

**REGULAR COUNCIL MEETING December 27, 2016**  
**7:00 p.m.**

**CALL TO ORDER**

The Regular Council meeting was held Tuesday, December 27, 2016, in the City Hall Conference Room at City Hall, 17 S. 8<sup>th</sup> Street, Miles City, Montana. Mayor Hollowell called the meeting to order. Council Members present were Rick Huber, John Uden, Dwayne Andrews, Susanne Galbraith, Jeff Erlenbusch and Ken Gardner. Councilpersons Kathy Wilcox and Brant Kassner were excused.

Also present were Attorney Dan Rice, Police Chief Doug Colombik, Fire Chief Gary Warren, Planner II Dawn Colton, Grant Writer/Historic Preservation Administrator Connie Muggli and City Clerk/Minute Recorder Lorrie Pearce.

**PLEDGE OF ALLEGIANCE**

Mayor Hollowell led the Council in the Pledge of Allegiance.

**APPROVAL OF COUNCIL & COMMITTEE MINUTES**

**Regular Council Minutes: 12/13/2016**

\*\* *Councilperson Uden moved to approve the minutes of the Regular Council Meeting of December 13, 2016 subject to any corrections, and seconded by Councilperson Huber. The motion passed by unanimous consent, 6-0*

**Finance Committee Minutes: 12/08/2016**

**Finance Committee Meeting**

**December 8, 2016**

The Finance Committee met Thursday, December 8, 2016 at 6:00 p.m. in the City Conference room. Present were Committee Chairperson Susanne Galbraith and Committee Members Rick Huber, Dwayne Andrews and Kathy Wilcox.

Also present were Police Chief Doug Colombik, Battalion Chief Brandon Stevens, Deputy Clerk/Human Resource Officer Linda Wilkens and Recorder Lorrie Pearce.

Committee Chairperson Galbraith called the meeting to order.

**1. Request of Citizens:**

Clerk Pearce presented Resolution 4014 to the committee. She said it was on the Council agenda for December 13<sup>th</sup>. Chief Colombik explained that he is asking for the resolution to be approved so the City can hire policemen that have experience and pay for their experience. He said by using the matrix, the department could hire quality police officers and save time and money by not sending them to the Academy. Clerk Pearce said that three officers have been hired at the higher rate. Mayor Hollowell said that the Mayor has the ability to negotiate, so a lateral transfer like this can be approved by the Mayor and had done so for some time now. Chief Colombik explained that he would like to get Council's approval on the Resolution so the new verbiage can be added to the next union contract.

**2. RESOLUTION NO. 4012- A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2016-2017 to Increase the Budgeted Amount in Fund #1000-007-420460-214 to Account for Unanticipated Revenue, in Fund 1000-007-420460-350 to Pay Unbudgeted Expenses Related to Fire Recovery USA and in Fund 1000-003-410500-350 to Pay Unbudgeted Expenses Related to Pit # 57**

Chairperson Galbraith explained the amendment :

- \$1,594 for a grant received from FM Global Fire Prevention
- \$2,000 for the expense to purchase software for the fire department
- \$13,460 for expenses to pay for re-permitting Pit:#57

Clerk Pearce said that \$441 will be added to the resolution to pay for disposal of debris from the pit.

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\*\* *Committee Member Andrews moved to recommend to Council to approve the Resolution, seconded by Committee Member Wilcox and passed 4-0*

**3. Discussion and Recommendation on Dollar Amount to Charge for renting the Rhino Band Shell**

Chairperson Galbraith said Director Gray would be agreeable up to \$75 on the rental and \$250 for the deposit.

Committee Member Huber said the show mobile had been rented out for \$75 a few years ago.

Clerk Pearce clarified that there is a \$10 fee charged for general park reservations which includes Riverside or Wibaux park shelters, Veterans Park, Pumping Plant Park or Bender Park. The use of Riverside Gazebo and the fountain at Wibaux Park is free. The Alcohol Variance Permit is \$25.

\*\* *Committee Member Andrews moved to recommend to Council to charge \$50 for rental of the building and \$200 for the deposit, seconded by Committee Member Wilcox and passed 4-0*

**4. Approval for purchase of two gate valves**

\*\* *After a short discussion, Committee Member Wilcox moved to approve the recommendation from Director Gray to obtain the two required gate valves from Agri Industries, seconded by Committee Member Huber and passed 4-0*

**5. Discussion and Recommendation on Resolution 4013- A Resolution Establishing A Pay Increase for Additional Duty of Dispatch Supervisor**

Chairperson Galbraith said the resolution is to give a stipend of \$50 a month to Sergeant Williams for scheduling and supervising dispatch.

