

## **Public Services Committee Meeting March 5, 2013**

The **Public Service Committee** met Tuesday, March 5, 2013, at 6:00 pm in the City Hall conference room. Present were Committee Chairperson Sue Galbraith and Committee Members Jerry Partridge and Dwayne Andrews. Committee Member John Hollowell was absent. Also present were Mayor C.A. Grenz, Public Utilities Director Al Kelm, Historic Preservation Director Connie Muggli and Committee Recorder Finance Clerk Linda Wildman.

Chairperson Galbraith called the meeting to order.

**1. KEITH LEININGER, 422 MISSOURI: PERMISSION TO PUT UP A FENCE 4' FROM THE CURB ON 5<sup>TH</sup> STREET AND ALONG THE SIDEWALK ON MISSOURI STREET. THIS IS ON CITY PROPERTY.**

Mr. Leininger explained he would like to construct this fence for safety of his children. He has a limited front yard on 5<sup>th</sup> Street and would like to build his fence 4 foot from the curb and on Missouri along the sidewalk.

Committee Member Andrews asked why he did not choose to construct a fence in his back yard. Committee Member Andrews is concerned about continuing to allow people to build on City right-of-way.

Committee Member Partridge said the Council has approved fences being built similar to this situation such as Joe Menyhart about a year ago.

Utility Director Kelm pointed out there is an 80 foot easement on 5<sup>th</sup> Street with only 20' from back of curb. Director Kelm asked what type of fence and how high Mr. Leininger was asking to build as code allows a maximum 42 inch height. Mr. Leininger stated he would build a chain link fence with no slats and would keep it under the 42 inch height requirement.

*\*\* Committee Member Partridge moved to allow Mr. Leininger to install a fence 4' from the curb on 5<sup>th</sup> Street and along the sidewalk on Missouri Street, seconded by Chairperson Galbraith. Upon roll call vote, motion passed 2-1 with Committee Member Andrews voting against.*

**2. DISCUSSION ON KIWANIS' WIBAUX PARK PROJECT**

Mr. John Menyhart spoke representing the Kiwanis'. He presented a plan for projects the Kiwanis Club would like to do at the Wibaux Park Shelter. He explained they would like to do these projects in three phases and have \$500 currently for Phase I which would power wash the deck, repaint the shelter, signage and replace the new soap dispensers. Phase II

would be to replace exterior outlet covers, hand dryers, and the exhaust fan. Phase III would be the most costly by demolishing interior walls and installing new privacy partitions. Phase IV would be replacing door and trim and installing a new overhead door and wood trim. Phase V would be demolishing a perimeter of uneven asphalt and replacing it with concrete. They expect these phases to stretch over a year. The Kiwanis Club would appreciate any donation of trees or in-kind donation from the City to supplement their funding from private donations.

There was discussion of possible CTEP funds for sidewalk construction to the shelter and the frog pool for the handicapped. Director Kelm will meet with Grant Administrator Colton about any possible grants for this type of project.

Committee Member Andrews congratulated the Kiwanis Club for taking on this kind of project for the betterment of the community.

*\*\* Committee Member Andrews moved to recommend moving this item to the March 12<sup>th</sup> Council agenda as new business, seconded by Committee Member Partridge and passed 4-0.*

**2. Request of Citizens**

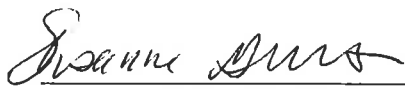
There were no requests of citizens.

**5. ADJOURNMENT**

*\*\* Having no further business Committee Member Partridge moved to adjourn the meeting, seconded by Committee Member Andrews and passed unanimously, 4-0.*

The meeting was adjourned at 6:30 p.m.

Respectfully Submitted:

  
\_\_\_\_\_  
Susanna Galbraith, Chairperson

  
\_\_\_\_\_  
Linda Wildman, Recorder

## **PUBLIC SERVICES COMMITTEE MEETING AGENDA**

**DATE:** March 5 – Tuesday

**TIME:** 6:00 p.m.

**PLACE:** City Hall Conference Room

1. Call to Order
2. Keith Leininger 422 Missouri--Permission to put up a fence 4' from the curb on 5<sup>th</sup> Street and along the sidewalk on Missouri Street. This is on City property.
3. Discussion on Kiwanis' Wibaux Park Project
4. Request of Citizens

Public comment on any public matter that is not on the agenda of this meeting can be presented under "Request of Citizens" provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The City Council cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for public comment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings.

