

Safety Culture Committee

August 15, 2013

The Safety **Culture Committee** met Thursday, July 18, 2013, at 11:00 a.m. in the Conference Room at the Fire Department. Present were Chairperson Fire Chief Dale Berg, Committee Members Public Works Director Scott Gray, Public Utilities Director Al Kelm, Police Chief Doug Colombik, Councilperson Susanne Galbraith, Water Wastewater Supervisor Dave Harris, 911 Coordinator Heather Roos, Public Works HEO Tina Riggs-Schmidt, Water/Waste Water Operator Josh Seekins and HR/Payroll Officer Billie Burkhalter.

1. Review Workers' Comp Claims

HR/Payroll Officer Burkhalter presented the Committee with the Workers' Compensation Reports from 2009 through July 2013. Each member will evaluate their department's report to determine what extra training might be needed.

2. Safety Training

- a) Individual department training**
- b) Evacuation Plans**

Chairperson Berg stated that evacuation drills would need to be scheduled with all departments. This will be combined with fire extinguisher training.

Supervisor Harris will coordinate with Chairperson Berg to conduct a confined space rescue. Chairperson Berg explained that Captain Duffin is certified in trench rescue and will coordinate training with the Public Utilities Department.

Chairperson Berg stated Holy Rosary Hospital has scheduled Hazemat Awareness for September 20th and Exxon Mobile is trying to host a regional "Oil Spill Response" for sometime in September or October.

Director Kelm suggested the Committee obtain up-to-date training videos from MMIA or MACO. HR Officer Burkhalter stated she will work on this.

Chairperson Berg will continue to try to get in touch with the Department of Labor to get the information concerning required training for each department.

3. Request of Citizens

-None.

4. Adjournment

-The next Safety Culture Committee meeting is scheduled for October 16th, 2013, at the Firehall Conference Room.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,


Billie D. Burkhalter, Recorder


Chairperson Dale Berg