\*\* *Committee Member Wilcox moved recommend to Council approve of Resolution 4013, seconded by Committee Member Huber and passed 4-0*

**6. Discussion on Policy Updates in Order of Importance**

After a long discussion, the consensus of the Committee was to work on the Capital Improvement Policy.

**7. Adjournment**

\*\* *Committee Member Wilcox moved to adjourn the meeting, seconded by Committee Member Andrews and passed unanimously, 4-0.*

The meeting was adjourned at 6:40 p.m.

\*\* *Councilperson Galbraith moved to approve the minutes of the Finance Committee Meeting of December 8, 2016, and seconded by Councilperson Andrews. The motion passed by unanimous consent, 6-0*

**Human Resource Minutes: 12/08/2016**

**Human Resources Committee  
December 8, 2016**

The **Human Resources Committee** met Tuesday, December 8, 2016, at 5:00 p.m. in the Conference Room at City Hall. Present were Committee Members Susanne Galbraith, Kathy Wilcox, and Rick Huber. Excused was Jeff Erlenbusch. Also present were Mayor John Hollowell, City Clerk Lorrie Pearce, 911 Board Member Rex Phipps, County Commissioner Kevin Krausz, and Deputy City Clerk/HR Officer Committee Recorder Linda Wilkins.

Committee Chairperson Kathy Wilcox called the meeting to order.

1. Request of Citizens

- A. Police Admin Position Description (Dispatcher) – comments from Sheriff 911 Board Member Phipps and County Commission Krauss commented that it was important that all be aware of any activity going on in the Dispatch Center to ensure the safety of citizens in all communities serviced by the Dispatch Center.

Mayor Hollowell commented that all three agencies should be notified if something major were to occur that all were expected to be notified and this would be part of the duties of the Dispatch Supervisor.

Chairperson Wilcox suggested that language be added to the position description under Areas of Job Accountability and Performance "Attend all 911 Board meetings

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and will notify the Chief of Police, Sheriff Department and 911 Chairperson of any significant issue including but not limited to the operation of the dispatch center i.e., personnel, computers, RFPS, communication equipment.” Also a bulleted item will be placed under “Areas of Job Accountability and Performance” regarding administration of the software and 911 phone system.

*\*\*Committee Member Galbraith moved to approve the position descriptions to include the changes that were discussed and agreed upon, and seconded by Committee Member Erlenbusch. On roll call vote, motion **passed** 3-0.*

2. Committee Member Comments  
None

3. Unfinished Business

A. City position descriptions reviews  
The Committee began the review of Water/Wastewater Supervisor and Water/Wastewater Operator position descriptions. Chairperson Wilcox commented that due to the redundancy in the position descriptions that HR Officer Wilkins go back and bullet the specific duties.

*\*\*Committee Member Galbraith moved to have Human Resources redo the Water/Wastewater Supervisor position description and present it back to the Human Resource Committee with revisions, and seconded by Committee Member Huber.*

*Committee Member Galbraith amended her motion to include the Certified Water/Wastewater Operator, and seconded by Committee Member Huber.*

*On roll call vote, original motion as amended **passed** 3-0.*

B. Draft position descriptions template, City non-union positions – pending to Jan 2017

C. Development of wage scales for City non-union positions – pending to Jan 2017

D. CDL Requirements in City policy(ies)

There was discussion regarding whether firefighters were required to possess a CDL drivers’ license. It was decided that there needs to be further research regarding the requirements.

*\*\*Committee Member Galbraith moved to pend this item to the next Human Resource Committee meeting so further research could be done, and seconded by Committee Member Huber. On roll call vote, motion **passed** 3-0.*

4. New Business  
None

5. Schedule Committee’s Next Meeting: Thursday, Jan 5, 2017 5:00 pm

6. Adjournment

*\*\*Committee Member Huber moved to adjourn, seconded by Committee Member Galbraith. The motion passed unanimously.*

The meeting was adjourned at 4:55 p.m.