2/20/13

Public Service Committee Members

I just purchased a home at 422 Missouri. I would like to put a fence up that run along the sidewalk on Missouri Street and 4ft from the curb on 5th street. We need a fence for the safety of the three young children that live here also. The city right of way would run along my deck. I don't like a fence that close to the house and would like more room for the kids to play.

Thanks for the consideration

Keith Leininger

A handwritten signature in black ink, appearing to read "Keith Leininger", with a stylized flourish at the end.

Missouri

Side walk

House

Fifth

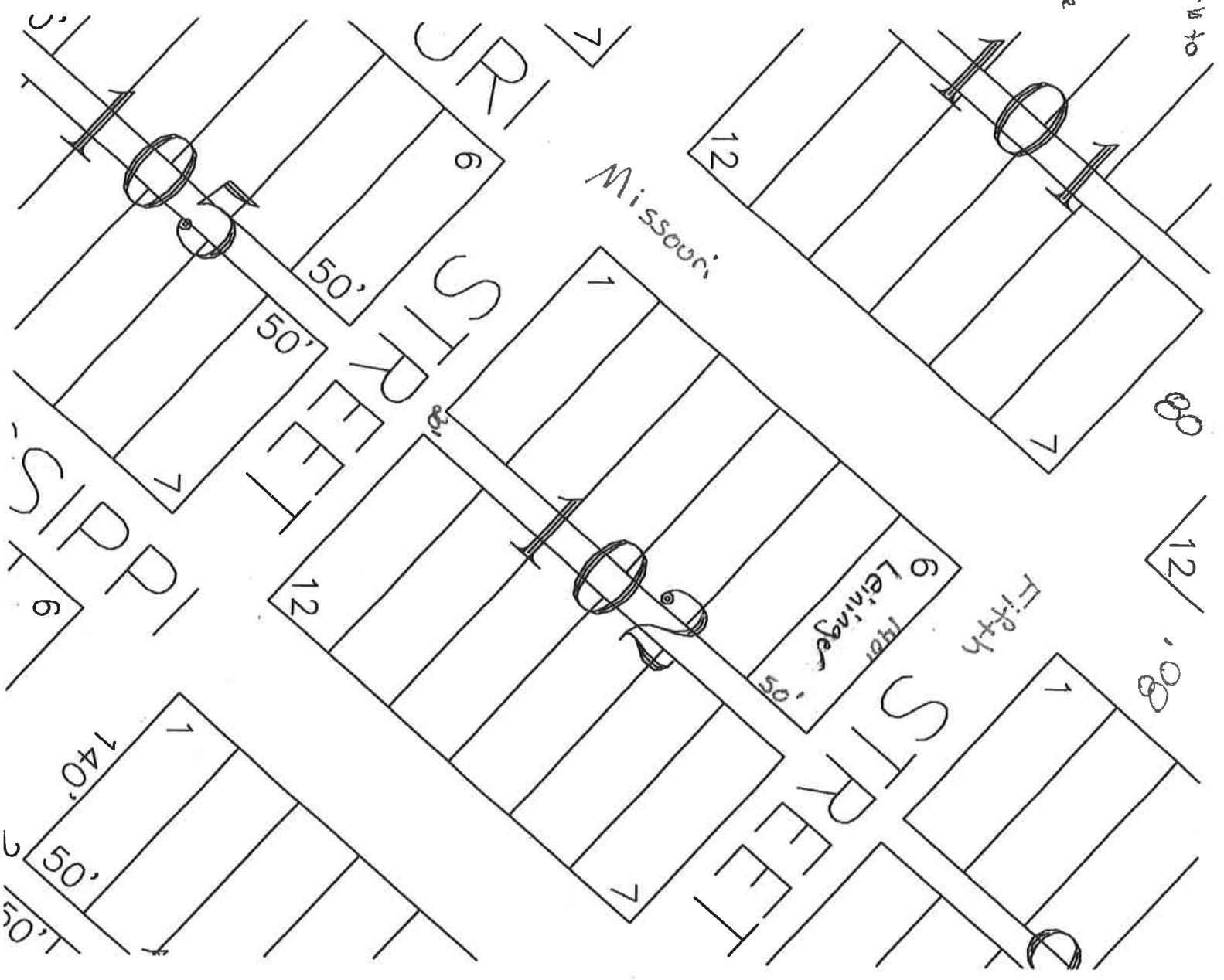
14'

