

Finance Committee Meeting

December 22, 2016

The Finance Committee met Thursday, December 22, 2016 at 12:00 p.m. in the City Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber and Dwayne Andrews. Committee Member Kathy Wilcox was excused.

Also present were Public Works Director Scott Gray, Planner II Dawn Colton, Building Inspector Dennis Hirsch and City Clerk/Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Request of Citizens:

None

2. Discussion and Recommendation on Ordinance No. 1092: An Ordinance Amending Ordinance No. 796 to Increase the fee Required for Applications For Amendments to the Zoning Regulations and Providing an Effective Date Thereof

Planner Colton explained that the department would like to raise fees and get rid of the site plan review fee and add a new fee for conditional use which would be in a form of a resolution. Consultant Dave DeGrandpre had intentionally left out the fee rates in the new zoning ordinance to make it easier to change those rates through a resolution. For Ordinance 1092, the zoning fee was \$200 and would like to raise it to \$300 and add a \$300 fee for the conditional use to cover administrative, advertising, posting of notices and others items that have increase on the cities end.

*** Committee Member Andrews moved to recommend to Council to raise the zoning fee to \$300 and add a fee of \$300 for the conditional use, seconded by Committee Member Galbraith and passed 3-0*

3. Discussion and Recommendation on Ordinance No. 1158: An Ordinance Establishing fees for Applications for Zoning Variances and For Issuance of Letters of Zoning Compliance, and Setting Public Hearing Thereon

*** Committee Member Galbraith moved to recommend to Council to raise the Board of Appeals fee to \$375, seconded by Committee Member Huber*

Inspector Hirsch said that there used to be a \$75 charge for the Board of Appeals. Mayor Grenz did not think it was necessary and got rid of it in 2012. The fee is approved by State law 56-203 to cover administration fees, staff time, postage and notifications. He suggested charging \$375.

Committee Member Andrews felt that the increase from \$75 to \$375 seemed high and suggested \$300.

Inspector Hirsch explained that the raise would cover the expenses associated to signs, notifications, legal notices, professional recording and certified mail.

Planner Colton said that the floodplain administrator may also submit a fee charge. Inspector Hirsch said that if it happens, it should be the same as the Board of appeals charge. Committee Member Andrews asked if someone came in for a variance, do both of the fees have to be paid. Inspector Hirsch said no.

*** Committee Member Galbraith amended her original motion from \$375 to \$300, seconded by Committee Member Huber. The original amended motion was passed 3-0.*

4. Discussion and Recommendation on Ordinance No. 1306: An Ordinance Repealing and Replacing “Chapter 24- Zoning” of the Code of Ordinances of Miles City, Montana, for the Purpose of Implementing a Revised Zoning Code

No action was necessary

5. Discussion and Recommendation on Resolution No. 3140: A Resolution Establishing fees for Review of Subdivision Plats, Examination of Proposed Divisions of Land and Review of Site Plans and Providing for a Hearing Thereon

Planner Colton said she would like to delete “and review of site plans” from the title, raise A,B,C and D by \$100 each to cover inflation and delete G.

*** Committee Member Galbraith moved to recommend to Council to raise A,B,C and D by \$100 and strike out G, seconded by Committee Member Andrews.*

Committee Member Andrews asked why the City has a main charge and then an additional charge per lot. He thought it was nickeling and diming the public. Planner Colton said the charges were typical and with more lots, it is more work because the City is dealing with more streets and sewer. She added that the City of Miles City’s charges were low compared to others and hasn’t been raised since 2007. The increase would be to cover inflation.

*** The motion passed 2-1 with Councilperson Andrews voting no*

6. Discussion and Recommendation on Resolution No. 4016: Miles City/Custer County Interlocal Agreement for Services FY 2016/2017

*** Committee Member Galbraith moved to recommend to Council to approve the resolution, seconded by Committee Member Andrews.*

Committee Member Galbraith explained the changes on the agreement:

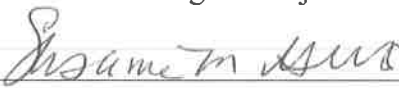
- (B) 2 years the water charges for the fairground were waived because the City had charged the County to much. It was added back into the agreement this year
- (C) The 911 board did not transfer as much money to Dispatch because there was no Supervisor. The decrease of that transfer caused an increase to the County, according to the formula used. The difference increased from \$70,000 to \$90,000
- (E) Charge for ambulance usage was raised from \$115 to \$145 to cover the wear and tear of the ambulance driving over County roads. County may not approve the increase.
- Deleted the reference of transferring prisoners to another jail.

*** On roll call vote, the motion passed 3-0*

7. Adjournment

*** Committee Member Andrews moved to adjourn the meeting, seconded by Committee Member Huber and passed unanimously, 3-0.*

The meeting was adjourned at 12:50 p.m.



Susanne Galbraith, Chairperson



Lorrie Pearce Recorder/City Clerk