*\*\* Councilperson Galbraith moved to approve the minutes of the Human Resource Meeting of December 8, 2016, and seconded by Councilperson Gardner. The motion passed by unanimous consent, 6-0*

**Ad Hoc Wage Survey Minutes: 11/15/2016**  
**Wage Survey Ad Hoc Committee**  
**November 15, 2016**

The **Wage Survey Ad Hoc Committee** met Tuesday, November 15, 2016, at 5:00 p.m. in the Council Chambers at City Hall. Present were Committee Members Susanne Galbraith, Kathy Wilcox, Rick Huber, Jeff Erlenbusch, City Clerk Lorrie Pearce, Deputy City Clerk/Human Resource Officer/Recorder Linda Wilkins, Local 283A President Tom Speelmon, Local 283B President Denise Bontrager, Local 600 Member Eddie Kanduch and Local 600 Secretary Sarah Lewin. Also present were Local 283A Member Hannah Nash, Local 283A Vice-President Patti Bissell, Fire Chief Gary Warren, Police Chief Doug Colombik, and Local 600 Member Chris Fetty.

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Committee Chairperson Kathy Wilcox called the meeting to order.

1. Request of Citizens  
None
2. Committee Member Comments  
None
3. New Business

- A. Timeline- current Union contracts expire June 30, 2017  
Committee Member Wilcox commented that this is the beginning of the process to find a wage and study survey for contract negotiations beginning in June and was thankful for the good turnout to the first meeting. 283A President Speelmon commented that this was in no way a decision making committee, but only a fact finding committee and did not bind the union or the city to any agreements.
- B. MT League of Cities and Towns 2015 survey results  
It was discussed that it was important to have good job description for comparison. Contents of this survey were reviewed and it was decided that an easier to understand model could be developed. It was discussed that it be recommended by each department to recommend cities to be used for the salary survey as comparison. 283A Member Nash and HR Officer Wilkins will work jointly on developing a new worksheet and present it at the next meeting.
- C. Vendor Selection  
There was discussion on whether this could be taken on as a project of the committee to help defray the cost to the city.

It was decided by the committee members that a chairperson would be elected at the next meeting, review the spreadsheet developed for collection of wage and benefit information, and consider workflow issues.

5. Schedule Committee's Next Meeting  
The next meeting was scheduled for Tuesday, December 6, 2016 at 5:00 p.m.

6. Adjournment  
*\*\*Committee Member Galbraith moved to adjourn, seconded by Committee Member Erlenbusch. The motion passed unanimously.*

*\*\* Councilperson Galbraith moved to approve the minutes of the Ad Hoc Wage Survey Meeting of November 15, 2016, and seconded by Councilperson Erlenbusch. The motion passed by unanimous consent, 6-0*

**Ad Hoc Wage Survey Minutes: 12/06/2016**  
**Wage Survey Ad Hoc Committee**  
**December 6, 2016**

The **Wage Ad Hoc Committee** met Tuesday, December 6, 2016, at 5:00 p.m. in the Conference Room at City Hall. Present were Committee Members Susanne Galbraith, Kathy Wilcox, Rick Huber, Jeff Erlenbusch, City Clerk Lorrie Pearce, Deputy City Clerk/Human Resource Officer/Recorder Linda Wilkins, Local 600 Member Eddie Kanduch, Local 600 Secretary Sarah Lewin, Local 283A Member Hannah Nash, and Local 283A Vice-President Patti Bissell.

Committee Chairperson Kathy Wilcox called the meeting to order.

3. Request of Citizens  
None
4. Committee Member Comments  
Please add the following e-mails to the contact list for this committee: [nash@midrivers.com](mailto:nash@midrivers.com), [syoung@milescity-mt.org](mailto:syoung@milescity-mt.org), [ekanduch@milescity-mt.org](mailto:ekanduch@milescity-mt.org)
3. New Business
  - D. Elect Ad Hoc Committee Chair  
*\*\*Committee Member Pearce moved to nominate Committee Member Kathy Wilcox, seconded by Committee Member Galbraith.*  
*\*\*Committee Member Galbraith moved to close nominations, seconded by Committee Member Pearce. The motions passed unanimously.*
  - E. Updated Wage Survey Spreadsheet

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Committee Members Nash and Wilkins presented the spreadsheet that was developed for collecting wage information. Members of the committee liked the simplicity of the spreadsheet, but asked that information not directly related to the base wage rate be kept in the notes at the bottom of the spreadsheet such as compensatory time, retirement, health insurance benefits. It was suggested that possibly another tab could be added with general information and definitions of terms used. This will help with the comparison of wages when wage data from other cities has been collected. Nash and Wilkins will continue work on the spreadsheet implementing the recommendations.

