

**RESOLUTION NO. 3605**

**A RESOLUTION OF INTENT TO ESTABLISH FEES FOR HISTORIC PRESERVATION COMMISSION SERVICES.**

*WHEREAS*, the Historic Preservation Commission of the City of Miles City, Montana, wishes to make certain services available to the public, and to collect a fee for such services;

*AND WHEREAS*, the City Council of the City of Miles City proposes that the fees set forth in Exhibit "A", attached hereto and made a part hereof, are reasonable and appropriate and should be adopted;

*AND WHEREAS*, Section 7-6-4013 MCA requires a public hearing prior to the establishment of such fees;

**NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:**

1. The fees set forth in the Historic Preservation Commission Proposed Fee Schedule set forth in the attached Exhibit "A" are proposed for adoption, effective upon the passage of a resolution establishing such fees following the public hearing thereon.

**BE IT FURTHER RESOLVED** that a public hearing shall be held on the establishment of the above fees on the 25th day of June, 2013 at 7:00 p.m. in the City Council Chambers at City Hall, Miles City, Montana. The City Clerk shall cause notice of such hearing to be published in the Miles City Star, in accordance with §7-1-4128 MCA, at least 2 times with at least 6 days separating each publication.

**SAID RESOLUTION READ AND PUT UPON ITS FINAL PASSAGE THIS 11TH DAY OF JUNE, 2013.**

  
C.A. Grenz, Mayor

ATTEST:


  
Lorrie Pearce, City Clerk

Exhibit "A"

HISTORIC PRESERVATION COMMISSION  
PROPOSED FEE SCHEDULE

SERVICES	Miles City Proposed Fee	Commission Budget	Red Lodge	Bozeman	Butte	Billings	Tampa, FL	Washington, DC	Grand Rapids
<b>MATERIALS</b>									
Document Copies	City Schedule	\$50.00							
120.96/lnk w/avg 1700 pgs = .07 per page									
Photographic Images Post Cards -	\$5						\$15		
Design Guidelines							\$5		
Designation Reports							\$5		
Secretary of Interior's Standards for Rehabilitation	\$5								
Historic District Maps (Development cost? - Printing)	\$5						\$10		
<b>STAFF ACTIVITIES:</b>									
<b>Direct Public Services</b>									
Family genealogy and historic research	Miles City \$0 - Initial Search \$25/hour for extensive search	Commission Budget \$300.00	Red Lodge \$0 - Initial Search \$25/hour for extensive search	Bozeman	Butte	Billings	Tampa, FL	Washington, DC	Grand Rapids
Design Guideline Consultation	???								
Grant Writing (non-profit/historic, economic dev, incentives, etc	\$35/hour - research + page or word rate	\$350.00							
*Note: Page rates based on hourly median Montana salary for professional technical writers expected to produce 2000/day, and could range between \$15 - \$30 depending on page content requirements: Forms or actual composition of original copy									
Initial Determination of Historic Significance							\$250 Residential + .01/sq ft \$ 750 - Commercial + .02/sq'		
Preparation of Nomination to Historic Register - Research & Writing	\$35.00/hr	\$500.00	Refer to consultant	Refer to consultant	Refer to consultant	Refer to consultant			
<b>Proposed Budget - Commission Fee Revenue Fiscal Year 2013-2014</b>		<b>\$1,200.00</b>							

STAFF ACTIVITIES: Municipal Services	Miles City	Commission Budget	Red Lodge	Bozeman	Butte	Billings	Tampa, FL	Washington, DC	Grand Rapids
Certificate of Appropriateness Standard Application Reviews			N/A	Issues: No fee posted	Proposed	Issues: No fee posted	\$100		Staff - \$10.00 HPC - \$50.00
Balconies over Right of Way (BLC)							\$500		
Encroachment Signs (BLC)							\$100		
Exterior Painting (BLC)							\$50		
Site Plan Review - New Construction or Addition of more than 40% of the original structure			\$200	No fee online		No fee online	\$250 - Residential + .01/sq' \$250 - Commercial + .02/sq'		New Construction Review \$300.00 (Garages separate) \$150.00
Large Scale Addition Application Review: Over 1200 square feet)									
Demolition of Contributing Structure				Ordinance	Ordinance	Ordinance	\$250 - Residential + .01/sq ft \$750 - Commercial + .02/sq'		\$150 Demolition Application Reviews (includes garages)
Variance							\$200		
Administrative Appeal							\$250		
Tax Exempt Application							\$250		

**Definitions: Certificates of Appropriateness:**

**Bozeman:** A Certificate of Appropriateness (COA) applies within the Neighborhood Conservation Overlay District. This district is shown in the colored shading on the linked Neighborhood Conservation Overlay District map. If you are located within these areas you may still develop or remodel your property but some special standards apply. The main focus of the Neighborhood Conservation Overlay District is historic preservation. Work to repair an existing structure is often exempt from the requirement for a COA. Historic preservation is integrated into the City's regulatory program through Design Guidelines. The design guidelines apply within the Neighborhood Conservation Overlay District and within national register historic districts.

**Butte:** "Certificate of appropriateness" means a signed and dated document that shall be submitted to and approved by the HPC for proposed alteration or change by an applicant of a local register property. Certificate of appropriateness is not required for ordinary maintenance and repairs. (Proposed - not yet passed/implemented)

**Billings:** Certificate of Appropriateness: A signed and dated document that shall be submitted to the Yellowstone Historic Preservation Board for recommendation of the appropriateness of any new construction, demolition, exterior alteration or change of location of an historic site or structure located within a Historic District or designated on the Local Register. This certification is required prior to the issuance of a building permit, demolition permit or sign permit.