

**RESOLUTION NO. 3970**

**A RESOLUTION AUTHORIZING THE CITY OF MILES CITY, MONTANA TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH ST. VINCENT HEALTHCARE FOR AED DEPLOYMENT AND TRAINING ASSISTANCE.**

*WHEREAS*, the City of Miles City wishes to deploy and obtain training related to AED placement and use;


*AND WHEREAS*, St. Vincent Healthcare, a Montana not-for-profit-corporation, has agreed to assist in such deployment and training;

*AND WHEREAS*, St. Vincent Healthcare has presented the City of Miles City with a MOU related thereto;

*NOW THEREFORE BE IT RESOLVED* by the City Council of Miles City, Montana, as follows:

It does hereby approve the Memorandum of Understanding between the City of Miles City, Montana and St. Vincent Healthcare, attached hereto as Exhibit "A," and hereby authorizes the Mayor of the City of Miles City to execute such Memorandum of Understanding, and bind the City of Miles City thereto.

**SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, AT A DULY CALLED MEETING THIS 13<sup>th</sup> DAY OF SEPTEMBER, 2016.**

  
\_\_\_\_\_  
John Hollowell, Mayor

ATTEST:

  
\_\_\_\_\_  
Lorrie Pearce, City Clerk



---

# CITY OF MILES CITY

---

17 S. 8th, P.O. Box 910  
Miles City, MT 59301-0910

Telephone: 406-234-3462  
Fax: 406-234-2903

August 26, 2016

Kristi Conroy  
1233 N 30<sup>th</sup> Street  
Billings, MT 59101

Subject: AED Memorandum of Agreement

Dear Kristi,

Please find enclosed the original signed copy of the AED memorandum of agreement.  
Please return a copy to me when signed by St. Vincent.

Sincerely,

A handwritten signature in cursive script that reads "Lorrie Pearce".

Lorrie Pearce  
City Clerk  
PO Box 910  
Miles City MT 59301  
406-874-8602

**St. Vincent Healthcare**  
**Rural Montana Access to Emergency Devices**  
**and**  
**City of Miles City - City Hall**  
*Memorandum of Agreement*

This Agreement is made this 23<sup>rd</sup> day of August 2016, by and between St. Vincent Healthcare, a Montana not-for-profit corporation, of PO Box 35200, Billings Montana 59107, and City of Miles City - City Hall, to provide AED deployment and associated training with the intent of achieving the best outcomes for a cardiac event that could happen in any rural or frontier community.

The **purpose of this project** is to place AEDs in requesting organizations, including the targeted community-based organizations and schools, increasing the overall number of registered AEDs, and conduct a public awareness/communications campaign resulting in greater numbers of CPR trained and Heartsaver First Aid CPR/AED trained community members.

St. Vincent Healthcare will serve as the Project Manager and hereby agrees and is committed to the following responsibilities to support this initiative:

- Deploy AED to selected school or community organization;
- Provide AED training to recipient of AED;
- Provide appropriate CPR to individuals responsible for overseeing the AED;
- Provide Hands Only CPR training to all junior high and high school students;

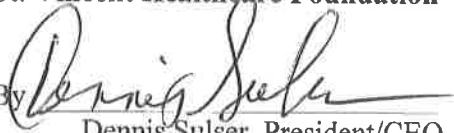
City of Miles City – City Hall hereby agrees and is committed to the following responsibilities to support this initiative:

- Establish a program for the use of an AED that includes a written plan that specifies:
  - Where the AED will be placed;
  - The individuals who are authorized to operate the AED
  - How the AED use will be coordinated with an emergency medical service (EMS) providing services in the area where the AED is located
  - The medical oversight that will be provided
  - The maintenance that will be performed on the AED
  - Records that will be kept by the program
  - Reports of AED use that will be prepared
  - Other matters as specified by the State department
- Adhere to the written plan required by subsection 1 of Montana Code Annotated 50-6-503
- Ensure that before using the AED an individual authorized to operate the AED receives appropriate training in CPR and use of an AED;
- Maintain, test and operate the AED according to the manufacturer's guidelines and maintain written records of all maintenance and testing performed on the AED;
- Each time an AED is used for an individual in Sudden Cardiac Arrest (SCA), require that EMS is summoned to provide assistance as soon as possible and that the AED use is reported to the department as required by the written plan;
- Before allowing any use of an AED, provide the following to all licensed EMS and any public safety answering point or emergency dispatch center providing services to the area where the AED is located:
  - A copy of the plan prepared pursuant to this section

- Written notice, in a format prescribed by department rules, stating:
  - That an AED program is established by the entity
  - Where the AED is located
  - How the use of the AED is to be coordinated with the local EMS system
- Comply with this part and rules adopted by the department pursuant to 50-6-503.


It is agreed by both parties that this Memorandum of Agreement will focus on the responsibilities of the school/community receiving the AED and ensuring that appropriate training is provided for and completed as well as local EMS providers and Public Service Answering Points (PSAP) – the 9-1-1 dispatch point, is made aware of the location of the AED. Through this process, the community will be made aware of the availability and location of the AED and the chance of a victim surviving an SCA will be increased due to the community-wide approach to a bystander beginning CPR combined with the use of an AED.

**St. Vincent Healthcare Foundation**

By   
Dennis Sulser, President/CEO  
St. Vincent Healthcare Foundation

Dated 9/20/16

**City of Miles City – City Hall**

By   
Responsible Party

Dated 8-23-16