F. Union Recommendations for additional wage survey information

- a. Local 283-A City: Committee Member Nash recommended presenting to department heads comparable cities with comparable services, compare 1 to 3 cities. Committee Member Galbraith was concerned with comparing larger tax bases with smaller tax bases. Committee Member Nash clarified that we would be comparing position descriptions, but that was understood that wages would be scaled back to represent a comparable wage for the city of Miles City tax base. Committee Member Bissell made the following suggestions and commented she has sent out e-mails requesting wage information.  
Class 3 – Sidney, Glendive, Laurel  
Class 1 – Havre  
Class 2 – Anaconda, Lewistown, Livingston, Whitefish
- b. Local 283-B Police  
No one in attendance
- c. Local 600 Fire Committee Member Lewin stated it is difficult to find fire departments that are comparable to the MCFD, but thought the following cities would be good to look at since they have factors that are similar.  
Class 1 – Havre, Kalispell  
Class 2 – Livingston, Anaconda, Whitefish  
Class 3 – Big Sky, Lockwood

Committee Member Huber has data compiled for the Miles City Study Commission regarding Montana cities mills and populations that will be helpful when comparing other cities with Miles City he will drop the information off to Committee Member Nash at the Library.

G. Other Recommendations for additional wage survey information  
Compare positions to positions whether they are union or non-union.

Deadlines were discussed for the completion of the spreadsheet and it was determined that the middle of February would be a good deadline. By the end of February present the completed digital package to the Mayor for his use.

Reach out to the police department for their target cities.

All information that is collected should be sent to Committee Member Wilkins for updating the worksheet. Committee Member Bissell is collecting information for all city positions other than fire and police. Committee Member Pearce asked for Belgrade to be added to the list. Committee Member Nash commented that Sonja Woods will collect wages from libraries. Change the title of the tab labeled as Admin to Non Union.

5. Schedule Committee's Next Meeting

The next meeting was scheduled for Tuesday, January 3, 2017 at 5:00 p.m.

6. Adjournment

*\*\*Committee Member Erlenbusch moved to adjourn, seconded by Committee Member Pearce. The motion passed unanimously.*

*\*\* Councilperson Erlenbusch moved to approve the minutes of the Ad Hoc Wage Survey Meeting of December 6, 2016, and seconded by Councilperson Gardner. The motion passed by unanimous consent, 6-0*

**SCHEDULE MEETINGS**

None

**REQUEST OF CITIZENS & PUBLIC COMMENT**

Authorize Community Transformation- Presentation on local option tax for 2017 legislative- **Not Present**

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Jim Atchison, Representative for SouthEastern Montana Development Corporation presented a plaque of appreciation of its support to the City of Miles City.

Kristi Murphy, 200 Hubbel said that it had been two years since the last notification for writs of noncompliance to Todd Schwab. She had talked to Judge Homme and he said that the City would need to charge him again. The issue would need to be handled by the Floodplain Administrator. She talked to Floodplain Administrator Malenovsky and was told the issue is governed by the Army Corp of Engineer. The situation is getting worse.

Scott Murphy, 1713 Mayberry Road Circle Montana explained that Mr. Schwab called him five months ago and said that he was going to clean up the property in three months, sell the land and move to Oregon, which did not happen. He asked the Mayor how Mr. Schwab can run a business out of a residential area, and had heard the fine could be anywhere from \$50-\$500 a day.

Attorney Rice said that Mr. Schwab had been convicted once, the City would need to charge him again.

Mayor Hollowell explained that Prosecutor Noble is in the process of charging Mr. Schwab again. A court date will be set and he could be fined \$100 a day for noncompliance and possible jail time.

**APPOINTMENTS**

Rock Wankel- Historic Preservation Commission

*\*\* Councilperson Galbraith moved to approve Rock Wankel to the Historic Preservation, seconded by Councilperson Uden. On roll call vote, the motion passed 6-0*

Mayor Hollowell appointed Rock Wankel to the Historic Preservation Commission.

