

**Human Resources Committee**  
**March 31, 2016**

The **Human Resources Committee** met Thursday, March 31, 2016, at 7:00 p.m. in the Conference Room at City Hall. Present were Committee Members Rachel Sloan, Susanne Galbraith, Kathy Wilcox and Jeff Erlenbusch. Also present were Police Chief Doug Colombik, Police Sergeant Mike Willems, Flood Plain Administrator/AutoCAD Technician/Assistant Public Works & Public Utilities Samantha Malenovsky and Deputy City Clerk/Committee Recorder Linda Wilkins.

Committee Chairperson Rachel Sloan called the meeting to order.

**1. Requests of Citizens**

None

**2. Review and recommendations for salary increase to MCPD Sergeant for additional duties as Dispatch Supervisor**

Police Chief Colombik explained that Sgt. Willems has stepped up and has been working with dispatchers to help with scheduling issues and dealing with personnel issues. He would like to see Sgt. Willems receive an additional stipend retroactive to July 2015 in the amount of \$600 (\$50/month) through the end of FY 2015/2016.

*\*\*Committee Member Galbraith moved to recommend a \$600 stipend retro to July 1, 2015 at a rate of \$50/month until 12 months is reached, seconded by Committee Member Sloan. Upon roll call vote the motion passed unanimously.*

**3. Review and recommendations for salary increase to Flood Plain Administrator/AutoCAD Technician/Assistant Public Works & Public Utilities**

Administer Malenovsky stated she was bringing this to the attention of the committee at this time since she is a non-union employee, but would like the committee to be aware that she would like her position reviewed with consideration of a salary increase during budget planning for FY 2016/2017.

*\*\*Committee Member Wilcox moved to recommend that we postpone consideration of this request until such time as the HR Committee is able to develop and implement a policy for the management of wage increase requests with the assistance of the City Attorney, seconded by Committee Member Galbraith. Upon roll call vote the motion passed unanimously.*

**4. Adjournment**

*\*\*Committee Member Gailbraith moved to adjourn the meeting, seconded by*

*Committee Member Sloan. Motion passed unanimously.*

The meeting was adjourned at 8:42 p.m.

Respectfully submitted,



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Chairperson Rachel Sloan



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Recorder Linda Wilkins