

## **Flood Control Committee November 29, 2012**

The **Flood Control Committee** met Thursday, November 29, 2012, at 6:00 p.m. in the City Hall Conference Room. Present were Committee Chairperson John Hollowell and Committee Members Susanne Galbraith, Jerry Partridge and Dwayne Andrews. Also present were Floodplain Administrator Sam Malenovsky, Mayor C.A. Grenz, Public Utilities Director Al Kelm and Recorder HR/Payroll Officer Billie Burkhalter.

On roll call vote all members were present.

### **1. Recommendations to Flood Plain Administrator for an Engineering Firm for Flood Study**

Chairperson Hollowell explained that each member who had assisted with scoring the Request for Qualifications for Engineering Services (RFQ) to assist with evaluating the recently revised Digital Flood Insurance Rate Map and completing engineering services related to the City's flood control system(s) would be giving their recommendations to Administrator Malenovsky. The three engineering firms that submitted RFQ's are Allied Engineering, Interstate Engineering and Kadmas, Lee & Jackson Engineering (KLJ).

Committee Member Andrews stated his scoring was tied between Allied Engineering and KLJ Engineering, but believed any one of the Engineering Firms could complete the job. He recommended that the Committee should average out the scores and the highest firm be chosen.

Chairperson Hollowell stated his scores were very close between Allied and KLJ, but KLJ did get the higher score. He liked that KLJ picked a local contact who is a former Public Works Director who is very knowledgeable about the City. KLJ had more flood related projects and had a well-balanced workload, as they would have enough personnel to respond. Allied's flood projects were good too; they have a certified flood plain manager and they also have a well balance workload. Allied also addressed environmental impacts, which he particularly liked.

Committee Member Andrews did not feel that any of the Engineering Firms Public Plans were good enough. He stated that whatever is decided with the Flood plain, it needs to be in the news, the public needs to be informed, as it is important to Miles City. Director Kelm stated that out of all the firms, KLJ had at least two to three meetings, and they have the public more involved than any other.

Committee Member Galbraith stated that she also came up with Allied and KLJ. She really liked Allied's approach as to see what the City has now and what they can do with it before doing other expensive projects. She really liked how KLJ had come up to meet the Committee and made an effort to inform them. Committee Member Galbraith felt that both engineering firms really understood what the Committee is trying to do.

Director Kelm stated Allied and KLJ were his top picks too. But he did not like that Allied and Interstate had other firms they were partnering up with. He questioned what would happen if those contracted firms had to pull out of Allied or Interstate. Director Kelm stated he liked KLJ, as it would be their whole firm using their own resources and not having another firm to come in to do the work. Committee Member Galbraith stated she had the same concerns.

Administrator Malenovsky stated she also had scored KLJ and Allied higher than Interstate. KLJ did score the highest. She really liked that KLJ made a section for future projects and would like the ability to use the same firm through all the flood projects. She also liked KLJ's plan for public involvement. Committee Member Partridge stressed that public involvement needs to be started early in the process.

Chairperson Hollowell questioned Administrator Malenovsky as to the new Flood Ordinance that will be submitted to Council for approval. Administrator Malenovsky responded that the new Ordinance is more of a revamp to the old one; as it will be more black and white, but it will not affect the progress the Committee is trying to make.

The Engineering Firms were scored as follows:

Allied Engineering:	441
KLJ Engineering:	452
Interstate Engineering:	377

Director Kelm stated that normally the next step in this process is to take the top 2 or 3 firms and sit down and have a face-to-face interview.

Committee Member Partridge wanted the public to know that the City isn't hiring someone to do a specific job, but to do an assessment/study.

Chairperson Hollowell stated that Administrator Malenovsky and Director Kelm would need to meet and discuss how to proceed and then inform the Committee.

## **2. Requests of Citizens**

Jerry Meidinger, 2718 Pleasant, questioned if the Committee could get an

hourly rate from the engineering firms to get an estimate on what they charge per project. Director Kelm stated this isn't an hourly project; it would be more like a "scope of work" and the firms would complete the scope of work for an agreed amount of money. He further stated this was really the best way.

Ron Butler, 1020 N. 3<sup>rd</sup>, stated he was glad to see this going forward, but questioned why FEMA will not accept Miles City's dike. He pointed out there have only been 2 floods which were man made. Administrator Malenovsky stated Miles City's dike doesn't fit FEMA's classification or requirements.

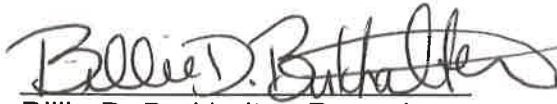
### 3. Adjournment

\*\* *Councilperson Galbraith moved to adjourn the meeting, seconded by Councilperson Andrews and passed unanimously, 4-0.*

There being no further business, the Committee adjourned at 6:45 p.m.

Respectfully Submitted,

Flood Control Committee Chairperson



Billie D. Burkhalter, Recorder



John Hollowell, Chairperson