**PROCLAMATIONS**

None

**STAFF REPORTS**

Chief Warren said he attended the Coal Board meeting in Billings and the \$50,000 grant for purchasing an ambulance was attentively approved based on the passing of House Bill 3.

Mr. Atchison explained House Bill 3 is not the most popular bill and will be presented at the legislative session between January and April. He said he will be asking the Mayor, Chief and Council to attend the meeting in Helena to sponsor the bill. The 1.9 million dollars has already been awarded so a lot is riding on the passing of the bill.

**CITY COUNCIL COMMENTS**

Councilperson Galbraith complimented Julie Kurkow for all her help with the Coal Board grant.

Councilperson Uden said there are a lot of people who are really upset at the passing of the fire inspection and vehicle accident resolutions. People are saying that residents are already paying taxes to cover fire department responses. They felt that it is Councils job to make appropriate cuts if funds are not living within their budgets. He talked to an insurance agent and was told that rates are based on the amount of claims paid out in the area. If claims increase then it is more likely rates will increase. This will affect everyone especially senior citizens. There are a lot of people that are

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not happy. He encouraged council members to reach out to their insurance agent for answers, and would possibly like to revisit the resolutions.

Mayor Hollowell said that times had caught up with the City with ambulances shot and fire engines pumps needing replaced. It all cost real money and our tax base is not increasing.

Councilperson Galbraith said the City has been patching together many vehicles that are past their life span. A new fire engine cost around \$400,000 and the money is not in General Fund to buy it. She added that not all people billed are going to be local residents.

Councilperson Erlenbusch talked to a Billings Gazette carrier and she thanked the city crew for what streets they had been able to clear. Councilperson Andrews said there was a lot of snow and the city crew did a bang up job. Councilperson Gardner agreed that the city crew was doing a good job, but Wells Street had not been plowed. Councilperson Uden commented that the State Highway Department did a lot of work in a short period of time. Councilperson Huber said he observed the plowing process and noticed new faces on the crew that worked the equipment very well, the crew worked around traffic and Officer Reddick was directing traffic.

Councilperson Huber said he and the Mayor went to the SouthEastern Economic Development meeting on December 21. The meeting was well attended. The meeting went very fast and a lot of information was covered.

## MAYOR COMMENTS

Mayor Hollowell thought the local option tax was explained quite well in the handbook that was sent out in an e-mail.

Mayor Hollowell read a letter from a representative for Boy Scout Troup 222 It complimented Battalion Chief Stevens, Captain Kanduch and all others who helped; for their patience, skill and professionalism in leading the training session.

## STANDING COMMITTEE RECOMMENDATIONS

None

## BID OPENINGS

None

## BID AWARDS

None

## PUBLIC HEARINGS

- A. RESOLUTION NO. 4012- A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2016-2017 to Increase the Budgeted Amount in Fund #1000-007-420460-214 to Account for Unanticipated Revenue, in Fund 1000-007-420460-350 to Pay Unbudgeted Expenses Related to Fire Recovery USA and in Fund 1000-003-410500-350 and 1000-003-410500-220 to Pay Unbudgeted Expenses Related to Pit #57

Mayor Hollowell called for comments from opponents three times, then proponents three times and, hearing none, the hearing was closed.

## UNFINISHED BUSINESS

- A. RESOLUTION NO. 4012- *(Second Reading)* A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2016-2017 to Increase the Budgeted Amount in Fund #1000-007-420460-214 to Account for Unanticipated Revenue, in

Fund 1000-007-420460-350 to Pay Unbudgeted Expenses Related to Fire Recovery USA and in Fund 1000-003-410500-350 and 1000-003-410500-220 to Pay Unbudgeted Expenses Related to Pit #57

*\*\* Councilperson Galbraith moved to approve the Resolution, by title only, seconded by Councilperson Erlenbusch. On roll call vote, the motion passed 6-0*

**NEW BUSINESS**

**A. Discussion and Approval to Wave the \$50 Rental fee for Ryno Band Shell and \$200 deposit- Grand Opening on 4/29/2017 (MCI2)**

*\*\* Councilperson Galbraith moved to approve waving the \$50 rental and \$200 deposit fee for Ryno Band Shell on 4/29/17 for the grand opening, seconded by Councilperson Andrews. On roll call vote, the motion passed 6-0*

