

RESOLUTION NO. 4217

A RESOLUTION AUTHORIZING THE CITY OF MILES CITY TO ENTER INTO A MONTANA DEPARTMENT OF COMMERCE COAL BOARD CONTRACT AMENDMENT TO ASSIST WITH FUNDING ARCHITECTURAL AND ENGINEERING.

WHEREAS, the Montana Department of Commerce Coal Board and the City have previously entered into a grant agreement for assistance with certain architectural and engineering services, entitled: Montana Department of Commerce Coal Board Contract #MT-CB-PL-1-0831”;

AND WHEREAS, certain amendments to said agreement are required with respect to the timeframe and scope of work being completed;

NOW THEREFORE BE IT RESOLVED by the City Council of Miles City, Montana, as follows:

1. The “Montana Department of Commerce Coal Board Contract Amendment #MT-CB-PL-1-0831A,” attached hereto as Exhibit “A”, and made a part hereof, is hereby approved and adopted by this Council.
2. The Mayor of the City of Miles City is hereby empowered and authorized to execute said Contract on behalf of the City of Miles City and bind the City of Miles City thereto; and
3. The Mayor of the City of Miles City is hereby empowered and authorized to execute such further documents as are necessary to carry out the terms of said Agreement and bind the City of Miles City thereto.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, AT A DULY CALLED MEETING THIS 11TH DAY OF DECEMBER, 2018.



John Hollowell, Mayor

ATTEST:



Lorrie Pearce, City Clerk

**MONTANA DEPARTMENT OF COMMERCE
COAL BOARD
CONTRACT AMENDMENT #MT-CB-PL-19-0831A**

This Contract Amendment is entered into by City of Miles City, Montana (the Grantee), and the Montana Coal Board (the Board).

The Grantee and the Board hereby mutually agree to amend Contract #MT-CB-PL-19-0831, executed on May 24, 2018, as follows:

1. Section 5 of the Contract is amended to read:

Section 5. EFFECTIVE DATE AND TIME OF PERFORMANCE

- (a) This Contract shall take effect upon execution by the parties and will terminate on March 31, 2020 or upon approval of Grantee's Project completion report by the Department, whichever is later, unless otherwise terminated in accordance with this Contract.
- (b) All authorized expenses to be reimbursed must be incurred by the Grantee between June 22, 2017 and December 31, 2019. All requests for reimbursement must be submitted to the Department within ninety (90) days after December 31, 2019.
- (c) The activities to be performed by the Grantee will be completed according to the implementation schedule set forth in Exhibit A-1. The Grantee may modify the implementation schedule set forth in Exhibit A-1 only with prior written approval of the Department.
- (d) The Department may grant an extension to this Contract upon request by the Grantee if the Department determines, in its sole discretion, that the Grantee has demonstrated progress toward completion of the Project, has engaged in a good faith effort to comply with the duties, terms, and conditions of this Contract, and that the failure to comply with any of those services, duties, terms, or conditions resulted from circumstances beyond the Grantee's control. A written request for an extension must be submitted at least sixty (60) days prior to March 31, 2020.

2. Section 6 of the Contract is amended to read:

Section 6. SCOPE OF WORK

The Grantee will complete the Project and administer this Contract as set forth in the Grantee's application for Program assistance, including any amendments, resulting from the review of the application by the Board or the Department. The Grantee will use Program funds for the following major components of the Project:

- Airport Engineering and Design work; and
- Purchase of Snow Removal Equipment for the Airport.

3. Exhibit A – Amended. Exhibit A has been revised. Please refer to amended Exhibit A-1, which supersedes and replaces any previous versions of Exhibit A in its entirety.

4. All other provisions of the Contract remain in full force and effect.

IN WITNESS OF THE TERMS SET OUT ABOVE, the parties hereto have caused this Contract Amendment to be executed.

CITY OF MILES CITY:

John Hollowell 11/27/2018
John Hollowell, Mayor Date

ATTEST:

Lorrie Pearce
Lorrie Pearce, City Clerk

APPROVED AS TO FORM:

Dan Rice
Dan Rice, Attorney

MONTANA COAL BOARD:

John Williams 12/19/2018
John Williams, Chair Date
Montana Coal Board

CDD CONTRACT INFORMATION SHEET

Division staff are required to complete the items in blue print.

