

Finance Committee Meeting

October 19, 2017

The Finance Committee met Thursday, October 19, 2017 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Kathy Wilcox and Rick Huber. Committee Member Dwayne Andrews was excused.

Also present was: Deputy City Clerk/Recorder Linda Wilkins.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens & Public Comment

None

2. Discussion and recommendation on how to pay for the Black Mountain Software (TFID)

This item was pulled from the agenda per Chairperson Galbraith as Program Administrator Muggli could not be present.

3. Send water/sewer receivable for an amount of \$895.94 to collections

****** *Committee Member Wilcox recommended that water/sewer receivables be sent to collections in the amount of \$895.94, seconded by Committee Member Galbraith.*

Committee Member Wilcox wanted to know what the repair leaking curb stop item was. Chairperson Galbraith commented that it was on the curb.

Committee Member Huber asked about the 120 days on the \$850. Chairperson Galbraith commented that it was possibly the sewer and water district and that Director Kelm was usually at the meeting, but when this moved to Council, Committee Members could ask Director Kelm.

The motion passed 3-0

4. Review and recommendation – Bids received for printing contract (Star and Boss)

****** *Committee Member Wilcox moved to recommend accepting the bid from Boss, seconded by Committee Member Huber. The motion passed 3-0*

5. Discussion on Business Licenses

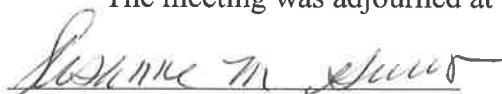
- Chairperson Galbraith stated this was a general discussion and nothing will be acted on until all committee members are in attendance. The committee is looking at keeping the price low and that there was a suggestion to use the city website to advertise for businesses that have paid for a business license. Chairperson Galbraith stated there was an error in the calculation for business license fees currently collected by the city it should be \$12,978. She also commented that at the next meeting they could discuss ideas and fees and determine what the City should do with business licenses.

- Committee Member Huber asked what is the purpose of the business license is it revenue building. Who will enforce the ordinance for business licenses? How are we going to implement?
- Committee Member Wilcox stated it is the duty of the City to know who is conducting business within the City. She commented that maybe there should be a fine or possibly use the honor system until someone notices that they do not have a license.
- Chairperson Galbraith said there is an ordinance in place that has not been enforced. The committee needs to decide how to charge for the license. One group that should be looked at is door to door salespersons. Currently they come in for a license but there is not a fee charged for them doing business in the community. She thought that there could be a charge for the business license and then an additional amount for advertising on the website.
- Committee Member Huber said the advertising adds value and also the information collected provides emergency information to the fire and police departments.
- Chairperson Galbraith commented the business license would give the City control over the type of businesses that are coming into town.
- Committee Member Wilcox commented on the city of Livingston Business License Application and the information collected. The City would not have to use the rates, but the categories provide a good model. She thought the format was good and it provided objectivity when issuing a business license.
- Committee Member Huber thought that \$75 would be a reasonable price for the business license and then an additional \$25 to have your business name put on the web.
- Chairperson Galbraith liked the Livingston application also and thought it would be a good application to follow.

6. **Adjournment**

** *Committee Member Huber moved to adjourn the meeting, seconded by Committee Member Wilcox and passed unanimously, 3-0.*

The meeting was adjourned at 6:45 p.m.


 Susanne Galbraith, Chairperson


 Linda Wilkins, Deputy City Clerk/Recorder