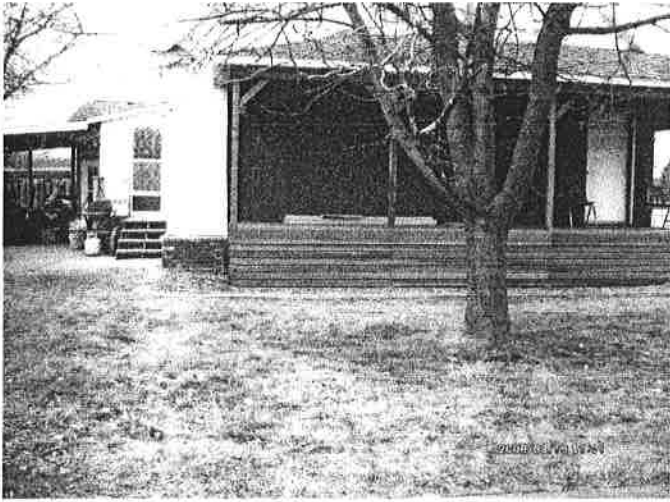
Car Port

Drive Way

Keith Leininger

Measure back curb to  
 side of curb (BAC)  
 Subtract 80 from  
 measurement then divide  
 by Right-of-way  
 dimension, and locate  
 where your property  
 line starts.





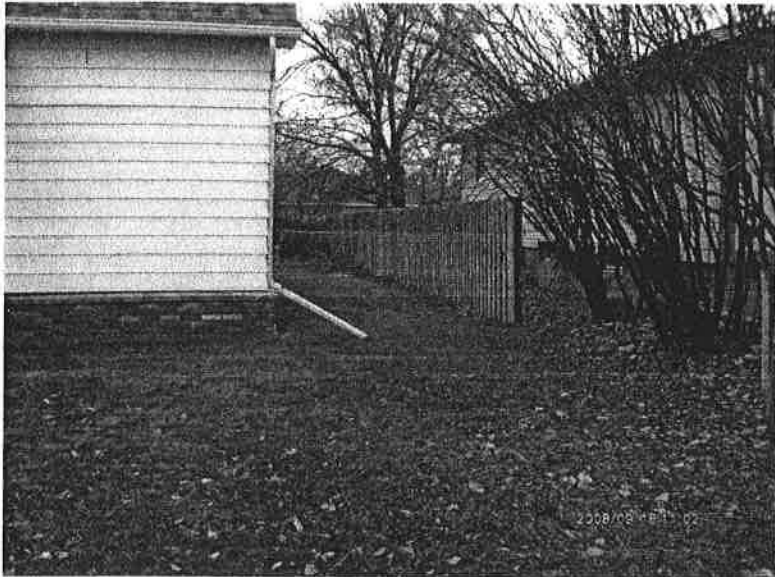
Side yard from 5<sup>th</sup> Street



Side of house on 5<sup>th</sup> Street



Front yard view from 5<sup>th</sup> Street



Side yard from 422 Missouri Street



Back of lot from 5<sup>th</sup> Street



# Wibaux Park Shelter project- 4th Draft

Lt. Governor, Mike Stevenson's presentation at the 10/09/12 Kiwanis Board meeting of 2012-13 fiscal year District Goals was inspiring; particularly the reminder of Kiwanis motto "We Build". But, before we take on any new projects, we should maintain what Miles City already has.

Per Brady Stone, City Parks Manager, **Wibaux is the most heavily used park in Miles City.** It used by families & kids for the Playground, Frog pool, frisbee, basketball, BBQ's, Birthdays etc. The shelter provides protection from the weather and families use the bathrooms when playing in the park. We are suggesting that Kiwanis serve our community by freshening up the Kiwanis Shelter at Wibaux Park.

On 10/10/12 Kiwanis members John Menyhart & Brandon Janshen, made a premises visit to review the needs of the Wibaux Park shelter. **On 11/13/12 the Kiwanis Board approved the shelter as a 2013 project and funded \$500.00 seed money. Per Chris Hopkins, Boy Scouts Troop Committee Chair, a group of Boy Scouts led by an Eagle Scout candidate is also willing to collaborate donate their labor to improve this & other aspects of Wibaux Park.** We returned to the park with Brady Stone on 11/21/12 and Stone concurs with the assesment of needs below.