Date of Gov. Award Letter:	<u>6/22/2017</u>	Date Met StartUp Conditions:	<u>6/22/2017</u>
Contract Number:	<u>MT-CB-PL-19-0831A</u>	Division:	<u>CDD</u>
Contractor's Name:	<u>City of Miles City</u>		
Approved to Form Name:	<u>Dan Rice</u>		
Approved to Form Email:	<u>drice@milescity-mt.org</u>		
Contractor (Signee) Name:	<u>John Hollowell</u>		
Contractor's Email:	<u>mayor@milescity-mt.org</u>		
Contractor's Address:	<u>PO Box 910</u>		
	<u>Miles City, MT 59301</u>	Vendor Number:	<u>23484</u>
Contractor's Address 2:			
Attest Name:	<u>Lorrie Pearce</u>		
Attest Email:	<u>cityclerk@milescity-mt.org</u>		
Coal Board Chair Name:	<u>John Williams</u>		
Coal Board Chair Email:	<u>john.williams@mt.gov</u>		
Duns Number:		Begin Date:	<u>6/22/2017</u>
(Federal Funds Required)			
Amount:	<u>\$43,900</u>		
Organization Number:	<u>601831</u>	End Date:	<u>3/31/2020</u>
RFP Number (if applicable):			
Program Number:	<u>60</u>		

Liaison:	<u>Anne Pichette</u>	Program Manager:	<u></u>
Liaison Email:	<u>anpichette@mt.gov</u>	Operations Manager:	<u>a.c.rothenbuecher@mt.gov</u>
Liaison Phone:	<u>406-841-2598</u>	Additional Email:	<u></u>

Signatures:

Division Administrator	<u>Jennifer Olson</u>	<u>11/15/2018</u>
Fiscal Review	<u>Leri Quinlan</u>	<u>11/15/2018</u>
Legal Counsel	<u>Amy Barnes</u>	<u>11/19/2018</u>
	<u></u>	<u></u>
	<u></u>	<u></u>
	<u></u>	<u></u>

Carbon Copies:	<input checked="" type="checkbox"/>
Liaison:	<input checked="" type="checkbox"/>
Director (> \$200K):	<input type="checkbox"/>
Deputy Director (<\$25K):	<input type="checkbox"/>
Perceptive Content	<input checked="" type="checkbox"/>
Secretary of State:	<input type="checkbox"/>
BIA:	<input type="checkbox"/>
Clerk of Court:	<input type="checkbox"/>

**Exhibit A-I
Implementation Schedule**

TASK	QUARTERS 2018				QUARTERS 2019			
	1 ST	2 ND	3 RD	4 TH	1 ST	2 ND	3 RD	4 TH
PROJECT START-UP								
A. Sign contract with Coal Board	x							
B. Secure approval of other funding			x				x	
C. Submit progress reports and reimbursement requests (Progress reports quarterly if no requests submitted)			x					
PROJECT CONSTRUCTION								
A. SRE Equipment Spec and Bidding		x						
B. Runway Design & Aero Survey						x	x	x
C. Delivery of Snow Removal Equipment				x				
D. Monitor Progress				x		x		x
E. Final Inspection								x
PROJECT CLOSE-OUT								
A. Submit project completion report								x
B. Project close out								x 2020

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Division staff are required to complete the items in blue print.

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Contract Number:	<u>MT-CB-PL-19-0831A</u>	Division:	
Contractor's Name:	<u>City of Miles City</u>	CDD	
Approved to Form Name:	<u>Dan Rice</u>		
Approved to Form Email:	<u>drice@milescity-mt.org</u>		
Contractor (Signee) Name:	<u>John Hollowell</u>		
Contractor's Email:	<u>mayor@milescity-mt.org</u>		
Contractor's Address:	<u>PO Box 910</u>		
Contractor's Address 2:	<u>Miles City, MT 59301</u>	Vendor Number:	
Attest Name:	<u>Lorrie Pearce</u>		<u>23484</u>
Attest Email:	<u>cityclerk@milescity-mt.org</u>		
Coal Board Chair Name:	<u>John Williams</u>		
Coal Board Chair Email:	<u>john.williams@mt.gov</u>		
Duns Number:		Begin Date:	
(Federal Funds Required)			<u>6/22/2017</u>
Amount:	<u>\$43,900</u>		
Organization Number:	<u>601831</u>	End Date:	
RFP Number (if applicable):			<u>3/31/2020</u>
Program Number:	<u>60</u>		

Liaison:	<u>Anne Pichette</u>	Program Manager:	
Liaison Email:	<u>anpichette@mt.gov</u>	Operations Manager:	<u>a.c.rothenbuecher@mt.gov</u>
Liaison Phone:	<u>406-841-2598</u>	Additional Email:	

