360	101000
123020	73136S	2162 MONTANA SUPREME COURT	500.00					
1	fall 2013	08/30/13 2013 FALL CONFERENCE-CLERKS	500.00		16069	1000 6 410300	334	101000
123021	73136S	2162 MONTANA SUPREME COURT	300.00					
1	fall 2013	08/30/13 2013 FALL CONFERENCE-JUDGE	300.00		16068	1000 6 410300	334	101000
123022	73141S	2830 STAR PRINTING & SUPPLY	136.80					
1	ANNUAL SUB	09/03/13 ANNUAL SUBSCRIPTION	136.80*		16171	2985 15 450330	330	101004
123023	73138S	999999 MNA NONPROFIT MGMT SERIES	300.00					
1	ONLINE	09/03/13 WORKSHOP FEES	300.00		16172	2985 15 450300	370	101000
123024	73139S	2529 RAILROAD MAINAGEMENT CO III, LLC	515.00					
1	297892	09/03/13 SEWER LINE CROSSING	515.00*		16771	5310 31 430630	532	101000
123025	73139S	2529 RAILROAD MAINAGEMENT CO III, LLC	132.87					
1	297825	09/03/13 8" WTR PIPELINE CROSSING	132.87		16769	5210 23 430550	532	101000

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Claim Details  
For the Accounting Period: 8/13

Page: 13 of 16  
Report ID: AP100

\* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
123026	73137S	999999 DAWN COLTON	354.59					
1	09/03/13	TRAVEL: MEALS & LODGING	354.59		15920	1000 36 411020	370	101000
123027	73140S	999999 RUSSELL ROWLAND	585.00					
1	083013	09/03/13 TRAVEL/PER DIEM	185.00*		17013	2880 44 460100	370	101033
2	083013	09/03/13 PRESENTER FEE	400.00*		17013	2880 44 460100	350	101033
123028	73200S	4022 MARILYNN FORMAN	350.00					
1	0813	PD CLEANING	350.00		16686	1000 5 420140	350	101000
123029	73201S	288 MILES CITY AREA CHAMBER OF	57.41					
1	7123138	SEPT 2013 NEWSLETTER	57.41		16174	2985 15 450330	311	101004
123030	73202S	2579 ROBERT PECCIA & ASSO	50,366.96					
1	16	HEADWORKS CONST	50,366.96*		16775	5310 33 430640	940	101000
123031	73203S	1986 JACKS BODY SHOP	253.00					
1	3933,3868	VEHICLE TOWS	253.00		16683	1000 5 420140	220	101000
123032	73204S	999999 AMY LABREE	876.95					
		REIMBURSEMENT FOR SEWER LINE REPAIR						
1		REIMB-SWR LINE REPAIR	876.95		16773	5210 23 430550	363	101000
123033	73205S	3291 BIG SKY CARWASH	5.23					
1	8/28/13	PD CARWASH	5.23		16684	1000 5 420140	220	101000
123034	73206S	999999 MID-AMERICAN RESEARCH CHEMICAL	2,327.00					
1	504457-IN	08/23/13 ROOT CNTRL; SWR SOLVNT	438.00*		16774	2510 107 430220	222	101000
2	504457-IN	08/23/13 ROOT CNTRL; SWR SOLVNT	1,889.00		16774	5310 31 430630	222	101000
123035	73207S	800 DOEDEN CONSTRUCTION	497.25					
1	45728	08/19/13 STREET REPAIR	497.25		16772	5210 23 430550	360	101000
123036	73208S	2716 SENSUS METERING SYSTEM	1,524.60					
1	ZA14006414	08/14/13 SUPPORT	762.30		16770	5210 23 430550	360	101000
2	ZA14006414	08/14/13 SUPPORT	762.30		16770	5310 31 430630	360	101000
123037	73209S	999999 DIANE RAINY	10.00					
1		REFUND-PK RESRVN FEE	10.00		17123	1000 346020		101000



