

Miles City Façade Improvement Grant Application

This loan program is provided to assist businesses in the Miles City Urban Renewal (Tax Increment Finance) District in making physical improvements to the exterior of their properties. .In addition to completing this application, please provide a detailed budget for your project.

Name of Applicant	
Business Name	
Business Address	
Business Primary Phone	
Business Email	
Name and Address of Building Owner if different than Applicant	
Period of Lease if applicable	
Please Attach Letter of Consent from Building Owner	
What is the estimated cost of your project?	
What is the estimated time to complete your project?	
Amount of Grant Request This is a 1:1 match, which means you must invest the same amount or more as the amount you are requesting.	

If your grant is funded, you will be asked to provide the following information if pertinent to your project:

- Grant Agreement: The Administrator shall prepare a grant agreement based on the example in Exhibit A and it shall be signed by grantee and Administrator.
- Evidence of Permits, Licenses, Bonds, etc: Documentation shall be provided by the applicant that all necessary permits, licenses, and any other registrations required have been obtained by the applicant prior to the release of program funds.
- Lien Waivers: Lien waivers must be submitted from all contractors and subcontractors.
- Evidence of Project Expenditures: Documentation shall be provided by the business prior to release of funds. This shall include bills and invoices or receipts for materials, final bills of sale or canceled checks. All documentation shall be reviewed and approved by the Administrator.
- Inspection: When required by the project scope, the Administrator and the Miles City Building Inspector, shall perform a visual inspection to ensure that project activities were completed per the grant agreement.
- A photograph of the completed project will be filed.

Describe the renovations to be made to the business:

Applicant Signature: _____

Date: _____