Signatures:		Carbon Copies:	
Division Administrator	<u>Jennifer Olson 11/15/2018</u>	Liaison:	<input checked="" type="checkbox"/>
Fiscal Review	<u>Leri Jensen 11/15/2018</u>	Director (> \$200K):	<input type="checkbox"/>
Legal Counsel	<u>Amy Barnes 11/19/2018</u>	Deputy Director (<\$25K):	<input type="checkbox"/>
		Perceptive Content	<input checked="" type="checkbox"/>
		Secretary of State:	<input type="checkbox"/>
		BIA:	<input type="checkbox"/>
		Clerk of Court:	<input type="checkbox"/>

Certificate Of Completion

Envelope Id: DEA196719458418D8F3951381170F50C
 Subject: Montana Department of Commerce Contract #MT-CB-PL-19-0831A for Signature
 Source Envelope:
 Document Pages: 4 Signatures: 5
 Certificate Pages: 6 Initials: 0
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Status: Sent
 Envelope Originator:
 Contracts Admin
 PO Box 200501
 301 S. Park Ave
 Helena, MT 596200501
 doccontracts@mt.gov
 IP Address: 161.7.59.22

Record Tracking

Status: Original
 11/8/2018 4:46:44 PM
 Holder: Contracts Admin
 doccontracts@mt.gov
 Location: DocuSign

Signer Events

Jennifer Olson
 jeolson@mt.gov
 Security Level: Email, Account Authentication
 (None)

Signature



Signature Adoption: Pre-selected Style
 Using IP Address: 174.208.8.129

Timestamp

Sent: 11/8/2018 4:53:22 PM
 Viewed: 11/15/2018 9:06:16 AM
 Signed: 11/15/2018 9:06:39 AM

Electronic Record and Signature Disclosure:

Accepted: 11/15/2018 9:06:16 AM
 ID: ed56680c-4a6b-4f3b-92a6-15715e2453d6

Teri Juneau
 tjuneau@mt.gov
 Fiscal Manager
 MT Dept of Commerce
 Security Level: Email, Account Authentication
 (None)



Signature Adoption: Drawn on Device
 Using IP Address: 161.7.59.18

Sent: 11/15/2018 9:06:40 AM
 Viewed: 11/15/2018 9:15:33 AM
 Signed: 11/15/2018 9:15:38 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Amy Barnes
 AmyBarnes@mt.gov
 Security Level: Email, Account Authentication
 (None)



Signature Adoption: Pre-selected Style
 Using IP Address: 161.7.59.23

Sent: 11/15/2018 9:15:40 AM
 Viewed: 11/19/2018 9:31:15 AM
 Signed: 11/19/2018 9:31:23 AM

Electronic Record and Signature Disclosure:

Accepted: 11/19/2018 9:31:15 AM
 ID: 8df3923c-861c-4223-b043-3d930a3d26f0

Dan Rice
 drice@milescity-mt.org
 Security Level: Email, Account Authentication
 (None)




Signature Adoption: Pre-selected Style
 Using IP Address: 64.89.211.104

Sent: 11/19/2018 9:31:25 AM
 Resent: 11/27/2018 8:54:33 AM
 Viewed: 11/27/2018 11:11:14 AM
 Signed: 11/27/2018 11:11:24 AM

Electronic Record and Signature Disclosure:

Accepted: 11/27/2018 11:11:14 AM
 ID: 9d753c03-70fb-4829-92fc-352d0d8c49e2

Signer Events	Signature	Timestamp
John Hollowell mayor@milescity-mt.org Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 64.89.211.179	Sent: 11/27/2018 11:11:26 AM Viewed: 11/27/2018 1:19:53 PM Signed: 11/27/2018 1:20:04 PM

Electronic Record and Signature Disclosure:
 Accepted: 11/27/2018 1:19:53 PM
 ID: 9a2f05a2-0318-4353-bbc2-3e9eac27de33

Lorrie Pearce cityclerk@milescity-mt.org Security Level: Email, Account Authentication (None)	Sent: 11/27/2018 1:20:06 PM Resent: 11/27/2018 1:28:02 PM Viewed: 12/12/2018 4:35:14 PM
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Electronic Record and Signature Disclosure:
 Accepted: 12/12/2018 4:35:14 PM
 ID: afe4a7d7-1473-4975-b017-27fce4f13a15

John Williams
 wolfmtn.jw@gmail.com
 Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

A.C. Rothenbuecher A.C.Rothenbuecher@mt.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> COPIED </div>	Sent: 11/8/2018 4:53:22 PM
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Anne Pichette anpichette@mt.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> COPIED </div>	Sent: 11/8/2018 4:53:22 PM Viewed: 11/23/2018 2:33:18 PM
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Marty Tuttle
 matuttle@mt.gov
 Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Pam Haxby-Cote pam.haxbycote@mt.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Cyndi Davis
 CDavis3@mt.gov
 Security Level: Email, Account Authentication
 (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/27/2018 1:28:02 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		