09/05/13  
10:19:48

CITY OF MILES CITY  
Claim Details  
For the Accounting Period: 8/13

Page: 14 of 16  
Report ID: AP100

\* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
123038	73210S	999999	HORTON HOUSE	116.63					
1	090713	08/30/13	LODGING-RUSSELL ROWLAND	116.63*		17012	2880 44 460100	370	101000
123039	73211S	315	STEVE PRICE CONSTRUCTION	1,943.13					
1	29457	08/14/13	DOOR/DIVIDER/CASH REG	1,943.13*		16070	1000 6 410300	360	101000
123040	73212S	2246	NCF-GRAPHIC SOLUTIONS	211.94					
1	12391	08/28/13	CLAIM CHECKS	70.65		17124	1000 3 410500	320	101000
2	12391	08/28/13	CLAIM CHECKS	70.65		17124	5210 25 430510	320	101000
3	12391	08/28/13	CLAIM CHECKS	70.64		17124	5310 29 430610	220	101000
123041	73213S	1970	MONTANA DAKOTA UTILITIES	896.37					
1			GAS/ELECTRIC	852.40		17010	2220 16 460100	341	101000
2			GAS/ELECTRIC	24.31		17010	2220 16 460100	344	101000
3			GAS/ELECTRIC	19.66		17126	5210 22 430530	341	101000

Total: 956,725.48

956,725.48

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	\$98,222.08
2220 LIBRARY	
101000 Cash - Operating	\$5,984.79
2270 Health	
101000 Cash - Operating	\$2,750.00
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	\$26,962.55
2400 LTG M D#165-(Gen City)	
101000 Cash - Operating	\$13,420.88
2420 LTG M D#167-(MilesAddn Etc)	
101000 Cash - Operating	\$2,360.95
2430 LTG M D#171-(Balsam Est)	
101000 Cash - Operating	\$119.53
2440 LTG M D#172-(Main Str)	
101000 Cash - Operating	\$1,038.76
2470 LTG M D#202-(SG-MDU&NV)	
101000 Cash - Operating	\$560.52
2480 LTG M M#173-(Milestown Estates)	
101000 Cash - Operating	\$59.58
2510 STR MAINT DIST #204	
101000 Cash - Operating	\$33,803.29
2520 STR MAINT DIST #205	
101000 Cash - Operating	\$2,614.52
2540 STR MAINT DIST#207-(MILESTOWN ESTATES)	
101000 Cash - Operating	\$46.27
2850 911 EMERGENCY	
101000 Cash - Operating	\$1,146.00
2880 LIBRARY GRANTS	
101000 Cash - Operating	\$116.63
101033 Library - Humanities Grant	\$585.00
2935 Historic Preservation	
101000 Cash - Operating	\$408.60
2985 RETIRED SENIOR VOLUNTEER PROG (RSVP)	
101000 Cash - Operating	\$544.56
101004 RSVP Non-Federal Cash Operating	\$1,898.70
4060 CAPITAL IMPROV-PUBLIC WORKS	
101000 Cash - Operating	\$46,488.75
5210 WATER UTILITY	
101000 Cash - Operating	\$89,392.57
5310 SEWER UTILITY	
101000 Cash - Operating	\$571,173.47
5510 AMBULANCE FUND	
101000 Cash - Operating	\$16,028.85
5610 AIRPORT OPERATING	
101000 Cash - Operating	\$1,577.04
6040 PUBLIC WORKS	
101000 Cash - Operating	\$1,981.14
7370 TBID	
101000 Cash - Operating	\$25,717.99
7980 CUSTER CO WATER & SEWER DISTRICT	
101000 Cash - Operating	\$11,722.46

Total: \$956,725.48

**RESOLUTION NO. 3635**

**A RESOLUTION ADOPTING A PROGRAM FOR PUBLIC INFORMATION**

*WHEREAS*, a substantial portion of the City of Miles City, Montana is located within the flood plain and flood way;

*AND WHEREAS*, a discount is applied to the flood insurance premium amounts which are paid by property owners with the City of Miles City based on the City's "Community Rating System" (CRS) score;

*AND WHEREAS*, the adoption of a Program for Public Information (PPI) which is in compliance with FEMA requirements can be used to improve the City's CRS score, upon adoption of the PPI by the City Council;

*AND WHEREAS*, the City of Miles City authorized the formation of a PPI Committee pursuant to Resolution 3618;

*AND WHEREAS*, the PPI Committee has prepared a PPI document for the consideration of the City Council, and the City Council finds the adoption of the PPI document and the implementation of the program to be in the best interests of the City of Miles City, Montana;

**NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:**

1. The City of Miles City Program for Public Information, attached hereto as Exhibit "A" and by this reference incorporated herein, is hereby approved and adopted, and the PPI Committee is hereby empowered to implement said program and to undertake the activities called for therein.

**SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, THIS 10TH DAY OF SEPTEMBER, 2013.**

\_\_\_\_\_  
C.A. Grenz, Mayor

ATTEST:

\_\_\_\_\_  
Lorrie Pearce, City Clerk

## **City of Miles City, Montana**

### **Program for Public Information (PPI)**

#### **Background**

The City of Miles City has been developing educational and outreach projects over the past few years with input and support from local volunteers and city staff, by the use of creative and innovative ideas and tools. With the floodplain situation that currently plagues the city an official outreach program was created to educate, prepare, and aid residents on flood and storm water protection.

The City of Miles City became part of the Community Rating System (CRS) in late 1990 and has worked on educating the citizens of Miles City concerning flood and storm water protection. With the new Digital Flood Insurance Rate Maps (DFIRMs) that took effect in August of 2010, approximately 79% of the town was placed in the floodplain. This caused the City to look into a more innovative way to notify and empower the citizens with knowledge on floodplain management and insurance practices. The Community Rating System proposed a new planning tool, the Program for Public Information (PPI), which will prove to be a vast benefit to the City.

The Community Rating System (CRS) is a part of the National Flood Insurance Program (NFIP). It provides reductions to flood insurance premiums in participating communities. The reductions are based on community floodplain management programs, outreach projects, and public information. To keep these flood insurance premium reductions, communities must continue to implement their programs and provide status reports to the NFIP each year.

Currently, Miles City is a CRS Class 9, which gives residents up to a 5% discount on their premiums. The City chose to develop a PPI to help achieve a lower Class rating and higher discounts to flood insurance premiums through coordinated outreach efforts by city personal, elected officials, and stakeholders within the community.

#### **PPI Committee**

The City had been visiting with stakeholder organizations to spread awareness about this educational program. This is a group created of busy professionals and leaders of the community; the time chosen to meet was noon in the City Hall conference room.

At a minimum there must be at least five stakeholders on the committee (9 max.) with an addition, of at least one councilperson and a Certified Floodplain Manager (CFM). Stakeholders must make up the majority of the committee with at least 50% of the members being non-city employees or stakeholders from within the community.

Members will be appointed by soliciting the general public through advertisement and announcement of vacancies prior to when the term ends or as soon as reasonable when a vacancy is created by a resignation. Applicants will be reviewed and recommended by the Floodplain Administrator and all members shall be approved by the PPI Committee. Members shall be allowed to stay on the Committee until they choose to resign, the Committee may unanimously chooses to remove a member due to

conduct not pursuant to the Program for Public Information, or the Committee requests replacement of any member engaging in misconduct as defined in Appendix D, MCA 2-2-105.

The PPI Committee members include nine stakeholders, 1 CFM from the City, the City Public Works Director, and a City councilperson:

- Carol Hardesty, Hardesty Real Estate (representing Realtors)
- Dannette Cremer, WA Mitchell Agency (representing Insurance)
- Dawn Leidholt, Hardesty Real Estate (representing Realtors)
- Dolores Willson, Stockman Bank (representing Lenders)
- Krista Stubblefield, First Interstate Bank (representing Lenders)
- Lori Backes, First Interstate Bank (representing Lenders)
- Paula Kurkowski, Stockman Bank (representing Lenders)
- Robbin Makelky, Integrity Realty (representing Realtors)
- Tyler Chapmon, State Farm Insurance (representing Insurance)
- Dwayne Andrews, Councilperson (representing residents and industries)
- Samantha Malenovsky: CFM, Floodplain Administrator, Assistant to Public Works/Utilities, and CRS Coordinator
- Scott Gray: Public Works Director

The first Committee meeting lasted one hour, during the meeting the members discussed what we plan to accomplish with the PPI and what avenues need to be addressed within the community. The members had some great suggestions regarding the fate of Miles City with insurance and the assessment study being the main focus. Overall the committee agreed that this is a community wide problem, not a floodplain/no floodplain problem.

