

PROCEEDINGS OF CITY COUNCIL

MILES CITY, MONTANA

SPECIAL COUNCIL MEETING

May 22, 2013
7:00 p.m.

CALL TO ORDER

The Special Council meeting was held Wednesday, May 22, 2013, in the Conference Room at City Hall at 7:00 p.m. Mayor C.A Grenz called the meeting to order and led the Council in the Pledge of Allegiance.

Council Members present were Dwayne Andrews, Sue Galbraith, Bill Melnik, John Uden, Mark Ahner, Jerry Partridge, John Hollowell and Roxanna Brush. Also present were Grant Administrator Dawn Colton, City Attorney Dan Rice and Recorder/Deputy City Clerk Connie L. Watts.

NEW BUSINESS

RESOLUTION NO. 3592: A Resolution Authorizing The City Of Miles City To Enter Into A Service Project Sponsor Agreement With Americorps National Civilian Community Corps.

Administrator Colton explained the project to the Council, and referred them to the pre-site visit checklist, which outlined the projects that the Americorps team, consisting of nine people from 18 to 24 years old, is prepared to complete. The project consists of removing Russian Olives, considered an invasive species by the DNRC, clean up trails around Spotted Eagle, and paint the "I" Barn at the fairgrounds. The DNRC will be following behind the tree removals and poisoning them to completely kill the trees.

Nine restaurants have signed up to provide meals while the team is here, and they will be camping at the fairgrounds. It was noted that the team is federally insured, and they will not be driving our vehicles.

Councilperson Andrews does not feel the Russian Olives should be removed around Spotted Eagle, as they provide a good habitat for a number of wildlife and birds. Many council members agreed. Attorney Rice said the project checklist could be amended and returned with the signed agreement. He also suggested a letter from the Mayor be sent outlining any desired changes. That letter, along with the checklist, is attached to these minutes.

****** *Councilperson Galbraith moved, seconded by Councilperson Melnik, to approve the contract with Americorps and adopt the Resolution, read by title only. On roll call vote, the motion passed unanimously, 8-0. Resolution 3592 was adopted.*

RESOLUTION NO. 3593: A Resolution Authorizing Fred Tetschner to Give Marksmanship Lessons at the City of Miles City Shooting Range

It was explained that Mr. Tetschner, as a member of the Custer County Rod and Gun Club, will be conducting shooting lessons for young people each Tuesday night for seven weeks. He mentioned that the Police Department does not typically use the range on Tuesday nights.

The Resolution requires Mr. Tetschner to obtain \$1,000,000 liability insurance, to provide a schedule to the Miles City Police Department of the

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dates and times of lessons, and to have all participants sign the Assumption of Risk, which is attached to this resolution.

****** *Councilperson Brush moved to adopt the Resolution, read by title only, and seconded by Councilperson Andrews. On roll call vote, the motion passed unanimously, 8-0.*

PUBLIC COMMENT

-None

ADJOURNMENT

****** *Councilperson Brush moved to adjourn the meeting, seconded by Councilperson Melnik and passed unanimously, 8-0. The meeting was adjourned at 7:30 p.m.*



**C.A. Grenz
Mayor**

ATTEST:



**Connie L. Watts
Deputy City Clerk**



CITY OF MILES CITY

17 S. 8th, P.O. Box 910
Miles City, MT 59301-0910

Telephone: 406-234-3462
Fax: 406-234-2903

May 23, 2013

Jennifer Szeliga
Deputy Region Director for Programming
AmeriCorps NCCC Pacific Region
3427 Laurel Street
McClellan, CA 95652

RE: Sponsor Agreement 201301-400 for Miles City

Dear Ms. Szeliga,

Enclosed is the signed Sponsor Agreement for our AmeriCorps team. The Agreement includes the Pre-Site Visit Checklist by reference only. The City Council has requested that a few points within the Checklist be clarified prior to execution of the Agreement. Please note the changes as follows:

Project Abstract, Paragraph 2: Please delete the following sentences: "The second project is the clean-up of the 5-acre Milwaukee Park, which will contribute to efforts by City crews and numerous volunteer groups attempting to improve Miles City's image by presenting clean streets and parks. Maintenance of parks and other aesthetic features in Miles City have been difficult to maintain due to budget cutbacks and workforce reduction."

Change the next sentence: "third" to "second".

Project Objectives: Modify #1 from 'and around lake' to "of the Tongue River."
Delete objective #3.

Thank you for this opportunity and we look forward to working with you.