**B. RESOLUTION NO. 4016- A Resolution Authorizing the City of Miles City to Enter Into an Interlocal Agreement with Custer County for Fiscal Year 2016-2017**

*\*\* Councilperson Uden moved to approve the Resolution, by title only, seconded by Councilperson Gardner. On roll call vote, the motion passed 6-0*

**C. RESOLUTION NO. 4017- A Resolution Authorizing the City of Miles City to Award a Downtown Façade Improvement Grant to Automatic Transmissions**

*\*\* Councilperson Gardner moved to approve the Resolution, by title only, seconded by Councilperson Erlenbusch. On roll call vote, the motion passed 5-0, with Councilperson Huber abstaining*

**D. RESOLUTION NO. 4018: A Resolution Designating City Employees who are Authorized to Acquire Federal Surplus Properties from the State of Montana**

*\*\* Councilperson Andrews moved to approve the Resolution, by title only, seconded by Councilperson Galbraith. On roll call vote, the motion passed 6-0*

**E. RESOLUTION NO. 4019: A Resolution Approving a Letter of Agreement Related to the Sharing of Costs for Flood Protection Project Expenses Between the City of Miles City, and Custer County**

*\*\* Councilperson Erlenbusch moved to approve the Resolution, by title only, seconded by Councilperson Galbraith.*

Mayor Hollowell asked if someone would amend the motion to add “retro back to July 1<sup>st</sup>”.

*\*\* Councilperson Erlenbusch moved to amend his motion on the Resolution by making it retroactive back to July 1, seconded by Councilperson Galbraith.*

Councilperson Uden thought the agreement was extremely important in the floodway and floodplain process so one entity is not stuck with paying everything.

*\*\* On roll call vote, the original amended motion passed 6-0*

**F. RESOLUTION NO. 4020: A Resolution Approving an Addendum to**



**the Short Form of Agreement Between Owner and Engineer For Professional Services Between the City of Miles City, Montana, and Interstate Engineering, Inc., Extending the Term of Said Agreement**

**\*\* Councilperson Galbraith moved to approve the Resolution, by title only, seconded by Councilperson Gardner. On roll call vote, the motion passed 6-0**

**G. RESOLUTION NO. 4021: (First Reading) A Resolution Pursuant to §7-6-4006 of the Montana Code Annotated, Authorizing Amendment of Final Budget for FY 2016-2017 to Increase the Budgeted Amount in Fund # 4000-501-410100-940 and to Fund the Purchase of one Police Vehicle**

**\*\* Councilperson Uden moved to approve the Resolution, by title only, seconded by Councilperson Huber.**

Councilperson Galbraith said the vehicle was in the police budget because the City was initially going to apply for an InterCap loan which included the vehicle and flood study. InterCap would not loan the City the amount needed for both, so the Finance Committee opted to pay it out of the Capital Improvement Fund. As a result, there is \$40,000 in the police fund that should not be spent.

Chief Colombik explained the vehicle is a brand new Ford Interceptor SVU. He said most of the cars are 20 years old, and he has (two) four wheel drive vehicles that are used to respond to calls. Some officers use their own vehicles, which is a liability to the City. The vehicle ordered has most everything needed and is waiting to hear from the Drug Task Force to see if any money is available to the City to buy the rest of the items needed.

**\*\*On roll call vote, the motion passed 6-0**

**H. RESOLUTION NO. 4023: A Resolution approving an Amendment to the Miles City Area Transportation Plan Subrecipient Agreement Extending Term of Agreement**

**\*\* Councilperson Galbraith moved to approve the Resolution, by title only, seconded by Councilperson Gardner.**

Planner Colton explained the Department of Commerce told the City that the plan had to be beefed up, so the City's cost will probably increase. The original deadline for the plan to be completed was the end of October. A Resolution was passed to extend the deadline to December 31, 2016, and now this resolution will extend it hopefully long enough to complete the plan. The plan will be in place to show deficiencies in the City and will help to get more grants in the future.

**\*\* On roll call vote, the motion passed 6-0**

**ADJOURNMENT**

**\*\* Councilperson Galbraith moved to adjourn the meeting, seconded by Councilperson Erlenbusch, and passed unanimously.**

The meeting was adjourned at 8:00 p.m.



**John Hollowell, Mayor**



**Lorrie Pearce, City Clerk**