Since this was the first meeting, the committee agreed an aggressive campaign needs to happen and the following should be followed:

- Activities should be organized and recorded. Including meetings and all correspondence.
- Have stakeholders relieve messages they receive from the public and take comments and advice from stakeholders on ways to improve the program. An annual meeting will be held to get input from members and non-members.

- Start to work with outside organizations on projects, to better improve the way information is handled and reported to the public.
- Any outreach projects done by committee members are productive and should be considered projects and be recorded.
- Use committee members, they reach the public on a daily basis. The more the members are informed and educated on flood issues the better the public will receive new information on flood issues.

This PPI document is being assembled by staff and the committee members are asked to review the plan and to e-mail their comments. After any discussion, revisions or changes the document will be submitted to the City Council for adoption.

### **Community Needs Assessment**

Miles City is located in Eastern Montana, and is primarily made up of residential structures with the majority of businesses being located along the two main highways that run through downtown.

Miles City has 8,410 residents since the 2010 census report. Most structures are located on basements or crawlspaces, which makes them vulnerable to flood damage from ground water, shallow flooding and drainage problems.

**Flood Hazards:** Miles City is situated with the Tongue River on the West end then running into the Yellowstone River, which runs to the north. Miles City is a fairly flat area, storm drains become inundated with water causing streets to flood for a small amount of time.

Since Miles City is a community that is mainly floodplain, the committee decided to include the entire community in floodplain issues. A major flood could cause serious devastation to the City, and residents.

**Flood Insurance Data:** Flood insurance is required as a condition of Federal aid, a mortgage, or loan that is federally insured for a building, located in a high hazard A Zone. There are 414 policies in the Special Flood Hazard Area (SFHA), 224 Standard B, C & X Zone policies, and 781 Preferred Risk Policies in place as of March 31, 2013.

**Social and Economic Needs:** The City of Miles City has a variety of religions, education levels, and age ranges. Approximately 48% of the population is considered lower income. Miles City has approximately 78% of its structures in the floodplain with 5% of those structures in the floodway.

The Committee is making sure to cover all these barriers and make sure that the right message, tools, and resources will be communicated to each target audience. The committee has noticed that messages will need to be repeated and distributed in different forms, coming from different sources.

### **Target Audiences**

**Target Areas:** The PPI Committee decided on two target areas that should be reached. Projects are to be directed to all properties (residential, commercial, industrial, and public) in these two main areas:

Target Audience #1: The entire City of Miles City: With approx. 78% of the town being in the floodplain, we have realized that this is a problem the whole community faces. Even if you live outside of the floodplain, the businesses would be closed and work would slow down to a halt since so many structures would be affected or surrounded by the floodwaters.

Target Audience #2: Structures that were in Zone B on the 1983 map and are now Zone AE in the 2010 map: In 1983 approx. 30% of the town was in an A Zone, after adopting the 2010 DFIRMs an extra 50% of the town was included. At the time, Miles City had no floodway and Zone B was not regulated by the City.

**Other Target Audiences:** Other groups were identified by the committee as groups of people who needed special messages on flood protection (these groups may change throughout the course of the PPI Committee and extra groups may be added):

Target Audience #3: Floodway residents: These residents are extremely restricted with the regulations and have the highest chances of dealing with high velocity, deep flood waters.

Target Audience #4: Builders: Building contractors need to know the construction rules, post-disaster repair rules, and possible mitigation grants that could help their customers protect their homes from flooding.

Target Audience #5: Real estate, lending and insurance companies: These companies are key to conveying information about flood hazards and flood insurance. The Committee wants to make sure that they understand and have all the tools they need.

