

Finance Committee Meeting February 17, 2012

The **Finance Committee** met February 17, 2012, at 12:00 p.m. in the City Hall Conference Room. Present were Chairperson Mark Ahner and Committee Members Jerry Partridge, Bill Melnik and Roxanna Brush. Also present were Mayor Chris Grenz, Councilperson Sue Galbraith, Public Works Director Allen Kelm, Fire Chief Dale Berg, City Planner Dianna Broadie, Grant Administrator Dawn Colton, Utility Billing Clerk Diana Schweigert and Recorder/City Clerk Becky Stanton.

Request for reimbursement of water bill overcharges at 17 N. Winchester

When the push button meters were initially installed in 1989, this residence received a 5/8" meter but it was recorded as a 3/4" meter. It was charged as a 3/4" service, which not discovered until repair was done to the curb stop on December 1, 2011. The customer, Patty Brookman, is requesting a refund for sewer only of \$435.76 and she is willing to forego the water refund.

* * *Committee Member Brush moved to recommend to the Council to refund customer the amount noted, seconded by Committee Member Partridge. Motion carried unanimously, 4-0.*

Bid review for 10" waterline under the Tongue River

The City had received two bids, one from Western Municipal Construction, Inc. for \$225,000 and another from Macon Construction Company for \$286,000. Director Kelm stated that Kadrmass, Lee and Jackson Inc. had reviewed both bids and found no irregularities, checked three different references on each bidder and recommended Western Municipal for \$225,000. The horizontal driller was already preapproved.

* * *Chairperson Ahner moved to recommend to the City Council that Western Municipal Construction Inc. with a bid of \$225,000 be awarded the bid for the Tongue River 10" waterline boring, seconded by Committee Member Melnik. Motion carried unanimously, 4-0.*

Recommendation to fund the Capital Improvement Program

Chairperson Ahner noted that Ordinance 1151 dated December 14, 2004, established a Capital Improvement Program. This applies to the General Fund only and each purchase would still need to comply with the City's Purchasing Policy. State Statute requires that the fund needs to be keep separate from other funds, and the interest earned goes back into this fund.

* * *Chairperson Ahner moved to recommend to the Council to approve funding in the amount of \$250,000 from the available General Fund Cash Reserves to be placed into a Capital Improvement Program Fund as created under Ordinance 1151, seconded by Committee Member Melnik. Motion carried unanimously, 4-0*

Resolution No. 3462 – A Resolution Authorizing a \$14,705 Fish, Wildlife and Parks Grant for Phase 3 improvements at Spotted Eagle Recreation Area

Chairperson Ahner explained that this grant was not included in the current budget. The grant money would be used to establish another restroom at the Spotted Eagle Recreation Area.

* * *Committee member Brush moved to recommend to the Council to approve this Resolution, seconded by Committee Member Melnik. Motion carried unanimously, 4-0.*

Request of Citizens

Director Kelm noted that the Judge had denied the lawsuit with the child at the park. The next process is to go to the State Supreme Court.

There being no further business, the meeting was adjourned at 12:53 p.m.

Finance Committee:

Chairperson Mark Ahner

Respectfully Submitted:

City Clerk Becky Stanton