

## **Finance Committee Meeting April 30, 2014**

The **Finance Committee** met Wednesday, April 30, 2014, at 6:00 p.m. in the City Hall Conference Room. Present were Committee members Sue Galbraith, Dwayne Andrews, John Hollowell and Sheena Martin.

Also present were Mayor C.A. Grenz, Public Works Director Scott Gray, and Recorder/City Clerk Lorrie Pearce.

### **Request of Citizens**

None

### **Ordinance No. 1266: An Ordinance Revising Section 2-26 Of The Code Of Ordinances Of The City Of Miles City, Montana, So As To Allow The Bypass Of Committee Review Upon First Reading Of An Ordinance So Long As The Ordinance Was Previously Reviewed By The Committee**

\* \* *Committee Member Andrews moved to recommend that the City Council approve Ordinance No. 1266. The motion was seconded by Committee Member Hollowell; the motion carried unanimously, 4-0.*

### **Ordinance No. 1267: An Ordinance Repealing Section 21 Of The Code Of Ordinances Of The City Of Miles City And Enacting A New Section 21 Of Said Code Of Ordinances Of The City Of Miles City, Adopting New Subdivision Regulations**

Mayor Grenz asked if the ordinance included the two-mile donut. Committee Member Hollowell said it was a subdivision regulation, so if it were to be in the two mile donut, and that was our jurisdiction, then yes.

\* \* *Committee Member Hollowell moved to recommend that the City Council approve Ordinance No. 1267. The motion was seconded by Chairperson Galbraith. After a long discussion, the motion carried unanimously, 4-0.*

### **Request for adjustment of water/sewer bill**

Because of the absence of Public Utilities Director Al Kelm and the homeowner, this issue was tabled until the next Finance meeting.

### **Review Janitorial Bids**

Chairperson Galbraith explained that Dale's Cleaning Service submitted bids for all four sites. They were as follows: Library \$425, City Hall \$600, Police Station \$400 and City Shop \$300.

Marilynn Forman submitted bids for two sites. They were as follows: Police Station \$350 and City Shop \$225.

Since there was only one bid for the Library and City Hall, those contracts were recommended to be awarded to Dale's Cleaning Service. Both bidders were in compliance with Workers' Compensation, insurance coverage, Independent Contractor Exemption Certification, and equipment list. Being the lowest bids, the contract for the Police Station and City Shop was recommended to be awarded to Marilynn Forman.

- \* \* *Committee Member Andrews moved to recommend that the City Council approve the awarding of the bid for cleaning City Hall and the Library to Dale's Cleaning Service, and awarding of the bid for cleaning City Shop and the Police Station to Marilynn Forman. The motion was seconded by Committee Member Martin and carried unanimously, 4-0.*

### **Review Cash Report**

City Clerk Pearce mentioned that in the next month the Finance Committee will have to decide if they want to borrow money from the General Fund to balance three funds. The funds are Library, RSVP, and Ambulance. She explained the money would be borrowed from General Fund to balance fiscal year end, and then the process would be reversed in July.

### **Ambulance Accounts To Collections**

Chairperson Galbraith explained the amount of \$27,423.35 is from private self-payers who haven't paid.

- \* \* *Committee Member Hollowell moved to recommend that the City Council send the ambulance accounts, for an amount of \$27,423.35, to collection. The motion was seconded by Committee Member Martin; the motion carried unanimously, 4-0.*

### **Adjournment**

There being no further business, *Committee Member Andrews moved to adjourn the meeting, seconded by Chairperson Galbraith.* The meeting was adjourned at 6:54 p.m.

Respectfully Submitted:

  
Chairperson Susanne Galbraith

  
City Clerk Lorrie Pearce