### **Other Public Information Efforts**

Miles City has recently been looking at additional public outreach programs to use to help get information out in regards to floodplain management. Currently a few key public information activities that are reaching the public for information:

- Flood Awareness, gives information that covers insurance, regulations, and general questions. Once a year
- Articles in newspaper informing citizens who to contact in regards to a floodplain permit. Once a year
- Hold meetings with local Civic groups. As Needed
- Various press releases regarding numerous floodplain topics. As Needed
- Website covering several floodplain topics. Updated as needed. Yearly
- Radio announcement covering various floodplain topics. Once thus far



- Letter to real estate, lenders and insurance agents that notifies them that the city provides a map determination service. Once a year
- Letter to critical facilities that they are located within the floodplain. Once a year

### Messages and Outcomes

The following Messages and Outcomes are set as priorities for 2013-2014.

<b>Table 1: Messages and Desired Outcomes</b>		
<b>Message</b>	<b>Outcome</b>	<b>Related CRS topics</b>
1. Know your flood risk	More map inquiries	1. Know your flood hazard
2. You need flood Insurance	Increase in number of flood policies	2. Insure your property for your flood hazard
3. All construction projects must meet flood and water quality rules.	Reduce number of citations.	3. Build flood smart.
4. Know flood building requirements.	Reduce number of citations.	4. Educate contractors
5. Everyone can buy flood insurance	Increase number of flood policies in Zone X	5. Flood insurance available to everyone
6. Turn around, don't drown	Fewer people getting stuck at underpass??	6. Protecting people from flooding.
7. Only rain goes down the drain	Educate people on water quality	7. Protect water quality
8. You can protect your house from flooding	Increased number of inquiries on mitigation actions.	8. Incorporate low cost flooding protection measures and mitigation.
9. ?????		

### Projects and Initiatives

Certain projects and initiatives were chosen by the PPI Committee to be implemented during the remainder of the 2013/2014 year. The spreadsheet is located at the end of this document.

### Flood Response Preparations

The PPI Committee recommended projects that will be implemented during and after a flood. Documentation will be drafted and made ready for reproduction and disseminations after a flood warning is issued. These will be reviewed and updated every year.

## **Follow Up**

The City of Miles City will monitor the projects as they develop, along with organizations that have volunteered to help, and will report on the results. The City will record all inputs from the PPI Committee members and suggestions from other employees, elected officials, stakeholders participating in the activities, and concerned citizens. This will be available to all committee members at every meeting for consideration.

The PPI committee will meet at least twice each year to implement these projects and to review the outcomes of each project. The committee will recommend to the appropriate City offices and the stakeholders who implement projects, whether the projects should be changed or discontinued.

Once a year the staff will draft an update to the table and send it to the PPI committee for review and comments. The committee will decide whether to change, add, or approve each individual activity. All outcomes and revisions will be submitted as part of the City's annual recertification package to the CRS.

## **Adoption**

This document will become effective when it is adopted by the City Council.

Target Audience	Message(s) (See table 1)	Outcome	Project(s)	Assignment	Schedule	Stakeholder
Entire City of Miles City	1. Know your flood risk 6. Turn around, don't drown	See outcome on Table 1	Mailing sent to each resident	Floodplain manager & public info officer	As soon as mailings are completed and agreed on	
			Miles City Star articles	Floodplain manager & public info officer	As soon as mailings are completed and agreed on	
	2. You need flood insurance 5. Everyone can buy flood insurance	outcome on Table 1	Local Real Estate Agents post on all listing if property is located within the floodway	Real Estate Agents	ASAP	Eastern Montana Realtors Board, local banks, ????
			Brochures available at Real Estate, insurance, and Lenders offices for information regarding flood hazards.	Real Estate Agents	ASAP	Eastern Montana Realtors Board, local banks, ????
			FEMA brochures on flood insurance	Real Estate Agents	ASAP	Eastern Montana Realtors Board, local banks, ????
			Local insurance agents advise their clients of the effects of from BW12	Real Estate Agents	ASAP	Eastern Montana Realtors Board, local banks, ????
	3. All construction projects must meet flood and waste quality rules. 4. Know flood building requirements	Outcome on Table 1	Hand out on message to local civic groups and meetings, Miles City website	Floodplain manager & public info officer	As soon as staff has brochures completed	
			Permit handout	Floodplain manager & public info officer	As soon as staff has brochures completed	
			Storm drain stenciling	Public Works Department	Summer of 2014	
	7. Only rain goes down the drain		Presentation at annual outreach on protecting waterways	Floodplain manager & public info officer		

