

## **Finance Committee Meeting October 17, 2012**

The **Finance Committee** met October 17, 2012, at 6:00 p.m. in the City Hall Conference Room. Present were Chairperson Mark Ahner and Committee Members Bill Melnik, Jerry Partridge and Roxanna Brush. Also present were Mayor Chris Grenz, Public Utilities Director Al Kelm, Grant Administrator Dawn Colton, and Recorder City Clerk Becky Stanton.

### **Review of Resolution No. 3551: Work Plan and Budget for FY 2012-2013 for Tourism Business Improvement District No. 101**

Chairperson Ahner explained the work plan, budget and the certificate of liability. He also explained Jerry Huss' memo about passing the method of assessment after approving the work plan.

*\*\* Committee Member Brush moved to recommend to Council to approve the Resolution. The motion was seconded by Committee Member Melnik, and motion carried unanimously, 4-0.*

### **Request to Increase Contract Payment to Dowl HKM Engineering by \$13,799 for Riverside Park Restroom Project.**

Chairperson Ahner explained that the increase needed to be reviewed because it was a contract amendment. Dowl HKM engineer, Andy Marum, explained the reasons for the increased costs for the restroom. He explained that the City had requested tighter plans and manual in order to lessen the chance of a change order occurring. He had budgeted 101 hours, but his actual time is about 300 hours. The budget overage has been discussed with CTEP.

*\*\* Chairperson Ahner moved to recommend to the Council to approve the request to increase the preliminary engineering budget in the amount of \$13,799.12 by Dowl HKM. The motion was seconded by Committee Member Brush, the motion carried unanimously, 4-0.*

### **Request to Expend Funds for Manhole Restoration and Water Meter Projects**

Director Kelm explained the cement or brick manhole restoration process extends its life by 30 to 40 years. The City restores 2 or 3 manholes a year. The City will be able to split mobilization costs with the Town of Wibaux.

Director Kelm explained that the City needed to purchase water meters for the

Steadman apartment complex in Milestown Estates, for which construction has started. Per Resolution, the City will provide water meters. This matter was brought to the Finance Committee to follow the City's purchasing policy.

*\*\* Chairperson Ahner moved to recommend to the Mayor to approve the above requests. The motion was seconded by Committee Member Brush, the motion carried unanimously, 4-0.*

**Request of Citizens**

Director Kelm asked Mayor Grenz if he approved of the purchase of the water meters and manhole restoration and he said yes.

There being no further business, the meeting was adjourned at 6:28 p.m.

Respectfully Submitted:

  
Chairperson Mark Ahner

  
City Clerk/Becky Stanton

October 17, 2012.