

## **Public Services Committee Meeting August 14, 2013**

The **Public Service Committee** met Wednesday, August 14, 2013, at 6:00 pm in the City Hall council chambers. Present were Committee Chairperson Sue Galbraith and Committee Members Dwayne Andrews, John Hollowell, and Jerry Partridge. Also present were Mayor C. A. Grenz, Public Utilities Director Al Kelm, Public Works Director Scott Gray, Grant Administrator Dawn Colton and Committee Recorder/Deputy City Clerk Connie Watts.

Chairperson Galbraith called the meeting to order.

### **Milestown Community Improvement Inc. – Seeking Permission for Improvements and Installation of Frisbee Golf Course at Milwaukee Park**

Brandon Janshen and John Goff of Milestown Community Improvement, Inc., presented a proposal to the Committee to establish a nine-hole Frisbee golf (folf) course in Milwaukee Park. The group's original proposal had been for a Folf course in Riverside Park. However, after meeting with this Committee in June, it was decided that Riverside Park is too busy to accommodate the course. A suggestion had been made to explore Milwaukee Park for the project.

Mr. Goff and Mr. Janshen took the alternative proposal back to their group who, after visiting Milwaukee Park, became enthusiastic with the idea. The group then organized a clean-up, and the City removed a lot of branches and tree limbs. Committee Member Andrews commented that the park looks very good. Public Utilities Director Kelm concurred, saying it has never looked this good.

A 9-hole course has been plotted, and the Committee was provided with copies of the proposed design. The group has received a lot of community support. The group would like to reclaim the "shortcut" road currently running through the Park. They would also, as a longer-term goal, like to work with a landscaper to plant grass. There is no grass now, only weeds. The water is already there, but Mr. Goff said they would like to obtain a sponsor for a sprinkling system. Committee Member Partridge suggested Transco, as that company had expressed a possible interest in the Park in the past.

The area is also a designated "Brownfield" site, so obtaining grants may be possible.

Public Works Director Gray asked about the maintenance on the Park. The City has just acquired 11 additional acres it is responsible for maintaining (Bender Park Soccer Field), so the care of the Park would be an issue. Mr. Goff said many groups are anxious to work with the MCII group, including Pine Hills School, for the upkeep.

Committee Member Hollowell asked when the group expected to begin the project and when it might be finished. Mr. Goff said they cannot start until they receive approval from the City. After that it should be finished before the end of this year.

\*\* *Committee Member Partridge moved to recommend allowing Milestown Community Improvement, Inc. to do improvements in Milwaukee Park and install a "Folf" Course, seconded by Committee Member Andrews and, on roll call vote, passed unanimously, 4-0.*

**Discussion and Recommendations on CTEP Projects**

Chairperson Galbraith placed this item on the agenda because she was not sure what the Council was going to decide on the Tatro project. At the Council meeting yesterday the Council voted to proceed with the project. She then turned the floor over to Grant Administrator Colton.

Administrator Colton then said that the Council voted to continue with the Tatro Street Project, instead of delaying it for 3-5 years while waiting for the County to put in a Rural Improvement District. The CTEP balance at this time, including Custer County's balance, is \$163,677, with a \$21,965 match. This is NOT use-it-or-lose-it money. Administrator Colton's breakdown is set out below:

According to Mike Wherley, the following is a breakdown of our CTEP funds:

Total CTEP monies (City/County):	\$470,260
Minus Indirect Costs:.(approx. 10%, required by CTEP)	<u>\$ 47,026</u>
	\$423,234

Total CTEP monies available for projects: \$109,837 (Total project cost of \$124,571 with match of \$14,740)

Breakdown of Accounts (minus Indirect Costs):

Account	Balance	Match	Comments
Custer Co CTEP Balance	\$ 53,840.50	\$7,225.40	This is not "use-it-or-lose-it" money as long as it stays Custer County. The County is willing to transfer these funds to the City at any time.
Miles City CTEP Must-Spend Balance	\$0	\$0	If Tatro Street project moves forward, our fund balan is not "use-it-or-lose-it" money
Miles City CTEP "Safe" Money until 9/2014	\$109,837	\$14,740	This money must be spent by Sept 2014.
	<b>\$163,677</b>	<b>\$21,965</b>	

The CTEP money is being phased out. The new MAP-21 Transportation Alternatives (TA) program is available now, applications due 9/6/13. This program is on a 2-yr cycle. The program

focuses on bike or pedestrian pathways and multi-use paths. This is a competitive process. Some planning projects that determine the need for bike/pedestrian paths is also acceptable. Projects can combine CTEP & TA funds. The local entity will no longer manage projects; DOT will handle all of those tasks with local input. Any project located in the DOT Right-of-way will not require a match, other projects require a 13.42% cash match and there is no project cost limit (award ceiling). The landscaping component of the CTEP program has been eliminated in the TA program and Historic Preservation is limited to historic transportation facilities. The West End beautification project will not be eligible.

