

Finance Committee Meeting

March 9, 2017

The Finance Committee met Thursday, March 9, 2017 at 6:00 p.m. in the City Hall Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Kathy Wilcox, Rick Huber and Dwayne Andrews.

Also present were: Planner II Dawn Colton, Historic Preservation Officer/Grant Writer Connie Muggli, Floodplain Administer/Auto Cad/Assistant PWPV Samantha Malenovsky, Attorney Rice, Mayor John Hollowell and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens:

Planner Colton and Attorney Rice said there were several problems at the Industrial Park sites and wanted to get a conversation started on them:

- There are some leases due July 1, 2017 that does not offer an extension. This would cause all leasers to rebid on the lease of the land. Several of them have their own buildings on the land, so if they were not the highest bidder, they would either have to remove the buildings or leave them there for the City to use as they see fit. After a long discussion, the consensus was to update the City's lease policy to allow an extension to the present leases (at current rate) and possibly look at the City's selling policy.
- The City is obligated to give Tire Rama and United Parts the option to buy the land they are leasing effective July 1, 2017. The City is not ready for several reasons.
 - Before subdivision is approved, there has to be water and sewer installed, which would cost the city approximately \$500,000, and would need DEQ approval
 - Tire Rama is hooked up to a septic tank and United Parts is hooked up to water and sewer, which means the city has an obligation to sell the land to United Parts if the price is agreed on. At this point the City cannot sell to Tire Rama because the City is not ready for subdivision. Felt an extension of the leases are needed until problems are solved
 - The city has to divide the land into three lot divisions to meet our contractual agreements, which will take several years to complete because of water and sewer issues
 - Appraisal needs to be completed. This is being done, but not sure when the analysis will be given to the City
 - Felt if the water and sewer is installed, it would promote a lot of business in that area

- If annexed, the city would receive more revenue from taxes than from the lease amount charged
- Looking at grants, but the City does not fit most criteria's

Officer Muggli introduced County Attorney Assistant Carl Johnson and explained the MBCC VOVA Grant:

- An amendment to the constitution, (Marsy's Law) which requires all victims to be fully involved in the criminal process. It is mandatory that the position be filled, and carries severe penalties if not. Constitutionally it is the County's and City's responsibility to have someone in this position
- Sharing the position with the County would save both the City and County money (County hire)
- County Attorney's assistant is writing the grant
- Has to have the position filled July 1, 2017 and the grant covers From July 1, 2017 to June 30, 2019. After that the position would probably be added to the Interlocal agreement
- The match for County and City is 20%, which would cost each \$10,258.50 for two years. The funding will be in place June 8, 2017 and would be paid out of the attorney's budget. Attorney Rice thought he had enough money in his budget for fiscal year 2017 to pay the cost, and then it would be added to the fiscal year 2018 budget. In the future the city could look into a software to comply with the regulation
- Will not know if money will be funded for the grant until June 8, 2017

2. Ordinance No. 1310: An Ordinance Changing the Zoning or Track No. 4 of the Dyba Addition to the City of Miles City From General Commercial Zone to highway Commercial Zone, and Providing for a Hearing Thereon

*** Committee Member Andrews moved to recommend to Council to approve the Ordinance, seconded by Committee Member Huber. The motion passed 4-0*

3. Approval of Purchasing used tandem dump truck

Director Gray said the bid was for a used Tandem axle dump truck which would include a snow plow, sander, replace driver's seat and replace four new tires for an amount of \$30,630. He said he had \$60,000 budgeted, so it would save the City money if he purchased this truck, and could possibly sell the sander. One bid was received because it is a Sole Source item.

*** Committee Member Wilcox moved to approve the bid received from I State to purchase the tandem dump truck, seconded by Committee Member Huber. On roll call vote, it passed 4-0*

4. Review and Recommendation Amendment to the Engineering Agreement for Tongue River Crossing

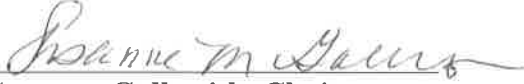
Chairperson Galbraith said the amendment was because there was a delay in permitting and additional consulting on the 20-inch water main. The pipe that needed to be connected to was smaller than anticipated. The additional expense is \$3,500 for a total of \$86,022.75

*** Committee Member Wilcox moved to recommend to Council to approve the amended agreement, seconded by Committee Member Andrews. On roll call vote, it passed 4-0*

5. Adjournment

*** Committee Member Huber moved to adjourn the meeting, seconded by Committee Member Wilcox and passed unanimously, 4-0.*

The meeting was adjourned at 7:10 p.m.


Susanne Galbraith, Chairperson


Lorrie Pearce Recorder/City Clerk