	8. You can protect your house from flooding	outcome on Table 1	Guidebook	Floodplain manager & public info officer	At displays and provided at meetings	
			Link to Floodsmart.org on website	Webmaster	Year-round as part of a regular service	
	1. Know your flood risk	See outcome on Table 1	Mailing sent to each resident	Floodplain manager & public info officer	As soon as mailings are completed and agreed on	
			<i>Miles City Star</i> articles	Floodplain manager & public info officer	As soon as mailings are completed and agreed on	
	2. You need flood insurance 5. Everyone can buy flood insurance	outcome on Table 1	Local Real Estate Agents post on all listing if property is located within the floodway	Real Estate Agents	ASAP	Eastern Montana Realtors Board, local banks, ????
			Brochures available at Real Estate, Insurance, and Lenders offices for information regarding flood hazards.	Real Estate Agents	ASAP	Eastern Montana Realtors Board, local banks, ????
			FEMA brochures on flood insurance, meetings with civic groups	Real Estate Agents	ASAP	Eastern Montana Realtors Board, local banks, ????
			Local insurance agents advise their clients of the effects of from BW12	Real Estate Agents	ASAP	Eastern Montana Realtors Board, local banks, ????
	4. Know flood building requirements	Outcome on Table 1	Hand out on message, Miles City website	Floodplain manager & public info officer	As soon as staff has brochures completed	
			Permit handout	Floodplain manager & public info officer	As soon as staff has brochures completed	
			Mailing sent to each resident	Floodplain manager & public info officer	As soon as mailings are completed and agreed on	

Structures that were in Zone B now Zone AE

1. Know your flood risk 6. Turn around, don't drown	See outcome on Table 1	<i>Miles City Star</i> articles	Floodplain manager & public info officer	As soon as mailings are completed and agreed on	
2. You need flood insurance 5. Everyone can buy flood insurance	outcome on Table 1	Local Real Estate Agents post on all listing if property is located within the floodway  Brochures available at Real Estate, Insurance, and Lenders offices for information regarding flood hazards.  FEMA brochures on flood insurance, meetings with civic groups  Local insurance agents advise their clients of the effects of from BW12	Real Estate Agents  Real Estate Agents  Real Estate Agents  Real Estate Agents	ASAP  ASAP  ASAP  ASAP	Eastern Montana Realtors Board, local banks, ????  Eastern Montana Realtors Board, local banks, ????  Eastern Montana Realtors Board, local banks, ????  Eastern Montana Realtors Board, local banks, ????
3. All construction projects must meet flood and waste quality rules. 4. Know flood building requirements	Outcome on Table 1	Hand out on message to local civic groups, Miles City website  Permit handout	Floodplain manager & public info officer	As soon as staff has brochures completed	
8. You can protect your house from flooding	outcome on Table 1	Guidebook  Link to Floodsmart.org on website	Floodplain manager & public info officer  Webmaster	As soon as staff has brochures completed At displays and provided at meetings  Year-round as part of a regular service	

Floodway Residents

Building Contractors	3. All construction projects must meet flood and waste quality rules. 4. Know flood building requirements	Outcome on Table 1	Hand out on message, Miles City website	Floodplain manager & public info officer	As soon as staff has brochures completed	
Real Estate, Lending, and Insurance Companies	2. You need flood insurance 5. Everyone can buy flood insurance	Outcome on Table 1	Permit handout  Local Real Estate Agents post on all listing if property is located within the floodway  Brochures available at Real Estate, Insurance, and Lenders offices for information regarding flood hazards.  FEMA brochures on flood insurance  Local insurance agents advise their clients of the effects of from BW12	Floodplain manager & public info officer	As soon as staff has brochures completed	Eastern Montana Realtors Board, local banks, ????  Eastern Montana Realtors Board, local banks, ????  Eastern Montana Realtors Board, local banks, ????  Eastern Montana Realtors Board, local banks, ????