The Tatro Street project and the SRTS project are accounted for in the numbers above. Our remaining balance of \$109,837 is NOT "use-it-or-lose-it". We have until at least Sept 30, 2014, to use this money.

**CURRENT PROJECTS:**

SRTS- \$25,000: City's CTEP contribution, match is \$3,875, project cost is \$259,903  
 TATRO- CTEP Share is \$360,433, City share is \$55,867, project cost (sidewalk, curb & gutter) is \$416,300

**PRIORITY PROJECTS IDENTIFIED BY THIS COMMITTEE**

-1	SRS Phase II	Tara Andrews	\$ 13,561	\$ 1,829
2	Montana Ave Sidewalks/Milwaukee RR Crossing <i>NEED CLARIFICATION</i>	Suzanne / Dwayne	\$ 95,000	\$ 12,749
3	Milwaukee Street Sidewalks	Mark Ahner	\$ 75,000	\$ 10,065
4	Wibaux Park- ADA sidewalks to Strevell	Suzanne /Kiwanis	\$ 121,005	\$ 16,239
5	Riverside Park - Phase II	Dawn Colton	\$ 100,000	\$ 13,420
6	Historic Preservation for Main Street Beautification of West End Entrance	Kathy Doeden Connie Muggli	\$ -	\$ -
		Running Total:	\$ 316,005	\$ 42,408

**ADDITIONAL WORTHY PROJECTS**

Triangle Park- Sidewalks, Curb & Gutter  
 Sidewalk from Pool house to Main Street  
 Downtown Sidewalks- side streets from 5th to 10th, between Main and Bridge

#1 Delete

- #2 Montana Crossing, then through to Ivy. On the question of wood vs. cement, the Committee decided on wood, as they can be easily replaced and are less expensive. It was mentioned that the manager of Transco at one time said the company would fix the crossing. Administrator Colton will contact him.
- #3 Delete – This is part of the Tatro Street Project.
- #4 Numbers are a rough estimate. Administrator Colton felt that we should at least connect Strevell to the Park for handicapped veterans.
- #5 The Committee felt this item should remain on the list.
- #6 This item would have to be deleted, as it would not qualify.

Mayor Grenz said he felt the 4<sup>th</sup> Street crossing by the Tongue River Bridge should be included, as there are no sidewalks on either side of that crossing. He said it is heavily used by kids walking and on bicycles going to baseball and football practices and games. Councilperson Partridge agreed, but noted that the Council had already agreed to do #4 with Kiwanis.

Administrator Colton noted that with MAP-21 Transportation Alternatives (TA) several small projects can be combined into one project, so the Fourth Street and the Montana Street Crossing to Ivy could be combined, or the Fourth Street Crossing with Phase II of the Riverside Park Project.

**Revise Zoning Ordinance Sec. 24-18: Maximum Height of Fences and Hedges; Projecting Tree Branches or Shrubbery**

Director Gray referred to the revised ordinance draft included in the packet. He said it would be mostly cleaning up the language to make it easier to understand. He stated that there have been a number of people in the last few months asking about fence encroachments and height restrictions. Committee Member Hollowell felt all these scenarios could be handled through the appeals process, which would have to go through the variance board.

It was felt one individual should be responsible for fielding these issues. Committee Member Andrews suggested Dennis Hirsch, the building inspector. Public Utilities Director Kelm, however, said this has always been dealt with by the Public Works office.

Much discussion was had regarding the height restriction *from the street level grade*. Mayor Grenz pointed out that, because of new flood plain restrictions, many people have and will be building their houses higher using dirt fill. Then the height from street grade level

will no longer be applicable, since, by following those flood regulations, the fence itself could be lower than the foundation of the house.

- \*\* *Committee Member Hollowell moved to recommend accepting the proposed Zoning Ordinance revision for Section 24-18 as provided by the Public Works Director, seconded by Committee Member Partridge and passed unanimously, 4-0.*

**Request of Citizens**

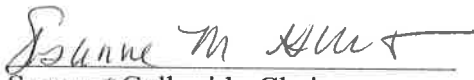
There were no requests of citizens.

**ADJOURNMENT**

- \*\* *Having no further business, Committee Member Partridge moved to adjourn the meeting, seconded by Committee Member Andrews and passed unanimously, 4-0.*

The meeting was adjourned at 7:20 p.m.

Respectfully Submitted:

  
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Susanna Galbraith, Chairperson

  
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Connie L. Watts, Recorder