## Kiwanis Shelter needs:

- \* Shelter deck is sticky with spilled food & beverages.(A good, indication of heavy use!)
- \* Building exterior paint is worn (Last painted in 2004, 8 years ago by Kiwanis)
- \* Exterior electrical outlet covers are missing (Safety issue)
- \* The hand dryer in the Mens restroom is broken
- \* There are no soap dispensers in restrooms (Sanitary issue)
- \* The bathroom exhausts are worn & are clogged w/ debris (Unsanitary odors)
- \* Bathrooms lack privacy partitions
- \* 3 small Kiwanis signs are faded - Perhaps can be re-skinned w/ vinyl lettering
- \* Shelter's metal roof & eaves are in good shape, but need to be power-washed.
- \* One Bathroom door has rust holes
- \* Exterior lights were missing, but have since been replaced by the City

## A phased approach allows work to be prioritized & completed as funds are raised:

- \$ 510 Phase I - Power wash deck. Repaint Shelter, Signage, new soap dispensers (Paid by Kiwanis)
- \$ 700 Phase II - Exterior outlet covers, Replace hand dryer, replace 1 Exhaust fan
- \$4,460 Phase III - Demo interior walls, install new privacy partitions - *what kind of walls.*
- \$1,775 Phase IV - Replace door & trim, new overhead door & wood trim
- \$3,936 Phase V - Demo perimeter of uneven asphalt & replace w/ concrete *How about to pool!*

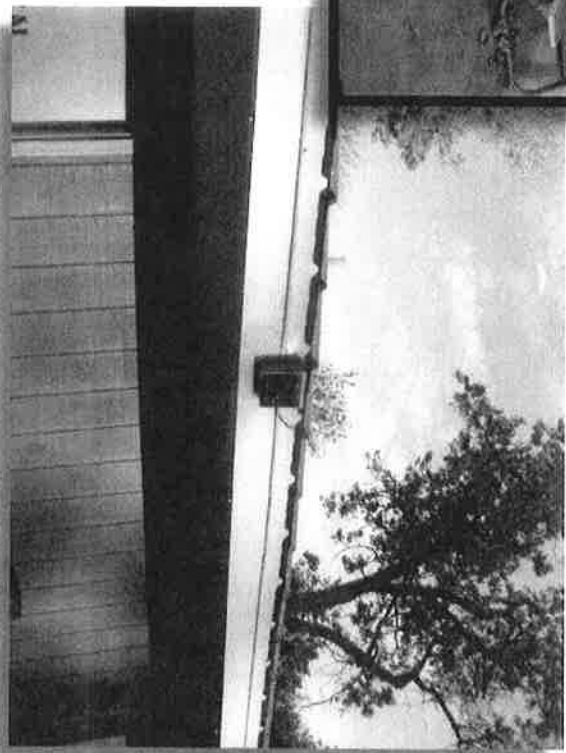
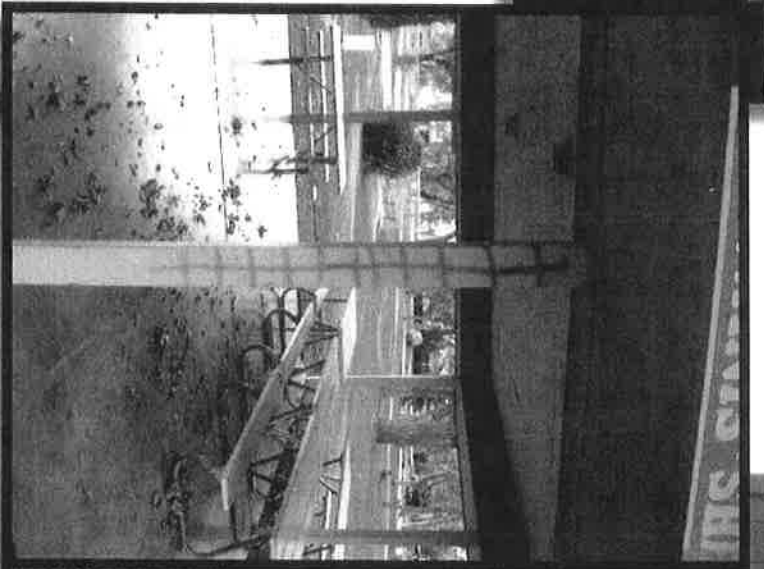
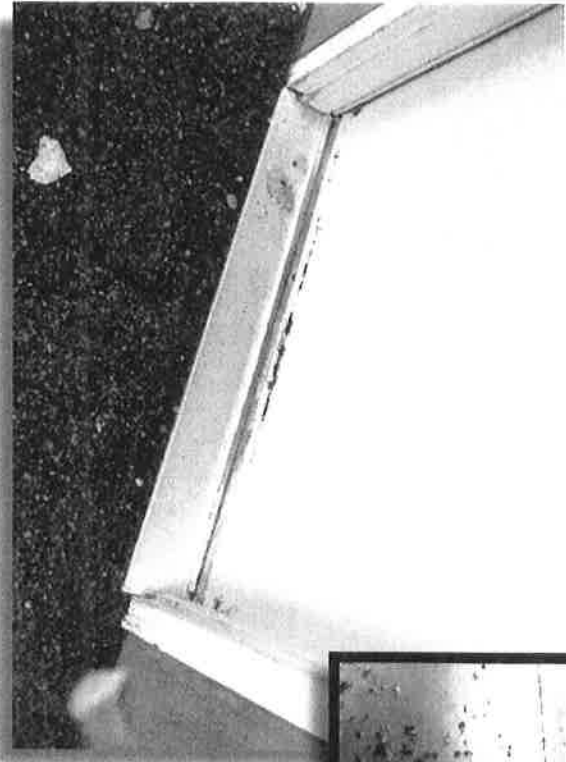
## Project steps:

- Develop a plan or phases, adjust plan as needed
- Funding - Kiwanis Board approve \$500.00 seed money to kick-starts project
- Gain approval from City Council
- Seek additional Funding - City budget, In-kind donations, Public donations, Grants - *DAWN.*
- Submit article to Miles City Star. Explain plan & asking for public donations of \$5 & \$10
- Kiwanis is a 501(c)3. 100% of donations will be put into the park project
- Plan dates & work the project(s)
- Provide progress reports to Kiwanis & City Council

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*Monday @ noon Country Club.*



**Kiwanis Shelter Renovation**  
Miles City, MT

March 2013

Item	Qty	Unit	Price	Total	
<b>PHASE ONE</b>					
Paint (Green)	3	gal.	\$ 30.00	\$ 90.00	\$ 510.00
Paint (Tan)	2	gal.	\$ 30.00	\$ 60.00	
Paint (White)	2	gal.	\$ 30.00	\$ 60.00	
Paint Accessories	1	l.s.	\$ 50.00	\$ 50.00	
New Kiwanis Signs (Small)	3	ea.	\$ 50.00	\$ 150.00	
Soap Dispenser (wall-mounted)	2	ea.	\$ 50.00	\$ 100.00	
<b>PHASE TWO</b>					
Exterior Outlet Covers	5	ea.	\$ 10.00	\$ 50.00	\$ 700.00
New Hand Dryer (installed)	1	ea.	\$ 400.00	\$ 400.00	
New Exhaust Fans (installed)	1	ea.	\$ 250.00	\$ 250.00	
<b>PHASE THREE</b>					
Demo Interior walls	160	s.f.	\$ 6.00	\$ 960.00	\$ 4,460.00
New Bathroom Partitions	3.5	ea.	\$ 1,000.00	\$ 3,500.00	
<b>PHASE FOUR</b>					
New Doors	3	ea.	\$ 300.00	\$ 900.00	\$ 1,775.00
New OH Door	1	ea.	\$ 500.00	\$ 500.00	
New Trim Around Doors	75	l.f.	\$ 5.00	\$ 375.00	
<b>PHASE FIVE</b>					
Demo Asphalt	656	s.f.	\$ 1.00	\$ 656.00	\$ 3,936.00
Replace Asphalt w/ Concrete	656	s.f.	\$ 5.00	\$ 3,280.00	
<b>TOTAL:</b>				<b>\$ 11,381.00</b>	
Single Coat sq. ft.					
	S.f. to gal. conversion				
Paint (Green)	810	2.31			
Paint (Tan)	680	1.94			
Paint (White)	530	1.51			