

Finance Committee Meeting

March 17, 2016

The Finance Committee met Thursday, March 17, 2016 at 6:00 p.m. in the City Hall Conference Room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rachel Sloan and Dwayne Andrews and Kathy Wilcox.

Also present were Grant Writer/Historic Preservation Administrator Connie Muggli, Library Director Sonja Woods, Children's Librarian CL1 Hannah Nash and Committee Recorder/City Clerk Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. **Request of Citizens:**
2. **Bid Review and Recommendation for the Phase II Wastewater Treatment Upgrade**

Director Kelm explained each bid(s) that was received for the Phase II Wastewater Treatment Upgrade. They are as follows:

- Schedule one- Aerobic Digestion and Sludge Thickening Equipment - One bid was received from Ovivo USA, LLC for \$835,000. The bid was in conflict with the terms of the contract, regarding the time of performance for both providing submittals and delivering the equipment. Project Manager Koenig contacted Ovivo USA, LLC and they said they were fully aware of the terms of the contract and would correct the error.
- Schedule two- Dewatering Equipment- One bid was received from Process Wastewater Technologies, LLC for \$481,000. Bonding has been promised according to article four of the General Conditions.
- Schedule three- Aerobic Digestion and Membrane Blowers- Three bids were received (1. Universal Blower Pac. Inc for an amount of \$174,219 (2. Gardner Denver for an amount of \$291,763 and (3. Aerzen USA for an amount of \$314,291. Project Manager Koenig confirmed with Universal Blower Pac that they are content with their pricing and preliminary review and indicated the products bid are equal in nature.
- Schedule four- Ultraviolet Disinfection- One bid was received from Trojan Technologies for \$240,000. The bid was in conflict with the terms regarding the time of performance for providing submittals. Project Manager Koenig contacted Trojan Technologies about the error and they said they were fully aware of the terms of the contract and would correct the error.

*** Committee Member Wilcox moved to recommend to Council the approval of the low bids to Schedule 1, 2, 3 and 4, seconded by Committee Member Andrews. The motion passed 4-0*

3. Discussion on Lighting for library

Director Woods presented four options to update the Library's lighting which would include fixtures, labor, parts and electrical permit. All four bids are from one contractor. The Library has twenty-seven individual lights and six are working and was asking for the City to help with the expenses. She said the Library could probably find \$5,000 for the project and the rest would be paid by the City. The options were:

- Match the existing fixtures and use T8 lamps for a cost of \$20,050. With this option the new fixtures would match the two fixtures that are already installed at the top of the stairs. The benefit would be that it would match the other fixtures and would use the same bulbs that are already being used.
- Match the existing fixtures but use T5 lamps for a cost of \$25,681. With this option the new fixtures would match with the existing fixtures on the Westside of the main level. The benefit would be that it would match the other fixtures and would use the same bulbs that are already being used.
- LED with modern and low profile design for a cost of \$29,940. With this option the LED fixture would fit in with the other light fixtures but would offer some unique benefits. It has a 5-year warranty and is rated for a lifespan of 50,000 hours. This is over 13.5 years of service at 10 hours of use per day. You would have the ability to pick your color temperate with in a range of what color you would like. The LED option would cost more up front, but over the lifespan of the fixture, it would pay for the extra cost. This is the option the Library had at the present time.
- LED with a straight and narrow design for a cost of \$43,800. This option offers the same benefits as option three, but with a different design and higher cost.

*** After a long discussion it was decided that the lighting issue would be considered at budget time.*

4. Discussion on Budget Meeting Agenda

*** After a long discussion it was the consensus of the Committee to have Finance Budget Meetings June 22nd and June 23rd, and July 11th and July 13th at 6pm.*

5. Discussion and Recommendation on Dales Cleaning, EMI and Marilyn Foreman- 1-year renewal

*** Committee Member Galbraith moved to recommend to Council the approval of renewing Dales Cleaning, and Marilyn Foreman for one year, seconded by Committee Member Andrews. The motion passed 4-0*

6. Discussion on Denton Field Repairs from Capital Improvement Fund

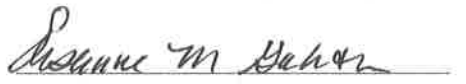
Administrator Muggli reported that the Fish Wild Life & Parks Water and Conservation Fund grant is open and the application deadline is April 15, 2016. The City can apply for the grant up to a maximum of \$150,000 with a 1 to 1 match. The total amount for the project is \$283,500. The City has raised \$18,500 and with the City's allocation of \$10,000 that reduces the total needed to \$255,450. The roof structure at Denton Field is unsafe, and suggested demolishing the existing roof structure and erect the press box in two phases. The roof is under code and needs repaired soon because of liability purposes. She asked the committee if she doesn't spend the \$10,000 that was budgeted for this project in fiscal year 2015/2016, can she save it to spend in 2016/2017. With this the City would have to pay approximately \$19,500.

*** After a poll from the Committee Members, Chairperson Galbraith said that she thought it was willing to put \$10,000 into fiscal year 2016/2017 budget.*

7. Adjournment

*** Committee Member Andrews moved to adjourn the meeting, seconded by Committee Member Sloan and passed unanimously, 4-0.*

The meeting was adjourned at 6:55 p.m.


Susanne Galbraith, Chairperson


Lorrie Pearce Recorder/City Clerk