

Finance Committee Meeting

March 31, 2016

The Finance Committee met Thursday, March 31, 2016 at 6:00 p.m. in the City Hall Conference Room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rachel Sloan and Dwayne Andrews and Kathy Wilcox.

Also present were Grant Writer/Historic Preservation Administrator Connie Muggli, Public Works Director Scott Gray, Grant Writer/City Planner in Training and Committee Recorder/City Clerk Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

- 1. Request of Citizens:**
- 2. Review and Recommendation on Interstate Engineering survey proposal for Industrial Park Area**

Chairperson Galbraith explained that in the lease of one lot, which later broke out into two lots, said the City would survey this area before June 30, 2016.

Administrator Colton said the proposal is for the entire tract E for an amount of \$15,000. Since she received the proposal a stamped survey had been found, so she didn't think the City would have to go through the entire survey process again. She was going to check with the County and see if the survey had been recorded and if not can it be recorded now. However the survey she found is for the Anderson tract but not the Balsam tract, which is the tract where United Parts is located.

Chairperson Galbraith said that it made no sense to sell the lots because State would receive 5 percent, City would receive 10 percent and the rest would go to the Federal Government. Both Administrator Colton and Clerk Pearce said that the lease gives United Parts and Tire Guys the option to purchase the land in 2017.

*** Committee Member Galbraith moved to revisit the issue when further information is presented, seconded by Committee Member Wilcox. The motion passed 4-0*

- 3. Review and Recommendation on Waiver of Permits for Riverside Park Amphitheater**

Chairperson Galbraith explained that a representative from MC₂ had asked the City to consider waving its cost for the flood and building permits on the Amphitheater. She said she didn't have a problem with it and hoped that the Building Inspector would consider the same thing.

Director Gray said that he had encouraged Inspector Hirsch to also waive his fees for the project. He thought it was good business and may help in getting MC₂ to help with other project down the road.

*** Committee Member Andrews moved to recommend to Council to waive the City's portion of the permit for the Riverside Amphitheater and the payment to the Building Inspector comes from his existing budget, seconded by Committee Member Galbraith. The motion passed 4-0*

4. Review and Recommendation on Salary Increase for Seasonal Lifeguards and Pool Manager

Chairperson Galbraith said that in her original motion she had misunderstood the amount per month for the pool manager. She thought it was \$1,000 for the season, not a month. With that she thought option number three would be more appropriate, which is a \$300 month increase.

Director Gray asked the Committee to consider \$500 to \$600 a month increase, because if the lifeguards receive the \$1.00 an hour increase that would total \$250 an month increase. So there wouldn't be much of a difference between the wage increase between the pool manager and seasonal lifeguard. He added that he was fine with the \$1.00 increase for seasonal lifeguards.

*** Committee Member Wilcox moved to request more information before voting on the increase. The motion failed due to lack of a second motion.*

*** Committee Member Andrews moved to recommend to Council to approve a \$600 a month increase for the Pool Manager and a \$1.00 an hour increase for the seasonal lifeguard positions, seconded by Committee Member Sloan. The motion passed 3-1, with Wilcox voting no*

5. Discussion and Recommendation on Salary Increase for Park Department Seasonal Employees

Director Gray said right now the seasonal position is making \$9.00 an hour and would like to see the wage increased to \$11.00 an hour. The maximum that they can work is four months.

*** Committee Member Sloan moved to recommend to Council an increase of \$2.00 per hour for Park Department seasonal employees, seconded by Committee Member Galbraith.*

Committee member Andrews said he did not mind discussing and making recommendations for seasonal because it is a timing matter and the position was not in the Wage Survey, but he thought there should be a standard way and a time of year to look at wage increase for City employees. He had never worked for anyone that allowed increases to employees at any time of the year. He thought

the City was still under obligation to the Wage Survey for one more year and that the City should stick to it because it is not a very good practice.

***The motion passed 4-0*

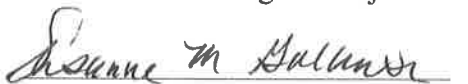
6. Review and Recommendation on Salary Increase for City Planner

*** Committee Member Wilcox moved to postpone consideration until next fiscal year, seconded by Committee Member Andrews and passed 3-1 with Committee Member Sloan voting no.*

7. Adjournment

*** Committee Member Wilcox moved to adjourn the meeting, seconded by Committee Member Galbraith and passed unanimously, 4-0.*

The meeting was adjourned at 6:25 p.m.


Susanne Galbraith, Chairperson


Lorrie Pearce Recorder/City Clerk