Sincerely,

Chris A. Grenz, Mayor

Revised Checklist



AmeriCorps National Civilian Community Corps Pre-Site Visit Check List

Project Number: 201301-400

Sponsoring Organization: City of Miles City, MT

Hand-off Call date and time: 5.20.13 9amPT/10amMT (APD meets with TL & UL 15 min prior)

Pre-Site Visit date and time: 4.30.2013

Location: Miles City, MT

Area of focus: Infrastructure Improvement

Sponsor name & contact information: Dawn Colton, Program Assistant, City of Miles City Engineering and Planning Office, 406-234-3493, dawncolton@milescity-mt.org; cell: 360.798.3699

Team name and total members (F/M):

Blue 2, 9 members total (4F/5M)

Team Leader & contact information:

Melissa Kleppinger, 916.717.9962, Blue2Melissa@gmail.com

Unit Leader & contact information:

Blue Unit: Andrew Jacobs, (office) 916-640-0322, (cell) 202-528-3553, AJacobs@cns.gov

Project Overview

Project Abstract

The City of Miles City, with a current population of 8,410, is the largest urban center in the rural southeastern corner of Montana. Miles City has served as eastern Montana's largest city, providing hospitality, commerce, education, cultural, recreation, medical, government, and other services to a large rural region for over 125 years. The recent development of the Bakken Oil Field has given new life to Eastern Montana, and Miles City is now positioned to grow and prosper due to the influx of workers and businesses necessary to support the oil field industry. In recent years, Miles City has been experiencing a decline in population, resulting in a loss of business vitality and a falling tax base. Downtown businesses have closed or moved out to the more active Haynes Ave business district and Main Street is nearly deserted. The City's infrastructure and amenities are falling into disrepair, lacking the funds and/or personnel to keep in step with the needs. However, development of the Bakken Oil Field has opened opportunities for Miles City to see rapid economic growth. In an effort to prepare for the influx of workers and businesses, the City must find a way to make this town an attractive and affordable place to live and work.

The priority project is removal of trees, particularly the invasive species Russian Olives, in the banks and levee adjacent to the Tongue River. Approximately 3,500 inhabited structures in Miles City are within the floodplain boundary and, due to a number of factors, owners with mortgaged properties pay very high flood insurance rates. The second project is located at Spotted Eagle Recreation Area, named for the Sioux chief who camped with his people nearby, which offers a perfect place for walking, boating, swimming, picnicking, fishing or a scenic drive. The site has picnic tables, grills, a trap and skeet shooting range, bow & arrow target range, horseshoe pits, and nature trails. Construction of a second walking trail,



AmeriCorps National Civilian Community Corps Pre-Site Visit Check List

ORIGINAL

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approximately 3200 ft., at Spotted Eagle will provide additional opportunities for physical activities, bird watching and wildlife viewing. Completion of the trail brings the City one step closer to completing the 2007 Master Plan for this area. The need for more walking paths has also been identified in all Community Needs Assessments conducted since 1999. The final project is painting up to three buildings at the Eastern Montana Fairgrounds. With only one full-time maintenance person on staff, these necessary tasks will not be completed without additional help.

Through these projects, a team will gain new knowledge in a variety of hands-on skills in addition to knowledge in the following areas: basics of hydrology and floodplain issues; how FEMA/ACOE/DEQ work with local authorities; learn first-hand how floods happen and about typical mitigation measures; introduction to sound environmental practices and why certain natural species should be controlled; how local government operates by attending Council and Committee meetings.

Project Objectives

1. Russian Olive removal along levee of the Tongue River
2. Walking trail maintenance/construction at Spotted Eagle
3. Power washing & scrape fairgrounds barns in prep for painting

Project Dates	<p>Team departs Sacramento: 6.3.2013 Team arrives at project: 6.5.2013 First day of work: 6.6.2013</p> <p>Last day of work: 6.21.2013 Team departs project: 6.24.2013 Team arrives next project: 6.25.2013</p>
Arrival Plan	Call Dawn on her cell an hour or two out – the team's arrival time will determine the meet-up location. If it is still business hours, the team will likely meet at City Hall; if later, the team will go straight to the Fairgrounds.
Daily/Weekly Schedule	M-F, 7-3 (this is the schedule of the staff the team will be working with; there is some room for flexibility, but this is the best schedule for the team to work in order to have appropriate support).
Sponsor Holidays and/or Special Events	None (possible Mosquito Festival – may be an ISP)
NCCC Holidays and/or Special Events	None
Sponsor/Supervisor Contact Information	<p>Samantha Malenovsky, Floodplain Administrator, smalenovsky@milescity-mt.org Brady Stone, Parks Supervisor, parksmc@hotmail.com Bill Ronning & Dennis Schroeder – Public Works Laborer/President-Miles City Walleyes Chapter</p>
On-Site Communications (phone/fax)	City Hall has phone and fax during business hours; for after-hours fax and landline, team will need to use a truck stop on Haynes Ave.
Orientation & Training Overview	Dawn will kick-off the orientation and training and will then hand it over to the staff who will work directly with the team on the various projects. Training will be project by project.

