



**HISTORIC PRESERVATION COMMISSION
CITY OF MILES CITY**

City Hall
17 South 8th

(406) 874-8616
Miles City, MT 59301

**MEETING MINUTES
FOR
APRIL 9, 2015
NOON
CITY HALL CONFERENCE ROOM**

CALL TO ORDER

The meeting was called to order at 12:05 pm by Chair Kathy Doeden. A quorum was established.

MEMBERS PRESENT: Kathy Doeden, Doug Melton, Derrick Rodgers, Melissa Hartman, Mark Browning, Jenna Janshen

MEMBERS ABSENT: Sheena Martin

GUESTS PRESENT: Dawn Colton, City Planner

APPROVAL OF COMMISSION MINUTES

Commission member Browning moved to approve the minutes and staff report of the Miles City Preservation Committee meeting on the February 19, 2015 Meeting, was seconded by Commission member Melton and passed unanimously.

STAFF REPORTS

HPO STAFF REPORT: APRIL 9, 2015 MEETING

GROWTH POLICY UPDATE: DAWN COLTON, PLANNING

Ms. Colton reported that Growth Policy development is progressing. The City performed a survey asking residents to weigh in, with 129 responses. The survey results will be considered in forming the Policy. There is no deadline to complete the Growth Policy, but we are working toward approval by City Council this fall. The City is planning to hold the first Public Meeting in May. Priorities for the Growth Policy are Flood Plain, Annexation, and strengthening City/County coordination. We are working on funding a Transportation Plan and an Americorp Grant to perform a Land Use Survey. The grant will allow a team of NCC workers to spend six weeks in Miles City surveying all lots within the City limits. The team will need computers to complete the survey; Dawn asked if anyone would have an extra lap top available to let her know.

OLD BUSINESS

- AMENDED HISTORIC PRESERVATION COMMISSION BY-LAWS

The HPO shared the email dated April 6, 2015 from City Attorney, Dan Rice. The email, attached as part of these meeting minutes, states that the Confidentiality Agreement looks good. Mr. Rice also states in this email that he does not believe proxy voting is allowed for government boards, but will research the matter further.

Commission member Hartman moved to approve the Bylaws, pending a determination from the City Attorney regarding Proxy Voting and other recommendations, the motion was seconded by Commission member Janshen and passed unanimously. The HPO will make the changes recommended by the City Attorney and present the bylaws to the City Council for approval.

NEW BUSINESS

- ELECTION OF OFFICERS

Chair Doeden called for nominations for the position of Historic Preservation Chairperson. Commission member Rodgers nominated Kathy Doeden, member Hartman seconded the nomination and the motion passed unanimously.

Chair Doeden called for nominations for the office of Vice Chairperson. Commission member Hartman nominated Mark Browning for the office, the motion was seconded by member Hartman and passed 5-1, with Mark Browning opposing.

Chair Doeden called for a vote for the office of Chairperson. Kathy Doeden was elected President 6-0.

Chair Doeden called for a voted for the office of Vice Chairperson. Mark Browning was elected 6-0.

- BUDGET COMMITTEE APPOINTMENTS

Chair Doeden called for volunteers for the Budget Sub-committee. Mark Browning and Derrick Rodgers volunteered. Members Browning and Rodgers will assist the HPO in preparing the Historic Preservation Office Department budget for the fiscal year 2015-2016, attending Finance Committee and Council meetings as required for passage of the budget, and will report to the Commission as needed.

- ORDINANCE COMMITTEE APPOINTMENTS

Chair Doeden called for volunteers for the Ordinance Development Sub-Committee. Members Melton and Doeden volunteered. Members Melton and Doeden will research Ordinances adopted by other Montana municipalities regarding regulations that support historic preservation, protect historic buildings and the integrity and economic viability to the existing Miles City Historic Districts. The volunteers will assist and direct the HPO

in providing the Commission with recommendations for Ordinances that will protect and strengthen the Miles City Historic Districts.

CITIZEN’S COMMENTS

There were no members of the public in attendance at the meeting.

MEMBER’S ROUNDTABLE

KATHY DOEDEN: CCHS PROJECTS:

The Riverside Park Banner project is moving forward and will be complete by the July 4th celebration in the park. The Forbush Memorial Library, of General Miles hometown of Westminster, MA, provided a digital copy of the 1878 Herman Steiffel watercolor. The watercolor is a view of the Miles City ferry landing where Riverside park is now located, painted by a soldier in General Miles company at Fort Keogh. ABC Glass will enlarge the watercolor, which is smaller than a piece of typing paper, to a banner measuring 8’ x 14”. ABC is also looking at options for a hard covering that will protect it from vandalism, and the City has looked into mounting additional lighting to assist capture of images by security cameras in the park. The banner will be mounted on the back of the Lion’s Shelter, in a specially designed frame. The Chamber of Commerce has donated \$1,000 and a generous donation from the L.P. and Teresa Anderson Foundation to the Custer County Historical Society will fund the \$5,000 project. Commission member Janshen also volunteered to look into the cost of a lighting system.

DOUG MELTON: ARTIFACTS ROAD SHOW

The BLM will host its annual Artifacts Road Show on April 24, 2015. This year the event will be held at the Miles City Public Library from 4:00pm until 6:00pm

The Meeting was adjourned at 1:15pm

Respectfully submitted,		
Connie Muggli Historic Preservation Officer	Kathy Doeden Chair, Preservation Commission	
Date: April 9, 2015	Date Approved:	