

Finance Committee Meeting February 19, 2013

The **Finance Committee** met February 19, 2013, at 12:00 p.m. in the City Hall Conference Room. Present were Committee members Mark Ahner, John Uden, Bill Melnik and Roxanna Brush. Also present were Mayor Chris Grenz, Public Utilities Director Al Kelm, Police Chief Doug Colombik, Parks Supervisor Brady Stone and Recorder City Clerk Becky Stanton.

Review Bid for Tool Cat

Chairperson Ahner explained the bid of \$43,007, which includes the tool cat with the attachment of a 68" angle broom. There is also a repurchase agreement and an extended warranty option that could be purchased at additional costs. The Committee decided not to purchase either of them.

*** Committee Member Uden moved to recommend to Council approval of purchasing from Bobcat of Miles City the Tool Cat with the attachment of a 68" angle broom. The motion was seconded by Committee Member Melnik; the motion carried unanimously, 4-0.*

Request to Purchase Plotter and Software for \$21,250

Chairperson Ahner explained that the Flood Plain Administrator plotter and software would be acquired through a grant. The plotter will cost \$21,250, of which the grant will pay \$15,925 and the City will pay \$5,325 for its match. Director Kelm explained that the current plotter is broken and obsolete and the City cannot obtain service for it anymore. The new plotter will plot and/or copy maps or plans. The software is an ARC GIS. The City Planner has a license for ARC GIS software for her computer only. This new software will have a license that allows it to be placed on the server and have multiple users. Initially this item was budgeted for in FY 2012-2013, but Mayor Grenz requested that it be removed. The departments affected by this item are the Street Maintenance Districts, Water, Sewer, Planning and Flood Plain. The amount affecting these departments would be \$5,325 divided by 6 is \$887.50 each.

*** Committee Member Brush moved to recommend to Council approval of spending authority to purchase the above. The motion was seconded by Committee Member Uden; the motion carried unanimously, 4-0.*

Review Options for City's Impound Lot

Councilperson Ahner explained that Bill's Truck Service asked for an increase in the lease price of the lot he owns that the City uses for their impound lot. There was

discussion about using the area around the old Fish and Game Building for an impound lot. After discussion, it was decided to pay the impound charge for this year since it was already February. It was also determined to prepare the area around the Fish and Game Building to create an impound lot for the City.

* * *Committee Member Ahner moved to pay the amount due for the current impound lot for the year starting October, 2012, through September, 2013, and at budget time include funding for creating an impound lot on the City's property out by the Fish and Game Quonset . The motion was seconded by Committee Member Uden; the motion carried unanimously, 4-0.*

Review Pay.Gov Contract to Facilitate Water/Sewer Bill Payments

City Clerk Stanton explained that customers ask to pay their water and sewer bill by credit card. There are two companies that provide that service to Cities and Counties with no charge to the entity. The customer, not the City, is charged a service charge for using their card. PayGOV does not charge any money for the equipment, while the other vendor would charge the City for any equipment. PayGOV also appears to provide better customer service.

* * *Chairperson Ahner moved to recommend to Council approval of using PayGOV to accept credit card payments for water and sewer bills, seconded by Councilperson Melnik.*

Councilperson Brush stated she would be voting no on this matter because she did not think the citizens would be very happy about paying the fees.

* * *The motion failed 2-2, with Committee Members Brush and Melnik voting nay.*

Request of Citizens

Mayor Grenz asked about a computer for City Prosecutor Jeff Noble's office and wondered if Chairperson Ahner would place that on the next Finance agenda. City Clerk Stanton explained that she had visited with City Prosecutor Noble and asked if he would be willing to use a laptop that the City already had. He said that would be okay. The Committee decided to go with the laptop until the next year when he could budget for a computer for his office.

* * *Committee Member Uden moved to adjourn the meeting, seconded by Committee Member Brush. The motion passed unanimously.*

The meeting was adjourned at 12:50 p.m.

Respectfully Submitted:

Mark Ahner
Chairperson Mark Ahner

Becky Stanton
City Clerk Becky Stanton