

Finance Committee Meeting

January 21, 2016

The Finance Committee met Thursday, January 21, 2016 at 6:00 p.m. in the City Hall Chambers Room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rachel Sloan, Dwayne Andrews and Kathy Wilcox.

Also present were Public Utilities Director Allen Kelm, Public Works Director Scott Gray and Committee Recorder/City Clerk Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

1. Election of Chairperson:

*** Committee Member Andrews moved to appoint Susanne Galbraith as Chairperson. The motion was seconded by Committee Member Wilcox. The motion passed 4-0*

2. Request of Citizens:

Jerry Singleton, Representative for Cowtown Ag said he had a proposed plan to an alternate truck route for Seventh Street.

Director Gray asked him to meet with Dawn Colton and himself sometime next week at City Hall to discuss the proposal.

3. Review and Recommendation on Ordinance No. 1301: An Ordinance enacting Section 2-233 of the Code of Ordinances of the City of Miles City Requiring that Certain Contributions be Made to the General Fund Capital Improvement Fund From General Fund Cash Carryover

*** Committee Member Andrews moved to recommend to Council the approval of Ordinance No. 1301, seconded by Committee Member Sloan.*

Chairperson Galbraith explained the money that would be transferred is cash carryover in the General Fund. The Ordinance has a cap of \$250,000, and it may be painful some years, but felt it needed to be done.

*** The motion passed 4-0*

4. Review of quotes and approval of purchase of Mini Excavator

Director Gray explained that over the last couple of years the City has had sewer collapses in alleys and installed catch basin for ADA corners, where the big excavator is too big for the repair. The City has rented a smaller excavator many times to complete

the work. The expense is in the budget and is asking approval from the Finance Committee. The budgeted expense of the excavator is \$90,000 and would be split between District 204 and 205, Water and Sewer. Three quotes were received for a used mini excavator. The bid from John Deere was no longer available. One quote from Cat is a 2013 used unit for \$42,275 with no warranty. He found that most used units are put into rental fleets. The other quote was for a 2016 new unit for \$48,275 with a one year warranty and has a front swivel blade. He felt for the extra \$6,000 it would be beneficial to buy the new mini excavator.

** *Chairperson Galbraith moved to approve the purchase of a mini excavator up to \$49,000. The motion was seconded by Committee Member Andrews. The motion passed 4-0*

5. Review of quotes and approval of retrofit to the elevator at City Hall

Director Gray called several elevator repair businesses for bid and found that most were out of business. Two bids were received for the elevator retrofit; a full retrofit from Big Sky Elevator for \$32,550 and a partial retrofit from Otis for an amount of \$9,031.74. With the bid from Otis, the City would have to agree to a labor contract for five years, paid annually for an amount of \$777.60. After five years the contract would be automatically renewed unless notified by the City at least 90 days, but no more than 120 days prior to the end of the current five year term. Director Gray was concerned because Otis did not work on Concord elevators and if the City wanted to cancel the agreement, it may get lost in the system.

Director Gray recommended to approve the additional \$2,550 on the Big Sky Elevator bid. He added that the retrofit is budgeted for \$30,000.

** *Committee Member Wilcox moved to approve the proposal from Big Sky Elevator Service for the amount of \$32,550. The motion was seconded by Committee Member Sloan. The motion passed 4-0*

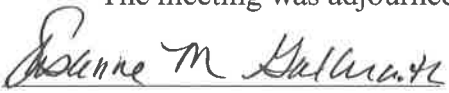
6. Review and Recommendation on Singleton Truck Wash Lease

Issue was postponed until a meeting between Mr. Boughton and Mr. Singleton happens.

7. Adjournment

** *Committee Member Andrews moved to adjourn the meeting, seconded by Committee Member Sloan and passed unanimously, 4-0.*

The meeting was adjourned at 6:52 p.m.


Susanne Galbraith, Chairperson


Lorrie Pearce Recorder/City Clerk