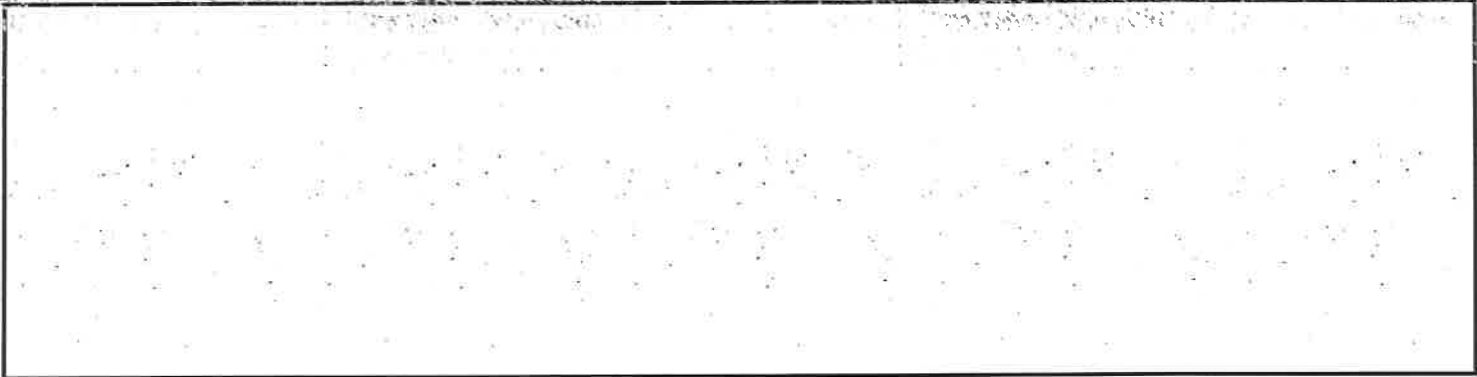
Housing Point-of-Contact and Contact Information:	Chet Holmes – County Fairgrounds Superintendent, cell: 406.951.4582
Estimated Travel Time to Project Site	5-10 minutes
Housing Description	Tent camping at the fairgrounds; in case of rain, another building will be made available (Home Show building) – there are a few events being held here in the first days the team is present.
Furnished/Unfurnished	N/A
Bathroom Facilities	Full bathroom facilities with showers (similar to a campground, others visiting/staying at the fairground may use these)
Meal Plan and/or Kitchen/Cooking Facilities	<p>Team will cook own meals. There is a building owned by the 4H on the fairgrounds property (near camping site) that the team will be able to utilize for cooking. There is an industrial kitchen, with full freezer, full fridge, stand-up coolers, etc.</p> <p>On occasion other groups may need to use the kitchen, primarily for the freezer/coolers and oven/stove. The team shouldn't have a problem in still using the space, but may need to buy fewer grocery items in the days before others need the space. Chet will work with TL to share dates of when the space will be needed.</p> <p>There is also a screened in porch attached to the kitchen that the team can use to cook using the coleman stove; there is also a charcoal BBQ outside available for use (provide your own charcoal).</p>
Laundry Facilities	Numerous Laundromats throughout town, downtown and on Haynes Ave.
Housing Supplies	<p>Team to bring:</p> <ul style="list-style-type: none"> - Kitchen kit - Coleman stove - Tents - Sleeping mats - Sleeping bags - Flashlights - Tarps - Pillows - Towels
Cleaning Supplies, Toilet Paper, etc.	TP provided; team to provide cleaning supplies
Cell Phone Access	Cell service is available in town and along highway 94
Internet Access	Library, coffee shops
Special Housing Rules/Security	Chet to review upon arrival
Housing Safety Issues	As the Fairgrounds are a public place, the team will want to

	store any valuables in the van.
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Additional Information

Team Position Notes	<p>POL – VA & Holy Rosary Hospital are looking for volunteers; Keep Montana Beautiful – Dawn is the President and can connect the team with additional service opportunities through EMI</p> <p>CAP – community college, high school in town</p> <p>EL – Dawn is knowledgeable about recycling</p> <p>PT – many areas available for PT, including trails near the fairgrounds</p>
Budget Notes	Standard food budget; Walmart & Albertsons on Haynes Ave for shopping.
Waivers and Tort Claims Act	<p>Members cannot sign liability waivers.</p> <p>NCCC members are covered 24 hours a day during their NCCC commitment and are covered under the Federal Tort Claims Act.</p> <p>If requested, NCCC can supply documentation explaining our coverage through our legal counsel in Washington DC.</p>
Disaster Response Overview	<p>All teams are trained and certified by the American Red Cross to provide disaster relief assistance.</p> <p>Members are on stand-by to assist the American Red Cross, FEMA, and other disaster-response and recovery.</p> <p>An entire team could get called from their regularly scheduled project to respond to a national disaster.</p> <p>The Sponsor will be notified within 24-48 hours of the decision to remove Members – or the entire team (see page 19 of the Sponsor Handbook).</p>

Other Notes



Pre-Site Visit Attendees	Title
Dawn Colton	Program Assistant, Miles City
Scott	Miles City
Sam Malenovsky	Floodplain Administrator, Miles City
Bill Ronning	Public Works, Miles City
Chet Holmes	Fairgrounds Caretaker
Mike	County Extension Agent
Deanne Reeves	APD, AmeriCorps NCCC