

## Finance Committee Meeting

June 8, 2017

The Finance Committee met Thursday, June 8, 2017 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Kathy Wilcox and Dwayne Andrews.

Also present were: Planner II Dawn Colton, Battalion Chief Branden Stevens, Firefighter Sarah Lewin and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

### 1. Request of Citizens-

None

### 2. Review and Recommendation on KLJ Contracts for Engineering Services for Clear Well Baffle Project

None

### 3. Review and Recommendation on Amendment to United Parts and Supplies' Lease

*\*\* Committee Member Wilcox moved to recommend to Council to approve the amendment to United Parts and Supplies Lease, seconded by Committee Member Andrews.*

Planner Colton explained that the amendment is not extending the lease; it is extending the renewal because the City missed the deadline for its obligations. The initial lease expires June 30, 2017 and the second renewal is according to the initial lease agreement with every five years an escalation of 10 percent. She added that the appraisal she received from GSA, included the buildings and should not have and wondered if the City should hire its own appraiser. The Committee thought she should get a cost for another appraisal.

*\*\* On roll call, the motion tied 2-2, with Committee Members Wilcox and Galbraith voting yes, and Committee Members Andrews and Huber voting no.*

### 4. Review and Recommendation on Amendment to Tire Rama's Lease

*\*\* Committee Member Wilcox moved to recommend to Council to approve the amendment to Tire Rama's Lease, seconded by Committee Member Galbraith. The motion passed 3-1 with Committee Member Andrews voting no*

**5. Review and Recommendation on Resolution No. 4056: A Resolution Authorizing the City of Miles City to Enter Into a Montana Department of Commerce Coal Board Contract to Assist in the Purchase of an Ambulance**

*\*\* Committee Member Andrews moved to recommend to Council to approve the Resolution, seconded by Committee Member Wilcox.*

Battalion Chief Stevens explained that the ambulance department would like to buy the 2007 ambulance from Baker for an amount of \$10,000 to \$25,000. The box could be remounted in a couple of years and the City would have a brand new ambulance. The grant was written to purchase a used ambulance and or equipment.

Chairperson Galbraith said there is \$13,500 in their capital improvement fund which could be used to buy the Baker ambulance and then purchase a newer ambulance with the grant.

*\*\* The motion passed 4-0*

**6. Review and Recommendation on Resolution No. 4057: A Resolution Authorizing the City of Miles City to Enter Into a Montana Department of Commerce Treasure State Endowment Program Contract Amendment**

*\*\* Committee Member Andrews moved to recommend to Council to approve the Resolution, seconded by Committee Member Wilcox.*

Chairperson Galbraith explained that the resolution is needed because construction was not completed by the deadline and needed to be extended.

*\*\* The motion passed 4-0*

**7. Review and Recommendation Resolution No. 4060: A Resolution Authorizing the City of Miles City to Enter Into an Agreement With the Montana Department of Transportation for Street Sweeping for Fiscal Year 2017-2018**

*\*\* Committee Member Galbraith moved to recommend to Council to approve the Resolution, seconded by Committee Member Wilcox.*

Clerk Pearce explained the agreement has been the same for at least seven years, so nothing had changed in the agreement.

Committee Member Andrews thought Director Gray should look at increasing the amounts charged for the services.

*\*\* After a short conversation, Committee Member Galbraith moved to amend her motion, to take it off the council agenda and look into increasing the amounts charged for the service, seconded by*

**8. Review and Recommendation Resolution No. 4061: A Resolution Authorizing the City of Miles City to Enter Into a Construction Contract with Century Companies, Inc., A Montana Corporation, for Paving in Maintenance Districts 204 and 205**

*\*\* Committee Member Andrews moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber. The motion passed 4-0*

**9. Review and Recommendation on Resolution No. 4062- CORS Agreement with Airport**

*\*\* Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Huber.*

Planner Colton explained the rent would be \$75 a month to install the antenna at the Airport. She had negotiated with them on this amount for a couple of months and said it is a lot less than what the airport had started with. She did not know what funds will help with the rent but the internet will also be an additional cost and the Airport will pay for the electricity. Committee Member Wilcox thought the City should try and negotiated with Midrivers since they will be able to use the system.

*\*\* The motion passed 4-0*

**10. Review and Recommendation on Resolution No. 4063: A Resolution Approving an Extension of Lease Agreement Between the City of Miles City and Linda Larson For the Lease of Certain Industrial Site Property**

*\*\* Committee Member Wilcox moved to recommend to Council to approve the Resolution, seconded by Committee Member Galbraith. The motion passed 4-0*

**11. Discuss and Recommendation on Wage Increase for City Council**

Committee Member Andrews thought City Council should get a wage increase because the members have a lot of responsibility, attend a lot of night meetings, more meetings will be added once annexation goes into effect, once taxes are taken out of the money received it is about \$2,000 a year and it would give younger citizens more of an incentive to be on the Council. He thought a \$1,000 a year raise would be adequate, which would be an increase of \$8,000 for General Fund.

Committee Member Wilcox agreed.

Committee Member Galbraith said she would like to see what the budget looks like before she made a decision.

Committee Member Wilcox asked how long it had been since Council received a raise. Clerk Pearce explained that an Ordinance was presented to Council in

April 2015, which failed. In those minutes Councilperson Ahner had said that it had been 12 years since a raise was passed for Council. She referred to the 2017 wage study received during the Ad Hoc Committees sessions. The only one on the study who was a class 2 city was Anaconda-Deer Lodge at \$700 a month. Committee Member Huber asked what Glendive pays. It was not on the survey, Clerk Pearce said she would call the City and get back with the Committee.

Committee Member Huber asked how the raise would enter into the wage study. Committee Member Wilcox said that right now Council's wage is about \$7.00 an hour and felt a raise was due.

*\*\* Committee Member Wilcox moved to recommend to forward the discussion to Council, seconded by Committee Member Andrews. The motion **passed** 3-1, with Committee Member Galbraith voting no*

## 12. Adjournment

*\*\* Committee Member Wilcox moved to adjourn the meeting, seconded by Committee Member Andrews and **passed** unanimously, 4-0.*

The meeting was adjourned at 7:12 p.m.

  
Susanne Galbraith, Chairperson

  
Lorrie Pearce Recorder/City Clerk